**Attention Advisors:**

Information packets and registration forms for the State Conference have been mailed to your school. Forms may also be found in the NJ HOSA compendium on CD that was distributed in October.

The 2005 NJ HOSA State Conference will be held at Rowan University in the Robinson Building on Tuesday, March 15th and Wednesday, March 16th beginning at 9 a.m. **The deadline for Registration is February 16, 2005. Please be aware that absolutely no changes, alternates or substitutes will be permitted after February 16, 2005.** Please check your registration form carefully before submitting. Registration and the welcome orientation will be held in Boyd Auditorium, located in the Wilson Building.

Parking: buses and cars may park in Lot “A” the large, main parking lot located on Route 322. Permits will not be necessary. Passenger cars may park in the open part of the lot; buses should park at the far end of Lot A, by the railroad tracks. The gated area of the parking lot is off limits. Please see the enclosed Rowan University Map for parking lot location.

March 15th will include Categories I, II, all Level 2 events and Extemporaneous Writing. The award ceremony will conclude the day.

March 16th will include Categories III & IV, OC, OM, NR, Scholarship, and Election of Officers. The award ceremony and the installation of the 2005-2006 Executive Officers will conclude the day.

*Please use the revised state HOSA registration forms that indicate Day 1 and Day 2 participation.*

The cost of the state conference is **$20.00 per student.** There is no charge for advisors and chaperones. Registration includes a box lunch and state conference materials and pins.

**As always, all competitors must be a member of New Jersey HOSA and National HOSA. The chapter and students must be affiliated with National HOSA as of December 15, 2004.**

There will be no overnight accommodations.

**A box lunch will be provided on both days.**

*Please review the **NJ HOSA compendium on CD.**

State Conference Information can be found:  
Section Two Conference Info folder  
State Conference folder
In order to compete in categories I, II, III at the state level, the student must place in the top 5 in those categories on the regional level. If a student enters an event in categories I, II, or III and is not a top 5 winner on the regional level, they may not enter a category IV event on the state level.

Students may only enter one competitive event at the State Conference, however they may participate in Outstanding HOSA Chapter, Outstanding HOSA Member and the National Recognition Program in addition to the one competitive event.

Please follow the one per ten rule when registering your students. More information can be found on the NJ HOSA compendium on CD:
- Section Two Conference Info
- State Conference folder
- Registration Form Guidelines

Also please note the following additions/changes:

**Category I:**
Medical and Dental Spelling will be a written test only

Knowledge Tests will be:
- Nutrition
- Pathophysiology
- Basic Concepts of Health Care

**Category III:**
Research Persuasive Speaking – Three (3) copies of papers must be received by 4 p.m. on March 4, 2005. Please send the papers to Marie Cammarota. **DO NOT FAX PAPERS.** If papers are not received by March 4, 2005, the student will not be permitted to compete in the RPS event.

**Category V:**
Outstanding HOSA Member will be held at the NJ HOSA State Conference this year. However, the event will not be held at the National Leadership Conference (NLC).

**Scholarship Applicant:**
In order to be eligible for an interview for a NJ HOSA Scholarship, the application must be complete. Refer to NJ HOSA compendium on CD, Section IV Scholarships, for scholarship criteria and application.

**State Officer Applicant:**
In order to be eligible as a candidate to the state executive committee, the State Officer Candidate Application must be complete. Refer to NJ HOSA compendium on CD, Section Three State Officer Candidates, for candidate responsibilities and application. Keep in mind that all candidates elected to the State Executive Officers Committee must attend all scheduled meetings and events in their region.

*Attendance at the Generation Next Conference in Atlantic City in August is now mandatory for all state officers and their advisors.*
**Advisors Responsibilities:**

- Please review the criteria for each entered event with your students. It is very important that all students be prepared and knowledgeable in the event that they have entered. Competitive event information can be found in the online National HOSA Handbook, Section B: [http://www.hosa.org/natorg/sectb/index.html](http://www.hosa.org/natorg/sectb/index.html). Students will need **#2 pencils** for the written tests. Please bring extras. Remind students that they are responsible to bring all supplies needed for their competitive event.

- All students attending the NJ HOSA State Conference must sign and abide by the HOSA Code of Conduct.

- Emergency Information/Medical Release forms must be complete.

