



College of Professional & Continuing Education (CPCE)

Transfer/Degree Completion Program

Application for Admission

This application form is intended for those students who want to transfer into one of the CPCE undergraduate degree completion programs which are offered through non-traditional modes of delivery such as off-site, Saturday-only, accelerated, online, or some combination of these items.

Current Rowan students interested in a CPCE undergraduate transfer/degree completion program will need to complete an appropriate Change of Major form and should contact the appropriate CPCE Administrative Advisor for more details on this process.

Rowan University also offers many programs on-campus through the traditional 16-week, face-to-face delivery mode. For a full list of these programs please visit www.rowan.edu/admissions. To apply to an on-campus program you will complete a regular transfer application form found at www.rowan.edu/provost/academic_affairs/admissions/applications/index.cfm

Contact Information

For further information or questions about degree completion programs or any other CPCE course or program, please contact:

Amanda DeValerio,
CPCE Administrative Advisor
(for Elementary Ed and Liberal Studies)
Ph: 856-256-5123
Fax: 856-256-5638
devalerio@rowan.edu

Tiffany Fortunato,
CPCE Administrative Advisor
(for RN to BSN)
Ph: 856-256-4742
Fax: 856-256-5638
fortunato@rowan.edu

*For further information or questions about the admissions process, please contact: Office of Admissions
Ph: 856-256-4200
admissions@rowan.edu*

Instructions

Please read all instructions carefully before completing application.

Admission Requirements

Students interested in applying to one of the CPCE offsite community college partnership Elementary Education/Dual Major programs must have an associate's degree or at least 60 credits.

Students interested in applying to the CPCE Liberal Studies: Humanities/ Social Science program must have at least 24 credits, however, 45 credits are recommended.

Students interested in applying to the RN to BSN program must be a graduate from a National League for Nursing Accrediting Commission (NLNAC) accredited associate's degree or diploma program and be eligible to be licensed as an RN in the state of NJ.

Further information about each of our undergraduate transfer/degree completion programs (including the full set of admission requirements) is available in the appropriate Detail Sheet located on our website: www.rowan.edu/cpce. (Click on "Academic Services and the program of interest.")

Submitting your application

Completed and signed applications should be returned to the Office of Admissions with a \$50 non-refundable application fee. You may pay by a check or money order made payable to "Rowan University." Major credit cards/check cards (Visa, MasterCard, Discover, and American Express) are accepted. Applicants must also submit with the application all supporting documentation (see "Application Checklist").

Academic Records

Academic records from the institution(s) where courses were taken must be sent to the Office of Admissions using the mailing information provided below. (Please be sure to instruct your College Registrar to send your transcript to the address below exactly as it is listed.) Unofficial transcripts are not acceptable.

Mailing Information

Mail application materials and official transcripts to:

**Rowan University
Office of Admissions
201 Mullica Hill Road
Glassboro, NJ 08028-1701**

Application Checklist

You will need the following items:

- ✓ Completed and signed application form
- ✓ \$50 application fee (See “Submitting your Application” for details.)
- ✓ A copy of your Social Security card or number
 - If the Social Security card is unavailable, please submit a copy of another unofficial document bearing the applicant’s Social Security number.
- ✓ Official copies of your transcript from **all colleges attended**.
- ✓ A list of courses in progress for the current academic year (if applicable)
- ✓ A valid Visa, MasterCard, Discover or American Express credit/debit card if you would like to pay the application fee via credit card (credit/debit card payment required to submit online).
- ✓ See also the appropriate Detail Sheet to learn more about your program of interest and to be sure that there are no further requirements for your particular program. *Detail Sheets are located on our website: www.rowan.edu/cpce. (Click on “Academic Services and the program of interest.)*

Note: The RN to BSN program *does* have additional admission requirements (including submitting a copy of your current RN license with this application). Please review the Detail Sheet, using the website above, to ensure you are submitting all required materials.

Rowan University does not discriminate on the basis of race, color, age, sex, religion, creed, national origin, sexual-orientation or disabling condition. University policies are consistent with federal and state laws pertaining to equal opportunity in admissions and education policies and in scholarships, loans, athletics and other school-administered programs.

Deadlines

We recommend that students apply as early as possible. All applications are reviewed by the Admissions Office on a rolling basis. Once Admissions is in receipt of a complete application (including copies of all official transcripts from college/universities attended), students should typically expect to receive an admission decision within seven to ten business days.

Final deadlines for submitting application materials are:

B.A. in Elementary Education/Dual Major programs
August 21, 2009 (for Fall 2009 start)

B.A. in Liberal Studies: Humanities/Social Science programs (SSP or Online)
Please refer to the program entry point dates on page 3 of this application.
Final deadline is 14 business days prior to the desired entry date.

