

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

FEBRUARY 13, 2008

AGENDA

SCHEDULE

3 p.m.

CLOSED AND PUBLIC SESSIONS

Rowan University
Camden Campus Snack Bar

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

INSTALLATION OF NEW BOARD OF TRUSTEES MEMBER

MOTION TO GO INTO **CLOSED SESSION** (IF NECESSARY)

5th Floor Conference Room
Camden Campus

Personnel and Litigation Matters

RETURN TO **PUBLIC SESSION**

Snack Bar

APPROVAL OF MINUTES FOR OCTOBER 19, 2007 AND DECEMBER 12, 2007

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs
Audit
Budget and Finance
Facilities
Student Affairs
University Advancement/University Relations

Report from Mayor of Camden

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

- | | | |
|----|--|-------------------|
| A. | PERSONNEL ACTIONS | RESOLUTION #1 |
| B. | REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT | RESOLUTION #2 |
| C. | APPROVAL TO APPOINT THE DEAN OF THE COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION | RESOLUTION #3 |
| D. | APPROVAL OF BACHELOR OF ARTS IN AFRICANA STUDIES | RESOLUTION #4 |
| E. | AWARDING AND AMENDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING | RESOLUTIONS #5a-g |
| | a) Barnes & Roche, Inc. | |
| | b) R.H. Perry & Associates | |
| | c) Software House International | |
| | d) Total Tec Systems | |
| | e) TransNet Corporation | |
| | f) Information Builders | |
| | g) Palinet | |

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #1

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

| Name | Highest Degree | Rank | Department | Effective Dates |
|-----------------------------------|-----------------------|-------------------------|-------------------------------|------------------------|
| <u>NEW APPOINTMENTS</u> | | | | |
| ‡Davis, John | B.S. | Managing Asst. Director | Facilities Operations | 2/11/08-6/30/08 |
| Farney, Steven | M.B.A. | Assistant Dean | College of Education | 7/1/08-6/30/09 |
| *Graham, Sherry | M.A. | PSS3 | College of Education | 3/3/08-6/30/08 |
| Jonnalagadda, Subash | Ph.D. | Assistant Professor | Chemistry and Biochemistry | 9/1/08-6/30/09 |
| Merrill, Thomas | Ph.D. | Assistant Professor | College of Engineering | 1/31/08-6/30/09 |
| Rose, Chanelle | Ph.D. | Assistant Professor | History | 9/1/08-6/30/09 |
| Sosa, Horacio | Ph.D. | Dean | CPCE | 9/1/08-6/30/09 |
| Yu, Lei | Ph.D. | Assistant Professor | Chemistry and Biochemistry | 9/1/08-6/30/09 |
| <u>TEMPORARY PART TIME</u> | | | | |
| Manning, Joann | Ed.D. | | Educational Leadership | 1/31/08-6/30/08 |
| Trace, Diane | M.A. | | Economics | 1/31/08-6/30/08 |
| <u>ADJUNCTS</u> | | | | |
| Abrams, Elyce | M.F.A. | | Art | |
| Almanza, Andrew | M.A. | | Foreign Languages/Literatures | |
| Berkowitz, Jason | M.S. | | Accounting and Finance | |
| Caldwell, Ginger | M.A. | | Teacher Education | |
| Cohen, Lynn | J.D. | | Management/MIS | |
| Cohen, Marlene | Ed.D. | | Psychology | |
| Dammers, Rebecca Jo | M.M. | | Music | |
| Derkoski, Deborah | M.A. | | Teacher Education | |
| Desai, Amrita | M.B.A. | | Management/MIS | |
| DeStefano, John | M.A. | | Educational Leadership | |
| Dickerman, Chris | M.B.A. | | Management/MIS | |
| Finley, Kathleen | M.A. | | Teacher Education | |
| Forcinito, Donald | M.S. | | Writing Arts | |
| Garrison, Ragina | M.A. | | Sociology | |
| Grant, James III | Ph.D. | | Chemical Engineering | |
| Gubbine, Sandra | M.B.A. | | Accounting and Finance | |
| Hodges, Kelly | B.S. | | Biological Sciences | |
| Holden, Robert | M.A. | | Teacher Education | |
| Hollinshead, Richard | Ed.D. | | Teacher Education | |
| Joyce, Diane | M.A. | | Reading | |
| McBride, Siobhan | M.F.A. | | Art | |
| Mihalak, Jeanine | M.A. | | Teacher Education | |
| Muller, Charles | M.B.A. | | Educational Leadership | |
| Neglia, Eugene | M.A. | | Art | |
| Osler, William | M.A. | | Mathematics | |
| Paladino, Doris | M.A. | | Teacher Education | |
| Palma, Joseph Jr. | M.A. | | Physics and Astronomy | |

(continued)

