CME ADVISORY COMMITTEE MINUTES: JULY 25, 2013

CME Advisory Committee Members:
• Gary E. Stahl, MD
• Antoinette Spevetz, MD
• Barbara J. Miller, MS
• Joan D’Antonio, RN
• Sharon A. McLean, RN
• Edward R. Deal, DO
• Jocelyn A. Mitchell-Williams, MD, PhD
• Carolyn E. Bekes, MD
• John F. McGeehan, MD
• Loretta Aloi, MBA
• Natali R. Franzblau, MD
• Susan K. Cavanaugh, MS, MPH

Present:
• Loretta Aloi
• Theresa A. DiPersio
• Natali R. Franzblau, MD
• Kelly Kupniewski
• John F. McGeehan, MD
• Sharon A. McLean, RN
• Jocelyn A. Mitchell-Williams, MD, PhD
• Antoinette Spevetz, MD
• Gary E. Stahl, MD

CME ADVISORY COMMITTEE MINUTES

The minutes of the June 27, 2013 meeting were approved.

DISCUSSION

New CME Committee Chairperson – Antoinette Spevetz, MD is the new chairperson for the CME Advisory Committee. Thomas S. Newmark, MD was the previous chairman, but he left Cooper in this month after 27 years with the health system.

New Committee Members – The Committee would like to add a few more members to the group. John F. McGeehan, MD will identify a medical student who could serve on the Committee. In addition, Jocelyn A. Mitchell-Williams, MD, PhD offered to invite an interested and available resident or fellow to join the Committee.

Web-based CME (Enduring Materials) – The Committee offered some suggestions on which upcoming live presentations from our regularly scheduled series might be ideal for taping and developing as a web-based CME. Kelly Kupniewski is the CME Meeting Planner assigned to developing new enduring materials; Kelly will follow-up. Loretta Aloi will report next month on the status of developing web-based CME.

Performance Improvement Discussion Regarding CME Activities – No report.

• PI CME – Sharon McLean, RN will invite Susan McAllister, MD to discuss her successful PI CME activity for the hospitalists. The PI CME is entitled Hospital Medicine Quality Initiative, and this initiative manages to meet the requirements of their performance improvement efforts and OPPE. We hope to improve the number of our PI CME initiatives, and Dr. McAllister’s presentation should give the Committee a better idea of what is involved with this type of CME initiative.
• PI within CME Activities – No report.
• General PI Discussion – No report.
CME APPLICATION – LIVE ONE-TIME ACTIVITY

The application for the activity entitled Management of the High Risk Cancer Patient was submitted for credit designation by Kristin L. Brill, MD. This conference is currently scheduled for October 30, 2013 at The Mansion on Main Street in Voorhees, NJ. The target audience includes primary care physicians and specialists in hematology, medical oncology, and surgical oncology. The overall activity objectives are to identify the need and role of breast cancer risk assessment in improving early detection and risk reduction; review recent advances, screening, prevention strategies (lifestyle, chemoprevention, surgical), and reconstruction techniques for individuals identified as being at high risk for breast cancer; and increase the number of individuals who know their risk for breast cancer and for those identified as being at high risk, and increase the number of individuals who engage in prevention/early detection programs and strategies. Gap Analysis sources consisted of performance improvement data, patient care audit statistics, self-assessment tests, faculty perception, and consensus of experts. The Committee APPROVED this activity for a maximum of 2.0 AMA PRA Category 1 Credits™.

CME APPLICATIONS – RSS (DIDACTIC) CME ACTIVITIES REVIEWED

The following applications for didactic series were submitted for credit designation. The eight series listed below applied for AMA PRA Category 1 Credit™. For each series, measurable PI topics were identified. In addition, gap analysis sources and core competency details were included for each presentation. The Committee APPROVED these activities for the 2013/2014 Academic Year AMA PRA Category 1 Credit™, but only the July 2013 through September 2013 time period was reviewed. The remainder of the academic year (October 2013 through June 2014) will be reviewed once the Department of CME receives the rest of their lecture schedule with the other required information. Loretta will contact the planners and request that the next lecture schedule be submitted by September 3, 2013.

