

ROWAN UNIVERSITY  
BOARD OF TRUSTEES MEETING

FEBRUARY 18, 2009

**AGENDA**

**SCHEDULE**

3 p.m.

**CLOSED AND PUBLIC SESSIONS**

Eynon Ballroom  
Student Center

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

INSTALLATION OF NEW BOARD MEMBER

MOTION TO GO INTO **CLOSED SESSION** (IF NECESSARY)

Personnel and Litigation Matters

Room 221  
Student Center

RETURN TO **PUBLIC SESSION**

Eynon Ballroom

APPROVAL OF MINUTES FOR OCTOBER 24 AND DECEMBER 10, 2008

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs  
Audit  
Budget and Finance  
Facilities  
Student Affairs  
University Advancement/University Relations

PUBLIC COMMENTS

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

- |    |  |                   |
|----|--|-------------------|
| A. | PERSONNEL ACTIONS  | RESOLUTION #1     |
| B. | REAPPOINTMENT OF FACULTY, PROFESSIONAL STAFF AND LIBRARIAN TO A SECOND YEAR CONTRACT   | RESOLUTION #2     |
| C. | APPROVAL OF A MINOR IN EDUCATION   | RESOLUTION #3     |
| D. | APPROVAL OF NOMENCLATURE CHANGE FROM DEPARTMENT OF MARKETING TO DEPARTMENT OF MARKETING AND BUSINESS INFORMATION SYSTEMS   | RESOLUTION #4     |
| E. | APPROVAL OF NOMENCLATURE CHANGE FROM DEPARTMENT OF MANAGEMENT/MIS TO DEPARTMENT OF MANAGEMENT AND ENTREPRENEURSHIP   | RESOLUTION #5     |
| F. | APPOINTMENTS AND REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION   | RESOLUTION #6a-b  |
| G. | APPROVAL OF PURCHASE OF REAL PROPERTY  | RESOLUTION #7a-c  |
| H. | APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY   | RESOLUTION #8     |
| I. | APPROVAL FOR THE GRANTING OF EASEMENTS FOR STORMWATER MANAGEMENT FACILITIES  | RESOLUTION #9     |
| J. | AUTHORIZING THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE TO NEGOTIATE AND EXECUTE LEASES OF SPECIFIED SPACE OWNED BY THE UNIVERSITY IN ALVIN SHPEEN HALL                                | RESOLUTION #10    |
| K. | AWARDING AND AMENDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING<br>a) Software House International<br>b) Sora Holdings, LLC<br>c) Thornhill Associates, Inc.<br>d) Thornhill Associates, Inc. | RESOLUTION #11a-d |
| L. | CHANGE ORDERS TO CONSTRUCTION CONTRACT AND PURCHASE ORDER CONTRACT<br>a) C & H Industrial, Inc.<br>b) Siemens Energy, Inc.   | RESOLUTION #12a-b |

