

The dates for filing an application for Counseling in Education Settings practicum/internship are:

Spring – September 15 to October 15*

Fall – February 15 to March 15*

*If the date falls on a weekend or holiday applications will be accepted on the following business day.

During the application period Teacher Candidates who will be eligible for **Internship or Practicum in Counseling in Educational Settings** should:

- Type and return 1 copy to the Office of Field Experiences in person. All students must obtain a receipt from the Office of Field Experiences for all applications submitted.
- Faxed applications **WILL NOT** be accepted as we must have original signatures on the forms.
- All candidates applying **after the deadline** date must request permission to apply with the Student Services Application Appeals Committee by calling (856)256-4420 to schedule an appointment. Students will be assessed a late fee of \$100 if the request is granted. **Requests for permission to apply will only be accepted for one month following the application deadline.**

If you have any questions regarding field placement, eligibility, or the application process please call (856) 256-4420 to schedule an appointment with your College of Education academic advisor. Plan ahead to ensure you are able to see your advisor prior to or during the application period.

Rowan University
Department of Educational Services, Administration and Higher Education
Counseling in Educational Settings
Application for Placement

Requesting Placement for: Practicum Internship

Semester Year:

Semester Requested: Fall Spring

CANDIDATE DATA

Name: _____ Rowan ID No: _____

Address: _____

City-State-Zip: _____ County: _____

Phone Number: _____ Date of last TB test*: _____ CGCE: _____

Major/Dual Major: _____ Rowan E-Mail**: _____

Residence during placement if different: _____

Phone Number: _____ **Cell Phone:** _____ **County:** _____

*Provide Mantoux (TB) test results to the school nurse at your assigned school on the first day. Test must be done within six months of Clinical Experience start date.

** All e-mail correspondence will be through Rowan e-mail only.

1. Placement by Office of Field Experiences Requested.

Placement Preference: (NO GUARANTEE GIVEN)

a. Check Level Preferred: Elementary Middle School High School

District/School Preferences: (NO GUARANTEE GIVEN – STUDENTS SHOULD NOT CONTACT DISTRICTS AND/OR SCHOOLS THEMSELVES. REQUESTS MUST BE INITIATED BY THE OFFICE OF FIELD EXPERIENCES ONLY.)

District #1: _____ School #1: _____

District #2: _____ School #2: _____

2. Placement is in my current place of employment.

District: _____ **County:** _____

School: _____

Contact Person: _____

Please return your application by **March 15th** for Fall Placement.

Please return your application by **October 15th** for Spring Placement.

TO BE COMPLETED BY PROGRAM ADVISOR

As of this date and a review of past and current courses, this student is tentatively eligible for an internship/practicum assignment. However, candidate must maintain grades for future required courses as outlined in program guide.

Approved by:

(Candidate Advisor)

(date of approval)

ROWAN UNIVERSITY
College of Education

Certification Program Eligibility Affidavit

This form is to be completed by those students who are applying for entrance into a teacher education certification program. The State of New Jersey will not issue a teaching certificate, in most cases, to anyone with a criminal history per N.J.A.C. 18A:6-7.1.

I, _____, swear/affirm that I have not been convicted nor do I have any charges pending for the following crimes or offenses:

Any crime of the first or second degree;

Any crime bearing upon or involving sexual offense or child molestation, as set forth in Chapter 14 of Title 2C of the New Jersey Statutes;

Any crime of endangering the welfare of a child or an incompetent person, including sexual conduct which would impair or debauch the morals of a child or incompetent, pursuant to N.J.S.A. 2C:24-4 and N.J.S.A. 2C:24-7;

A crime of child abuse, abandonment, cruelty or neglect, pursuant to N.J.S.A. 9:6-1 et seq.;

An offense of resisting arrest or eluding an officer, pursuant to N.J.S.A. 2C:29-2;

An offense involving the possession, manufacture, transportation, sale, distribution or habitual use of a "controlled dangerous substance" as defined at N.J.S.A. 2C:35-1 et seq. or of "drug paraphernalia" including hypodermic needles as defined pursuant to N.J.S.A. 2C:36-1 et seq.;

Any crime involving the use of force or the threat of force to or upon a person or property, including, but not limited to, robbery, aggravated assault, stalking, kidnapping, arson, manslaughter and murder;

Any crime of possessing weapons, as set forth in N.J.S.A. 2C:39-1 et seq.;

A third degree crime of theft or a related offense, as set forth in N.J.S.A. 26:20-1 et seq. or Chapter 20 of Title 2C (theft);

Recklessly endangering another person, N.J.S.A. 2C:12-2;

Issuing terroristic threats, N.J.S.A. 2C:12-3;

Criminal restraint, N.J.S.A. 2C:13-2;

Luring or enticing a child into a motor vehicle, structure or isolated area, P.L. 1993, c. 291;

Causing or risking widespread injury or damage, N.J.S.A. 2C:17-2;

Criminal mischief, N.J.S.A. 2C:17-3;

Burglary, N.J.S.A. 2C:18-2;

Usury, N.J.S.A. 2C:21-19;

Threats or other improper influence, N.J.S.A. 2C:27-3;

Perjury and false swearing, N.J.S.A. 2C:28-3;

Escape, N.J.S.A. 2C:29-5; or

Conspiracy to commit or an attempt to commit any of the crimes described above.

I have read and understand this statement to be true and accurate. I am aware that if I sign this statement and the statement is false I could be subject to punishment. Further, I agree to inform Rowan University immediately if I am charged with or convicted of any of the above listed crimes or offenses subsequent to the date of my signature.

Candidate Signature

Date

Witness Signature
(Must be 18 years of age or older)

Date

If you are uncomfortable in signing this certification, contact the Assistant Dean, Student Services Center, Office of Field Experiences, or your advisor for guidance.