Every chapter is required to turn in a completed Greek Achievement Program. In order to foster a positive change in the Greek Community and for the University to pledge continued support for each chapter’s presence on campus, all fraternities and sororities will participate in the Greek Achievement Program, showing that they meet the following reasonable expectations. By achieving these minimal and reasonable standards, chapters will be recognized by the University and provided with a variety of support and services. Failure to meet these expectations will result in progressive action on part of the University, ranging from a required action plan to loss of University recognition. In an effort to encourage maximum participation, this year the Office of Greek Affairs will be giving a maximum of $300 per organizations achieving “Gold Status” on the annual Greek Achievement Program. The maximum amount of organizations that can receive the monetary amount will be five, and will be based on the highest ranking gold standard GAP Packet. Late or incomplete GAP packets will automatically be disqualified from receiving $300, materials/packets submitted after the established deadline will not be eligible to receive gold status.

I certify that the information included in this Greek Achievement Program (G.A.P.) is accurate to the best of my knowledge.

<table>
<thead>
<tr>
<th>Chapter Advisor (Printed)</th>
<th>Signature</th>
<th>Date:</th>
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<tr>
<td>Chapter President (Printed)</td>
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<td>Date:</td>
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<td>Chapter G.A.P. Chair (Printed)</td>
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<td>Date:</td>
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GREEK ACHIEVEMENT PROGRAM (GAP)

Mission:

The mission of the Greek Community at Rowan University is to encourage and promote intellectual curiosity through academic achievement and to develop the personal and social skills of students by providing leadership opportunities through self-governance. In addition, the Greek Community strives to promote service through the University’s co-curricular programs and through community involvement. The co-curriculum, established by Rowan University’s Mission Statement on student development, promotes growth toward attitudinal and ethical development; and, responsibility to self and others through active participation in the betterment of the campus and larger community. The Greek Community is expected to plan its activities with academic and co-curricular mission of the University in mind.

Vision:

Foster a unified Greek community where students, staff, faculty, and advisors work collaboratively to uphold the core values of Greek Life and build a solid foundation for student engagement.

Learning Outcomes:

As a result of membership within the Rowan University Sorority & Fraternity community, students will:

1. Demonstrate leadership in awareness of social justice issues (culture, race, gender, sexual orientation).
2. Understand the importance of scholarship and academic responsibility and support each member’s scholastic goals.
3. Practice citizenship through participation in community service.
4. Interpret and apply the principles of “living their ritual.”
5. Effectively lead their chapter and umbrella council.
6. Exhibit responsible social and academic behavior.
7. Perform their positional responsibilities within the chapter/council.
8. Develop effective new member education programs.
Method of Evaluation

All chapters will submit a self-evaluation annually, at the conclusion of the academic year, according to the following standards. The Office of Greek Affairs is responsible for reviewing and scoring the evaluations. It is the responsibility of each chapter to ensure that each of the standard’s components has been completed and that the necessary forms, reports, and verification are submitted by April 17, 2014. It is strongly recommended that each chapter assign one of its officers (e.g., the awards chair/GAP chairs) the responsibility of maintaining required documentation throughout the year. Progress will be checked throughout the year by the Office of Greek Affairs, and at the mid-year meeting with the Coordinator for Greek Affairs or designee.

The standards are intended to be dynamic so that the “bar” can be adjusted each year as the individual chapter’s progress. After each evaluation period, the Coordinator for Greek Affairs will appoint a committee (which will include fraternity and sorority leaders, chapter advisors, and the Office of Greek Affairs) to review the standards and recommend revisions.

<table>
<thead>
<tr>
<th>Level</th>
<th>Points</th>
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<tbody>
<tr>
<td>Gold</td>
<td>481-431</td>
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<tr>
<td>Silver</td>
<td>430-384</td>
</tr>
<tr>
<td>Bronze</td>
<td>383-288</td>
</tr>
<tr>
<td>Unsatisfactory</td>
<td>287 - 0</td>
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</table>

**Gold Level** – Even though the Gold Level is the top level, it does not mean a chapter should stop striving to be better. At this level, a fraternity or sorority has exceeded the Office of Greek Affairs’s expectations in terms of the set standards. Organizations achieving “Gold” will be awarded $300 towards their chapter. Late or incomplete GAP packets will automatically be disqualified from receiving $300, materials/packets submitted after the established deadline will not be eligible to receive gold status.

