

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

December 14, 2005

AGENDA

SCHEDULE

3 p.m.

CLOSED AND PUBLIC SESSIONS

Eynon Ballroom
Student Center

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO **CLOSED SESSION** (IF NECESSARY)

Personnel and Litigation Matters

Room 221
Student Center

RETURN TO **PUBLIC SESSION**

Eynon Ballroom

APPROVAL OF MINUTES FOR SEPTEMBER 14, 2005

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs
Audit
Budget and Finance
Facilities
Student Affairs
University Advancement

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

A. PERSONNEL ACTIONS

RESOLUTION #1

- | | | |
|----|--|-------------------|
| B. | REAPPOINTMENT OF FACULTY MEMBERS AND LIBRARIANS TO A SIXTH YEAR CONTRACT CARRYING TENURE | RESOLUTION #2 |
| C. | REAPPOINTMENT OF PROFESSIONAL STAFF AND COACH BEYOND THE PROBATIONARY PERIOD | RESOLUTION #3 |
| D. | REAPPOINTMENT OF FACULTY TO A THIRD, FOURTH AND FIFTH YEAR CONTRACT | RESOLUTION #4 |
| E. | REAPPOINTMENT OF PROFESSIONAL STAFF TO A THIRD, FOURTH AND FIFTH YEAR CONTRACT | RESOLUTION #5 |
| F. | APPROVAL OF REVISION OF BOARD OF TRUSTEES BYLAWS | RESOLUTION #6 |
| G. | REAPPOINTMENTS TO THE ROWAN FOUNDATION | RESOLUTION #7 |
| H. | APPROVAL TO ESTABLISH THE ROWAN UNIVERSITY DOWNTOWN ECONOMIC DEVELOPMENT AWARD | RESOLUTION #8 |
| I. | APPROVAL TO ARM CAMPUS POLICE OFFICERS | RESOLUTION #9 |
| J. | APPROVAL OF ACADEMIC CALENDAR FOR ACADEMIC YEARS 2007-2012 | RESOLUTION #10 |
| K. | ACCEPTANCE OF FY05 ANNUAL AUDIT | RESOLUTION #11 |
| L. | APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FY2007 | RESOLUTION #12 |
| M. | APPROVAL OF JOINT PURCHASING AGREEMENT WITH OTHER NEW JERSEY STATE COLLEGES, UNIVERSITIES AND COUNTY COLLEGES | RESOLUTION #13 |
| N. | APPROVAL OF PURCHASE OF REAL PROPERTY | RESOLUTION #14 |
| O. | AWARDING AND AMENDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING
a. Remington & Vernick Engineers
b. Concord Engineering
c. Thornhill Associates, Inc.
d. Hewlett-Packard Company
e. SBC Datacom
f. Cogeneration Project | RESOLUTION #15a-f |

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #1

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
‡Bell, Jennifer	B.F.A.	Director	University Web Services	11/14/05-6/30/06
‡Birchmire, David	A.A.	Police Officer	Public Safety	12/14/05-6/30/06
‡Davey, Frank	-	Police Officer	Public Safety	9/17/05-6/30/06
Gelhaus, William	MBA	PSS3	WGLS Radio Station	10/17/05-6/30/06
Lunk, Carl	-	PSS 2	Physics and Astronomy	9/26/05-6/30/06
‡McClintock Siobhan	B.S.	Police Officer	Public Safety	12/14/05-6/30/06
‡Orlins, Joseph	Ph.D.	Acting Asst. Vice President	Administration and Finance	12/23/05-12/23/06
‡Redman, Thomas	-	Police Officer	Public Safety	12/14/05-6/30/06
*Snyder, Rebecca	B.A.	PSS2	Development Info. Systems	11/7/05-6/30/06
*Zonana, Joyce	Ph.D.	Visiting Professor	English	1/17/06-5/8/06
<u>PART TIME TEMPORARY</u>				
+Epifanio, Gail	M.S.		Education Institute	10/1/05-6/30/06
Toscano, Michael	M.A.		Education Institute	9/1/05-6/30/06
<u>ADJUNCTS</u>				
Albertson, Kathryn	Ed.D.		Reading	
Biedka, Kathleen	M.A.		English	
Butler, Johnna	B.F.A.		Radio/TV/Film	
Castelli, James Jr.	D.M.A.		Music	
Cifuentes, Jaime R.	Ed.S.		Special Ed.Services/Instruction	
Constable, David	Ph.D.		Chemistry and Biochemistry	
Dallam, Marie	MTS		Philosophy/Religion	
D'Antonio, Monica	M.A.		English	
Di Sabato, Aniello	M.F.A.		Art	
Heine, Gavriel	M.M.		Music	
Hoenig, Lawrence	M.M.		Music	
Kasinskas, Bridget	B.M.		Music	
Komp, Jeanne	M.S.		Art	
Ladd, Christopher	M.M.		Music	
McDevit, Peggy Anne	M.A.		Special Ed.Services/Instruction	
Miller, Sarina	B.A.		Art	
Pardo-Tristán, Emiliano	M.M.		Music	
Stokking, William	B.M.		Music	
Yurko, Bruce	M.M.		Music	