- Refer to the **Responsibilities for Conducting Off Campus Events** form on the NJ HOSA compendium on CD. If you have not returned this form, please sign and return to Marie Cammarota by February 16, 2005.

  - **The Code of Conduct and Medical Release Forms shall be carried by all advisors during the state conference events.**

- Double & triple check your bus reservation! Map out alternate travel routes to conference location in case of traffic problems. Give yourself extra travel time.

Conference programs, certificates of attendance, and pins for students will be given to advisors at the state conference.

At the last Executive Officers meeting, the members elected to have a HOSA T-Shirt Design Contest. Guidelines are enclosed.

Everyone attending the conference shall report to the Boyd Auditorium in the Wilson Building by 9 a.m. Campus map and directions to Rowan University are enclosed. Please make sure that your students report to the Boyd Auditorium. Make sure that buses and cars use Lot “A.”

Send your registration by **February 16** to:

Maryann Ferry, NJ HOSA
Rowan University
Robinson Building
201 Mullica Hill Road
Glassboro, NJ  08028

**Please make check payable to: Rowan University/NJ HOSA.**

Soda tabs for the Ronald McDonald House will be collected at the State Conference.

If you have any questions, please feel free to call me. See you in March.
**NJ HOSA State Conference**

**Guidelines**

1. Students **may only enter one competitive event at the State Conference.**

2. In order to compete in Categories I, II, III at the State Conference the student must place in the top 5 in those Categories at the Regional Conference.

3. The top 5 winners at the Regional Conference in Categories I, II, or III who do not wish to participate in their winning event at the state level, may enter Category IV at the State Conference.

   If a student enters an event in Categories I, II, or III and is not a top 5 winner at the Regional Conference, they **may not** enter a Category IV event at the State Conference.

4. Students may participate in Outstanding HOSA Chapter, Outstanding HOSA Member and the National Recognition Program in addition to the one competitive event.

5. Students must achieve a combined total score of 70% in order to be recognized in the top 5 at the State Conference.

6. Only the top 3 winners from the State Conference are eligible to compete at the National Conference.

7. Students who place 4th or 5th **may not** take the place of any of the top 3 winners.

8. Post-secondary students **may only enter one event at the NJ HOSA State Conference** in Categories I, II, III, or IV.

9. Only one team per chapter per event may compete at the State Conference. This includes CPR, EMT and Category IV team events.

10. HOSA Bowl – the written test will determine the top 6 teams who will proceed to the second round.

11. No alternates or substitutes will be permitted at the State Conference. Remember this when planning your team assignments.

12. The NJ HOSA State Conference will be held at Rowan University on March 15 and 16, 2005. The Conference will begin at 9 a.m. each day. The written tests and events will be held on the same day. A ceremony will conclude each day with the awards being given for the events held during that day.

13. As always, all competitors must be a member of New Jersey HOSA and National HOSA. Advisors please have students adhere to the HOSA Code of Conduct.

14. Evidence of plagiarism will result in disqualification. All work must be original work done by the competitor.
NJ HOSA State Conference

Competitive Events

Category I – Health Occupations Related Events
Dental Spelling
Dental Terminology
Medical Spelling
Medical Terminology
Medical Math
Medical Terminology/Abbreviations (Level 2) (NJ Event Only)
Knowledge Test – Nutrition
Knowledge Test – Pathophysiology
Knowledge Test – Concepts of Health Care

Category II – Health Occupations Skills Events
Administrative Medical Assisting
CPR/First Aid (Only 1 team per chapter)
Dental Assisting
First Aid/Rescue Breathing (Level 2)
Medical Assisting – Clinical
EMT (Only 1 team per chapter)
Nursing Assisting
Personal Care (Level 2)
Practical Nursing
Sports Medicine
Veterinary Assisting
Medical Laboratory Assisting

Category III – Individual Leadership Events
Extemporaneous Speaking
Job Seeking Skills
Prepared Speaking
Extemporaneous Writing
Interviewing Skills (Level 2)
Researched Persuasive Speaking
Extemporaneous Health Poster
Speaking Skills (Level 2)

Category IV – Team Leadership Events – Only 1 team per chapter per event
HOSA Bowl
Parliamentary Procedure
Creative Problem Solving
Career Health Display
Biomedical Debate

Category V – Recognition
Outstanding HOSA Chapter
*Outstanding HOSA Member – will not be offered at NLC
National Recognition Program