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

## RESOLUTION #1

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<b>Name</b>	<b>Highest Degree</b>	<b>Rank</b>	<b>Department</b>	<b>Effective Dates</b>
<b><u>NEW APPOINTMENTS</u></b>				
Arnold, Lorin	Ph.D.	Interim Dean	College of Communication	1/26/09-6/30/10
DiNovi, Kristen	M.A.	Assistant Dean	College of Liberal Arts & Sciences	1/26/09-6/30/10
*Grillo, Kathleen	B.A.	Coordinator/Prog.Asst.	Summer Program-CPCE	2/27/09-2/27/10
Rubenstein, David	Psy.D.	Director of Counseling & Psychological Services	Student Affairs	2/17/09-8/31/10
<b><u>TEMPORARY PART TIME</u></b>				
Breuninger, Tyrone	M.M.		Music	1/20/09-5/8/09
Delany, Katie	M.A.		English	1/29/09-6/30/09
Ender, Catherine	Ed.D.		Educational Leadership	1/29/09-6/30/09
Garrison, Jon	M.A.		Music	1/20/09-5/8/09
Holladay, Bette	B.M.		Music	1/20/09-5/8/09
Klanderma, John	Ph.D.		Spec.Ed.Services/Instruction	1/29/09-6/30/09
<b><u>ADJUNCTS</u></b>				
Adams, James	Ph.D.		History	
Barnard, John	Ed.M.		Psychology	
Bauer, Nathan	Ph.D.		Philosophy and Religion	
Briles, Kevin	B.A.		Health and Exercise Science	
Brown, Bethany	M.A.		Sociology	
Burnham, Peter	Ph.D.		Educational Leadership	
Carroll, Richard	B.A.		Music	
Carter, Heather	M.A.		Reading	
Cheatham, David	M.A.		Communication Studies	
Coscarello, Barbara	M.S.		Sociology	
Cross, Samantha	M.A.		History	
Cushman, R. Dustin	M.A.		Geography/Anthropology	
Daga, Kishor	M.B.A.		Accounting and Finance	
Dillio, Nicholas	B.A.		Journalism	
Drucker, Richard	M.A.		Writing Arts	
Dunham, Gregory	Ed.D.		Educational Leadership	
Dunlap, Aron	Ph.D.		Philosophy and Religion	
Ensslen, Patricia	M.A.		Teacher Education	
Gallagher, Heidi	M.S.		Teacher Education	
Garcia, Loyola	Ed.D.		Educational Leadership	
Haase, Betsy	M.A.		Writing Arts	
Hammill, Lanetta	Ed.D.		Educational Leadership	
Ickenroth, Birgit	B.S.		Health and Exercise Science	
Irwin, Christa	M.F.A.		Art	
Kleinstuber, Ross	M.A.		Sociology	

(continued)

**RESOLUTION #1 (continued)**

<b>ADJUNCTS (continued)</b>				
LaPierre, Paul	M.S.		Civil & Environmental Engr.	
Leighton, Corey	M.A.		Communication Studies	
Marrone, Alicia	M.A.		Public Relations/Advertising	
Martin, Jennifer	M.Ed.		Writing Arts	
McNally, John	M.S.		Civil & Environ. Engr.	
Moricca, Susan	M.S.		Teacher Education	
Perez, Lissette	M.A.		Foreign Languages & Literature	
Perez-Rivera, Katherine	Ph.D.		Psychology	
Plotnick, Fredric	Ph.D.		CPCE-Civil & Environ. Engr.	
Quinn, Amy	B.A.		Journalism	
Patterson, Marie	M.A.		Spec.Ed.Services/Instruction	
Raivetz, Mark	Ed.D		Educational Leadership	
Repici, Brian	Ed.D.		Educational Leadership	
Rodenberg, Josh	M.F.A.		Art	
Santana, Jose	B.A.		Biological Sciences	
Sari, Rachel	Ed.M.		Psychology	
Schneider, Dean	B.A.		Music	
Schultz, Paul	M.S.		Law and Justice Studies	
Sheehan, Timothy	M.Sc.		Chemistry & Biochemistry	
Simmerman, Herbert	Ed.D.		Educational Leadership	
Tanzini, Frank	M.A.		Teacher Education	
Timofeev, Alexandru	M.M.		Music	
Uddin, Nasir	M.S.		Mechanical Engineering	
Watson, Eric	M.A.		English	
<b>PART-TIME COACH</b>				
Guy, Kaitlin	-	Asst.Women's Basketball		12/1/08-6/30/09
<b>GRADUATE ASSISTANTS</b>				
Holloman, Aaron	B.A.		Harley Flack Mentoring Program	1/29/09-6/30/09
Soboleva, Larisa	B.A.		Music	1/29/09-6/30/09
<b>RESEARCH ASSOCIATES</b>				
+LaRocco, John	B.S.		College of Engineering	1/29/09-6/30/09
+Ruiz-Felex, Maria	B.S.		College of Engineering	1/1/09-6/30/09
+Schwabe, Ulrich	B.S.		College of Engineering	1/5/09-6/30/09
<b>RETIREMENT</b>				
Gephardt, Donald			College of Fine and Perf. Arts	6/30/09
<b>RESIGNATION</b>				
Lefebvre, Brian			College of Engineering	12/30/08
<i>*temporary/+ grant funded</i>				