(continued)

RESOLUTION #1 (continued)

PART-TIME COACHES

Bernardo, Kami	B.S.	Asst. Women's Basketball	10/1/05-6/30/06
Bostwick, Richard	B.A.	Asst. Cross Country	9/1/05-6/30/06
Eichhorn, Thomas	B.A.	Asst. Soccer	10/1/05-6/30/06
Geoghan, Melissa	B.A.	Asst. Softball	9/1/05-6/30/06
Hernandez, Oscar	B.A.	Asst. Soccer	9/1/05-6/30/06
McMullen, Richard	B.A.	Asst. Track and Field	9/1/05-6/30/06
Ranero, Libby	B.S.	Volleyball	11/1/05-6/30/06
Thaub, Ismail	B.S.	Asst. Track and Field	9/1/05-6/30/06

PART-TIME TRAINER

Trouteaud, Robert	B.A.	Management Institute	
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GRADUATE ASSISTANTS

Achitei, Ana-Maria	B.M.	Music	9/1/05-6/30/06
+Arabia, Concetta	B.A.	Child and Family Assess. Clinic	9/1/05-6/30/06
Barnes, Sheri	B.A.	Educational Leadership	9/1/05-6/30/06
Beckwith, Crystal	B.A.	African Amer. Studies Program	9/1/05-6/30/06
Cohen, Jennifer	B.A.	University Marketing	9/1/05-6/30/06
Duncan, Janelle	B.S.	EOF/MAP	9/26/05-6/30/06
Ferzetti, Stephen	B.S.	Development Info. Services	9/1/05-6/30/06
Fetter, Kara	B.A.	Ctr. f/Serv. Learning and Volunteer.	9/1/05-6/30/06
Geoghan, Melissa	B.S.	Athletics	9/1/05-6/30/06
Holt, Shannon	B.S.	Athletics	9/1/05-6/30/06
Kriushina, Tatyana	M.A.	Rohrer Foundation	9/1/05-6/30/06
Maiatico, Mary	B.A.	Art Education	9/1/05-6/30/06
Marcellus, Eliezer	B.A.	Counseling Center	9/1/05-6/30/06
Matei, Mihaela	B.A.	Music	9/1/05-6/30/06
Meluso, Mary	B.A.	College of Communication	9/1/05-6/30/06
Minnella, Matthew	B.A.	V.P. for Student Affairs	9/1/05-6/30/06
Ranasinghe, Dashika	B.M.	International Student Services	9/1/05-6/30/06
+Roskoski, Gary	M.A.	Psychology	9/1/05-6/30/06
Ryepkina, Olena	B.A.	Music	9/1/05-6/30/06
Vieira, Robert	B.M.	Music Performance	9/1/05-6/30/06
Walker, Matthew	B.A.	EOF/MAP	9/1/05-6/30/06
Wong, Keri	B.A.	Elementary Ed./Early Childhood	9/1/05-6/30/06

RESEARCH ASSOCIATES

Eichhorn, Thomas	B.A.	Educational Leadership	9/1/05-6/30/06
Ellison, Renai	B.A.	Educational Leadership	9/1/05-6/30/06
Sujo-Nava, Daniel	B.S.	College of Engineering	10/1/05-8/31/06
Turowski, Mark	B.S.	College of Engineering	7/1/05-6/30/06
Villa-Gonzalez, Marcos	B.S.	College of Engineering	9/1/05-12/31/05

(continued)

RESOLUTION #1 (continued)

RETIREMENT

Capasso, Ronald Educational Leadership 12/31/05

RESIGNATION

Cha, Yun-Hwan Chemistry and Biochemistry 12/24/05

LEAVE OF ABSENCE

Wilson, Ronette Radio/TV/Film 8/1/06-7/31/07

AMENDMENTS

Shreekanth Mandayam, Electrical and Computer Engineering, Sabbatical changed from Fall Semester, 2005 and Spring Semester, 2006 to Fall Semester, 2005.

