

The Doctor of Educational Leadership (Ed.D.) Detail Sheet

Updated 06/22/09

The College of Professional & Continuing Education (CPCE) at Rowan University will be offering the Ed.D. degree to area teachers, supervisors, principals, college and university administrators, and other candidates in related fields. This program focuses on developing authentic leaders. Graduates are prepared to assume leadership roles in schools, colleges, universities, educational associations, and educational advocacy groups. Most classes will be offered in a hybrid format with at least 60% of the coursework accelerated and online providing the fastest and most convenient route to your Ed.D. degree.

Overview of the Program

There are three pathways to an Ed.D. at Rowan University:

(With the exception of the brief section below, this sheet addresses the non-traditional options only.)

1. Traditional Route: Educational Leadership across Multiple Settings

- a. Courses offered: Traditional 16-week, non-accelerated, face-to-face format
- b. Meeting location: Main Rowan Campus in Glassboro, NJ
- c. Admissions coordinated by: The Graduate Office at Rowan University
- d. Entry points: Fall or Spring terms every year
- e. Contact: Elizabeth Henderson in Educational Leadership at 856-256-4744

2. Non-Traditional Route A: Focus on P-12 Leadership

- a. Courses offered: Normally 8-week, accelerated, hybrid (60% online and 40% face-to-face) format
- b. Meeting location: Jamesburg, NJ (on site at NJPSA)
- c. Admissions coordinated by: CPCE Academic Services (The interview portion of admissions is coordinated by Educational Leadership. For questions about interviews, please contact Ms. Elizabeth Henderson at 856-256-4744.)
- d. Entry point: Fall 2008 with another entry point tentatively scheduled for Fall 2009
- e. Contact: CPCE Academic Services at 856-256-5435 or cpceacademicervices@rowan.edu (preferred)

3. Non-Traditional Route B: Focus on Community College Leadership

- a. Courses offered: Normally 8-week, accelerated, hybrid (60% online and 40% face-to-face) format
- b. Meeting location: Middlesex County College, Edison, NJ
- c. Admissions coordinated by: CPCE Academic Services (The interview portion of admissions is coordinated by Educational Leadership. For questions about interviews, please contact Ms. Elizabeth Henderson at 856-256-4744.)
- d. Entry points: Spring 2009 – Module 4 (03/03/09 classes begin.)
- e. Contact: CPCE Academic Services at 856-256-5435 or cpceacademicervices@rowan.edu (preferred)

- Criteria and required courses for the 3 pathways are the same, but the timeline, admission deadlines and the exact course sequence *may* differ. See the “Course Sequence and Degree Timeline” section of this document for the suggested non-traditional course sequences.
- The two non-traditional routes listed above are offered through the College of Professional & Continuing Education. Most courses are accelerated and at least 60% online. 40% of each course will include an in-person component offered at an off-campus NJ location. Most courses are 8-12 weeks in length. Further details are in the section below.

Overview of the Coursework

- 60 graduate credit hours (14 courses) in approximately 8 consecutive semesters. (depending upon dissertation completion.)
- With the exception of a few semesters, this is a part-time program.
- The program is a hybrid with all coursework (outside of additional fieldwork) offered 60% online and 40% in class.
 - 11 of the 14 courses are accelerated into 8-weeks. 2 of the 14 courses will be offered across 12 weeks** but the coursework itself will still be offered in the 8-week online model. The remaining 4 weeks will focus on the research component of the course. Therefore, the online component for *all* 14 courses is offered across 8 weeks.
 - All classes will be hybrids. 60% of each class will be dedicated to online lessons/coursework using the Blackboard system. 40% of each class will be dedicated to 3 in-person Saturday meetings from 9 A.M to 2 P.M. All classes (whether 8-week or 12-week) will have these 3 required meetings. (Meeting locations vary according to pathway chosen. See “Overview of Program” above for details.) The exact dates for the Saturday meetings will be included in the Rowan Section Tally (banner.rowan.edu/reports/reports.pl?task=Section_Tally_CPCE) each term, along with all other details for that particular class.
 - With few exceptions that are noted in the sequence chart, 2 courses will be offered each term such that most students should be able to complete the program (including summers) within 3 years. Exact course sequences for the two non-traditional pathways are included in this document.

