

FACULTY SENATE
CURRICULUM COMMITTEE
Approval Form

Department (Interdisciplinary)

Title Individualized Studies Major

Sponsor(s) Division of Liberal Arts & Sciences No. of Credits _____

COURSE _____ SPECIALIZATION _____ CONCENTRATION _____ CERTIFICATION _____

Approved by the department Graduate ()

Not recommended by the department Undergraduate (x)

Information copies forwarded: Academic Dean; Chairperson, Curriculum Committee

Signature: Department Chairperson

DIVISION

Consultation on proposal has been held

Comments:

Alan Doner - 2/15/77
Signature: Academic Dean and/or Divisional Committee

CURRICULUM COMMITTEE

Proposal received 11/15/76

Open Hearing held 3/12/77

Returned to the department for the following reason(s): and you and additional notations.

Approved by the Curriculum Committee - 4/20/77

Presented to Executive Committee of the Faculty Senate as information

Presented to Faculty Senate 4/22/77
Notifications forwarded: Vice President for Academic Affairs 4/6/77

Kate J. Deane
Signature: Chairperson, Curriculum Committee

Academic Dean

I have reviewed the final documents as approved and concur with same. Budget, faculty, library allocations and Academic Support Services are adequate for immediate implementation.

I have reviewed the final documents as approved and concur with same. Budget, faculty, library allocations and Academic Support Services for the current academic year are inadequate for immediate implementation or implementation in the next fiscal year. The earliest that the proposal might be implemented would be

HEGIS Taxonomy Number: _____

Signature: Academic Dean

Copies forwarded: Chairperson, Curriculum Committee, Department Chairperson,
Registrar

REGISTRAR

Approved course description received

Signature: Registrar

Vice President for Academic Affairs

Official copy and approval sheet filed

Signature: Vice President for Academic Affairs

- Note
- 1) Course proposal format is attached
 - 2) A copy of this approval form should accompany each proposal
 - 3) A copy of a proposed catalogue description of the course must accompany the proposal as a separate page.

DEPARTMENT OF HIGHER EDUCATION
 TRENTON, NEW JERSEY
 August 25, 1969

APPLICATION FOR NEW PROGRAMS APPROVAL FOR INSTITUTIONS OF HIGHER EDUCATION

Institution _____ Date _____

Submitted by Dr. Mark Chamberlain Dr. Tevis Goldhaft
 (President) (Chairman, Board of Trustees)

Name of Program _____

Department offering the program _____

Starting Date of Program _____

In addition to any other items, the following matters should be specifically treated:

1. Objectives of the program as they relate to institutional goals.
2. Justification of the need for the programs, including evaluation of the extent to which other institutions, public and private, in the state or area are meeting the need.
3. A comparison of the proposed programs to similar programs of high quality (if they exist) offered by other institutions elsewhere in the United States.
4. A description of the curriculum and models of typical programs.
5. A description of how the program is to be monitored and evaluated.
6. A survey of special resources available or to be secured.
7. An annotated inventory of faculty to be utilized.
8. An annotated inventory of classroom, library, and other plant facilities to be utilized.
9. A breakdown of the estimated costs of the program and income sources.
10. A five year forecast summarizing all factors.

* "New programs" means any educational effort or course of study, whether or not it involves the granting of a new degree, when it involves the dedication of substantial resources and/or takes the institution into new areas. For instance, if any institution has had prior approval to award a B.S. degree in Science, and it wishes to introduce a major in chemistry leading to the B. S. degree, the institution must secure the approval of the Department and Board of Higher Education.

GLASSBORO STATE COLLEGE
Glassboro, New Jersey

I. Identification of the Proposal

- A. Title: Individualized Studies Major - Division of Liberal Arts and Sciences (hereinafter referred to as the I.S. Major)
- B. Sponsors: Division of Liberal Arts and Sciences
- C. Administrative Responsibility: Dean of Liberal Arts and Sciences

II. Essence of the Program

- A. Type of Program: The program is designed for the upper level undergraduate students(3rd and 4th year), and is interdisciplinary.
- B. Scope and Size of the Program: In size, the program will be of modest proportions; i.e., limited enrollment and no new resources required. Specifics appear below.
- C. Location in Curricular Structure of the College: The program is a new major and will utilize the Liberal Arts and Sciences degree model.
- D. Degree Awarded: Bachelor of Arts

III. Objective of the Program

There are a number of students at Glassboro State College today who find traditional programs at the college too rigid and confining to allow them to reach their goals. Such students may be in the process of altering career plans, may be in "mid-life" and seeking new approaches to living or may be one of a number of students who, in striving to realize their unique excellence, are not served best by the traditional disciplinary major. What should be characteristic of all students interested in an I.S. major is unusual motivation and a well defined sense of curricular goals.

Thus there has emerged the desire to develop opportunities for students to design, under close advisement, programs which will enable them to satisfy individualized needs and personal interests. It is strongly felt that such students should be offered an opportunity to pursue an individualized "inter-disciplinary" major which would make use of the subjects of at least two disciplines.

The objective of an I.S. major is to establish a process by which highly motivated students, who have specialized interests and goals, may design, contract for and complete a major program not currently available at the college. An I.S. major will thus provide a variety of high quality opportunities for a select number of students.

IV. Justification of Need

The attached documentation indicates the existence of similar programs elsewhere, including major programs at Montclair, Paterson and Stockton State Colleges. The need be justified in any institution insofar as it makes a commitment to provide a qualified student "a program of studies more varied in scope and more individually tailored to his needs and interests than would be normally found within a more traditional major." (Statement of Purpose, William Paterson College's Liberal Studies Program.)