RESOLUTION #1 (continued)

| <u>ADJUNCTS (CONTINUED)</u> | | | | |
|---|--------|--|-------------------------------|-----------------|
| Patrone, Christopher | Psy.D. | | Psychology | |
| Peretti, Mildred | M.A. | | Teacher Education | |
| Portadin, Lisa | M.A. | | Teacher Education | |
| Reiser, John | M.A. | | Geography/Anthropology | |
| Rizer, Harry | Ed.D. | | Spec.Ed. Services/Instruction | |
| Scarpa, Robert | M.B.A. | | Accounting and Finance | |
| Schwartz, Jeffrey | M.S. | | Law and Justice Studies | |
| Sharon, Arthur | M.A. | | Teacher Education | |
| States, Chad | M.F.A. | | Art | |
| Siegel, Joseph | M.S. | | Civil and Environmental Engr. | |
| Trindade, Sara | M.F.A. | | Theatre/Dance | |
| Watson, Parris | M.S. | | Chemistry and Biochemistry | |
| Wiernik, Sherry | M.F.A. | | Art | |
| Willmann, John | J.D. | | Journalism | |
| Wise, Babette | M.A. | | Teacher Education | |
| Yan, Li | M.D. | | Chemistry and Biochemistry | |
| Zimmerle, William | M.A. | | Geography and Anthropology | |
| <u>GRADUATE ASSISTANTS</u> | | | | |
| Crichlow, Vaughn | B.A. | | University Publications | 1/31/08-6/30/08 |
| Ellerbe, April | B.S. | | Career and Academic Planning | 1/31/08-6/30/08 |
| Lodics, Danielle | B.S. | | Athletic Training | 1/31/08-6/30/08 |
| <u>RESEARCH ASSOCIATE</u> | | | | |
| Fitzpatrick, Kyle | B.S. | | College of Engineering | 1/31/08-6/30/08 |
| <u>RETIREMENT</u> | | | | |
| Tener, Morton | | | Teacher Education | 6/30/08 |
| <u>RESIGNATION</u> | | | | |
| Bragg, Belinda | | | Political Science | 12/31/07 |
| <u>AMENDMENT</u> | | | | |
| Wilbur, Catherine retirement changed from 10/31/07 to 12/31/07. | | | | |
| † - new position/*- temporary | | | | |

RESOLUTION #2

REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT

WHEREAS, the following named faculty and professional staff have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty and professional staff listed below shall be offered reappointment for the academic year 2008-2009.

Second Year Faculty (First Year of Service)

| | |
|--------------------|------------------------------|
| Abi-El-Mona, Issam | Teacher Education |
| Blanck, Emily | History |
| Caputo, Gregory | Chemistry and Biochemistry |
| Gower, Jill | Art |
| Moore, Edward | Public Relations/Advertising |
| Saum, Christine | Law and Justice Studies |
| Savadove, Lane | Theatre/Dance |
| Turner, Leslie | Public Relations/Advertising |
| Wang, Jia | Accounting and Finance |

Second Year Professional Staff (First Year of Service)

| | |
|------------------------|-----------------------------------|
| Barnes, Sheri | CPCE |
| Brett, Charles | Student Services Center |
| Davis, Cynthia | Student Services Center |
| DeValerio, Amanda | CPCE |
| Ferrarie, Joseph | University Web Services |
| Fortunato, Tiffany | CPCE |
| Gondos, Gina | CPCE |
| Hamou-Lhadj, Azwaou | Instructional Technology Services |
| Hanson, Lindsay | Athletics |
| Hogan, Kathryn | University Web Services |
| Lambert, Michelle | Athletics |
| Levine, Stephen | University Web Services |
| Martin, Walton | Conference and Event Services |
| McArthur, Quinton | Admissions |
| Naphy, David | Admissions |
| Phillips, Peter | CPCE |
| Regan-Butts, Elizabeth | University Marketing-CPCE |
| Rey, Julia | CAP Center |
| Woodruff, John | Academic Success Center |

RESOLUTION #3

APPROVAL TO APPOINT THE DEAN OF THE COLLEGE OF PROFESSIONAL AND CONTINUING EDUCATION

WHEREAS, the position of Dean of the College of Professional and Continuing Education provides the academic leadership, administrative oversight and supervision of the faculty, staff and budget for all programs in the College of Professional and Continuing Education, and

WHEREAS, offerings coordinated by the College of Professional and Continuing Education include, but are not limited to, School/Teacher Training, Business Services, eLearning, Personal Enrichment and accelerated degree programs, and

WHEREAS, the College of Professional and Continuing Education works with Rowan University's academic departments to create and offer programs that meet the needs of today's working professionals and their employers while maintaining the standards and quality of a traditional Rowan education, and

WHEREAS, the role of the Dean is critical in achieving the goals established for the College of Professional and Continuing Education and Rowan University, and

WHEREAS, the University has conducted a regional search to fill the position with a candidate who has the depth and breadth of experience as an educator and higher education administrator, and

WHEREAS, the President, in consultation with the Provost, Search Committee and University community is recommending the appointment of Dr. Horacio Sosa as Dean of the College of Professional and Continuing Education

THEREFORE BE IT RESOLVED that the Board of Trustees appoints Dr. Horacio Sosa as Dean of the College of Professional and Continuing Education, and

NOW BE IT FURTHER RESOLVED that this appointment will take effect September 1, 2008.