**temporary/‡new position/+grant funded*

RESOLUTION #2

REAPPOINTMENT OF FACULTY MEMBERS AND LIBRARIANS TO A SIXTH YEAR CONTRACT CARRYING TENURE

WHEREAS, the following named individuals will have served the University for five years and Service in their sixth year will place them under the statutory provisions for tenure, and

WHEREAS, they have been carefully evaluated for purposes of reappointment through their probationary service

THEREFORE BE IT RESOLVED that the Board of Trustees determines the following named faculty members and librarians shall be offered appointment carrying tenure for the academic year 2006-2007.

Shan An	Library
Bryan Appleby-Wineberg	Music
Roger Butler	Political Science
Sheri Chinen-Biesen	Radio/TV/Film
Joseph Coulombe	English
Joel Crichlow	Computer Science
Michael Grove	Biological Sciences
John Hasse	Geography/Anthropology
James Haugh	Psychology
Christina Iftode	Biological Sciences
Peter Jansson	Electrical and Computer Engineering
Ihsan Isik	Accounting and Finance
Melissa Klapper	History
Ernst Knoesel	Physics and Astronomy
Robert Lipartito	Library
Roberto Madero	Foreign Languages/Literatures
Douglas Mapp	Music
Yusuf Mehta	Civil and Environmental Engineering
Ellen Miller	Philosophy/Religion
Jill Perry	Secondary Education/Foundations
Anne Phillips	Secondary Education/Foundations
Robi Polikar	Electrical and Computer Engineering
Courtney Richmond	Biological Sciences
Anthony Robb	Foreign Languages/Literatures
Robert Sterner	Health and Exercise Science
Maria Sudeck	Elementary Education/Early Childhood
Michael Weiss	Law and Justice Studies
Barbara Williams	Special Educational Services/Instruction

12/14/05

RESOLUTION #3

**REAPPOINTMENT OF PROFESSIONAL STAFF AND COACH
BEYOND THE PROBATIONARY PERIOD**

WHEREAS, the performance of the following named professional staff members and coach have been carefully evaluated, and

WHEREAS, agreement between the State and the Union provides that members of the professional staff and coach not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for appointment and reappointment to a multi-year contract

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University offers appointment and reappointment to the professional staff and coach of the University for the following years.

2006-2007 through 2008-2009

The following professional staff and coach are scheduled to be reviewed this fall for their first multi-year contract for the years 2006-2007 through 2008-2009:

Melanie Alverio-Dorsey	Recreation Center
Krista (Oxley) Hillman	Education Institute
Scott Leacott	Athletics
Cathy Markel	University Marketing
Helen Polak	Counseling and Psychological Services
Bonnie Wilson	Academic Success Center

RESOLUTION #4

REAPPOINTMENT OF FACULTY TO A THIRD, FOURTH AND FIFTH YEAR CONTRACT

WHEREAS, the following named faculty members have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty members listed below shall be offered reappointment.

**Third Year Contract
(2006-2007)**

Luis Brunstein Economics

**Fifth Year Contract
(2006-2007)**

Ying Tang Electrical and Computer Engineering

**Third and Fourth Year Contract
(2006-2007 and 2007-2008)**

Bonnie Angelone	Psychology
Andrew Brenits	Art
Michael Busler	Public Relations/Advertising
Jennifer Courtney	Writing Arts
Robert D'Intino	Management/MIS
Frank Epifanio	Special Educational Services/Instruction
Marilyn Feke	Foreign Languages/Literatures
Denise Gess	Writing Arts
Karen Heinz	Mathematics
Andrew Hottle	Art
Candace Kelley	Journalism and Creative Writing
Chima Korieh	History
Brian Lefebvre	Chemical Engineering
Matthew Lund	Philosophy/Religion
Iva Obrusnikova	Health and Exercise Science
Clara Popa	Communication Studies
William Riddell	Civil and Environmental Engineering
Tanya Schmidt	Special Educational Services/Instruction
Patrick Spearman	Secondary Education/Foundations
David Sullivan	Theatre/Dance
Mian Wang	Special Educational Services/Instruction
Beth Wassell	Secondary Education/Foundations
Ieva Zake	Sociology