## RESOLUTION #2

### REAPPOINTMENT OF FACULTY, PROFESSIONAL STAFF AND LIBRARIAN TO A SECOND YEAR CONTRACT

WHEREAS, the following named faculty, professional staff and librarian have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty, professional staff and librarian listed below shall be offered reappointment for the academic year 2009-2010.

#### Second Year Faculty and Librarian (First Year of Service)

Bakrania, Smitesh	Mechanical Engineering
Berkey-Gerard, Mark	Journalism
Blanck, Emily	History
Chen, Hanmei	Accounting and Finance
Dinzeo, Thomas	Psychology
Jonnalagadda, Subash	Chemistry and Biochemistry
McNiven, Michael	Public Relations/Advertising
Meller, Wendy	Teacher Education
Moore, Zachary	Geography/Anthropology
Rose, Channelle	History
Yu, Lei	Chemistry and Biochemistry
Ziso, Ya'quov	Library

#### Second Year Professional Staff (First Year of Service)

Burgin, Aimee	Liberal Studies
Dayton, Catherine	Biological Sciences
Dombkowski, Beth	College of Fine and Performing Arts
Ellerbe, April	Student Services Center
Fields, Jeffrey	CPCE
Fitzpatrick, Kyle	Mechanical Engineering
Guiteau, Gardy	EOF/MAP
Hendricks, Sean	Office of Admissions
*Klink, Rochelle	International Center
Linderman, Charles	Mechanical Engineering
Maiorana, Stephen	CPCE
Nolan, Aaron	Civil and Environmental Engineering
Ranero, Elizabeth	Athletics
Rose, Allison	Conference & Events Services
Whiting, Michael	EOF/MAP

\* *Contingent upon continuation of external funding*

2/18/09

**RESOLUTION #3**

**APPROVAL OF A MINOR IN EDUCATION**

**WHEREAS**, the academic program, Minor in Education has been developed and approved by the Department of Teacher Education, and

**WHEREAS**, there is demonstrated interest for this field of study as evidenced by the enrollment of students in Education and their requests for the program, and

**WHEREAS**, this program has been approved by the Dean of the College of Education, the University Senate and the Provost, and

**WHEREAS**, this program has been reviewed and approved by Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program Minor in Education be approved for implementation beginning in Fall 2009.

**SUMMARY STATEMENT**

By this resolution the Board of Trustees approves the offering of the Minor in Education and authorizes the President to proceed with the offering of this Minor beginning Fall 2009 and to advise the Academic Issues Committee of the New Jersey Presidents' Council of this addition.

## **RESOLUTION #4**

### **APPROVAL OF NOMENCLATURE CHANGE FROM DEPARTMENT OF MARKETING TO DEPARTMENT OF MARKETING AND BUSINESS INFORMATION SYSTEMS**

**WHEREAS,** the Department of Marketing in the Rohrer College of Business has requested that the nomenclature of the department be changed from the Department of Marketing to the Department of Marketing and Business Information Systems, and

**WHEREAS,** the Senate Curriculum Committee, the University Senate, and the Dean of the Rohrer College of Business have approved the request of the department to change its name, and

**WHEREAS,** the proposed name change does not affect the curriculum or the programs offered by the department, and

**WHEREAS,** the name Marketing and Business Information Systems best describes the department's present and future identity, as well as bringing the title of the department more in line with marketing departments across the country reflecting the professional status of the programs of study, and

**WHEREAS,** the Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees have approved this nomenclature change

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University approves the nomenclature change of the Department of Marketing to the Department of Marketing and Business Information Systems.

