



## Policies & Advice:

- i. Mathematics is an accumulative subject. Generally speaking, it is not possible to fully understand a mathematical topic without a proper background. This course assumes the materials in College Algebra. It is the responsibility of a student to do necessary review to make up for any deficiencies in the mathematical background.
- ii. Class participation is required. All students are expected to attend each lecture on time and show consideration for fellow students. Repeated disruptive conduct in class will result in a lower grade. When a student misses a class, it is the student's responsibility to study the materials covered in the lecture and do the homework.
- iii. When a student misses a quiz or a test, he or she receives 0 point automatically for that quiz or test. There will be NO make-up quizzes or tests. Exceptions can be made only if a student provides an official excuse by an appropriate university authority, or a medical excuse for a well documented serious illness. In either of the cases, the student should inform the instructor promptly and take a substitute quiz or test to make up the lost work as soon as possible.
- iv. A student with a good attendance record may choose to count quizzes for 30% of the total grade, and **one of the two midterm exams** for 10%. This policy is designed to encourage students to stay on top of the course material all the time. All quizzes are, in principle, pop quizzes.
- v. Homework is one of the most important components in learning mathematics at the level of this course because it is an integral part of the process of digesting mathematical knowledge. Problem solving skills, like skills in playing piano, can only be acquired through practice. In order to complete this course successfully, it is necessary to do each homework assignment on time. Quizzes and tests are based on homework problems and lecture examples. Those who keep up homework and always write out detailed solutions to assigned exercises will find this course manageable.
- vi. As a departmental policy, graphing calculators TI-89 or their equivalent are recommended for this course. But they are not necessary for quizzes or tests. A student has to show necessary work in order to receive credit for problems on quizzes and tests.
- vii. *Students Accommodation Statement:* Your academic success is important. If you have a documented disability that may have an impact upon your work in this class, please contact me. Students must provide documentation of their disability to the Academic Success Center in order to receive official University services and accommodations. The Academic Success Center can be reached at 856-256-4234. The Center is located on the 3rd floor of Savitz Hall. The staff is available to answer questions regarding accommodations or assist you in your pursuit of accommodations. We look forward to working with you to meet your learning goals.
- viii. Cheating will be penalized severely. Any type of cheating can result in a failure grade for the course.