12/14/05

RESOLUTION #5

**REAPPOINTMENT OF PROFESSIONAL STAFF
TO A THIRD, FOURTH AND FIFTH YEAR CONTRACT**

WHEREAS, the following named professional staff have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named professional staff listed below shall be offered reappointment for the academic years 2006-2007 – 2007-2008.

**Third and Fourth Year Professional Staff
(2006-2007 and 2007-2008)**

Craig Dillon	Institutional Research and Planning
Michael Dorris	Instructional Technology
Donna Gallia	College of Education
Kevin George	Recreation Center
Mark Hendricks	Athletics
Susan Hersh	Information Resources
Wayne Jackson	EOF/MAP
Keith Johnson	Physics and Astronomy
Stephanie Nichols	Theatre/Dance
Michael Silverstein	Counseling and Psychological Services

**Fourth and Fifth Year Contract
(2006-2007 and 2007-2008)**

David Vaccaro	Art
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**Fourth Year Contract
(2006-2007)**

Alicia Groatman	Graduate School
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RESOLUTION #6

APPROVAL OF REVISION OF BOARD OF TRUSTEES BYLAWS

WHEREAS, the Board of Trustees of Rowan University is vested by law with the supervision and operation of the institution pursuant to N.J.S.A. 18A:64 et. seq., and

WHEREAS, the effective discharge of Board responsibilities requires Bylaws for the guidance of the Board in its actions, and

WHEREAS, the Bylaws require review and update when necessary, and

WHEREAS, the current Bylaws as adopted on December 13, 2000, need revision

THEREFORE BE IT RESOLVED that the Board of Trustees amends the current Bylaws superseding all previous Bylaws, and

BE IT FURTHER RESOLVED that if any provision of those Bylaws be held contrary to law, such provision shall not be held valid but all other provisions continue in full force and effect.

SUMMARY STATEMENT

The first review of the proposed change to the current Board of Trustees Bylaws occurred at the September 14, 2005 Board meeting. The change was approved. Upon a positive vote of this resolution, the change will take effect.

RESOLUTION #7

REAPPOINTMENTS TO THE ROWAN FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees reappoints the following named individuals to three-year terms as public members of the Rowan Foundation.

Alyce Parker
President
Alyce Parker & Associates

Harry I. Scheyer
Co-founder and Partner
Pinnacle Financial Advisors

RESOLUTION #8

APPROVAL TO ESTABLISH THE ROWAN UNIVERSITY DOWNTOWN ECONOMIC DEVELOPMENT AWARD

WHEREAS, the students and other members of the Rowan University community will materially benefit from an improved downtown area in the Borough of Glassboro, which improved downtown area will provide appropriate recreational, cultural, social, residential, employment and research opportunities not available on the Rowan University campus, and

WHEREAS, an improved downtown area will create a “university town” environment that will assist immeasurably in the recruitment of high quality students, faculty and staff to the University, and

WHEREAS, there is material benefit to the University in establishing a direct working relationship between it and the Borough of Glassboro in creating an improved downtown area

THEREFORE BE IT RESOLVED that the Board of Trustees recognizes the significant benefit to Rowan University and the Rowan University community, including students, faculty and staff, through the improvement of the downtown area of the Borough of Glassboro, and be it further

RESOLVED, that the Board also recognizes that the University would benefit greatly through participation as a partner with The Borough of Glassboro in the development of the downtown area of the Borough, and be it further

RESOLVED, that the Board has approved and hereby confirms the approval of an awards program that supports the partnership between the Borough and the University and provides for an annual award of \$100,000.00, for ten years, provided the President of the University approves each annual proposal submitted by the Borough, which awards program is more specifically set forth in the Memorandum of Understanding titled “Rowan University Downtown Economic Redevelopment Award” dated July 1, 2005, a copy of which is attached to this Resolution, and be it further

RESOLVED, that the funds for the support of the awards program be obtained from monies allocated to the University by the Rowan University Foundation.

