

FACULTY SENATE  
CURRICULUM COMMITTEE  
Approval Form

Department History

Title Family History

Sponsor(s) Dr. David R. Applebaum No. of Credits 3

COURSE  SPECIALIZATION  CONCENTRATION  CERTIFICATION  MAJOR PROGRAM

Approved by the department - Yes Graduate ( )

Not recommended by the department Undergraduate (X)

Information copies forwarded: Academic Dean; Chairperson, Curriculum Committee

[Signature] Date 12/3/77  
Signature: Department/Chairperson

DIVISION

consultation on proposal has been held

Comments:

[Signature] Date 12/11/77  
Signature: Academic Dean and/or Divisional Committee

CURRICULUM COMMITTEE

Proposal received

Open Hearing held 3-7-78

Returned to the department for the following reason(s):

Approved by the Curriculum Committee

Presented to Executive Committee of the Faculty Senate as information

ifications forwarded: Vice President for Academic Affairs

[Signature] Date 3-23-78  
Signature: Chairperson, Curriculum Committee

Academic Dean

I have reviewed the final documents as approved and concur with same. Budget, faculty, library allocations and Academic Support Services are adequate for immediate implementation.

I have reviewed the final documents as approved and concur with same. Budget, faculty, library allocations and Academic Support Services for the current academic year are inadequate for immediate implementation or implementation in the next fiscal year. The earliest that the proposal might be implemented would be

\_\_\_\_\_  
HEGIS Taxonomy Number: \_\_\_\_\_

Date \_\_\_\_\_

Signature: Academic Dean \_\_\_\_\_

Copies forwarded: Chairperson, Curriculum Committee, Department Chairperson,  
Registrar

REGISTRAR

Approved course description received

Date \_\_\_\_\_

Signature: Registrar \_\_\_\_\_

Vice President for Academic Affairs

Official copy and approval sheet filed

Date \_\_\_\_\_

Signature: Vice President for Academic Affairs \_\_\_\_\_

- Note
- 1) Course proposal format is attached
  - 2) A copy of this approval form should accompany each proposal
  - 3) A copy of a proposed catalogue description of the course must accompany the proposal as a separate page.



1. The first part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

2. The second part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

3. The third part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

4. The fourth part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

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9. The ninth part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

10. The tenth part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

11. The eleventh part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

12. The twelfth part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

13. The thirteenth part of the text discusses the importance of maintaining accurate records of all transactions and activities related to the business. This is essential for financial reporting and tax purposes.

1. The first step in the process of identifying a problem is to define the problem clearly. This involves identifying the symptoms and the underlying causes of the problem. It is important to gather as much information as possible about the problem and to consider all possible causes.

2. Once the problem has been defined, the next step is to generate possible solutions. This involves brainstorming and considering all possible options. It is important to consider both short-term and long-term solutions and to evaluate the potential benefits and drawbacks of each option.

3. The third step is to evaluate the possible solutions. This involves comparing the solutions and determining which one is the most effective and feasible. It is important to consider the resources available and the potential risks of each solution.

4. The final step is to implement the chosen solution. This involves putting the solution into action and monitoring its progress. It is important to be flexible and to be prepared to make adjustments if necessary.

**Problem Solving**  
The process of identifying a problem and finding a solution is a complex one. It involves a number of steps and requires a great deal of thought and effort. However, by following these steps, you can increase your chances of finding a solution to any problem you face.

1. **Identify the problem.** The first step in the process of identifying a problem is to define the problem clearly. This involves identifying the symptoms and the underlying causes of the problem. It is important to gather as much information as possible about the problem and to consider all possible causes.

2. **Generate possible solutions.** Once the problem has been defined, the next step is to generate possible solutions. This involves brainstorming and considering all possible options. It is important to consider both short-term and long-term solutions and to evaluate the potential benefits and drawbacks of each option.

3. **Evaluate the possible solutions.** The third step is to evaluate the possible solutions. This involves comparing the solutions and determining which one is the most effective and feasible. It is important to consider the resources available and the potential risks of each solution.

4. **Implement the chosen solution.** The final step is to implement the chosen solution. This involves putting the solution into action and monitoring its progress. It is important to be flexible and to be prepared to make adjustments if necessary.

5. **Monitor the progress.** Once the solution has been implemented, it is important to monitor its progress. This involves checking in regularly to see how the solution is working and to make any necessary adjustments.

6. **Evaluate the results.** Finally, it is important to evaluate the results of the solution. This involves determining whether the solution has been effective and whether it has led to the desired outcome.

7. **Learn from the experience.** Finally, it is important to learn from the experience. This involves reflecting on what worked and what didn't work and using this information to improve your problem-solving skills in the future.

8. **Share your knowledge.** Finally, it is important to share your knowledge with others. This can help them to learn from your experience and to improve their own problem-solving skills.