♦ Anesthesiology Grand Rounds (1.0 credit per session)
♦ Hospitalist Didactic Series (1.0 credit per session)
♦ OB/GYN Grand Rounds (1.0 credit per session)
♦ Orthopaedic Grand Rounds (1.0 credit per session)
♦ Pathology Grand Rounds (1.0 credit per session)
♦ Plastic Surgery Grand Rounds (2.0 credits per session)
♦ Psychiatry Grand Rounds (1.5 credits per session)
♦ Vascular Surgery Conference (1.0 credit per session)

The application for the Electronic Health Record Training for Attending Physicians series was submitted to the Committee for credit designation by Snehal V. Gandhi, MD. This training was developed to provide the physicians with the necessary education to allow them to realize the benefits of an electronic health record and to effectively and efficiently utilize Epic for patient care. Gap analysis sources included PI data, faculty perception, peer review, self-assessment tests, consensus of experts, and Cooper University Hospital’s Medical Staff Bylaws. The format for this mandatory training consists of a 4 hour on-line independent learning session followed by a didactic presentation and hands-on practice of the materials and concepts covered. The measurable PI topic was identified, and core competency details were also included. The Committee APPROVED this activity for a maximum of 12.0 AMA PRA Category 1 Credits™ per participant for the 2013/2014 Academic Year.
CME APPLICATIONS – RSS (CASE REVIEW) CME ACTIVITIES REVIEWED

The following applications for case review series were submitted for credit designation. The fifteen series listed below requested AMA PRA Category 1 Credit™ under the Department of CME’s “Guidelines for Approving ‘Case Review’ Series for AMA PRA Category 1 Credit™.” These guidelines must be followed for each session to maintain AMA PRA Category 1 Credit™. The Department of CME will closely monitor each series’ compliance with the guidelines. In addition, the measurable PI topics were identified, and core competency details were also included for each series. The Committee APPROVED these activities for the 2013/2014 Academic Year.

♦ Brain Tumor Board (1.0 credit per session)
♦ Breast Conference (1.0 credit per session)
♦ Cardiology Clinical Conference (1.0 credit per session)
♦ Endocrine Case Conference (1.0 credit per session)
♦ Endocrine Tumor Conference (1.0 credit per session)
♦ Genitourinary Tumor Board (1.0 credit per session)
♦ Head/Neck Tumor Board (1.0 credit per session)
♦ Neuroendocrine Tumor Conference (1.0 credit per session)
♦ Orthopaedic Oncology Tumor Board (1.0 credit per session)
♦ Pathology Case Conference (1.0 credit per session)
♦ Radiation Oncology Case Review/QA Conference (1.25 credits per session)
♦ Skin Lesion Tumor Board (1.0 credit per session)
♦ Surgery Morbidity and Mortality (1.0 credit per session)
♦ Thoracic Malignancy-Lung Conference (1.0 credit per session)
♦ Tumor Board (1.0 credit per session)
CME APPLICATIONS – ENDURING MATERIALS REVIEWED

The eight applications for the enduring materials listed below were submitted for credit designation by Robert C. Kay, MJ, MBA, Cooper’s Director of Compliance. The target audience includes the entire medical staff for each CME activity. Participants will review educational modules which will be posted on the Cooper Learning Network. Participants will need to complete a post test following the education in order to receive CME credit. Sources of the gap analysis consisted of performance improvement data, faculty perception, and legal requirements. The Committee APPROVED these activities for AMA PRA Category 1 Credit™ per participant for the 2013/2014 Academic Year.

- **Basic Coding and Documentation** (.25 credit per participant)
- **Evaluation and Management Services** (.50 credit per participant)
- **Fraud Awareness** (.75 credit per participant)
- **Professional Compliance Update** (.50 credit per participant)
- **Referral Guidelines** (.25 credit per participant)
- **Special Interest Topics** (.50 credit per participant)
- **Teaching Physician Rules** (.50 credit per participant)
- **The Associate** (.25 credit per participant)

With no further business, the meeting was adjourned.

Submitted by,

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Loretta Aloi, MBA
Director
Continuing Medical Education

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