



CPCE - Foundation Course Completion Form

(to be submitted to CPCE with application materials)

This form is completed by the student applicant and used during the admissions process to address how you have met the foundation course requirements (if applicable) for your particular degree program. Not all programs require foundation courses. All information about foundation courses are included on the program Detail Sheet available from the CPCE website: www.rowan.edu/cpce.

Be sure to attach to this form all supporting materials including transcripts and syllabi.

- o During the admissions process, the Program Coordinator/Academic Advisor will determine foundation course equivalencies and how any unfinished undergraduate foundation courses can be scheduled concurrently with graduate enrollment.*
- o If applicable, official notification of any unfinished foundation courses will be included in the student's official decision letter from Rowan University.
- o It is the student's responsibility to continue to coordinate with the Program Coordinator/Academic Advisor regarding the successful and timely completion of all foundation courses.

** Please note, foundation courses may not be available in an online format through Rowan.*

This form must be returned with your application materials to: Rowan University, Director of Academic Services, the College of Professional & Continuing Education (CPCE), Education Hall, 201 Mullica Hill Road, Glassboro, NJ 08028. FAX: 856-256-5638.

Student Name: _____

Social Security Number: _____

Street Address: _____

Home Phone: _____

City, State and Zip: _____

Cell Phone: _____

Email Address: _____

Date of Request: _____

(Please write clearly, this email address will be used for communication during the admission process.)

(If you need more space, please use an additional sheet.)

Name of Course Taken: _____

Satisfies Which Foundation Course? _____

Institution Attended: _____

Date Course Completed: _____ Grade Received: _____

Name of Course Taken: _____

Satisfies Which Foundation Course? _____

Institution Attended: _____

Date Course Completed: _____ Grade Received: _____

Name of Course Taken: _____

Satisfies Which Foundation Course? _____

Institution Attended: _____

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