R.N to B.S.N. program
Please refer to the program entry point dates on page 3 of this application.
Final deadline is 14 business days prior to the desired entry date.

If space is still available in a program, admissions may continue to review applications after the deadlines given above. Please consult with the CPCE Administrative Advisor if you are applying to a program after the given deadline.

Scholarship Opportunities

The University offers a range of merit-based awards. No special application is required to be evaluated for merit-based awards. All New Jersey community college graduates offered admission are considered for scholarship opportunities. The Scholarship Committee selects award recipients based on their academic record. Applicants must plan to enroll full-time and begin in the fall to be eligible for merit-based awards.

Financial Aid

Transfer/degree completion students may be eligible for financial aid. You need not wait to be admitted in order to apply for financial aid. Applicants wishing to be considered for need-based financial aid must submit the Free Application for Federal Student Aid (FAFSA). We encourage you to do so as early as possible. The FAFSA should be filed electronically via the Internet at www.fafsa.ed.gov. Rowan University’s federal school code is 002609. Once you have applied for financial aid, you will be notified of your award from the Rowan University Office of Financial Aid. If you have any questions about your FAFSA or aid file, you should contact Rowan’s Financial Aid Office at: 856-256-4250 or financialaid@rowan.edu.

Educational Opportunity Fund (EOF) Program

New Jersey residents only

EOF is a special admissions program for students who meet certain financial and academic requirements. If you are an EOF student at your current institution you are eligible to continue in the EOF program as part of the degree completion program. For more information contact the EOF Office at Rowan University at 856-256-4080.

CPCE Transfer/Degree Completion Application Form

Contact Information

Email address _____

Legal Name _____
last first middle

Other names that may appear on your academic records _____

Permanent address _____
number and street city state zip code

County _____ State of legal residence _____

Month/year you began living in that state _____ Phone number _____

Student Cell # _____ Social Security # _____ Date of birth _____

Citizenship U.S. Citizen
 Resident alien (Immigrant) from _____ country of citizenship
 Non-resident alien (student visa) from _____ country of citizenship
(Non-resident aliens requiring the F1 visa should contact the CPCE Office as early as possible in the process to discuss what enrollment options might be available.)

Race, ethnicity and gender requested for Federal Government reporting purposes only.

- Male Female Choose not to report
- Hispanic or Latino American Indian or Alaskan Native White
(includes Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race) Asian Choose not to report
- Black or African American Native Hawaiian or Other Pacific Islander

Anticipated Transfer Academic Program

Select your Program of Choice and Entry Point:

- B.A. in Elementary Education/American Studies Dual Major at Cumberland County College** - Full-time, 16-week courses offered in the evening, requires daytime field experience. Fall 2009 admission only. (Program Code: .CUBA-ELEDAS)
- B.A. in Elementary Education/Writing Arts Dual Major at Camden County College-Blackwood** - Full time, 16-week courses offered in the evening, requires daytime field experience. Fall 2009 admission only. (Program Code: .CCBA-ELEDWR)
- B.A. in Liberal Studies: Humanities/Social Science SSP at Rowan University Glassboro campus** - Part-time, accelerated 7-week courses offered on Saturdays only. Please select one of the following entry points: (Program Code: .BMBA-HUMSS)
 - Spring 2009, SSP Module 4 (03/14/09)
 - Summer 2009, SSP Module 5 (05/16/09)
 - Summer 2009, SSP Module 6 (07/11/09) *(Only if the student has completed Principles of Accounting I)*
 - Note: Other entry points may be possible depending upon transfer credit. Contact burgin@rowan.edu.*
- B.A. in Liberal Studies: Humanities/Social Science Online** - Part-time, accelerated 8-week courses offered online. Please select one of the following entry points: (Program Code: .BOBA-HUMSS)
 - Fall 2009, Online Module 1(09/01/09)
 - Fall 2009, Online Module 2 (10/27/09)
 - Note: Other entry points may be possible depending upon transfer credit. Contact burgin@rowan.edu.*
- R.N. to B.S.N. Program** - Hybrid program with a combination of online and face-to-face coursework as well as a combination of accelerated and 14-16-week courses. (Program Code: .BXBSN-NURSE)
 - Spring 2009, begins (01/06/09)
 - Summer 2009, (begins 05/05/09) *(Only if the student has completed Statistics I)*
 - Fall 2009 (begins 09/01/09)
 - Note: Other entry points may be possible depending upon transfer credit. Contact wilsonv@rowan.edu.*

Please also complete the following: RN license #: _____ Expiration Date: _____

(And please submit a copy of your current RN license with this application)

