



Post-Event Evaluation

Thank you for holding your recent event at Rowan University. As part of our commitment to continuous improvement, The Office of Conference & Event Services is seeking feedback related to your event experience.

We ask that you please take a few moments to tell us about your event experience by completing this survey and returning it to:

Rowan University
 Office of Conference & Event Services
 Chamberlain Student Center
 201 Mullica Hill Road, Glassboro, NJ 08028
 Phone: (856) 256-5446/Fax: (856) 256-5605

Date of Last Event (Month and Year):

Event Name (Optional):

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Instructions

Please rate each of the items below based on your experience with your most recent event held at Rowan University.

Meeting Facilities

	N/A	Poor	Excellent
Cleanliness of Rooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Physical Appearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room Temperature	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appropriateness for Event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perceived Value for the Cost	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Comments About Meeting Facilities

Conferences & Event Services



Catering & Food Service

	N/A	Poor	Excellent
Quality of Food			
Variety of Food Choices			
Appropriate Food Temperature			
Food Presentation			
Cleanliness of Marketplace			
Staff Courtesy / Friendliness			
Timeliness of Service (Catering)			
Length of Serving Hours			
Perceived Value for the Cost			

Additional Comments About Catering & Food Service

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Housing Accommodations

	N/A	Poor	Excellent
First Impression			
Cleanliness			
Furnishings			
Restroom Facilities			
Linen Service			
Check-In Procedures			
Check-Out Procedures			
Staff Courtesy / Friendliness			
Perceived Value for the Cost			



Additional Comments About Housing Accommodations

Event Services & Support

	N/A	Poor	Excellent
Quality of Service - Planning			
Quality of Service - Day of Event			
Knowledge of Event Venues			
Staff Responsiveness			
Custodial			
Public Safety			
Technical / AV			
Staff Professionalism			
Custodial			
Public Safety			
Technical / AV			
Staff Courtesy / Friendliness			
Custodial			
Public Safety			
Technical / AV			

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Additional Comments About Event Services & Support



CES Student Staff

	N/A	Poor	Excellent
Knowledge of Event Venues			
Knowledge of University			
Knowledge of Community			
Staff Responsiveness			
Staff Professionalism			
Staff Courtesy / Friendliness			

Additional Comments About CES Student Staff

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Parking

	N/A	Poor	Excellent
Proximity to Meeting Facilities			
Proximity to Housing			
Convenience			

Additional Comments About Parking



Athletic Facilities

	N/A	Poor	Excellent
Cleanliness of Venues			
Overall Physical Appearance			
Room Temperature			
Staff Professionalism			
Staff Courtesy / Friendliness			
Concessions			
Appropriateness for Event			
Perceived Value for the Cost			

Additional Comments About Athletic Facilities and Staffing

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Performing Arts Facilities

	N/A	Poor	Excellent
Cleanliness of Venues			
Overall Physical Appearance			
Room Temperature			
Staff Professionalism			
Staff Courtesy / Friendliness			
Appropriateness for Event			
Perceived Value for the Cost			

Additional Comments About Performing Arts Facilities and Staffing