V. Comparison with Similar Programs

The proposed I.S. Major is comparable in intent and general design to programs at the following institutions:

Dartmouth College
Kutztown State College (Pa.)
Montclair State College
William Paterson State College
Salisbury State College (Md.)
S.U.N.Y. College at Brockport
S.U.N.Y. College at Stony Brook
Stockton State College

Please refer to attached documentation.

VI. Description of the Program

A. Program Administration and Advising

The Dean of Liberal Arts and Sciences will be responsible for program administration. A student who wishes to become an I.S. major will submit to the Dean in writing, no later than the completion of 45 semester hours of course work at the college, an application stating the purpose and objectives of his/her plan of study and will indicate the core of his/her integrated program of course work (no less than 18 s.h. of courses) that will achieve these objectives. This proposal must be endorsed by one faculty member in whose discipline the student intends to work. If the Dean judges the proposal to be intellectually and educationally sound, he will approve it and appoint the endorsing faculty member as chairperson of the student's advisory committee. The Dean will also appoint to this advisory committee a faculty member from each of the other disciplines forming the core of the student's major. (For those proposed programs of study which entail extensive course work in divisions other than Liberal Arts and Sciences, the Dean of Liberal Arts and Sciences will consult with the appropriate Dean and faculty of the division involved, both in regard to the soundness of the proposal and faculty advising.) The advisory committee will assist the student in planning his/her program in detail after it is approved in principle by the Dean. The student will be required to submit a final statement of objectives and a complete plan of studies no later than the completion of 12 s.h. of course work in the proposed major. This statement and plan, drawn up with the advice and consent of the advisory committee, will be forwarded to the Dean for review and approval. The plan of study may be modified at any time with the consent of the advisory committee. Finally, the student will not be certified for graduation by his/her advisory committee and by the Dean unless there is clear evidence that his/her program of study has attained the proposed objectives and unless the student fulfills all graduation requirements.

B. Procedures for Applying for and Completing an I.S. Major

1. No later than the completion of 45 semester hours of course work at the college, the student must submit an application to the Dean of Liberal Arts and Sciences. This application will indicate:

- Purpose and objectives of his/her integrated program of course work
- A proposed core of the 18 s.h. of courses for his/her proposed major

- Endorsement of one faculty member in whose discipline the student intends to work

If application is approved by the Dean, the Dean will indicate so in writing to the student. The Dean will then appoint the endorsing faculty as Chairperson of the student's Advisory Committee. The Dean will also appoint two other faculty to this committee and consult with other Deans and faculty in other divisions if necessary.

3. The student will submit to the Dean for approval a final statement of objectives and a complete plan of studies no later than the completion of 12 s.h. of course work in the proposed major.
4. The plan of study may be modified at any time with the advice and consent of the advisory committee.
5. Certification for graduation will be made by the advisory committee and by the Dean.

C. Program Structure

1. All I.S. majors must complete the general education requirement of the Liberal Arts and Sciences degree model.
2. The I.S. major program will consist of an integrated program of course work, selected from at least two disciplines in accordance with the objectives and plan of study of the student's application. The major will consist of no less than 42 s.h., with at least 24 s.h. of these being upper division credits.
3. The I.S. major must complete at least 3 s.h. of the 42 s.h. major program in an integrating tutorial. The integrating tutorial will ordinarily be scheduled during the student's senior year. Under the direction and supervision of the members of the advisory committee, the student will pursue independent study and/or research on a topic or project which draws upon the content and methodologies of the disciplines contributing to his or her major and present the results of the study and/or research to his/her advisory committee. Ordinarily, the presentation will be in the form of a substantive paper. It is the advisory committee's responsibility to aid the student in selecting an appropriate area of study or topic of research, to direct and supervise the student's work on a regular basis throughout the semester, and to evaluate the results.

4. Program Summary

A. General Education	48 S.H.
B. Major Program (No less than 24 in upper division courses)	42 S.H.
C. Free Electives	30 S.H.
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	120 S.H.

Rather than present hypothetical examples of an I.S. Major Program, please refer to attached documentation for examples of programs elsewhere.

VII. Evaluation

Once implemented, the major will remain essentially unchanged for five years. During this time, there will be two dimensions to the evaluation. The Dean of Liberal Arts and Sciences will seek input from students and faculty on a continuing basis of immediate improvements. Also, data will be collected for a formal assessment at the end of the five year trial period. Plans will be developed for follow-up evaluations of graduates

of the program.

VIII. Resource Utilization

Library materials, audio-visual resources, classrooms, and other similar resources already existing at the college will be sufficient for this program.

IX. Estimated Cost of Program

Present faculty and facilities are sufficient. (The Division of Liberal Arts and Sciences currently numbers about 165 faculty.)

X. Five-Year Forecast

On the basis of the experience of other colleges with similar programs, it is estimated that a maximum of 35 students will enroll in the program with an upper limit of 50. Since 35 would represent the total freshman-senior major enrollment, some 7 - 10 graduates per year would be expected.

Consultations

Glassboro State College:

Dr. Charles T. Donohue, Chairperson, Department of English
Mr. James Grace, Chairperson, Department of Philosophy/Religion
Dr. John Myers, Assistant Professor of Sociology
Dr. John Morrison, Assistant Director, Office of Adult and Continuing Education
Mr. Rudolph Salati, Registrar
Dr. Donald Vorreyer, Department of Psychology
Mr. John Whitcraft, Professor, Department of Philosophy/Religion
Ms. Mary Wise, Assistant Professor of Communications
Dr. Francis E. Masat, Associate Professor of Mathematics
The Liberal Education Group and the Council of Chairpersons of the Division of Liberal Arts and Sciences were consulted also.

Outside Consultants Contacted:

Dr. Robert Halsebeck, Stockton State College
Dr. Atinally, William Paterson State College
Dr. Richard Allen, Johns Hopkins University
Dr. Fleischman, Montclair State College