

CPCE Costs, Billing & Payment Information 2009-2010

CPCE Chart #1: Rates for Specific CPCE-Administered Programs

If you are matriculated (or take a course) in one of the programs listed below, then you will be charged as outlined in CPCE Chart #1 for any course housed in that particular program that is offered through CPCE. If your program is **not** listed below, then your course will be charged according to course level and delivery type as outlined in CPCE Chart #2. Please also see *** below.

Program Name	Delivery Type	Rate per Semester Hour
Ed.D.	accelerated and hybrid – 60% online and 40% face-to-face instr.	\$735.00 S.H.
MBA	accelerated and fully online	\$680.00 S.H.
M.A. in Health Promotion Management	MA HPM is accelerated and fully online (as of fall 2009)	\$640.00 S.H.
M.Ed.	M.Ed. is accelerated and online depending upon content COGS	
Educational Technology COGS	Ed Tech. is accelerated and fully online	
Special Education COGS	Spec. Ed. is accelerated and fully online (as of spring 2009)	
Teacher of Students with Disabilities Graduate Endorsement	Grad. End. is accelerated and fully online (as of summer 2009)	
Post Baccalaureate: School Nursing Certification	accelerated and hybrid	\$395.00 S.H.
RN to BSN	accelerated and hybrid	\$400.00 S.H. for Rowan undergraduate courses plus fees (For UMDNJ graduate courses taken through Rowan: cost is TBD. These costs are coordinated by UMDNJ and subject to change.)
MEM	accelerated and fully online	\$655.00 S.H.
Integrated Marketing Communication (IMC)	accelerated and fully online	\$640.00 S.H.

S.H. = semester hour. The rates above, therefore, are per credit.

CPCE Chart #2: Rates for CPCE Course Level and Delivery Type.

If your course is a CPCE-administered course that is **not** included in one of the programs listed in Chart #1 then you will be charged according to the course level and the delivery type as outlined in CPCE Chart #2. Please also see *** below.

Delivery Type	Undergraduate Level	Graduate Level	Doctoral Level
On-campus (including SSP [^])	\$395.00 S.H.	\$670.00 S.H.	NA
Off-campus	\$395.00 S.H.	\$670.00 S.H.	NA
At Partner County Colleges	\$380.00 S.H.	NA	NA
Online/Hybrid	\$400.00 S.H.	See Program Chart.	See Program Chart.

S.H. = semester hour. The rates above, therefore, are per credit; [^] SSP = Saturday Studies Program

Basic CPCE Cost and Payment Information

- With rare exceptions, all CPCE rates are discounted from regular Rowan rates.
- All students who take a CPCE course, regardless of their status* (full-time/part-time, matric/non-matric, undergrad/grad, in-state/out-of-state), are charged *by the course*, which is assigned a rate according to either the specific program*** in which it is housed (Chart #1) *or* by course level and delivery-type (Chart #2).
 - * The only exception to the above is for full-time, matriculated, on-campus undergraduate Rowan students who already have 12** **non-CPCE** credits. During fall and spring terms, these will fall under the Rowan University flat rates for full-time, matriculated undergraduate students.
 - ** A full-time, matriculated, on-campus undergraduate student with 17 **non-CPCE** credits will be charged the CPCE program/course rate if they then enroll in a CPCE course.
 - *** These rates only apply to CPCE-administered courses. A student in a CPCE-administered program who takes non-CPCE courses will be charged the appropriate Rowan (non-CPCE) rate.
- The exact cost for each CPCE course is available by clicking on the “CRN” (the number all the way to the left) in the Section Tally www.rowan.edu/cpcecoursesearch.

Basic CPCE Cost and Payment Information Continued

- When comparing our CPCE rates to other schools, please note that (with rare exceptions) there are no additional costs or fees for CPCE students. With the exception of textbooks, the rate above is the **total** amount you will be charged per semester hour for the course.
 - The few courses within CPCE programs that *do* have fees (usually RN to BSN, Elementary Education, Driver's Ed and School Nursing) will be coded as such in the appropriate Detail Sheet. Detail Sheets for every CPCE program can be found at www.rowan.edu/cpce under "Academic Services." The exact amount of any fee attached to a course is available by clicking on the "CRN" (the number all the way to the left) in the Section Tally: www.rowan.edu/cpcecoursesearch.

