

PROCESS A NON-GENERAL EDUCATION - CURRICULUM PROPOSAL
LIBRARY RESOURCE FORM REQUIRED

05-06
SCC # 216 258

Deadlines

October 8, 2004 to be implemented Fall 2005 ~ February 11, 2005 to be implemented Spring 2006

PROPOSAL TITLE: DELETE SCHOOL BUSINESS ADMINISTRATION CERT. PROG. (6698)

Sponsor(s): T. MONAHAN E-Mail: monahan@vccu.edu 4748
E-Mail _____ Ext _____

DEPARTMENT: ED. LEADERSHIP

COLLEGE: EDUCATION

If Liberal Arts & Sciences CHECK: History/Humanities M monahan oral Sciences
 UNDERGRADUATE hespe

THE ATTACHED NON-GEN-ED PROPOSAL IS BEST DES henderson KED

OFFICE OF THE PROVOST

JUL 11 2006

EDUCATION

New non-gen-ed course

Short-term non-gen-ed course

Minor curricular changes (fewer than three) to

Existing non-gen-ed course

Non-gen-ed degree requirements

Major

Minor, specialization, concentration track, certificate program

THE FOLLOWING SIGNATURES REPRESENT APPROVAL

Department Chair: [Signature] Date: 12/15/05
 X-Department Curriculum Chair: [Signature] Date: 12/15/05
 Academic Dean: [Signature] Date: 12-15-05

COLLEGE CURRICULUM COMMITTEE

OPEN HEARING Date: 4.24.06 Approved Not Approved
 COLLEGE CURRICULUM CHAIR: [Signature]
 Senate Curriculum Chair Signature: [Signature] Date: Senate Announcement: 5/9/06
 Comments: _____

EXECUTIVE VICE PRESIDENT/PROVOST Signature: [Signature] Date: 5/26/06

Approved Not Approved

REGISTRAR

Date: 6/26/06 Course Description Received & Approved - Reg's Taxonomy & Course # _____
 Registrar Signature: [Signature]

7-19-06
transmittal
CIB
CR

NOTIFICATION FORWARD

SCC Chair Academic Dean Department Chair Registrar IR CAP
 VP Student Affairs Others

PROPOSAL
for a
Minor Curriculum Change to School Business Administrator Certification Program
Details

Proposal Title: Delete School Business Administrator Certification Program

Sponsor: Thomas C. Monahan, Educational Leadership Department

Rationale for the Minor Curriculum Change

Need: The stand-alone School Business Administrator Certificate program is no longer a recognized program that allows the University to recommend to the state department of education (SDOE) that a candidate be issued the school business administrator certificate.

The university presently offers a M.A. in School Administration (School Business Administrator preparation program) which combines the M.A. degree with the state requirements for the school business administrator program. Since changes that were made to the New Jersey Administrative Code in January 2004 require that all candidates for the school business administrator certificate hold a CPA license or a master's degree, this certification-only program is no longer needed.

Curricular Effect: This program deletion will have no effect on students, the Educational Leadership Department, or the College of Education. There are no students in the program and there is no demand for the program.

Change: Only one change, as follows, is proposed

Delete from the inventory of approved programs the School Business Administrator Certification program (G698).

Results of Consultation

Since this program is not interdisciplinary and contains no courses taught outside the Educational Leadership Department, the only consultation that was sought was that by the dean of the Graduate School and Associate Provost for Research. His letter is attached.



June 14, 2006

Thomas Monahan, Ed.D.
Department of Educational Leadership
Rowan University

Dear Dr. Monahan:


Thank you for the opportunity to review the proposal to delete the School Business Administration certificate program (G698).

As you know, we have discussed this proposal on several occasions. I understand that because of the changes in State licensing requirements, this program is no longer adequate for the preparation of students to meet the certification requirements to be a school business administrator. The M.A. in School Administration has been reconfigured to include a track to prepare students for the certificate.

In anticipation of these changes, the Graduate School halted admission to the School Business Administration certificate program last year.

I support the proposal to delete the School Business Administration certificate program (G698).

Sincerely,


S. Jay Kuder, Ed.D.
Associate Provost for Research and
Dean of The Graduate School

cc: Dean Carol Sharp