(continued)

RESOLUTION # 8 (continued)

SUMMARY STATEMENT

This Resolution establishes, through funds allocated to the University by the Foundation, an awards program according to which \$100,000.00 each year for ten years would be paid to the Borough of Glassboro, based on annual proposals submitted to the University by the Borough, for improvement of the downtown area of the Borough. The improvement of the downtown area will be a significant benefit to the University and its community, including students, faculty and staff, by providing appropriate recreational, social, residential, employment and research opportunities in a “university town” environment.

*A copy of the Rowan University Downtown Economic Redevelopment Award
is available in the President’s Office*

RESOLUTION #9

APPROVAL TO ARM CAMPUS POLICE OFFICERS

WHEREAS, Rowan University has in pursuance of N.J.S.A. 18:6-4.2 et seq. determined that it is necessary to have police officers, and

WHEREAS, each person so appointed and commissioned, having completed the proper and necessary academy training, shall possess all the powers of policemen in criminal cases and offenses against the law, pursuant to any limitations as may be imposed by the Board of Trustees of Rowan University who appointed and commissioned the person, and

WHEREAS, the Board of Trustees has determined that it is necessary to arm the campus police

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes Rowan University Police Officers to carry firearms as a permanent requirement of the job.

SUMMARY STATEMENT

The approval to arm University Police will improve public safety, impact positively on campus crime and result in improved professionalism and response for 24-hour coverage at the University.

RESOLUTION #10

**APPROVAL OF ACADEMIC CALENDAR FOR
ACADEMIC YEARS 2007-2012**

WHEREAS, as part of its normal academic planning, Rowan University develops academic calendars for future years, and

WHEREAS, the development of a five-year calendar will permit its dissemination and publication in master schedules of classes, handbooks, University catalogs, or other University documents currently under development, and

WHEREAS, an all-university committee, comprised of faculty, students and administrators, including representatives of the University's unions and senate, have jointly developed this calendar, and

WHEREAS, this calendar has been reviewed by the Academic Affairs Council, the leadership of AFT, IFPTE, CWA, the University Senate and the Cabinet and has been approved by the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the Board of Trustees accepts and approves the academic calendars for fall 2007 through spring 2012 inclusive, including the summers of 2007 through 2012 inclusive (as attached).

Academic Calendar

ACADEMIC YEAR 2007-08

Fall Semester 2007

Tuesday, September 4.....Classes Begin
Monday, September 17.....Convocation
Monday, October 221st Quarter Concludes
Tuesday, November 6.....Election Day Observed (No Classes)
Thursday-Friday, November 22-23Thanksgiving Recess (No Classes)
Friday, December 14.....2nd Quarter Concludes
Monday-Friday, December 17-21.....Finals Week
Friday, December 21.....Semester Concludes

Spring Semester 2008

Tuesday, January 22.....Classes Begin
Monday, March 10.....3rd Quarter Concludes
Monday-Friday, March 17-21.....Spring Break (No Classes)
Friday, March 21.....Good Friday (No Classes)
Monday, May 5.....4th Quarter Concludes
Tuesday-Saturday, May 6-10.....Finals Week
Saturday, May 10.....Semester Concludes
Friday, May 16.....Commencement
Monday, May 26.....Memorial Day

SUMMER 2008

Session 1	First 3 week session	May 19 – June 5*
Session 2	Eight week session	June 9 – July 31 *
Session 3	First 5 week session	May 19 – June 19 *
Session 4	Second 5 week session	June 23 – July 24 *
Session 5	Second 3 week session	July 28 – August 14

*Includes either Memorial Day, Fourth of July, or both

Academic Calendar

ACADEMIC YEAR 2008-09

Fall Semester 2008

Tuesday, September 2.....Classes Begin
Monday, September 15.....Convocation
Monday, October 20.....1st Quarter Concludes
Tuesday, November 4.....Election Day Observed (No Classes)
Thursday-Friday, November 27-28.....Thanksgiving Recess (No Classes)
Friday, December 12.....2nd Quarter Concludes
Monday-Friday, December 15-19.....Finals Week
Friday, December 19.....Semester Concludes