A Note about Summer and Intersession terms

- During the summer and intersession terms, all students who take a CPCE course, regardless of their status (full-time/part-time, matric/non-matric, undergrad/grad, in-state/out-of-state), are charged *by the course*, which is assigned a rate according to either the specific program*** in which it is housed (Chart #1) *or* by course level and delivery-type (Chart #2).
 - There are no exceptions to the above rule during summer and intersession terms.
 - Intersession is the time between the end of the traditional Rowan fall term (for fall 2009: December 19) and the beginning of the traditional Rowan spring term (for spring 2010: January 19). To search for Intersession courses, click on Intersession "Term" in the Section Tally: www.rowan.edu/cpcecoursesearch.
 - While financial aid is not specifically available during summer and intersession, it *may* be possible (if proper and timely requests are made) for students to use any extra refund money or any unused loan eligibility during these terms. There may also be at times additional funds available for those pursuing summer study. For details, contact the Office of Financial Aid at financialaid@rowan.edu.

Your CPCE "Bill"

- All costs for your registered CPCE courses will be listed in the Rowan Self Service area under "Official Billing/Account Statement." (You may always view/print your bill at any time via the Rowan Self Service website at www.rowan.edu/selfservice.) Please understand that this online account summary is your official bill. Given the timing of registration for CPCE students or those in CPCE classes, it may be that no other notification or bill will be sent; therefore, it is important that you check your account statement/bill every time you register and that you pay this bill in a timely manner.
 - For those matriculated in CPCE programs, payment is expected before classes begin. Those who do not pay before classes begin may receive late fees and/or holds which would bar future registration.
 - Non-CPCE/non-matriculated students or traditional matriculated Rowan students will be required to follow the bill payment deadlines as listed in the appropriate term's Schedule of Courses at www.rowan.edu/registrar.

How to Pay Your Bill

- Every time a student is registered for a course, a charge is generated and placed on the student's account. Remember, your online account is your official bill. All the costs for your registered courses for the particular/current term should be listed. It is the student's responsibility to ensure that payment is made. To pay your bill:
 1. Go to the Rowan Self Service site at www.rowan.edu/selfservice.
 2. Select "Access Banner Services." (You will need your Rowan/Banner ID and PIN to enter.)
 3. Once in the secure site click on "Bursar Services." From there you will see a link to "Make a Payment" or for an "Official Billing/Account Statement" which then links to payment.
 - i. If you believe your course will be paid for by a 3rd-party, please be sure to confirm this with cpceacademicervices@rowan.edu.
 - ii. If you believe that your bill will be covered by financial aid, you should still confirm this with Rowan's Financial Aid Office at 856-256-4250.
 - iii. For additional information about payment methods and plans (including deferred payment) please visit the Bursar website at www.rowan.edu/bursar.
 4. If you do not pay for your course or other payment arrangements are not made, you could be restricted from future registration.
 - i. Remember, non-attendance does not constitute drop or withdrawal, so unless you officially drop from your course, you will still be responsible for payment. If you need to drop/withdraw from a CPCE course, contact your CPCE Administrative Advisor or the CPCE Enrollment team at cpceacademicervices@rowan.edu to make sure this is handled properly. Online dropping/adding is not possible with CPCE courses.
 - ii. No refund is possible after the official drop period associated with the particular course. (To be sure of the drop deadline for your particular CPCE course, check the "Part of Term" listed under the Section Tally (www.rowan.edu/cpcecoursesearch). The drop period for any CPCE course is within the first 5 business days of the particular "Part of Term" in which the course occurs.
 5. If you have any questions or concerns about your payment, please contact the Rowan Bursar at 856-256-4150 or bursar@rowan.edu.