

**PROCESS A** NON-GENERAL EDUCATION - CURRICULUM PROPOSAL

SCC #04-05- 3/10

LIBRARY RESOURCE FORM REQUIRED

Deadlines

October 8, 2004 to be implemented Fall 2005 - February 11, 2005 to be implemented Spring 2005

PROPOSAL TITLE: SCHOOL FINANCE AND RECORDS

Sponsor(s) T. MONAHAN E-Mail: monahan@rowan Ext: 4748  
G. DOOLITTLE E-Mail: doolittle@rowan Ext: 3637

DEPARTMENT: EDUCATIONAL LEADERSHIP

COLLEGE: EDUCATION

If Liberal Arts & Sciences CHECK :  History/Humanities  Math/Sciences  Social/Behavioral Sciences  
 UNDERGRADUATE  GRADUATE

THE ATTACHED NON-GEN-ED PROPOSAL IS BEST DESCRIBED BY THE ITEM(S) CHECKED

- New non gen-ed course
- Minor curricular changes (fewer than three) to
- Short-term non gen-ed course
- Existing non gen-ed course
- Non gen-ed degree requirements
- Major
- Minor, specialization, concentration, track, certificate program

THE FOLLOWING SIGNATURES REPRESENT APPROVAL

Department Chair: *Dault* Date: 10/04/04  
Department Curriculum Chair: *Rajman D. ...* Date: 10/15/04  
Academic Dean: *Carol ...* Date: 10/15/04

COLLEGE CURRICULUM COMMITTEE

OPEN HEARING Date: 11/29/04 Approved  Not Approved   
COLLEGE CURRICULUM CHAIR: *...*  
Senate Curriculum Chair Signature: *...* Date: 12/20/04  
Comments: \_\_\_\_\_

EXECUTIVE VICE PRESIDENT/PROVOST Signature: *...* Date: 3/8/05  
 Approved  Not Approved

REGISTRAR  
Date: 3/31/05 Course Description Received & Approved - Reg's Taxonomy & Course #: 0827535  
Registrar Signature: *...*

NOTIFICATION FORWARD

SCC Chair  Academic Dean  Department Chair  Registrar  IR  CAP  
 VP Student Affairs  Others

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**PROPOSAL**  
**for a**  
**Minor Curriculum Change to an Existing (Non-General Education) Course**

**Details**

**Course title:** School Finance and Records (0827.535)

**Sponsor:** Thomas C. Monahan (for the Faculty of the Educational Leadership Department)

**Prerequisite:** Educational Organizations and Leadership (0828.546)

**Rationale for the Minor Curriculum Change**

**Need:** This minor curriculum revision seeks to add a field-based experience component to this existing course. The faculty of the Educational Leadership Department acknowledges that the current scholarly literature firmly embraces practical application of the knowledge, skills, and dispositions that are included in course work. Accordingly, in this course, instructors will work with students, as well as field mentors, to assist them to develop course products that help them to empirically demonstrate that they are able to apply what they learn in the classroom to real-life professional practice. Such a change will also help the Department of Educational Leadership to effectively respond to standards and requirements promulgated by the state and regional accrediting bodies.

**Curricular Effect:** The major curricular effect of this proposed change will be to offer students more opportunities to translate theory to practice. This will be accomplished primarily through new course requirements for field application of knowledge, skills, and dispositions learned in classroom course work.

**Changes:** We propose only one change, as follows:

FROM: In the existing course, there is no field experience component.

TO: In the revised course, there will be a field experience component

The prerequisite of 0828.546 remains in effect, and we seek to retain the existing HEGIS number – 0827.535 – for this revised course.

A new catalog description will reflect these changes.

**Results of Consultations**

Insofar as the approval of this proposed course does not duplicate any existing course within the College of Education, is not inter-disciplinary, and will not have any detrimental effect on any other department, program, or student, no consultations outside the department have been solicited.

*Catalogue Description:*

**0827.535 School Finance and Records**

**3 s.h.**

*(Prerequisite: 0828.546)*

Students learn and demonstrate the ability to develop budgets, apply principles of financial management, budget management. Students study how schools are supported financially. This course includes a field experience component.