



Approval Form

Proposal Title: Educational Administration Course Prerequisites

Sponsor(s) Dr. Edward H. White Dept.: Educational Administration Ext. 4702

Check one: Course Specialization Concentration Minor Achievement Certificate
 Certification Program Major Program Minor Change Catalogue Change
(please name deletion or credit/title/catalog change)

Undergraduate Graduate Credit Hours

<p>Step 1 (Department)</p> <p><input checked="" type="checkbox"/> Approved <u>3-2-95</u> <small>Date</small></p> <p><input type="checkbox"/> Not Approved</p> <p><u>[Signature]</u> <small>Dept. CC Chairperson</small></p> <p><input type="checkbox"/> Reviewed <u>3-7-95</u> <small>Date</small></p> <p><u>[Signature]</u> <small>Dept. Chairperson</small></p>	<p>Step 2 (Receipt)</p> <p><input checked="" type="checkbox"/> SCC# <u>94-95-76</u></p> <p>Proposal Received <u>3-14-95</u> <small>Date</small></p> <p><u>[Signature]</u> <small>SCC Chairperson</small></p>	<p>Step 3 (School CC)</p> <p>Reviewed <u> </u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p>Comments:</p> <p><u>[Signature]</u> <small>School Curr Comm. Chairperson</small></p>
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Step 4 (Academic Dean) **Comments:**

Recommend
 Not Recommend
 Conditionally Recommend (see comments)

Reviewed 4/19/95 [Signature]
Signature, Dean of School

Step 5 (SCC)

Open Hearing 5-3-95 Approved by Senate Curriculum Committee
Date

Returned to sponsor(s) for the following reasons:

Step 6 (Senate)

Presented to Senate 5/15/95 Approved Not Approved
Date

Notification to Executive Vice-President/Provost [Signature]
Signature, SCC Chairperson

Step 7 (Executive V.P./Provost)

Received 5/23/95
Date

Approved Yes No

If no, reasons are as follows:

Student credit hours _____

Faculty load hours _____

Equalized credit hours _____

Official copy and approval sheet filed _____
Date

David L. Cepheid
Signature, Executive Vice-President/Provost

Registrar

Approved course description received 5/30/95
Date

Hegis Taxonomy and Course Number assigned prep for 14A prep.

B. J. Kibben
Signature, Registrar

5/30/95
Date

Notification forwarded:

- Senate Curriculum Committee Chairperson
- Department Chairperson(s)
- Academic Dean(s)
- Registrar
- Sponsor(s)

Proposal for A
Minor Curriculum Change

Sponsor: Dr. Edward H. White, Jr.

Educational Administration Department

Details

Change Requested

The faculty in the Educational Administration department are requesting approval for the following prerequisites for the MA programs in School Administration and Supervision and Curriculum Development:

Courses

0828.598	Observational Skills
0828.602	Field Service in Supervision:Variable Topics
0828.605	Field Experience and Seminar in Administration and Supervision
0827.534	School Plant Planning and Management
0827.535	School Finance and Records
0827.536	Financial Accounting for School Systems
0827.538	School Business Management
0827.559	School Law For Administration and Supervision
0827.569	The Law, The Courts, and the Public Schools
0827.572	School Law and Public Policy
0827.610	Employer-Employee Relations
0827.637	Administrative Theory and Behavior

Prerequisite

0828.546	<u>Educational Organization and Leadership</u>
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Course

0828.522 Educational Supervision

Prerequisites

0828.546 Educational Organization and Leadership

0829.580 Fundamentals of Curriculum Development

Course

0827.521 The Principalship

Prerequisites

0828.546 Educational Organization and Leadership

0827.559 School Law For Administration and Supervision

0829.580 Fundamentals of Curriculum Development

Course

0827.536 Financial Accounting for School Systems

Prerequisites

0828.546 Educational Organization and Leadership

0827.535 School Finance and Records

Rationale

Statement of Need

Since October, 1988 the School Administration MA program has been operating on a program design driven by changes in principal licensure adopted by the State Board of Education. The intent of the changes in licensure standards was to insure that all candidates for the principal license in the state of New Jersey would have completed a coherent program of studies in areas related to the performance of the principalship. The key here is the word coherent. The implication of the state changes included the presumption that programs would be sequenced in such a way as to increase the likelihood that students could benefit from the cumulative effect of courses throughout the program. At the time the new program was designed by the department of educational administration in response to state requirements, the faculty were not prepared to commit to a particular prescriptive sequencing of courses without the benefit of having offered the new program for some length of time. Now that the program has been in place for several years the department faculty believe that it would be in the best interest of students that certain course in the program be completed prior to enrollment in certain other course in order to allow students to utilize knowledge and/or technical skill in the completion of subsequent program requirements.

Specifically, the course entitled Educational Organization and Leadership is a broad survey course on the literature in organizational structures and leadership literature related to educational organizations and forms a foundational body of knowledge for further studies in educational administration and supervision. Additionally, there are specific skill related courses in the school business track in the MA degree in School Administration that depend upon knowledge obtained in a sequential fashion. The course in the principalship, taken late in the students program of studies, is built upon knowledge in law and curriculum as a backdrop for class discussion and course activities. The restricted elective, Educational Supervision, requires that in addition to information in Educational Organization and Leadership, the students also need a background in curriculum in order for content and classroom activities in Educational Supervision to gel into meaningful professional experiences.

Statement of Curricular Effect

There would be no other curricular effect other than the imposition of the sequencing of courses determined by prerequisite requirements. Multiple sections of 0828.546 Educational Organization and Leadership are offered each academic semester including summers and therefore no course selection burden would be imposed on students due to lack of availability.

Results of Consultation

Since this proposed change would not alter program design or course and program contents, no consultation beyond the department was considered necessary