

Glassboro State College Senate Curriculum Committee

Approval Form

Handwritten initials and marks in the top right corner.

Proposal Title: Geography Department - Change in Hegis Numbers

Sponsor(s) Richard Scott Dept.: Geography/Anthro Ext. 6341

Check one: Course Specialization Concentration Minor Achievement Certificate
 Certification Program Major Program Minor Change hegis numbers
(please name deletion or credit/title/catalog change)

Undergraduate Graduate Credit Hours

<p>Step 1 (Department)</p> <p><input checked="" type="checkbox"/> Approved <u>3/30/94</u> <small>Date</small></p> <p><input type="checkbox"/> Not Approved</p> <p><u>[Signature]</u> <small>Dept. CC Chairperson</small></p> <p><input checked="" type="checkbox"/> Reviewed <u>3/30/94</u> <small>Date</small></p> <p><u>[Signature]</u> <small>Dept. Chairperson</small></p>	<p>Step 2 (Receipt)</p> <p><input type="checkbox"/> SCC# <u>23-92-63</u></p> <p>Proposal Received: <u>5/2/94</u> <small>Date</small></p> <p>RECEIVED</p> <p><u>[Signature]</u> <small>SCC Chairperson</small></p>	<p>Step 3 (School CC)</p> <p>Reviewed <u>5/2/94</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p>Comments:</p> <p><u>[Signature]</u> <small>School Curr Comm. Chairperson</small></p>
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Step 4 (Academic Dean) **Comments:**

Recommend
 Not Recommend
 Conditionally Recommend (see comments)

Reviewed 5/2/94
Date

[Signature]
Signature, Dean of School

Step 5 (SCC)

Open Hearing 5/1/94 Approved by Senate Curriculum Committee 5/1/94
Date Date

Returned to sponsor(s) for the following reasons:

Step 6 (Senate)

Presented to Senate 5/1/94
Date

Approved Not Approved

Notification to Executive Vice-President/Provost 5/1/94
Date

[Signature]
Signature, SCC Chairperson

Step 7 (Executive V.P./Provost)

Received 8/21/94
Date

Approved Yes No

If no, reasons are as follows:

Student credit hours _____

Faculty load hours _____

Equalized credit hours _____

Official copy and approval sheet filed _____
Date

[Signature]
Signature, Executive Vice-President/Provost

Registrar

Approved course description received 22 Aug 94
Date

Hegis Taxonomy and Course Number assigned see list

[Signature]
Signature, Registrar

22 Aug 94
Date

Notification forwarded:

- Senate Curriculum Committee Chairperson
- Department Chairperson(s)
- Academic Dean(s)
- Registrar
- Sponsor(s)

**Minor Curricular Change: Hegis Number Change
Geography and Anthropology Department**

1. Details of the proposal:

- a. Change requested: We propose to change the HEGIS level of the following courses from 200 level to 300 level:

1.	Geography of Europe	[2206.201]
2.	Geography of Asia	[2206.203]
3.	Geography of Latin America	[2206.204]
4.	Geography of Africa	[2206.205]
5.	Geography of C.I.S [former Soviet Union]	[2206.206]
6.	Geography of Middle East	[2206.207]

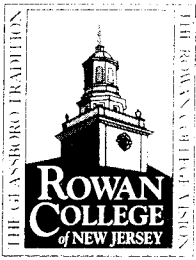
- b. Sponsors of this proposal are all members of the geography faculty: Edward Behm, Wade Currier, Jerry Lint, Richard Scott, Charles Stansfield, and Chet Zimolzak.

2. Rationale of the proposal:

- a. Need for the proposed change. All of these courses are upper level classes taken primarily by junior and senior geography majors and coordinate majors. We believe that this change will bring the advertised level of these courses into congruence with the reality of the level of student taking the courses and the level of material presented. Additionally, over the years with the growth of the writing across the curriculum movement, we have added more elaborate writing requirements to all of our courses including those in regional geography. Thus, the level of writing skill required for success in these courses has increased. For these reasons, we wish to change the level of these courses as proposed.
- b. Statements of curricular effect. There is no effect other than increased accuracy of HEGIS number listings.

3. Results of consultation.

The chair of the department consulted with Mr. Bryant Kelsey of the Registrar's Office concerning the appropriate HEGIS numbers for these courses. Bryant explained that junior level courses should receive a 300 level designation. The department as a whole discussed this matter at a regular meeting of the geography faculty. There was unanimous agreement concerning the desirability of the proposed changes.



Rowan College of New Jersey

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Glassboro, New Jersey 08028-1701

TO: Dr. Mary Putman, Chair of Curriculum Committee

FROM: Dick Scott, Chair of Geography and Anthropology *Dick Scott*

SUBJECT: Additional Revisions of Minor in Geography Proposal

DATE: March 30, 1994

As we discussed earlier today on the telephone, I have enclosed a proposal for a Minor Curricular change that should satisfy the committee's remaining concerns about our proposal for a minor in geography. I have also included a copy of your February 2, 1994 memorandum in which you suggest approaches that we might take to alleviate the committee's concerns.

The changes we propose should meet the committee's concern that we have too few 300 level courses in the regional track of the minor. Approval of the proposed changes will mean that students following the regional track will have taken at least 9 hours of 300 level courses by the completion of the minor.

Thank you for your help. If you have further questions, please call me on 6341 or 228-0435. You can also leave e-mail for me at SCOTT@SATURN.ROWAN.EDU