Spring Semester 2009

Tuesday, January 20.....Classes Begin
Monday, March 9.....3rd Quarter Concludes
Monday-Friday, March 16-20.....Spring Break (No Classes)
Friday, April 10.....Good Friday (No Classes)
Monday, May 4.....4th Quarter Concludes
Tuesday-Saturday, May 5-9.....Finals Week
Saturday, May 9.....Semester Concludes
Friday, May 15.....Commencement
Monday, May 25.....Memorial Day

SUMMER 2009

Session 1	First 3 week session	May 18 – June 4 *
Session 2	Eight week session	June 8 – July 30 *
Session 3	First 5 week session	May 18 – June 18 *
Session 4	Second 5 week session	June 22 – July 23 *
Session 5	Second 3 week session	July 27 – August 13

*Includes either Memorial Day, Fourth of July, or both

Academic Calendar

ACADEMIC YEAR 2009-10

Fall Semester 2009

Tuesday, September 1 Classes Begin
Monday, September 7 Labor Day (No Classes)
Monday, September 21 Convocation
Tuesday, October 20 1st Quarter Concludes
Tuesday, November 3 Election Day Observed (No Classes)
Thursday-Friday, November 26-27 Thanksgiving Recess (No Classes)
Monday, December 14 2nd Quarter Concludes
Tuesday-Saturday, December 15-19 Finals Week
Saturday, December 19 Semester Concludes

Spring Semester 2010

Tuesday, January 19 Classes Begin
Monday, March 8 3rd Quarter Concludes
Monday-Friday, March 15-19 Spring Break (No Classes)
Friday, April 2 Good Friday (No Classes)
Monday, May 3 4th Quarter Concludes
Tuesday-Saturday, May 4-8 Finals Week
Saturday, May 8 Semester Concludes
Friday, May 14 Commencement
Monday, May 31 Memorial Day

SUMMER 2010

Session 1	First 3 week session	May 17 – June 3 *
Session 2	Eight week session	June 7 – July 29 *
Session 3	First 5 week session	May 17 – June 17 *
Session 4	Second 5 week session	June 21 – July 22 *
Session 5	Second 3 week session	July 26 – August 12

*Includes either Memorial Day, Fourth of July, or both

Academic Calendar

ACADEMIC YEAR 2010-11

Fall Semester 2010

Wednesday, September 1 Classes Begin
Monday, September 6 Labor Day (No Classes)
Monday, September 20 Convocation
Wednesday, October 20 1st Quarter Concludes
Thursday, November 2 Election Day Observed (No Classes)
Thursday-Friday, November 25-26 Thanksgiving Recess (No Classes)
Tuesday, December 14 2nd Quarter Concludes
Wednesday-Friday, December 15-17 Finals Week
and Monday-Tuesday, December 20-21 Finals Week
Tuesday, December 21 Semester Concludes

Spring Semester 2011

Tuesday, January 18 Classes Begin
Monday, March 7 3rd Quarter Concludes
Monday-Friday, March 14-18 Spring Break (No Classes)
Friday, April 22 Good Friday (No Classes)
Monday, May 2 4th Quarter Concludes
Tuesday-Saturday, May 3-7 Finals Week
Saturday, May 7 Semester Concludes
Friday, May 13 Commencement
Monday, May 30 Memorial Day

SUMMER 2011

Session 1	First 3 week session	May 16 – June 2 *
Session 2	Eight week session	June 6 – July 28 *
Session 3	First 5 week session	May 16 – June 16 *
Session 4	Second 5 week session	June 20 – July 21 *
Session 5	Second 3 week session	July 25 – August 11

*Includes either Memorial Day, Fourth of July, or both

ACADEMIC CALENDAR

ACADEMIC YEAR 2011-12

Fall Semester 2011

Thursday, September 1 Classes Begin
Monday, September 5 Labor Day (No Classes)
Monday, September 19 Convocation
Thursday, October 20 1st Quarter Concludes
Tuesday, November 8 Election Day Observed (No Classes)
Thursday-Friday, November 24-25 Thanksgiving Recess (No Classes)
Tuesday, December 13 2nd Quarter Concludes
Wednesday-Friday, December 14-16 Finals Week
and Monday-Tuesday, December 19-20 Finals Week
Tuesday, December 20 Semester Concludes

