

# Rowan University Art Gallery

## Curators' Showcase:

Rowan University Art Gallery encourages the development of exhibitions that will enrich the educational experience of our students and broaden awareness and appreciation of contemporary art.

We accept and review proposals from curators, artists, and art historians for exhibitions that explore themes that are culturally relevant, artistically unique, and highlight new processes and practices in the visual arts.

We are especially interested in proposals that are multi-disciplinary, but all media will be considered.

Our facility allows us to present comprehensive exhibitions and permits related programming, such as lectures, artists' talks, student workshops, and symposia.

Selected proposals will be developed into exhibitions, which are typically on view for approximately six weeks. A color brochure with an essay by the curator will be published for each exhibition.

To submit a written proposal, please include:

- One to two typewritten pages outlining the premise of the exhibition, why it is relevant, and the artists you propose to include in the exhibition.
- Visuals of the artists' work, if appropriate. These need not be the actual works for the exhibition, but should be illustrative of the work to be included.
- Any other collateral information that may be helpful for our understanding of your proposal.
- A sample of your writing.
- A copy of your résumé or CV, including your contact information and email address.

Floor plans and images of the gallery are available by contacting Mary Salvante, Gallery and Exhibitions Program Director, at [salvante@rowan.edu](mailto:salvante@rowan.edu)

Proposals and sample images should be submitted on a CD.

Please mail all materials to:  
Mary Salvante  
Gallery and Exhibitions Program Director  
Rowan University Art Gallery  
Westby Hall  
201 Mullica Hill Road  
Glassboro, NJ 08028

## **If selected the following terms will apply**

### **Curator Responsibilities:**

- Identify the artists to be included in the exhibition.
- Identify the specific works to be included.
- Arrange for the loans of the works to be included.
- Work with the gallery registrar to complete the necessary paperwork for the loans and the shipping of the works to and from the gallery.
- Provide the necessary visual images and secure copyright permissions for works to be reproduced in the brochure to accompany the exhibition.
- Write an essay of approximately 1,500-2,000 words, which will be published in the brochure.
- Work with the gallery staff on the installation, de-installation, and repacking of the works.
- Work within the timeline provided for items to be completed to assure the proper publicity and timely opening of the exhibition.
- Work with the gallery staff on the planning of any collateral programming, such as artist/curator talks, symposia, or other events relating to the exhibition. Honorariums for participation in the collateral programming will be paid in addition to the fee outlined below.

### **Gallery Responsibilities:**

- Provide the venue for the exhibition.
- Pay all standard costs and expenses associated with the exhibition, including return freight, wall-to-wall insurance, design, production, and mailing costs.
- Provide forms and assist in the completion of required paperwork, including consignment agreements, pick-up and delivery receipts, and condition reports.
- Pay the curator a stipend of \$ 2,000, one-half of which will be paid after receipt and approval of the essay and the balance after de-installation of the exhibition.
- Arrange for and assist in the installation and de-installation of the exhibition.