**Silver Level** – At the Silver Level, a fraternity or sorority is developing the skills needed to be a Gold Level fraternity or sorority. By looking at what standards are not met this year, the fraternity or sorority will be able to grow the following year.

**Bronze Level** – At the Bronze Level, a fraternity or sorority has met the minimum expectations set by the Office of Greek Affairs and Greek community. This level should be seen as a stepping stone toward improvement. By using the information obtained from the GAP, the organization should be able to work toward reaching a Silver or Gold Level status the following year.

**Unsatisfactory Level** – At the Unsatisfactory Level, a fraternity or sorority is not meeting the minimum expectations set by the Office of Greek Affairs and Greek community or if a completed GAP was not submitted.

Organization meeting the Unsatisfactory Level will:

- Be required to meet with the Office of Greek Affairs to develop a written Performance Standards for Improvement. A review of the chapter’s progress will be made quarterly to evaluate their progress.
- Have sanctions imposed during the academic year if the chapter is not meeting their agreed upon benchmarks of their Performance Standards for Improvement. Sanctions can possibly include (but are not limited to) loss of social privileges, mandatory attendance at specific campus functions, and/or mandatory monthly meetings with the Office of Greek Affairs.
### Summary of Standards

#### Standard A – Scholarship

Academic excellence is of the utmost importance at Rowan University. It is vital that each chapter encourages and supports each member’s scholastic goals. A strong scholarship program helps to improve the status of each chapter and the Greek system.

**Chapters are expected to:**
- Continually increase their chapter cumulative grade point average each semester
- Maintain and implement a scholarship program for their members
- Promote academic excellence during the new member period
- Utilize advisor to assist in scholarship programming

#### Standard B – Leadership

Membership in Greek organizations offers students many opportunities to develop their leadership potential. A strong positive image on campus and in the community of the Greek system can only come from a strong group of leaders.

**Chapters are expected to:**
- Encourage every member to participate in extra-curricular activities outside of the chapter
- Plan and implement an officer transition program
- Attend leadership programs sponsored by the University, national organizations, or by national governing bodies
- Participate fully in IFC, NPC, NPHC, GCOC, and IGC

#### Standard C – Service and University Involvement

Service is one of the principles that Greek organizations were founded upon. Therefore it is beneficial that organizations maintain that principle today.

**Chapters are expected to:**
- Participate in community service projects throughout the year
- Participate in community service projects sponsored by IGC and various umbrella groups
- Participate in philanthropic events to raise money for charitable causes
- Attend University sponsored events

#### Standard D – Risk Management

While it is recognized that the social aspect of Greek membership is important, each organization and member must exhibit responsible behavior. Greek organizations are expected to follow the guidelines of the University, Inter/National organization, as well as city and state laws.

**Chapters are expected to:**
- Elect a Risk Management Officer and provide Risk Management Educational Sessions
- Participate and attend Risk Management workshops presented by the Office of Greek Affairs
- Hold non-alcoholic events

#### Standard E - Member Development
Greek organizations are dependent upon new members to ensure their longevity and success. It is important that the new member education period is a time of learning and growth where new members are treated fairly. In addition, the University is committed to providing an environment that is safe, respectful, and educational for the Greek community. In order to educate and hold the community responsible for this shared commitment, each fraternity and sorority member and new member will sign an anti-hazing agreement.

**Chapters are expected to:**
- Submit a detailed new member education plan
- Have new member educators attend workshops with the Office of Greek Affairs
- Have new members attend all University mandated new member workshops and programs
- Submit Anti-Hazing commitments from all members and new members
- Attend personal development programs

**Standard F – Policy Compliance**

Each organization should be affiliated and in good standing with an Inter/National organization. Representatives of the Inter/National organization, who can be either volunteer or staff, will meet with a representative with the Office of Greek Affairs on their visits with the chapter at Rowan University. Each chapter is expected to be good standing financially with their Inter/National organization. If they are not currently in good standing, they have must have a detailed plan of how to become in good standing and making progress toward that goal. All Greek organizations must have an active and involved faculty/staff advisor that meets with them regularly. All Greek organizations are expected to comply with all Greek Affairs policies established in the Greek Affairs Handbook. Each chapter will receive 80 points, and 40 points will be deducted for each major violation (Hazing, Alcohol, New Member Policy). 10 points will be deducted for failure to hand in paperwork on time, attend required meetings and workshops, or other items outlined in the Greek Affairs Handbook.