### **SUMMARY STATEMENT**

This resolution authorizes the President to proceed with the nomenclature change of the department from the Department of Marketing to the Department of Marketing and Business Information Systems. It will be sent to the Academic Issues Committee of the New Jersey Presidents' Council for information and to the Commission on Higher Education as the repository of information.

## **RESOLUTION #5**

### **APPROVAL OF NOMENCLATURE CHANGE FROM DEPARTMENT OF MANAGEMENT/MIS TO DEPARTMENT OF MANAGEMENT AND ENTREPRENEURSHIP**

**WHEREAS,** the Department of Management/MIS in the Rohrer College of Business has requested that the nomenclature of the department be changed from the Department of Management/MIS to the Department of Management and Entrepreneurship, and

**WHEREAS,** the Senate Curriculum Committee, the University Senate, and the Dean of the Rohrer College of Business have approved the request of the department to change its name, and

**WHEREAS,** the proposed name change does not affect the curriculum or the programs offered by the department, and

**WHEREAS,** the name Management and Entrepreneurship best describes the department's present and future identity, as well as bringing the title of the department more in line with management/MIS departments across the country reflecting the professional status of the programs of study, and

**WHEREAS,** the Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees have approved this nomenclature change

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University approves the nomenclature change of the Department of Management/MIS to the Department of Management and Entrepreneurship.

### **SUMMARY STATEMENT**

This resolution authorizes the President to proceed with the nomenclature change of the department from the Department of Management/MIS to the Department of Management and Entrepreneurship. It will be sent to the Academic Issues Committee of the New Jersey Presidents' Council for information and to the Commission on Higher Education as the repository of information.

**RESOLUTION #6a**

**APPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION**

**WHEREAS,** the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees appoints the following named individuals to three-year terms as public members of the Rowan University Foundation.

Pauline A. Schneider  
Partner  
Orrick, Herrington & Sutcliffe LLP

George P. Barnes Jr.  
Vice President  
Hope Creek Generating Station  
PSEG Nuclear LLC

**RESOLUTION #6b**

**REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION**

**WHEREAS,** the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoints the following named individuals to three-year terms as public members of the Rowan University Foundation.

Alyce Parker  
Vice President Public Affairs  
Harrah's, Caesars, Bally's and Showboat

Harry Scheyer  
Co-Founder and Partner  
Pinnacle Financial Advisors LLC

## **RESOLUTION #7a**

### **APPROVAL OF PURCHASE OF REAL PROPERTY**

**WHEREAS,** the State College Contracts Law, N.J.S.A.18A:64-6(q) allows the University to purchase real property, and

**WHEREAS,** the following property located in the Borough of Glassboro, County of Gloucester and State of New Jersey, known as 51-53 State Street (Lots 24 & 25 Block 29) is available for sale, and

**WHEREAS,** it is in the best interest of the University to acquire this property for its future use consistent with its educational mission; and representatives of the University have negotiated the terms of the Sale with the Sellers of the said property, which terms have been memorialized in a certain "Contract for Purchase and Sale of Property," which contract is dated and is not yet executed and is subject to and conditioned upon approval by the Board of Trustees

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees approves the purchase of the parcel of real property located at 51-53 State Street (Lots 24 & 25 Block 29) in the Borough of Glassboro, County of Gloucester, State of New Jersey in accordance with the terms and conditions set forth in the said "Contract for Purchase and Sale of Property," including a satisfactory appraisal and condition of property reports and purchase price not to exceed \$120,000, and

**BE IT FURTHER RESOLVED** that the Board of Trustees authorizes the Vice President for Administration and Finance to execute the said Contract for the Purchase of Property, and to consummate the closing of the said purchase in accordance with the terms of the Contract.

### **SUMMARY STATEMENT**

This resolution approves the purchase of the property located at 51-53 State Street, Glassboro, New Jersey. The acquisition of this property will allow for University expansion.

