



2

Non-GENERAL EDUCATION CURRICULUM PROPOSAL SCC #03-04- 715
LIBRARY RESOURCE FORM REQUIRED
Deadlines Fall 04

October 3, 2003 to be implemented Fall 2004 ~ February 13, 2004 to be implemented Spring 2005

PROPOSAL TITLE: Amicus in Criminal Justice Training

Sponsor(s): R. Michael Higgins E-Mail: Rmichael@rowan.edu Ext: 3724

E-Mail: _____ Ext: _____

DEPARTMENT: Law & Justice

COLLEGE: L & S

If Liberal Arts & Sciences CHECK :

___ History/Humanities ___ Math/Sciences Social/Behavioral Sciences

___ UNDERGRADUATE GRADUATE

THE ATTACHED **NON-GEN-ED** PROPOSAL IS BEST DESCRIBED BY THE ITEM(S) CHECKED

- New non-gen-ed course
- Short-term non-gen-ed course
- Minor curricular changes (fewer than three) to:
- Existing non-gen-ed course
- Non-gen-ed degree requirements
- Major
- Minor, specialization, concentration, track, certificate program

THE FOLLOWING SIGNATURES REPRESENT APPROVAL

Department Chair: [Signature] Date: 9/28/03

Department Curriculum Chair: [Signature] Date: 9/29/03

Academic Dean: [Signature] Date: 10-1-03

COLLEGE CURRICULUM COMMITTEE

OPEN HEARING Date: 12-2-03 Approved Not Approved _____

COLLEGE CURRICULUM CHAIR: [Signature]

Senate Curriculum Chair Signature: [Signature] Date: Senate Announcement 6-21-2004

Comments: [Handwritten notes]
Must complete Name changes

EXECUTIVE VICE PRESIDENT/PROVOST Signature: [Signature] Date: 7/7/04

Approved Not Approved

REGISTRAR

Date: 7/12/04 Course Description Received & Approved ~ Hegis Taxonomy & Course #: 2105519

Registrar Signature: [Signature]

NOTIFICATION FORWARD

SCC Chair Academic Dean Department Chair Registrar IR CAP
 VP Student Affairs Others

*Transm.
7-27-04*

SCC#03-04

715

Rowan University

**CURRICULUM PROPOSAL
LIBRARY RESOURCE FORM**

The purpose of this form is to provide a channel of communication between the library and faculty changing and designing new courses/programs. The information will be used to assess the resources available in the library, and to identify resources the library should acquire to support the course/program. The information will also provide rationale for institutional support for library acquisitions. This form should be completed in a coordinated effort between the course sponsor(s) and the academic department liaison librarian. **THIS FORM MUST BE COMPLETED FOR ALL CURRICULUM PROPOSALS.**

The sponsor(s) complete parts A & B

If assistance is required to complete parts A & B, please notify the liaison librarian.

Forward this form to the librarian who will complete parts C, D & E

This form must be completed and attached to the original curriculum proposal before being

approved by the Senate Curriculum Committee

A. College LSU Department Law Justice

Proposed by: Dr. Michael Vigorito Date: 9-26-03

Course Title: Seminar in Criminal Justice Planning

Anticipated Date for Course/Program Offering: Fall 2004

B. List specific resources that should be acquired to support this course.

Current Resources are adequate

C. Describe the resources available in the library to support this course/program, including reference, monographic, electronic databases, audio-visual materials, etc. A summary statement is sufficient.

See Attached

D. List key periodicals available in the library to support this course/program.

See Attached

E. Librarian comments and recommendations:

See Attached

Name: LIBRARIAN LIAISON Cynthia Mullens
Librarian Signature: Cynthia Mullens

C.

Library resources available for the proposed course titled “Seminar in Criminal Justice Planning.”

The Campbell Library currently has 25 titles under the subject heading “Criminal Justice, Administration of Planning and Criminal Law.” The electronic databases available to support this course are as follows;

Academic Search Premier – EBSCO
Academic Universe (Lexis-Nexis)
Criminal Justice Abstracts
Humanities Full Text
JSTOR
New York Times
NewBank
PsycINFO
Social Science Full Text
Sociological Abstracts

D.

The Campbell Library currently subscribes to 39 journal titles under the subject heading “Law & Justice.”

E.

The current available resources of the Campbell Library can support this proposed course.

Course Proposal

1. Details

- a. Course Title: Seminar in Criminal Justice Planning
- b. Sponsor: Dr. Michael S. Vigorita
- c. Credit Hours: 3 s.h.
- d. Course Level: Graduate
- e. Curricular Effect: No effect on Undergraduate Curriculum. No effect on Graduate programs in other departments/colleges. Course will be offered as an elective in new Mater's Degree program in Criminal Justice.
- f. Prerequisites: Contemporary Issues in Criminal Justice; ²¹⁰⁵⁵¹⁰ Research Methods II ²¹⁰⁵⁵¹²
- g. Suggested time and scale of implementation: Course will be offered as often as deemed necessary by the faculty.
- h. Staffing and resources: Current faculty and new faculty positions for the new Master's Degree program in Criminal Justice.
- i. Library Impact: Current material should be sufficient, however, it is expected that the library materials will need to be increased in the future.
- j. Short-term Evaluations: None

2. Rationale:

Program evaluation and planning are necessary for the proper and efficient running of the criminal justice system. Students, as current or future managers and policy makers, must understand how to properly create and evaluate policies and programs. Without a firm grasp of the theoretical and practical issues related to criminal justice planning, valuable resources (e.g., time, money) will be improperly allocated, and at the extreme end, many of those under the care of the criminal justice system will be put into ineffective and untested programs or suffer from misguided policies. The rationale for the course is that by educating the students in the proper way of planning and evaluating programs and policies our future policies will be correctly targeted and properly implemented. The course differs in its approach from similar business or political science classes because it focuses on the particular cultural, public and political forces that affect criminal justice programs and funding.

Course Description: Seminar in Criminal Justice Planning (Graduate Course)

The Course focuses on the techniques of program and policy planning and evaluation. Students will focus on existing criminal justice programs and policies while at the same time learning the process of proper program and policy evaluation. Specifically, students will learn how to plan change through a series of steps: problem analysis, creating time-bound and measurable goals and objectives, designing a program or policy, developing action plans, developing a monitoring plan, developing an evaluation plan and instrument and finally how to initiate the program or policy. Where appropriate, students will conduct their analysis on existing programs and policies as well as creating their own plans as outlined above.

To: SBS College Curriculum Committee
Re: Letter of Consultation for Seminar in Criminal Justice Planning
Fr: Michael S. Vigorita
Date: March 10, 2004

Attached is the letter of consultation from Dr. Jooh Lee of the MBA program. As I understand, the Committee has no concerns with the overall content of the course, therefore the comments by Dr. Lee will be taken into consideration, however, these comments are not reflected in any changes to the overall proposal.

From: "Jooh Lee" <lee@groupwise.rowan.edu>
To: "Michael S. Vigorita" <Vigorita@groupwise.rowan.edu>
Date: 3/10/04 10:54AM
Subject: Letter of Consultation !

** High Priority **

Dear Professor Vigorita

Here is our statement in regard to Seminar in Criminal Justice Planning.

" Central to management theory is the importance of planning articulating goals or outcomes and designing and creating an organization to execute the concept. The key is sustaining an organization is the ability to evaluate the effectiveness and efficiency of the process and make necessary modifications. This course is an important and necessary addition to the graduate program. With the exception of two points of clarifications. Further explaining the meaning of 3a-4 and defining the types of instruments consider in 4d the proposed is same and should be adjusted."

If you have any other question, please let me know.