**Chapters are expected to:**
- Have a letter submitted from their Inter/National organization that confirms their good standing each spring
- Show their financial standing with the Inter/National organization each spring
- Have regular documented contact with their faculty/staff advisor
- Create and vote on a budget each semester
- Comply with Greek Affairs policies
- Hand in required paperwork on time
- Attend required meeting/events/workshops
- Develop an internal Code of Conduct
Standard A – Scholarship

(Please provide supporting documentation in order to which the components appear)

1A.____ The chapter has a documented Academic program that has been shared with the chapter membership. An Academic program is defined to be any documented plan that supports the academic development of the chapter membership. (10 points)

Documentation Needed: A copy of the academic program.

2A._____ The chapter implements an academic program for its new members. An academic of scholarship program is defined to be any documented plan that supports the academic development of the chapter’s new members. (10 points)

Documentation Needed: A copy of the scholarship program.

3A._____ Chapter has member(s) in any honor society, such as Order of Omega, or involved in an honors program. (2 points per member, maximum 20 points)

______ (# of members in honor societies/programs)

Documentation Needed: A list of members who are involved in either an honor society or involved in an honors program. Each member only counts once. Each member listed should initial next to their name to verify the information is correct. The list will be verified by the Office of Greek Affairs.

4A.____ Chapter conducts/attends a workshop or program on any area related to academics or scholarship. (10 points)

Documentation Needed: Agenda, summary and/or power point presentation slides of the workshop or program. Please include attendance sheet with participating members. A workshop includes the following: study skills, tutoring, test prep, time management etc.
Standard B – Leadership
(Please provide supporting documentation in order to which the components appear)

1B. _____ The chapter has implemented and practiced an officer transition program. (10 points)

Documentation Needed: A copy of officer transition program, itinerary or power point presentation used for this workshop.

2B. _____ The chapter is represented at all Greek Affairs Workshop Programs. (10 points)

_____ Move-In
_____ Meeting with the Dean/Vice President of Student Life and the Associate Dean for Civic Involvement
_____ New Member Anti-Hazing workshops (Fall/Spring)
_____ Take Back the Night (Spring)
_____ IGC Talent Show
_____ Other

3B. _____ The chapter has representation at all umbrella group (IGC, IFC, NPC, NPHC, or GCOC) meetings for the councils they belong to. (10 points) (Scoring Criteria: 100%-90% - 10 Pts. 89%-80% - 8 Pts. 79%-70% - 7 Pts. 69%-60% - 6 Pts. 59%-50% - 5 Pts. 49% and below – 0 Pts.)

Documentation Needed: Verification of attendance from the secretary of the council.

4B. _____ The chapter membership is involved in activities outside of the chapter and Greek Affairs. (75% and higher - 8 points, 50-74% - 6 points, 30-49% - 3 points)

______ (# of members in outside activities) / ______ (total # of members) = ______

Documentation Needed: A list of members and the organization that they are a part of. Each member listed should initial next to their name to verify the information is correct. Each member only counts once.

5B. _____ Members from the chapter have attended University/Emerging Leaders Conference, Regional or National Leadership Conferences (NGLA, UIFI, Chapter Leadership Conferences, etc.) during the year. (2 points per member, maximum 10 points)

______ (# of members who attended conferences)

Documentation Needed: A list of members and the conferences they have attended. Each member listed should initial next to his or her name to verify the information is correct.
6B. _____ Chapter members hold Inter Greek Council (IGC) E-Board position(s) or positions within their designated umbrella group (IFC, PC, NPHC, and GCOC) during the 2013-2014 academic year.
(2 points per member, maximum 8 points)

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Documentation Needed: List of officers holding an officer position. The list will be verified by the Office of Greek Affairs.