*** In order to provide the student with a balanced course load, 2 of the 14 courses are offered within a 12-week block. These courses are research-based and structured with a field-based component which allows students the time necessary to collect data for the dissertation project. See the sequence for details.*

Overview of the Coursework Continued

- **Coursework Categories:** Coursework is divided into 4 major categories with 3 distinct benchmarks.
 - 12 credits in core classes that must be completed before moving into the next phase of the program
 - EDSU 28-715, Leadership Theory (3 cr)
 - EDAM 27-701, Organizations as Cultures: Theory & Applications (3 cr)
 - EDST 24-722, Research Literature Analysis and Writing for Educational Leadership (3 cr)
 - EDAM 27-704, Changing Organizations (3 cr)
 - 24 credits in other required coursework
 - 12 credits in applied fieldwork
 - EDAM 27-720, Leadership, Application, Fieldwork & Seminar (9 cr)
 - EDAM 27-719, Leadership Research Project Proposal (3 cr)
 - 12 credits in Dissertation
- **Benchmarks:** The program includes 3 benchmarks as outlined below[^]:
 - Benchmark I: Progress Review
 - This review takes place after completion of the 4 core courses. (See sequence.)
 - This benchmark includes a brief (15 min) presentation, a 6-8 page paper and a leadership portfolio.
 - Benchmark II: Dissertation Proposal
 - This review takes place before the official dissertation phase. (See sequence.)
 - This benchmark serves as the formal plan for the dissertation.
 - Benchmark III: Dissertation and Symposium
- Complete listings of all courses, as well as course descriptions, are included in the Ed.D. Course Description Sheet which is available at www.rowan.edu/cpce. (Click on “Academic Services” and then the appropriate program).

[^] Please see the Ed.D. Benchmark & Dissertation Information Sheet for more details. Complete information about the above benchmarks and other Ed.D. procedures and policies are also included in the Ed.D. Student Handbook, which is distributed by the Educational Leadership Department to all matriculated students during their first term.

Program Entry Points (non-traditional pathways only)

- The program uses a cohort approach and therefore entry points are limited. Students may start the program in the following upcoming modules:
 - Fall 2008, Online Module 1 (the first 8 weeks) for those interested in a P-12 focus.
 - Fall 2009, Online Module 1 (the first 8 weeks) for those interested in a P-12 focus (tentative)
 - Spring 2009, Online Module 4 (the second 8 weeks) for those interested in a Community College focus.

On a case-by-case basis, there may be some opportunity to join the cohort in either the second 8 weeks of the start module or the following module. Please consult the CPCE Administrative Advisor for more information.

Course Sequence and Timeline

The Doctor of Educational Leadership (Ed.D.) Program is offered in an accelerated and hybrid (60% online and 40% face-to-face) format. Every module will be 8 weeks (although 3 classes will span 12 weeks – see “Overview of Coursework” above) with each week of work starting every Tuesday at 8 AM and ending every Monday at midnight Eastern Time. Including summer terms, and depending upon the completion of your dissertation, the degree (14 courses) can usually be completed within 9 consecutive semesters (approximately 3 years). (If there are prerequisites, they are noted in italics after the each course in the chart below). If you begin The Doctor of Educational Leadership (Ed.D.) program in the first part of Fall 2008, you may be finished as early as Summer 2011! Students may join the program during the modules listed above under “Program Entry Points.”

Sample Course Sequence for Students Beginning the Program Fall 2008, Module 1 (the first 8 weeks)

Non-Traditional Route A: Focus on P-12 Leadership

(Schedule has been updated 06/22/09 – Anything new or changed is in red.)

