



APPENDIX "F"

Tuition Scholarship for Dependents, Spouse, Domestic or Civil Union Partner

Fact Sheet

Rowan University shall provide a scholarship, equal in value to university tuition (with the exception of other fees that are added to a University bill) for the dependent children, spouse, domestic or civil union partner of full-time employees of the University, as set forth herein:

Definition of Terms

Full-time Employee: A full-time employee is any individual who has been employed continuously at and by Rowan University on a full-time basis for at least one year prior to the first day of classes of the first semester of the child's enrollment at Rowan, and in a position that is intended to be "permanent." As such, faculty in probationary status are eligible; temporary faculty are not.

Dependent Children: A dependent child is a person either born to or adopted by a full-time employee of the University, who is a declared dependent on the employee's tax returns, and who continues to be a declared dependent for each year he or she is a student at the University. Children who were born to, or adopted by, the spouse or domestic partner of the employee but who have not been adopted by the employee (i.e., stepchildren) are also eligible for this program, provided that they are declared dependents on the employee's tax returns.

Spouse/Domestic/Civil Union Partner: A spouse, domestic or civil union partner is a person who has established eligibility as required by the State of New Jersey (Department of Health and Senior Services Bureau of Vital Statistics - <http://www.state.nj.us>). In addition, he or she is legally joined with a full-time employee of the University, by marriage, domestic partner or civil union and who continues to be a declared a spouse, domestic or civil union partner for each year he or she is a student at the University.

Student: A student eligible for a tuition scholarship shall be matriculated in an undergraduate program of instruction at the University, on a full- or part-time basis. The scholarship will be awarded irrespective of a showing of financial need or the awarding of other scholarships.

Admission to the University

In order to be eligible for this program, a student must apply to Rowan University, be offered admission as a regularly admissible student, and must enroll at the University. This process is detailed in the student admissions procedures.

Application to the Program

To be eligible for a scholarship, the employee must submit the attached application form by the “Application Deadline” date (noted on the application) and *prior* to the beginning of each semester.

Duration and Conditions

Under this program, students are eligible for 130 credits of support, or until receiving the baccalaureate, whichever comes first. Students may attend in the fall, spring, or summer terms, but only credits obtained at and from Rowan University will be supported by the scholarship. The 130-credit limit refers to enrollment, not successful completion. That is, if a student fails a course academically, or chooses to withdraw from a course after the add/drop deadline, those units will apply to the 130-credit limit.

Students must maintain a cumulative grade point average (GPA) of 2.5 to stay eligible for the scholarship. (Incoming transfer students must enter with a cumulative GPA of 2.5 or above to be eligible for a scholarship in their first semester.) A student whose cumulative GPA falls below 2.5 at the end of a given semester will be continued on scholarship for one additional semester. If, at the end of the additional semester, the student’s cumulative GPA is still below 2.5, the scholarship will be discontinued. If, at a subsequent time, the student’s cumulative GPA reaches 2.5 or greater, the scholarship will be reinstated.

Continued Employment Status of the Employee (Parent/Spouse/Domestic or Civil Union Partner)

In the event of the death of an employee who has a dependent child, spouse, domestic or civil union partner already admitted to or enrolled at the University and receiving a scholarship under this program, that student shall be eligible for continuation in the program as if the employee were still employed by the University. Otherwise, eligibility of the student for the scholarship will cease at the end of the semester in which the employee leaves University employment for any reason whatsoever.

Additional Death Benefit

Should a full-time employee (as defined above), die; leaving behind minor children, those children will retain the same eligibility for the scholarship program as if their employee parent were still alive.