7B. _____ The chapter has been recognized or awarded by their Inter/National or Regional governing board for outstanding performance as a chapter or individual members. Examples of these awards include: scholarship, community service, leadership, philanthropy, etc. (2 points per award, maximum 10 points)

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8B. _____ The chapter’s executive board meets with the staff of the office of Greek Affairs at least once a semester to discuss chapter goals and operations. (10 points)
Standard C – Community Service and University Involvement
(Please provide supporting documentation in order to which the components appear)

1C. _____ Each chapter member has performed a minimum 8 hours of community service per member during the year. (10 points)

_______ (# of members) X 8 = _______ (Total # of hours needed to complete) _______ = Total # of hours completed

Documentation Needed: Include a spreadsheet with chapter member(s), events and number of service hours completed.

2C. _____ The chapter has fulfilled IGC council’s attendance percentage at mandatory events. (10 points)

(Scoring Criteria: 100%-90% - 10 Pts. 89%-80% - 8 Pts. 79%-70% - 7 Pts. 69%-60% - 6 Pts. 59%-50% - 5 Pts. 49% and below – 0 Pts.)

Documentation Needed: Letter from officer of the IGC confirming the organization’s participation.

3C. _____ Each chapter participates in on minimum 3 community service projects per semester (6 per year) with 50% of the membership in attendance. (10 points)

C.S. Fall Project 1: __________________________________________________________ Date: _________
C.S. Fall Project 2: __________________________________________________________ Date: _________
C.S. Fall Project 3: __________________________________________________________ Date: _________
C.S. Spring Project 4: _________________________________________________________ Date: _________
C.S. Spring Project 5: _________________________________________________________ Date: _________
C.S. Spring Project 6: _________________________________________________________ Date: _________

Documentation Needed: Service letter from the organization hosting the event and/or flyer from the event and sign-in sheets with participating members.

4C. _____ The chapter has sponsored a minimum of 2 philanthropic events per semester. (3 Points per each event, maximum 15 points)

4C. Fall Event 1: __________________________________________________________________________ Date: _________ Amount Raised: _________
4C. Fall Event 2: __________________________________________________________________________ Date: _________ Amount Raised: _________
4C. Spring Event 1: _________________________________________________________________________ Date: _________ Amount Raised: _________
4C. Spring Event 2: _________________________________________________________________________
Date: ________  Amount Raised: ________

4C. Additional Event:________________________________________________________

Date: ________  Amount Raised: ________

Documentation Needed: Flyer for the event with the title and date, as well as a picture of our organization at the event and sign-in sheets with participating members or a letter from the sponsoring university department.

5C. _____ The chapter has raised money for a philanthropy in the past year (2011-2013). Please total the total amount raised for the 2013-2014 year. (Points will be awarded as follows: $1500+ = 10 points, $751 to $1499 = 8 points, $501 to $750 = 6 points, $251 to $500 = 4 points, $100-$250 = 3 points)

_________ = Total amount raised

Documentation Needed: Copies of the checks submitted, receipts, or a letter of verification from the service organization.

6C. _____ The chapter has sponsored or collaborated with other University Departments (RAH, SUP, Greek Affairs, Health Center, Recreation Center, Office of Service Learning, Volunteerism & Community Engagement, Multicultural Affairs etc.) to create programming for the Rowan campus community (2 Points per each event, maximum 10 points)

Univ. Program 1: ____________________________________________ Date: _________
Univ. Program 2: ____________________________________________ Date: _________
Univ. Program 3: ____________________________________________ Date: _________
Univ. Program 4: ____________________________________________ Date: _________
Univ. Program 5: ____________________________________________ Date: _________

Documentation Needed: Flyer for the event with the title and date, as well as a picture of our organization at the event and sign-in sheets with participating members or a letter from the sponsoring university department.
Standard D- Risk Management

(Please provide supporting documentation in order to which the components appear)

1D. _____ The chapter elects an officer who is responsible for the chapter’s risk management program. The role of this individual is to monitor the safety and well being of the chapter, its members, and whose primary responsibility is to ensure compliance with all Inter/National policy and procedures as well as University policy (10 Points).

Documentation Needed: Please include a copy of the position description and the constitution or bylaws that states this is an officer.