Year One

	Fall 2008	Spring 2009	Summer 2009
1 st 8 Weeks	EDSU 28.715: Leadership Theory (3 s.h.)	EDST 24.722: Research Literature Analysis and Writing for Educational Leadership (3 s.h.)	EDST 24.723: Conducting & Analyzing Survey Research for Educational Leadership (3 s.h.)
			EDSU 28.710: Leadership Seminar (3 s.h.)
2 nd 8 Weeks	EDAM 27.701: Organizations as Culture: Theory & Applications (3 cr.)	EDAM 27.704: Changing Organizations (3 s.h.)	
		Benchmark I	

Sequence continued on next page.

Course Sequence for Non-Traditional Route A: Focus on P-12 Leadership (Fall 2008 Start) Continued

Year Two

	Fall 2009	Spring 2010	Summer 2010
<i>Across 12 Weeks</i>	EDST 24.724: Conducting & Analyzing Qualitative Research for Educational Leadership (3 s.h.) (<i>Pre-req: EDST 24.722</i>) (♦follows the 12-Week Hybrid calendar under the “Modified Schedule” This course begins at the start of the term.)	EDAM 27.720: Leadership, Applications Fieldwork & Seminar (LAFS) (9 s.h.) (♦follows the 12-Week Hybrid calendar under the “Modified Schedule” This course begins at the start of the term.)	
<i>1st 8 Weeks</i>			EDAM 27.713: Forces of Change in American Society (3 s.h.)
<i>2nd 8 Weeks</i>	EDAM 27.719: Leadership Research Project Proposal (3 s.h.)	EDAM 27.750: Applied Ethics in Educational Leadership (3 s.h.)	EDAM 27.733: The Policy Environment (3 s.h.)
			Benchmark II

Year Three

	Fall 2010	Spring 2011	Summer 2011
<i>Across 12 Weeks</i>		EDST 24.795: Dissertation Research (credit hrs TBD with Faculty Advisor)	Continuing Registration if Applicable (Students must register for at least 1 credit per term of dissertation credit until their dissertation is complete and approved. Dissertation registration is handled in consultation with the Faculty Advisor.)
<i>1st 8 Weeks</i>	EDSU 28.706: Diversity in Educational Leadership (3 s.h.) (This change is from the 03/09 update.)		
<i>2nd 8 Weeks</i>	EDAM 27.752: Advanced Leadership (3 s.h.) (Pre-req: EDST 27.720) (This change is from the 03/09 update.)		

**Sample Course Sequence for Students Beginning the Program Spring 2009, Module 4 (the second 8 weeks)
Non-Traditional Route B: Focus on Community College Leadership
(Schedule has been updated 06/22/09 –Anything new or changed is in red.)**

Year One

	Fall 2008	Spring 2009	Summer 2009
<i>1st 8 Weeks</i>	NO ENTRY		EDAM 27.701: Organizations as Culture: Theory & Applications (3 cr)
<i>2nd 8 Weeks</i>		EDSU 28.715: Leadership Theory, (3 cr)	

Year Two

	Fall 2009	Spring 2010	Summer 2010
<i>1st 8 Weeks</i>	EDST 24.722: Research Literature Analysis and Writing for Educational Leadership (3 s.h.) (This replaces Forces of Change class.)	EDAM 27.505: Selected Topics in Educational Leadership: The Community College (3 cr) (This change is from the 03/09 update.)	EDSU 28.706: Diversity in Educational Leadership (3 cr)
<i>2nd 8 Weeks</i>	EDAM 27.704: Changing Organizations (3 cr)	EDSU 28.710: Leadership Seminar (3 cr)	EDST 24.723: Conducting & Analyzing Survey Research for Educational Leadership (3 cr)
	Benchmark I		