Spring Semester 2012

Tuesday, January 17 Classes Begin
Monday, March 5 3rd Quarter Concludes
Monday-Friday, March 12-16 Spring Break (No Classes)
Friday, April 6 Good Friday (No Classes)
Monday, April 30 4th Quarter Concludes
Tuesday-Saturday, May 1-5 Finals Week
Saturday, May 5 Semester Concludes
Friday, May 11 Commencement
Monday, May 28 Memorial Day

SUMMER 2012

Session 1	First 3 week session	May 14 – May 31 *
Session 2	Eight week session	June 4 – July 26 *
Session 3	First 5 week session	May 14 – June 14 *
Session 4	Second 5 week session	June 18 – July 19 *
Session 5	Second 3 week session	July 23 – August 9

*Includes either Memorial Day or Fourth of July

RESOLUTION #11

ACCEPTANCE OF FY05 ANNUAL AUDIT

WHEREAS, the governing boards of each public institution of higher education under P.L. 1994, c48, sec.6L, are required to have prepared an annual audit by an independent accounting firm, and

WHEREAS, the Rowan University audit for FY05 was completed by KPMG Peat Marwick LLP

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the Audit for FY05 as submitted by **KPMG Peat Marwick LLP**.

SUMMARY STATEMENT

Legislation requires an annual audit of University funds by a certified public accounting firm. The University selected KPMG Peat Marwick LLP to complete the FY05 audit. The Audit Committee of the Board of Trustees reviewed the draft financial statement at its November 16, 2005 meeting.

RESOLUTION #12

**APPROVAL OF STATE OPERATING APPROPRIATION REQUEST
FOR FY2007**

WHEREAS, the University is required each year to submit an appropriation request to the Governor in support of its operating budget for the following fiscal year, and

WHEREAS, under autonomy legislation the University need not request authorization to expend revenues collected by the University that are in addition to the state appropriation, and

WHEREAS, the administration has studied the University's needs for FY07 and has recommended the appropriation request as described below, and

WHEREAS, the Budget and Finance Committee reviewed the appropriation request for FY07 at its November 16, 2005 meeting and recommends it to the full Board for approval

THEREFORE BE IT RESOLVED that the Board of Trustees approves the FY07 State appropriation request of \$56,199,000 in support of the University's operating budget.

FY07 State Appropriation	\$39,505,000
FY07 Priority Packages	
Appropriation Restoration	\$3,289,000
Salary Program for FY 07	5,255,000
New Full-Time Faculty	2,200,000
Library	1,250,000
New Full-Time Staff	600,000
Physical Plant	1,800,000
Utilities	<u>2,300,000</u>
Subtotal Priority Packages	\$16,694,000
Total FY07 State Appropriation Request	\$56,199,000

RESOLUTION #13

**APPROVAL OF JOINT PURCHASING AGREEMENT
WITH OTHER NEW JERSEY STATE COLLEGES, UNIVERSITIES
AND COUNTY COLLEGES**

WHEREAS, the University has determined that it would be advantageous to combine the joint purchasing power of New Jersey state colleges, universities and county colleges in order to obtain the best pricing of goods and services, and

WHEREAS, the New Jersey state colleges, universities and county colleges are in agreement and willing to work together to negotiate the best rates and costs, and

WHEREAS, New Jersey State Contract Law 18A:64-61-63 gives authority to enter into joint purchasing agreements with other state colleges and with units of state or local government

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into joint purchasing with other New Jersey state colleges, universities and county colleges.

SUMMARY STATEMENT

This resolution will enable the University to do joint purchasing with New Jersey colleges, universities and county colleges to negotiate the best possible pricing for services and goods.

RESOLUTION #14

APPROVAL OF PURCHASE OF REAL PROPERTY

WHEREAS, the State College Contracts Law, N.J.S.A.18A:64-6(q) allows the University to purchase real property, and

WHEREAS, the following property located in the Township of Harrison, County of Gloucester and State of New Jersey, known as 725 Mullica Hill Road (Lot 6, Block 1) is available for sale, and

WHEREAS, it is in the best interest of the University to acquire this property for its future use consistent with its educational mission; and representatives of the University have negotiated the terms of the Sale with the Sellers of the said property, which terms have been memorialized in a certain "Contract for Purchase and Sale of Property," which contract is dated December 2, 2005 and is subject to and conditioned upon approval by the Board of Trustees

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the purchase of the parcel of real property located at 725 Mullica Hill Road (Lot 6, Block 1) in the Township of Harrison, County of Gloucester, State of New Jersey in accordance with the terms and conditions set forth in the said "Contract for Purchase and Sale of Property," including the purchase price of \$134,500, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Interim Vice President for Administration and Finance to execute the said Contract for the Purchase of Property, and to consummate the closing of the said purchase in accordance with the terms of the Contract.