## **RESOLUTION #7b**

### **APPROVAL OF PURCHASE OF REAL PROPERTY**

**WHEREAS,** the State College Contracts Law, N.J.S.A.18A:64-6(q) allows the University to purchase real property, and

**WHEREAS,** the following property located in the Borough of Glassboro, County of Gloucester and State of New Jersey, known as 431 Ellis Street (Lot 5.02 Block 497) is available for sale, and

**WHEREAS,** it is in the best interest of the University to acquire this property for its future use consistent with its educational mission; and representatives of the University have negotiated the terms of the Sale with the Sellers of the said property, which terms have been memorialized in a certain "Contract for Purchase and Sale of Property," which contract is dated and is not yet executed and is subject to and conditioned upon approval by the Board of Trustees

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees approves the purchase of the parcel of real property located at 431 Ellis Street (Lot 5.02 Block 497) in the Borough of Glassboro, County of Gloucester, State of New Jersey in accordance with the terms and conditions set forth in the said "Contract for Purchase and Sale of Property," including a satisfactory appraisal and condition of property reports and purchase price not to exceed \$820,000, and

**BE IT FURTHER RESOLVED** that the Board of Trustees authorizes the Vice President for Administration and Finance to execute the said Contract for the Purchase of Property, and to consummate the closing of the said purchase in accordance with the terms of the Contract.

### **SUMMARY STATEMENT**

This resolution approves the purchase of the property located at 431 Ellis Street, Glassboro, New Jersey. The acquisition of this property will allow for University expansion.

## **RESOLUTION #7c**

### **APPROVAL OF PURCHASE OF REAL PROPERTY**

**WHEREAS,** Rowan University pursuant to N.J.S.A.18A:64-6 (l and q) has the statutory authority to purchase real property upon such terms as are deemed reasonable which are necessary or desirable for college purposes, and

**WHEREAS,** Rowan University pursuant to N.J.S.A.18A:64-6 (l and q) and the Eminent Domain Act of 1971, N.J.S.A. 20:32 *et seq.* has the statutory authority to acquire by condemnation any land or building which is necessary or desirable for college purposes,

**WHEREAS,** there is within the City of Camden certain real property identified on the City of Camden Tax Map as Block 124, Lot 1, approximately 23,985 ± square feet or 0.54 ± acre, and commonly known as 129 N. Broadway, and

**WHEREAS,** it is in the best interest of the University to acquire this property from Quercus Alba, LLC in order to achieve its future use consistent with its educational mission, and

**WHEREAS,** Rowan University has obtained an appraisal of said property and has established the market value of the property at Two Million Eight Hundred Fifty Thousand Dollars (\$2,850,000.00), and

**NOW THEREFORE BE IT RESOLVED** by Rowan University Board of Trustees, as follows:

- 1) The president, or his designee, the vice president for administration and finance, is hereby authorized to take all reasonable and necessary steps, including executing any and all documents, necessary to acquire Block 124, Lot 1, Camden, New Jersey commonly known as 129 N. Broadway from Quercus Alba, LLC to achieve the university purposes of Rowan University
- 2) The President or his said designee is authorized to make payment to Quercus Alba, LLC in an amount not to exceed Two Million Eight Hundred Fifty Thousand Dollars (\$2,850,000.00).
- 3) In the event Rowan University is not successful in acquiring said property by way of negotiation, the President or his said designee is hereby authorized to take such steps as are necessary to acquire said property through eminent domain proceedings, and to execute any and all necessary documents to acquire the property.
- 4) This Resolution shall take effect immediately.

(continued)

**RESOLUTION #7c (continued)**

**SUMMARY STATEMENT**

This Resolution approves the acquisition of the property located at 129 N Broadway, Camden, New Jersey, which acquisition may be through negotiated purchase or eminent domain. The acquisition of this property will allow for university expansion.