Year Three

	Fall 2010	Spring 2011	Summer 2011
<i>Across 12 weeks</i>	EDST 24.724: Conducting & Analyzing Qualitative Research for Educational Leadership (3 cr) (<i>Pre-req: EDST 24.722</i>) (♦follows the 12-Week Hybrid calendar under the “Modified Schedule” This course begins at the start of the term.)	EDAM 27.720: Leadership, Applications, Fieldwork & Seminar (LAFS) (9 cr) (♦follows the 12-Week Hybrid calendar under the “Modified Schedule” This course begins at the start of the term.)	
<i>1st 8 Weeks</i>			EDAM 27.752: Advanced Leadership (3 cr) (<i>Pre-req: EDST 27.720</i>)
<i>2nd 8 Weeks</i>	EDAM 27.719: Leadership Research Project Proposal (3 cr)	EDAM 27.750: Applied Ethics in Educational Leadership OR Other Course TBD (3 cr)	EDAM 27.733: The Policy Environment OR Other Course TBD (3 cr)
		Benchmark II	

Year Three Plus

	Fall 2011	Spring 2011	
	EDST 24.795: Dissertation Research (credit hrs TBD with Faculty Advisor)	EDST 24.795: Dissertation Research (credit hrs TBD with Faculty Advisor)	Continuing Registration if Applicable (Students must register for at least 1 credit per term of dissertation credit until their dissertation is complete and approved. Dissertation registration is handled in consultation with the Faculty Advisor.)

*NOTE: All courses are subject to run based upon meeting enrollment minimums. (s.h. = semester hours)
♦All CPCE registration schedules can be found at: www.rowan.edu/cpceschedules*

Students are expected to follow the Personalized Course Sequence they are given. Personalized course sequences are determined with your CPCE Administrative Advisor during the admissions process. Only those who follow this sequence can be promised that all coursework will be in the timeline and format outlined above. It is important to know that a "missed class" may not be available to make up in a timely manner and may significantly delay the award of your degree/endorsement/program. If your enrollment plans change and you will fall out of sequence, you must notify both your CPCE Administrative Advisor and Academic Advisor as soon as possible.

Benefits of the Doctor of Educational Leadership (Ed.D.)

- The program is designed for the working adult who needs an essentially part-time option but still wants the fastest route to their degree.
- The sequence is set for the entire length of the program and therefore students will always know their schedule well in advance.
- With few exceptions (noted in the sequence above), the schedule allows students to take 2-3 courses and earn at least 6 credits each term.
- If the outlined schedule is followed each term, students will meet the minimum credit hours required in order to be eligible for federal aid money.
- Tuition is competitive and all CPCE courses are discounted from regular Rowan rates.
- The online schedule is both flexible and convenient. The coursework is divided into 8, 1-week blocks that run from Tuesday to Monday. This gives online students the luxury of the weekend to complete additional course requirements/assignments. (The 12-Week Hybrid schedule includes this 8-week plan and simply adds 4 additional weeks of research and fieldwork. All the benefits of a fully online class apply.)
- The online program provides tech support 24/7.
- The interactive online program combined with the in-person meetings provides students with ample opportunity for vital professional networking and ongoing support.
- Pulling from different areas, the program provides students with a tightly woven interdisciplinary plan of study.
- The program was designed by professionals who want to make a difference regardless of whether they remain in the classroom or not. You WILL use what you learn on a daily basis.
- The Ed.D. application process does not require the submission of any standardized tests.
- All CPCE students have access to Rowan on-campus and online student resources.
- CPCE students will have access to not only their faculty advisor but also a special CPCE Administrative Advisor.

How to Apply

Regardless of which pathway you choose, all applicants will apply using the Ed.D. Application Form. Forms are available to download from www.rowan.edu/colleges/cpce/forms.cfm. When you submit your application, be sure to indicate on the front cover which pathway/cohort you wish to pursue. Please include this same information in the upper right-hand corner of any other materials you submit in order to ensure proper processing. Only those applying to the non-traditional pathways will forward their application materials to CPCE.

Admission Requirements for the Doctor of Educational Leadership (Ed.D.) Program:

- ✓ Master's degree from an accredited institution of higher learning
- ✓ \$50 application fee
- ✓ Ed.D. application form (Please do not use the Graduate School application form.)
- ✓ One official transcript from *all* colleges attended
- ✓ Three Letters of Recommendation
- ✓ Professional portfolio (Details are included in the Ed.D. application form.)
- ✓ Those selected to continue with the process will be invited to an interview with the faculty admissions committee.
- ✓ No standardized tests are required!