SUMMARY STATEMENT

This resolution approves the purchase of the property located at 725 Mullica Hill Road, Harrison Township, New Jersey. The acquisition of this property will allow for university expansion.

RESOLUTION #15a

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL ENGINEERING SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefore, and

WHEREAS, the University has determined that it requires certain Engineering Services for the campus-wide stormwater management survey and photographic documentation, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **Remington & Vernick Engineers** of Haddonfield, New Jersey in an amount not to exceed \$60,000.

SUMMARY STATEMENT

This resolution authorizes contracting for engineering services for the campus-wide storm water management program. Included in these services is the photo documentation and survey location of all stormwater management systems in accordance with state-mandated records. This work is also required to support and update the campus infrastructure master plan and ongoing campus master planning work.

RESOLUTION #15b

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefore, and

WHEREAS, the University has determined that it requires certain professional design services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **Concord Engineering** of Voorhees, New Jersey in an amount not to exceed \$225,000.

SUMMARY STATEMENT

This resolution provides for design services related to a proposed 69 KV Substation to be constructed on campus. A 69 KV substation will provide sufficient and uninterrupted electricity to the University as it continues to grow in accordance with the campus master plan.

RESOLUTION #15c

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefore, and

WHEREAS, the University has determined that it requires the Professional Services of a Commissioning Agent, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Commissioning Agent exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **Thornhill Associates, Incorporated** of Cherry Hill, New Jersey in an amount not to exceed \$65,760.

SUMMARY STATEMENT

This resolution provides for a commissioning agent for the entire job. This fee shall include all reimbursable costs such as, but not limited to, postage, reproduction, travel and consultants. There shall be no limit to the number of trips to Rowan University included under this resolution.

RESOLUTION #15d

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Computer Hardware and Software, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **Hewlett-Packard Company** of New York, New York.

SUMMARY STATEMENT

This resolution will allow various departments within the University to purchase hardware/software directly with Hewlett-Packard which offers substantial discounts over and above New Jersey State Contract. This resolution also allows all HP purchases to aggregate under Education and Institutional Buyers Group contract for rebates to the University.

RESOLUTION #15e

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Software Maintenance Agreement, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **SBC Datacom** of Wayne, Pennsylvania in an amount not to exceed \$79,671.43.

SUMMARY STATEMENT

This resolution provides for the renewal cost of a one-year hardware and software maintenance contract for all Cisco network equipment. The period covered for this contract is August 1, 2005 to July 31, 2006.

RESOLUTION #15f

**AMEND TOTAL PROJECT BUDGET
FOR THE COGENERATION PROJECT**

WHEREAS, the University has determined the need for a construction project identified as the Cogeneration Project, and on April 28, 2004 the Board approved the project cost of \$11,000,000, and

WHEREAS, the project is scheduled to be completed on or about September, 2006, and

WHEREAS, the funding for this project was provided for in the 2004C bond issue and other projects within that issue have increased in scope and costs previously approved by the Board, including the doubling of central chiller capacity (\$4.7 million), and

WHEREAS, the design and estimating work has now confirmed a total project cost of \$11,000,000 including added scope, design, construction and contingencies, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted bond funds available to pay the expense authorized herein, provided \$4,700,000 shall be transferred from the Student Center Allocation within that same bond, the Student Center project being delayed

THEREFORE BE IT RESOLVED by the Board of Trustees that the Cogeneration Project is approved with a total project budget not to exceed \$11,000,000 and a portion of these costs shall be taken from the sum previously allocated for the Student Center.

SUMMARY STATEMENT

This resolution establishes the total project budget at \$11,000,000 that includes all design, construction, turbine costs, added scope, and contingencies. This total project budget is consistent with the original estimate for this project with funding provided through inter-project transfers within the 2004C bond issue.