2D. _____ The chapter’s Risk Management Officer or Inter/National, Regional board conducts at least one workshop on Risk Management with 80% of the membership in attendance. (10 points)

Documentation Needed: Agenda of meeting, name, title and contact information for the speaker on the topic, as well as, a sign-in sheet with date and signature of those in attendance. Contact information and the presenters credentials must also be submitted. Examples of risk management include: alcohol and drug awareness, anti-hazing practices, sexual abuse, personal health and wellness)

3D. _____ Please provide the Office of Greek Affairs a copy of your risk management policy, or documentation that describes the enforcement of rules and regulations pertaining to events hosted by the chapter. (10 points)

4D. _____ Please include a copy of all Inter/National alcohol and hazing policies. (10 points)

5D. _____ The chapter must submit their proof of liability insurance (ie. FIPG guidelines). (10 points)

6D. _____ The chapter holds or co-sponsors a minimum of 6 non-alcoholic social programs with 40% of the membership in attendance. Examples include: Game nights, movie nights, bowling, arts & crafts. (2 Points per event, maximum 20 points)

Fall Program 1: ____________________________________________ Date: _________
Fall Program 2: ____________________________________________ Date: _________
Fall Program 3: ____________________________________________ Date: _________
Spring Program 1: __________________________________________ Date: _________
Spring Program 2: __________________________________________ Date: _________
Spring Program 3: __________________________________________ Date: _________
Additional Program: _________________________________________ Date: _________
Additional Program: _________________________________________ Date: _________
Additional Program: _________________________________________ Date: _________
Additional Program: _________________________________________ Date: _________

Documentation needed: A sign in sheet with date, event name, and description of the event; or a flyer of the event with a brief description of the event.
7D. The Risk Management Officer and appropriate officer attend Risk Management Workshops presented by the Greek Affairs Staff. (10 points)

**Standard E - Member Development**

*(Please provide supporting documentation in order to which the components appear)*

1E. The chapter holds a retreat with 80% of members in attendance. (10 points)

*Documentation Needed:* Sign-in sheet and retreat agenda with date of retreat visible.

2E. The chapter hosts, co-sponsors or conducts personal development programs with 40% of the membership in attendance. Examples include workshops on financial management, time management, leadership, health issues, career development, self-defense, etc. (2 points per program, 20 maximum points)

Personal Development Program 1: ____________________________ Date: _______
Personal Development Program 2: ____________________________ Date: _______
Personal Development Program 3: ____________________________ Date: _______
Personal Development Program 4: ____________________________ Date: _______
Personal Development Program 5: ____________________________ Date: _______
Personal Development Program 6: ____________________________ Date: _______
Personal Development Program 7: ____________________________ Date: _______
Personal Development Program 8: ____________________________ Date: _______
Personal Development Program 9: ____________________________ Date: _______
Personal Development Program 10: ____________________________ Date: _______

*Documentation Needed:* A letter from the host verifying attendance and/or a flyer from the event and a sign in sheet with the names of the members that participated.

3E. Chapters will interpret the founding principle of their organization and apply them to character education programming for their members. (12 points)

*Documentation Needed:* Submit a copy of the founding principles of the organization and list two programs that took place during the Fall of 2013 and two programs that took place during the Spring of 2014 semesters. Include a brief description on how these programs served the chapter membership by linking the topics covered to your founding principles.

4E. The Chapter hosts, conducts, or participates in sexual assault prevention training/programming. These programs can include Green Dot training, Take Back the Night or domestic
violence awareness seminars. (12 points)
Standard F- Policy Compliance  
*(Please provide supporting documentation in order to which the components appear)*

1F. _____ The chapter is in good standing with their Inter/National organization. If the chapter is not in good standing, they have adopted a written plan in order to regain good standing. (10 points)

*Documentation Needed: A dated letter or e-mail confirming good standing from the Inter/National organization or a plan of action that has been submitted to the Inter/National organization dated during the Spring 2010 semester.*

2F. _____ The chapter has a budget, approved by the chapter each semester. (10 points)

*Documentation Needed: Copy of the budget, signed by the chapter treasurer and advisor.*

3F. _____ The chapter has an advisor that they meet with at least four times per academic year. (10 points)

*Documentation Needed: An electronic or printed letter from the advisor stating that you have fulfilled this requirement.*

4F. _____ Chapter Code of Conduct- The chapter has a written a Code of Conduct. The code must be signed by all members each semester. (10 points)

*Documentation Needed: Copy of the Code of Conduct with attachments of the signed contract.*

5F. _____ The chapter has an internal standards board or a regional board to work with disciplinary issues within the organization. (10 points)

*Documentation Needed: Copy of chapter bylaws outlining function of the standards board or verification from your organization stating that an internal standards policy is adopted.*