Plus

- ✓ Those applying for the Focus on P-12 Leadership should include copies of teaching certificates held.

Please be sure you send your application to the correct place!

Application Deadlines and Submission Information

- 1. Traditional Route: Educational Leadership across Multiple Settings**
 - a. Application due: December 15, 2008 for the Spring 2009 start and June 15, 2009 for Fall 2009 start (tentative)
 - b. Submit application (for traditional program only) to: The Graduate School, Rowan University, 201 Mullica Hill Road, Glassboro, NJ 08028.
 - c. Decisions will be made by the mid-late January for Spring 2009 and by the end of July for Fall 2009.
- 2. Non-Traditional Route A : Focus on P-12 Leadership**
 - a. Application due: June 15, 2009 for the (tentative) Fall 2009 start. If space permits, further extensions may be available.
 - b. Submit application (for non-traditional programs only) to: Director of Academic Services, College of Professional & Continuing Education, Rowan University, Education Hall, 201 Mullica Hill Road, Glassboro, NJ 08028 or FAX: 856-256-5638
 - c. Decisions will be made by the end of July 2009.

Application Deadlines and Submission Information Continued

3. Non-Traditional Route B: Focus on Community College Leadership

- a. Application due: January 16, 2009 for the Spring 2009 start. If space permits, further extensions may be available.
- b. Submit application (for non-traditional programs only) to: Director of Academic Services, College of Professional & Continuing Education, Rowan University, Education Hall, 201 Mullica Hill Road, Glassboro, NJ 08028 or FAX: 856-256-5638
- c. Decisions will be made by mid-February 2009 in time for a 03/03/09 class start.

Applications must be complete by these deadlines in order to receive a decision by the decision deadline listed above/before the semester begins. If a decision has not yet been reached, students may begin the course as a non-matriculated student while the process completes (if approved by CPCE in consultation with the Program Coordinator).

Health Immunization Requirements

Students matriculated in this program are required to comply with the Health Immunization Requirements of Rowan University. Please refer to the CPCE website for more information: <http://www.rowan.edu/colleges/cpce/forms.cfm>.

Transfer Credit Policy

- Given that the Doctor of Educational Leadership (Ed.D.) Program at Rowan University has recently restructured to a 60-credit program, no transfer credit is allowed.

CPCE Registration Schedule and Course Information

CPCE students are Rowan students; however, you will often follow different administrative processes. This is especially true for registration and course information as detailed below.

- The CPCE Doctor of Educational Leadership (Ed.D.) Program is officially offered as a hybrid (combination of online and face-to-face meetings) and therefore, it will follow 2 different registration schedules. All 8 week online courses will follow the CPCE Online Module Schedule and all 12 week hybrid courses will follow a special CPCE 12-week Hybrid schedule listed under “Modified Schedules” in the website below.
- **Since courses in this program follow more than one registration schedule, the quickest way to know exactly which schedule/set of dates each class follows is to consult the sequence chart in this document and/or your Personalized Course Sequence. As you will see, there are also several other websites listed below that you may consult for this information.**
- The official schedule and start and end dates for each class are located at www.rowan.edu/cpceschedules. (This is also where dates and deadlines for CPCE registration, drop/add and payment are listed.)
- The start and end dates for each class are located in the “Part of Term” column in the CPCE Course Section Tally (www.rowan.edu/cpcecoursesearch).
- All CPCE course and textbook information can be found each term in the CPCE Course Section Tally located at www.rowan.edu/cpcecoursesearch. CPCE students should use the information in the tally and *not* the Banner Self Service site to make sure they have all necessary details about CPCE courses including meeting times and locations. (This is because CPCE course details do not appear properly in the Banner Self Service site). Please note that additional information/instructions about the course may also be listed under the “title” column in the Tally.
 - Any pre-reqs or course restrictions for the course can be found by clicking on the “CRN” (the number all the way to the left in the header row).
 - Textbook requirements and purchase locations can be found by clicking on the “Materials Required” link under the “Addl Info” column in the Tally. If no link appears, this means that your textbooks will be listed soon.
- Many helpful handouts, including online student expectations, self registration step-by-step instructions and Rowan network and email instructions are available at www.rowan.edu/colleges/cpce/forms.cfm.
 - Once a student is registered for a course/program, all official communication from Rowan University is sent only to the Rowan email; therefore, it is imperative that this is the email address you use and monitor daily as a CPCE student.
- Again, course information, schedules and registration timelines and certain other administrative processes are often different for CPCE students. If you ever have any questions, please contact your CPCE Administrative Advisor directly or email us at cpceacademicservices@rowan.edu.