## **RESOLUTION #8**

### **APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY**

**WHEREAS,** N.J.S.A. I 8A:64-78 provides that the University may by resolution of its Board of Trustees authorize the sale of its personal property not needed for University purposes, and

**WHEREAS,** N.J.S.A. 18A:64-78 specifies the manner according to which the value of personal property not needed for University purposes shall be undertaken, and

**WHEREAS,** the University has determined that the personal property listed on the attached sheet is not needed for University purposes and recommends to the Board of Trustees that the said property be sold in accordance with the provisions of N.J.S.A. 18A:64-78

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the sale of the personal property listed on the attached sheet as being not needed for University purposes, which sale shall be conducted in the manner specifically set forth in N.J.S.A. 18A:64-78.

### **SUMMARY STATEMENT**

This Resolution is presented in compliance with N.J.S.A. 18A:64-78 'Manner of Sale of Personal Property Not Needed for College Purposes.' The statute provides a specific mechanism for different categories of personal property not needed for University purposes. For example, personal property (other than perishable goods or property sold to a public entity) with an aggregate value in excess of \$26,200 shall be sold to the highest bidder only after publication of notice including the time and place of the sale and a description of the property to be sold. If no bids are received, the property may be sold at private sale without further publication. Property declared as surplus with an aggregate value of less than \$26,200 may be sold or perishable goods may be sold at private sale without advertising for bids. Personal property described on the attached list does/does not exceed \$26,200 estimated value, and therefore the sale will/will not be sold at public sale with notice.

(continued)

**RESOLUTION #8 (continued)**

**Declared Surplus Property**

<i>Item</i>
(6) 30 X 70 Beige Top w/ Tan legs
(1) 30 X 60 Beige Top w/ drawers
(3) 60 X 36 Square tables w/ maple top & metal legs
(3) Trapezoid desks
(1) Wooden circle table converts into rectangle
(1) Wood desk w/ built in shelf & drawer
(1) Graphics digital full scale Cal Comp
(1) Portable graphics digitizer
(11) Green padded chairs
(2) Brown padded chairs

## RESOLUTION #9

### APPROVAL FOR THE GRANTING OF EASEMENTS FOR STORMWATER MANAGEMENT FACILITIES

- WHEREAS,** the University owns real property in the Borough of Glassboro, New Jersey, and
- WHEREAS,** the University is an active participant in redevelopment efforts in the Borough of Glassboro which includes construction of a new street in the Borough of Glassboro to be known as “Rowan Boulevard,” (the “Rowan Boulevard Project”) and
- WHEREAS,** there is a need for stormwater management facilities for the Rowan Boulevard Project, and
- WHEREAS,** there is also a need for stormwater management facilities for future development and redevelopment of the University’s property in close proximity to the Rowan Boulevard Project, and
- WHEREAS,** it has been determined that the University has sufficient property available for stormwater management facilities for the Rowan Boulevard Project and its own proximate future development on lands known as Block 1, Lot 7 in the Borough of Glassboro, and
- WHEREAS,** the Borough of Glassboro and/or its agents have agreed to design and construct at their sole cost and expense the requisite stormwater management facilities sufficient for the needs of the Rowan Boulevard Project and the University’s proximate future development, and
- WHEREAS,** the University is subject to the No Net Loss Reforestation Act, N.J.S.A. 13:1L-14.1, *et seq.*, as administered by the Division of Parks and Forestry of the New Jersey Department of Environmental Protection, and
- WHEREAS,** the land on Block 1, Lot 7 in the Borough of Glassboro is forested, and a plan of reforestation is required, and
- WHEREAS,** the Borough of Glassboro and/or its agents have prepared a Reforestation Plan for submission to the Division of Parks and Forestry, and
- WHEREAS,** the Borough of Glassboro and/or its agents have agreed to provide adequate funding for the implementation of the Reforestation Plan by the University in the amount of One Hundred and Fifty Thousand Dollars (\$150,000.00)

