

Glassboro State College Senate Curriculum Committee

# Approval Form

Proposal Title: New Course - End User Computing - Electronic Spreadsheet

Sponsor(s) Daniel Davis Dept.: Management Ext. 6031

Check one:  Course  Specialization  Concentration  Minor  Achievement Certificate  
 Certification Program  Major Program  Minor Change (please name: deletion or credit/title/catalog change)

Undergraduate  Graduate 1.0 Credit Hours

**Step 1 (Department)**

Approved 11/17/87  
Date

Not Approved

[Signature]  
Dept. CC Chairperson

Reviewed 11/17/87  
Date

[Signature]  
Dept. Chairperson

**Step 2 (Receipt)**

SCC# 87-88-13

Proposal Received 11/18/87  
Date

Brenda A. Bolay  
SCC Chairperson

**Step 3 (School CC)**

Reviewed 11/22/87

Approved  
 Not Approved

Comments:

[Signature]  
School Curr. Comm. Chairperson

**Step 4 (Academic Dean)** **Comments:**

Recommend  
 Not Recommend  
 Conditionally Recommend (see comments)

Reviewed 11/22/87  
Date

[Signature]  
Signature, Dean of School

**Step 5 (SCC)**

Open Hearing \_\_\_\_\_ Date

Approved by Senate Curriculum Committee 2/16/88  
Date

Returned to sponsor(s) for the following reasons:

**Step 6 (Senate)**

Presented to Senate 2/26/88  
Date

Approved  Not Approved

Notification to Vice-President for Academic Affairs 3/1/88  
Date

Brenda A. Bolay  
Signature, SCC Chairperson

**Step 6 (Senate)**

Received 3/2/99  
Date

Approved  YES  No


If no, reasons are as follows:

Student credit hours 1

Faculty load hours 1

Equalized credit hours 1

Official copy and approval sheet filed 5-12-98  
Date

  
\_\_\_\_\_  
Signature, Vice-President for Academic Affairs

**Registrar**

Approved course description received \_\_\_\_\_  
Date

Hegis Taxonomy and Course Number assigned \_\_\_\_\_

\_\_\_\_\_  
Signature, Registrar Date

**Notification forwarded:**

- Senate Curriculum Committee Chairperson
- Department Chairperson(s)
- Academic Dean(s)
- Registrar
- Sponsor(s)

GLASSBORO STATE COLLEGE  
SCHOOL OF BUSINESS ADMINISTRATION

NEW COURSE PROPOSAL

Course Proposal Format

**Details**

Course Title: End User Computing - Electronic Spreadsheet

Sponsor: Daniel W. Davis, Assistant Professor,  
School of Business Administration

Course Level: Sophomore

Curricular effect: This course will be taken as either a business elective or free elective. There are three End User Computing modules - ~~BUS APPLICATIONS~~ electronic spreadsheet, and database management. Each module is one credit.

Prerequisites: Computer Literacy

Suggested time and scale of implementation:

This new course should be offered in the Fall 1988 to coincide with the changes necessary for the Challenge Grant.

Adequacy of present staff:

There are several faculty in the School of Business Administration, Computer Science Department and elsewhere at the College that are qualified to teach this course.

**Rationale**

It is necessary for college graduates to be able to use the electronic spreadsheet to build business, and personal models. This course will teach students how to build business models using the electronic spreadsheet. The concepts learned in this course will be applied in all upper level business courses.

**Essence of the Course**

Objective of the course in relation to student outcomes:

This course is designed to give students in the School of Business Administration an opportunity to learn model building using an electronic spreadsheet. The student will be expected to use an electronic spreadsheet in the upper level business courses in the School of Business Administration.

Students must be able to:

1. enter business models
2. develop what-if scenarios
3. use business functions

Topical Outline and Content:

1. Introduction to Model Building
2. Finance Models, Marketing Models, and Management Models
3. Menu Commands
4. Functions (date, statistical, financial)
5. What-if Analysis
6. Intermediate Concepts

**Result of Consultation:**

Consultation with Challenge Grant business representatives, School of Business faculty and chairpersons, the Challenge Grant Committee, and the Math/Computer Science Department have been very supportive of the business applications, electronic spreadsheet, and database modules.

**Catalog Description**

The purpose of the course is to teach students how to build business models. Concepts learned in this module will give students the skills used in more advanced business courses.