

ROWAN PREP FALL 2010-SPRING 2011
CLASS TUITION PAYMENT & REFUND POLICIES
(Keep for your records)

Class Registration Procedures:

1. Unless stated otherwise in the course guide, classes are offered in two sessions (Fall and Spring)
2. Each session, a non-refundable registration fee of \$30.00 is assessed to each student.
3. Tuition and fees may be paid as follows:
 - a. Via check made payable to Rowan University, or credit card
 - b. Cash payments cannot be accepted

Class Policies

1. The tuition is listed under each course description in the course guide.
2. Classes are filled on a first come-first served basis
3. Tuition for classes is due in full at the time of registration
 - a. Registration is not considered complete until payments received
 - b. Class positions will not be held for unpaid registrants
4. Class tuition cannot be pro-rated
5. Full tuition payments will be refunded only if a student notifies Rowan Prep in writing before the first class meeting.
 - a. The registration \$30 fee is non-refundable
6. No tuition payments for a class will be refunded after the first class meeting
7. Rowan Prep reserves the right to cancel or adjust the length of a class based on class enrollment.
8. All programs are subject to change.

Questions or concerns regarding these policies should be expressed to the interim director prior to the start of classes.