

APPROVAL FORM

SCC # 81-82-27

- 1) An approval form must accompany each proposal.
- 2) A proposed catalogue description of the course must accompany the proposal as a separate page.
- 3) Results of all consultations must be attached to the proposal.

Proposal Title Intro to Courts

Sponsor(s) Frank Cristaudo, Charles Nemeth Dept. Law/Justice

Check One { Course XXXXX Credit/Level/Title Change or deletion Other _____
 Concentration _____ Specialization _____ Major Program _____ Certification _____

Graduate _____ Undergraduate XXXXX No. of Credits 3

Approved _____
Not Approved _____

[Signature]
 Dept. Curr. Comm. Chairperson

 Date _____

Division Curr. Comm.
 Reviewed 1/28/82
 Date _____

Dean of Division
 Reviewed _____
 Date _____

Approved _____
Not Approved _____

Approved
 Not Approved 2/10/82
 Date _____

[Signature]
 Chairperson, Department

 Date _____

[Signature]
 Chairperson Div. Curr. Comm.

[Signature]
 Signature

SENATE CURRICULUM COMMITTEE

SCC # 81-82-27 Proposal Received _____ Open Hearing Held _____

Returned to the department for the following reason(s):

Approved by the Curriculum Committee: Date _____

Presented to Executive Committee of the Faculty Senate as information: Date _____

Notifications forwarded: Vice President for Academic Affairs: Date _____

Signature: Chairperson, Senata Curriculum Committee

VICE PRESIDENT FOR ACADEMIC AFFAIRS

Official copy and approval sheet filled 3-8-82 Date _____ Signature _____

Course approved Yes No

If no, reasons are as follows:

- 1.
- 2.
- 3.

Student credit hours assigned 3

Faculty load hours 3

Equalized credit hours 3

REGISTRAR

Approved course description received and Hegis Taxonomy Number assigned

by Registrar Yes No

Hegis Taxonomy Number 211111

Signature: Registrar _____ Date _____

ACADEMIC DEAN

Yes Budget, faculty library allocations and Academic Support Services are adequate for immediate implementation.

No Constraints do not permit implementation. The earliest the proposal might be implemented would be _____

Signature: Academic Dean _____ Date _____

Copies forwarded: Senate Curriculum Committee Chairperson, Department Chairperson, Registrar

A. COURSE PROPOSAL

1. Title of the Course: Introduction to Courts

Department: Law/Justice

Sponsor: Charles P. Nemeth, JD
Frank Cristaudo

2. Essence:

- a. Graduate or Undergraduate course: Undergraduate
- b. Semester hours credit: Three (3) semester hours
- c. Course Level: Freshman
- d. Pre-requisites: None
- e. Effect of the course on the current and planned departmental curricular pattern: Restricted elective in Law Bank
- f. Suggested time for implementation: Fall, 1982

3. Details:

- a. Adequacy of present staff: No additional staff or resources required.
- b. Statements as to the uniqueness of the course: This course will provide the only structured coverage of this area of criminal justice.
- c. Course Objectives: 1.) The student will learn the organization of the federal court system, including the district courts, the circuit courts, and the Supreme Court, and the criminal jurisdiction of each of the courts. 2.) The student will learn the organization of a state court system, the criminal jurisdiction of the courts within such system, and the differences between several state court systems. 3.) The student will become familiar with the resource and management requirements for court systems. 4.) The student

will become familiar with such concepts as judicial power, judicial behavior, and separation of powers. 5.) The student will gain a basic understanding of the court system's relationship with police, community, corrections, and other criminal justice professionals. 6.) The student will gain a basic understanding of the criminal trial process including pre-trial and post-trial processes.

- d. Evaluation and grading: Examination, class participation, papers.
- e. N/A

4. Topical Outline or Syllabus:

SEE ATTACHED

5. Rationale:

Graduates of college criminal justice programs are expected to be familiar with the judicial process, the organization of both the federal and state court systems, and the criminal court trial process. Further, students in this class will be exposed to the important and developing area of judicial administration. New jobs are being opened in the judicial administration area for which graduates of the Glassboro State College criminal justice program will have received training by taking this and other courses in the Law/Justice Department. This course may also provide an additional elective for students in other related departments; this course may help prepare them, as well as students in the Law/Justice Department, for careers in court management, teaching, law, police work, criminal justice planning, probation departments, welfare offices, and juvenile and domestic relations courts and departments. It is

especially important for those graduates who have contact with courts in their careers to understand the nature and reasoning for judicial behavior and judicial power. Students will learn the nature of law and the reasons why judges, courts of law, lawyers, and witnesses are needed for the role of each. The students will also learn principles of public administration and management as applied to the courts which will be useful to them in any administrative or management position in which they are placed.

6. The department approves by unanimous vote. Outside consultation was provided by Judge Glenn W. Kindle of the Gloucester County Judiciary. The letter is attached.

7. N/A

Topical Outline
Intro to Courts

- 1st Week: Court Management - A New Idea
Administrative Process
The Role of Courts in the U.S.
- 2nd Week: The Structure of Courts
The Concept of Jurisdiction
The Different Level of Courts
- 3rd Week: The State System
The Federal System
The Local System
- 4th Week: The Judicial Powers
Checks, Balances, The Constitution
- 5th Week: Courts and the Governmental Framework
Finances
Staffing
Facilities
- 6th Week: The Functions of the Court Executive
Court Management as a Profession
- 7th Week: Mid-Term
- 8th Week: Judicial Responsibility and Court Process
Judges
- 9th Week: Judicial Manpower
Judicial Professionalism
The Lawyer and the Court
- 10th Week: Division of Work in the Court
Cases; Specilization and Calendaring
- 11th Week: Information and Automation Systems
- 12th Week: The Courts as a Social Force
Social Problems - Judicial Reaction
- 13th Week: Judicial Rule-Making
Judicial Policy-Making
- 14th Week: Procedure, Courts and Defendants
Pre-Trial through Post Conviction
- 15th Week: Final Exam

Catalogue Description:

This course will cover: the organization of both the state and federal court systems; the management and administration of those courts; the relationship of courts to the police, corrections, and community; the criminal trial process, including pre-trial and post-trial processes; and the judiciary and judicial power, including the areas of separation of powers and judicial behavior.

GLENN W. KINDLE

ATTORNEY AT LAW
123 NORTH BROAD STREET
WOODBURY, N. J. 08096

(609) 845-1818

December 4, 1981

Frank A. Cristaudo, J.D.
Law/Justice Department
Glassboro State College
Glassboro, New Jersey 08028

Re: Introduction to Courts

Dear Frank:

I have reviewed the proposal for the above course in the Law/Justice Department at Glassboro State College. I concur with your view that the course will be an important addition to the department curriculum. The course seems to provide training for those students who intend to pursue graduate study or positions in the developing area of court management and judicial administration. With the current concern with budget cuts, all public agencies, including courts, seemingly must be able to function and to function effectively with budgets which may not increase proportionately with the costs of administration.

The nature of law and the role of judges also are important areas of study for students of the legal process.

Since I am a New Jersey municipal court judge I am obligated to indicate that this letter is written in my private capacity and not as a representative of the public bodies with which I am associated; however, I do believe that this course will be a valuable elective for the students.

Very truly yours,

Glenn W. Kindle