RESOLUTION #4

APPROVAL OF BACHELOR OF ARTS IN AFRICANA STUDIES

WHEREAS, the Bachelor of Arts in Africana Studies has been developed and approved by the African American Studies Program, and

WHEREAS, the Academic Affairs Committee of the Board of Trustees approved circulating the program announcement to state institutions on January 31, 2003, and

WHEREAS, the program has been approved by the University Curriculum Committee and the Dean of the College of Liberal Arts and Sciences and voted on at the Academic Affairs Committee of the Board of Trustees, and

WHEREAS, the New Jersey Higher Education Restructuring Act (P.L. 1994, c.48) delegates the authority for program approval to local board of trustees

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees grants approval of the Bachelor of Arts in Africana Studies and instructs the University administration to forward the program to the Academic Issues Committee of the New Jersey Presidents' Council for their review and approval.

SUMMARY STATEMENT

The Bachelor of Arts in Africana Studies will now be forwarded to the Academic Issues Committee of the New Jersey Presidents' Council for review and approval.

RESOLUTION #5a

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL CONSULTING SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Professional Consulting Services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to Professional Consulting Services exemption of N.J.S.A. 18A:64-56(a)(15), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY08 with **Barnes & Roche, Inc.** of Rosemont, Pennsylvania in an amount not to exceed \$60,000.

SUMMARY STATEMENT

This resolution provides for consulting services to conduct a comprehensive assessment of the Rowan University Advancement and Foundation.

RESOLUTION #5b

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain professional services for the search for a new Dean of the William G. Rohrer College of Business, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A: 64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY08 with **R. H. Perry & Associates** of Washington, D.C. in an amount not to exceed \$75,000.

SUMMARY STATEMENT

This resolution provides for professional assistance in the search for a new Dean of the William G. Rohrer College of Business.

RESOLUTION #5c

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires a certain Software Maintenance Agreement, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY08 with **Software House International** of Somerset, New Jersey in an amount not to exceed \$75,000.

SUMMARY STATEMENT

This resolution provides for the cost of a one-year licensing and maintenance contract for the Microsoft Campus Software license. The period covered for this contract is March 1, 2008 to February 28, 2009.

RESOLUTION #5d

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires a certain Software Maintenance Agreement, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY08 with **Total Tec Systems** of Edison, New Jersey in an amount not to exceed \$55,000.

SUMMARY STATEMENT

This resolution provides for the cost of a one-year maintenance contract agreement for Hewlett Packard Storage Area Network. The period covered for this contract is March 1, 2008 to February 28, 2009.

RESOLUTION #5e

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires a certain Software Maintenance Agreement, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY08 with **TransNet Corporation** of Somerville, New Jersey in an amount not to exceed \$80,070.

SUMMARY STATEMENT

This resolution provides for the cost of a one-year maintenance contract agreement for CISCO. The period covered for this contract is March 1, 2008 to February 28, 2009.

RESOLUTION #5f

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SPECIALIZED SOFTWARE SYSTEMS

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Specialized Software Systems, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Specialized Software Systems exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY08 with **Information Builders** of New York, New York in an amount not to exceed \$227,240.

SUMMARY STATEMENT

This resolution provides for the purchase and installation of the WHE-Higher Education Bundle and the WRE-Web Focus Report Caster. Web Focus is a web based reporting tool for Banner. Professional training and annual maintenance are included in this agreement.

RESOLUTION #5g

AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR LIBRARY MATERIALS AND SPECIALIZED LIBRARY SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that every contract or agreement not otherwise exempt shall be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain library materials and specialized library services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Sole Source exemption of N.J.S.A. 18A:64-56(a) (3), and

WHEREAS, on June 13, 2007, the Board of Trustees approved a contract with Palinet in the amount of \$235,000, and

WHEREAS, it is necessary to increase the contract \$60,000, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the FY08 contract with **Palinet** of Philadelphia, Pennsylvania to an amount not to exceed \$295,000.

SUMMARY STATEMENT

This resolution provides for amendment to the library materials and specialized library services contract with Palinet to increase the not-to-exceed contract amount of \$235,000 to \$295,000. The increase is to cover the purchase of the SAGE Premier Collection using Palinet's consortium pricing. SAGE Premier Collection provides access through an on-line full-text platform of 485 journals in Business, Humanities, Social Science, Science, Technology and Medicine. Palinet is the sole source vendor for this collection.