CME ADVISORY COMMITTEE MINUTES: AUGUST 22, 2013

CME Advisory Committee Members:

- Gary E. Stahl, MD
- Antoinette Spevetz, MD
- Barbara J. Miller, MS
- Joan D’Antonio, RN
- Sharon A. McLean, RN
- Edward R. Deal, DO
- Loretta Aloi, MBA
- Jocelyn A. Mitchell-Williams, MD, PhD
- Carolyn E. Bekes, MD
- John F. McGeehan, MD
- Loretta Aloi, MBA
- Natali R. Franzblau, MD
- Susan K. Cavanaugh, MS, MPH
- Sharon A. McLean, RN
- Barbara J. Miller
- Jocelyn A. Mitchell-Williams, MD, PhD
- Antoinette Spevetz, MD
- Susan McAllister, MD (guest)

Present:

- Loretta Aloi
- Joan D’Antonio, RN
- Natali R. Franzblau, MD
- Kristy L. Kelly
- John F. McGeehan, MD
- Sharon A. McLean, RN
- Barbara J. Miller
- Jocelyn A. Mitchell-Williams, MD, PhD
- Antoinette Spevetz, MD
- Susan McAllister, MD (guest)

CME ADVISORY COMMITTEE MINUTES

The minutes of the July 25, 2013 meeting were approved.

DISCUSSION

CME Mission Statement – The department’s mission statement was brought to the Committee for review. There were no changes. Loretta Aloi will submit the statement to the Education and Research Committee of the Board of Trustees so that it can be reapproved by them as well.

New Committee Members – John F. McGeehan, MD will identify two medical students who can serve on the Committee. In addition, Jocelyn A. Mitchell-Williams, MD, PhD will invite an interested and available resident or fellow to join the Committee. Sharon McLean, RN also offered to get in touch with Daniel J. Hyman, DO to see if he could recommend an ambulatory practicing physician to join.

Web-based CME (Enduring Materials) – No Report.

Performance Improvement Discussion Regarding CME Activities –

- PI CME – Susan McAllister, MD came to our Committee meeting to discuss her successful PI CME activity for the hospitalists. The PI CME is entitled Hospital Medicine Quality Initiative, and this initiative manages to meet the requirements of their performance improvement efforts and OPPE.
- PI within CME Activities – No report.
- General PI Discussion – No report.
CME APPLICATION – LIVE ONE-TIME ACTIVITY

The application for the activity entitled *Update on Congestive Heart Failure* was submitted for credit designation by Perry J. Weinstock, MD. This conference is currently scheduled for November 13, 2013 at The Mansion on Main Street in Voorhees, NJ. The target audience includes primary care physicians and specialists in cardiovascular disease, obstetrics, and gynecology. The overall activity objective is to present primary care clinicians with current strategies in the diagnosis and management of patients with left ventricular systolic dysfunction and congestive heart failure. Gap Analysis sources consisted of patient care audit statistics, self-assessment tests, faculty perception, and consensus of experts. The Committee APPROVED this activity for a maximum of 2.0 AMA PRA Category 1 Credits™.

CME APPLICATIONS – RSS (DIDACTIC) CME ACTIVITIES REVIEWED

The following applications for didactic series were submitted for credit designation. The three series listed below applied for AMA PRA Category 1 Credits™. For each series, measurable PI topics were identified. In addition, gap analysis sources and core competency details were included for each presentation. The Committee APPROVED these activities for the 2013/2014 Academic Year AMA PRA Category 1 Credit™, but only the September 2013 through December 2013 time period was reviewed. The remainder of the academic year (January 2014 through June 2014) will be reviewed once the Department of CME receives the rest of their lecture schedule with the other required information. Loretta will contact the planners and request that the next lecture schedule be submitted by September 3, 2013.

- **Cardiology Grand Rounds** (1.0 credit per session)
- **Medicine Grand Rounds** (1.0 credit per session)
- **Neuroscience Grand Rounds** (1.0 credit per session)

The application for the 20th Annual Family Medicine Series was submitted to the Committee for credit designation by Dyanne P. Westerberg, DO. The application included a lecture schedule for August 2013 through December 2013, along with learner objectives and gap analysis documentation for each presentation. The gap analysis tools utilized included PI data, self-assessment tests, and faculty perception. The measurable PI topic was identified, and core competency details for each session were also included. The Committee APPROVED this activity for the 2013/2014 Academic Year for a maximum of 2.5 AMA PRA Category 1 Credits™ per session but only the August 2013 through December 2013 time period was reviewed. The remainder of the academic year (January 2014 through June 2014) will be reviewed once the Department of CME receives the rest of their lecture schedule with the other required information. Loretta will contact the planners and request that the next lecture schedule be submitted by December 2, 2013.
The application for Faculty Development Forum was submitted to the Committee for credit designation by Antoinette Spevetz, MD. The application included a lecture schedule for July 2013 through September 2013, along with gap analysis documentation for each presentation. The gap analysis tools utilized included PI data, self-assessment tests, peer review, and faculty perception. The measurable PI topic was identified, and core competency details for each session were also included. The Committee APPROVED this activity for the 2013/2014 Academic Year for a maximum of 2.0 AMA PRA Category 1 Credits™ per session but only the July 2013 through September 2013 time period was reviewed. The remainder of the academic year (October 2013 through June 2014) will be reviewed once the Department of CME receives the rest of their lecture schedule with the other required information. Loretta will contact the planners and request that the next lecture schedule be submitted by September 3, 2013.

CME APPLICATIONS – RSS (CASE REVIEW) CME ACTIVITIES REVIEWED

The following applications for case review series were submitted for credit designation. The two series listed below requested AMA PRA Category 1 Credit™ under the Department of CME’s “Guidelines for Approving ‘Case Review’ Series for AMA PRA Category 1 Credit™”. These guidelines must be followed for each session to maintain AMA PRA Category 1 Credit™. The Department of CME will closely monitor each series’ compliance with the guidelines. In addition, the measurable PI topics were identified, and core competency details were also included for each series. The Committee APPROVED these activities for the 2013/2014 Academic Year.

- **Critical Care Case Review Series** (1.0 credit per session)
- **Schwartz Center Rounds** (1.0 credit per session)

With no further business, the meeting was adjourned.

Submitted by,

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Loretta Aloi, MBA
Director
Continuing Medical Education

*CME Advisory Committee Minutes -- Privileged, Confidential, and Peer Review Protected*