

APPROVAL FORM

- 1) An approval Form must accompany each proposal.
- 2) A proposed catalogue description of the course must accompany the proposal as a separate page.
- 3) Results of all consultations must be attached to the proposal.

2-27-79  
 78-17-35  
 78-29-36

Proposal Title Change in Credit: Accounting I and II

Sponsor(s) Division of Administrative Studies Dept. \_\_\_\_\_

Check One { Course \_\_\_\_\_ Credit/Level/Title Change X Other \_\_\_\_\_  
 Concentration \_\_\_\_\_ Specialization \_\_\_\_\_ Major Program \_\_\_\_\_ Certification \_\_\_\_\_

Graduate \_\_\_\_\_ Undergraduate X No. of Credits 4 to 3

REVIEWS

Department Curr. Comm.

Division Curr. Comm

Dean of Division

Reviewed Jan 31, 1979  
Date

Reviewed Jan 31, 1979  
Date

Reviewed J 2/26/79  
Date

Approved  
 Not Approved Jan 31, 1979  
 Date

Approved  
 Not Approved Jan 31, 1979  
 Date

Raymond J. Barnett  
 Chairperson Dept. Curr. Comm.

Raymond J. Barnett  
 Chairperson Div. Curr. Comm.

[Signature]  
 Signature

SENATE CURRICULUM COMMITTEE

SCC # 73/74-35-36 Proposal Received 3/1/79 Open Hearing Held 4/4/79

Returned to the department for the following reason(s):

Approved by the Curriculum Committee: Date 4/4/79

Presented to Executive Committee of the Faculty Senate as information: Date 4/6/79

Notifications forwarded: Vice President for Academic Affairs: Date 5/9/79

[Signature]  
 Signature: Chairperson, Curriculum Committee

Academic Dean

I have reviewed the final documents as approved and concur with same. Budget, faculty, library allocations and Academic Support Services are adequate for immediate implementation.

I have reviewed the final documents as approved and concur with same. Budget, faculty, library allocations and Academic Support Services for the current academic year are inadequate for immediate implementation or implementation in the next fiscal year. The earliest that the proposal might be implemented would be

HEGIS TAXONOMY NUMBER: \_\_\_\_\_

*[Handwritten Signature]*  
Signature: Academic Dean

Date *6/1/10*

Copies forwarded: Chairperson, Curriculum Committee, Department Chairperson,  
Registrar

REGISTRAR

Approved course description received

\_\_\_\_\_  
Signature: Registrar

DATE \_\_\_\_\_

Vice President for Academic Affairs

Official copy and approval sheet filed

\_\_\_\_\_  
Signature: Vice President for Academic Affairs

DATE \_\_\_\_\_

Request For Change in Course Credit

1.) Change Requested: It is requested that the semester hours credit given for the following two courses be reduced from four to three:

0502.210 Accounting I

0502.211 Accounting II

2.) Rationale: These two basic accounting courses are required for all Administrative Studies majors. However, about two thirds of the students taking these courses are not specializing in accounting or finance. The course was originally structured to include practice in actual accountancy processes (bookkeeping) for accounting specialists. To serve adequately the bulk of the students, who are not accounting specialists, the course has concentrated more on the overall aspects of financial accounting. This can be done adequately in a three hour course.

0502.210  
Accounting I

3 S.H.

This course includes accounting theory and practice in the analysis of business transactions and the recording of business data; complete accounting cycle; interpretation of financial data for sole proprietorship, partnerships, corporations and public agencies.

0502.211  
Accounting II  
(Prerequisite: 0502.210)

3 S.H.

This course includes accounting theory and practice applied to corporations and public agencies; budgeting and estimating; analysis and comparison of cost and financial data.