(continued)

## **RESOLUTION #9 (continued)**

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees agrees to the granting of a permanent easement for stormwater management facilities on portions of real property owned by the University identified and shown on a certain plans prepared by Sickles and Associates and dated 11/18/08 (known as portions of Block 1, Lot 7) to the Borough of Glassboro, for the total consideration of \$1, and

**BE IT FURTHER RESOLVED** that the Board of Trustees agrees to the granting of a temporary easement for construction of stormwater management facilities on portions of real property owned by the University identified and shown on a certain plans prepared by Sickles and Associates and dated 11/18/08 (known as portions of Block 1, Lots 7, 7.01, 7.02, 8, 9, 10, 11, 12, 13, and 14), to the Borough of Glassboro, for the total consideration of \$150,000, and

**BE IT FURTHER RESOLVED** that the Vice President for Administration and Finance of the University is authorized to enter into and execute any necessary agreements, contracts, and easements to facilitate and consummate the said transactions.

### **SUMMARY STATEMENT**

This resolution authorizes the Vice President for Administration and Finance to execute easements and agreements to allow the Borough of Glassboro to construct stormwater management facilities for the Rowan Boulevard Project and future redevelopment of lands owned by the University, and to accept funds for implementation of the required reforestation plan.

## **RESOLUTION #10**

### **AUTHORIZING THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE TO NEGOTIATE AND EXECUTE LEASES OF SPECIFIED SPACE OWNED BY THE UNIVERSITY IN ALVIN SHPEEN HALL**

**WHEREAS,** according to the provisions of N.J.S.A. 18A:64-6 the Board of Trustees has the authority to approve and authorize real estate transactions that are “deemed necessary or advisable by the board for carrying out the purposes of the [University”], and

**WHEREAS,** the University from time to time has space in academic, administrative, and other buildings that are not currently needed for University purposes, and

**WHEREAS,** it is in the interest of the University to maximize space usage in a manner that provides the greatest benefit to the University, and

**WHEREAS,** the University does not currently have need to use all of the space within Alvin Shpeen Hall for general University purposes, and

**WHEREAS,** there are centers and institutes within or adjunct to the University that are self-supported through grants, user fees, and other means, that have the desire to lease unused space from the University for the engagement of their activities, and

**WHEREAS,** there are business entities not related to the University that desire to lease unused space from the University for commercial or other purposes, and

**WHEREAS,** it is deemed impractical for the Board of Trustees to meet and approve each lease of identified space in Alvin Shpeen Hall

**THEREFORE BE IT RESOLVED,** that the Board of Trustees authorizes the Vice President for Administration and Finance of the University to negotiate and execute leases of space owned by the University in Alvin Shpeen Hall to self-supporting centers and institutes within or adjunct to the University and business entities that are not part of the University, and

**BE IT FURTHER RESOLVED,** that the Vice President for Administration and Finance shall report to the Board of Trustees each lease, including the name of the lessee and the terms of the lease, entered into under the authority of this Resolution.

### **SUMMARY STATEMENT**

This resolution authorizes the Vice President for Administration and Finance to negotiate and execute leases of property owned by the University in Alvin Shpeen Hall.

2/18/09

## **RESOLUTION #11a**

### **AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SOFTWARE MAINTENANCE AGREEMENT**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires a certain Software Maintenance Agreement, and

**WHEREAS**, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY09 with **Software House International** of Somerset, New Jersey in an amount not to exceed \$93,092.10.

### **SUMMARY STATEMENT**

This resolution provides for the renewal cost of a one-year licensing and maintenance contract for the Novell Software License. The period covered for this contract is April 1, 2009 to March 31, 2010.