CPCE Costs

- To make our programs even more accessible, all CPCE courses are discounted from the regular Rowan rates!
- CPCE costs are assigned according to either the specific program or the course level and delivery type.
- For the most up-to-date information about costs and aid, please see the “CPCE Financial Aid Quick Guide” and the “CPCE Costs, Billing, & Payment Information” documents at www.rowan.edu/colleges/cpce/forms/cfm.

A Note about Financial Aid

For a graduate-level student, 4.5 credit hours per term is the minimum required to qualify for federal financial aid. (This is considered part-time status.) Therefore, financial aid is not applicable for those terms in which the total number of credits is fewer than 4.5. Students will be eligible and are encouraged to apply for financial aid any term in which their credits total at least 4.5. If you wish to apply for financial aid, please visit www.fafsa.ed.gov right away. Rowan's code is 002609. Students should stay in touch with the Financial Aid Office at 856-256-4250, financialaid@rowan.edu. CPCE students are Rowan students so the aid process is the same regardless of whether the class/program is accelerated, off-campus, online, or on-campus. The only difference with costs/aid for CPCE students is the percentage you save off of the regular Rowan rates. **NOTE:** Aid cannot be packaged or applied to your account until you are officially matriculated into the program.

Doctoral student loan limits are included within the lifetime graduate student loan limits.

INTERESTED IN A CLASS BUT NOT THE WHOLE PROGRAM?

Because the Ed.D. program uses a cohort model, only the four core courses are available to take as a non-matriculated student and even then, only by special permission. However, there are many non-Ed.D. course options available to non-matriculated students*.

You may browse and register for some of Rowan's many other course offerings ** by visiting our tally page at

http://banner.rowan.edu/reports/reports.pl?task=Section_Tally. **To sign up for a course as a non-matriculant**, please contact Rebecca J. Gollihur, CPCE Director of Enrollment & Extension Services, using the contact information below. CPCE often has its own set of registration related deadlines. Please visit the website at www.rowan.edu/cpceschedules for the appropriate schedule and registration plan.***

*Usually limited to 9 credits total. Some courses may not be available to non-matriculated students.

** Provided necessary pre-requisites and/or restrictions are met.

***Course start dates, registration deadlines, and drop/add dates are listed at www.rowan.edu/cpceschedules. No refunds are possible after drop add.

Doctor of Educational Leadership (Ed.D.) Contact Information

Rebecca J. Gollihur (formerly Snyder)

CPCE Director of Enrollment & Extension Services
(For current students needing registration assistance.)
Phone: 856-256-5124 Email: gollihur@rowan.edu

Katie Grillo

CPCE Administrative Advisor
(For any Ed.D. student needing other non-academic assistance.)
Phone: 856-256-5130 Email: grillo@rowan.edu

Educational Leadership Department

(Provides academic assistance after initial registration through graduation clearance.) The Ed Leadership Department/Ed.D. Program will assign students an official Faculty Advisor via email during their first matriculated term.

Please contact: Elizabeth Henderson

Phone: 856-256-4744 Email: hendersone@rowan.edu

The information in this document was updated 06/22/09.