## **RESOLUTION #11b**

### **AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SUPPLY AND INSTALLATION OF APPLIANCES AND SECURITY SYSTEMS FOR NEW STUDENT HOUSING**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of \$28,300, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefore, and

**WHEREAS**, the University has previously entered into a contract with SORA Holdings, LLC, for long-term rental of new student housing built by SORA Holdings, LLC, and

**WHEREAS**, the University has determined that it requires appliances and security systems in the new student housing that must be purchased and installed during the construction of the building, and

**WHEREAS**, it is in the interest of the University to allow SORA Holdings, LLC to procure and coordinate the installation of appliances and security systems, and

**WHEREAS**, the appliances, equipment and materials to be provided for security systems are of a technical nature and require standardization with existing University systems and are exempt from public bidding pursuant to the exemption of N.J.S.A. 18A:64-56(a)(27), and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for supply and installation of appliances and security systems with **Sora Holdings, LLC** of Glassboro, New Jersey, in an amount not to exceed \$800,000.

### **SUMMARY STATEMENT**

This resolution authorizes contracting with Sora Holdings, LLC for the purchase and installation of appliances and security systems for the new student housing project.

2/18/09

## RESOLUTION #11c

### AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL SERVICES

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain professional services for a Commissioning Agent for the Chiller Building Project, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

**WHEREAS,** on December 14, 2005 the Board of Trustees approved a contract with Thornhill Associates, Incorporated in the amount of \$65,760, and

**WHEREAS,** it is necessary to increase the total authorization by the amount of \$41,150, and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the FY06 contract with **Thornhill Associates, Incorporated** of Cherry Hill, New Jersey in an amount not to exceed \$106,910.

### SUMMARY STATEMENT

This resolution provides for amendment to the professional services contract with Thornhill Associates, Incorporated to increase the not-to-exceed contract amount to \$106,910. This is 1% of the construction which is within the industry norm of 0.5% to 1.5% of total construction.

## RESOLUTION #11d

### AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL SERVICES

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires certain professional services for a Commissioning Agent for the First Floor Tenant Fit-Out at the South Jersey Tech Park, and

**WHEREAS**, the services rendered are exempt from public bidding pursuant to the Professional Consulting exemption of N.J.S.A. 18A:64-56(a)(15), and

**WHEREAS**, on January 24, 2008 the University awarded a purchase order contract with Thornhill Associates, Incorporated in the amount of \$44,800, and

**WHEREAS**, it is necessary to increase the total authorization by the amount of \$24,545, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the FY08 contract with **Thornhill Associates, Incorporated** of Cherry Hill, New Jersey in an amount not to exceed \$24,545 for a total contract amount not to exceed \$69,345.

### SUMMARY STATEMENT

This resolution provides for amendment to the professional services contract with Thornhill Associates, Incorporated to increase the not-to-exceed contract amount to \$69,345. The increase is needed to provide for extra commissioning effort resulting from delays.

**RESOLUTION #12a**

**CHANGE ORDER TO CONSTRUCTION CONTRACT  
FOR THE COGENERATION PLANT PROJECT**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that every contract or agreement not otherwise exempt shall be made and awarded only by the state college/university after public advertising for bids and the receipt of bids therefor for contracts in excess of \$28,300, and

**WHEREAS**, the University invited the receipt of bids for the Cogeneration Plant project, and

**WHEREAS**, pursuant to the invitation, bids were received and a contract awarded to C & H Industrial Services Inc., and

**WHEREAS**, the need for a change order has been determined, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to amend the FY2007 contract with **C & H Industrial Inc.** to a total amount not to exceed \$7,029,733.47

Base Bid and Purchase Order	\$6,344,000.00
Approved Change Orders to Date	\$669,681.67
This Change Order (#12)	<u>\$16,051.80</u>
Total	\$7,029,733.47

**SUMMARY STATEMENT**

This resolution allows for the final payment of additional scope due to field conditions and equipment interconnection problems which caused additional scope for the Cogeneration Project. This resolution provides for amendment to the original construction contract amount to incorporate a change order in the amount of \$16,051.80.

**RESOLUTION #12b**

**CHANGE ORDER TO PURCHASE ORDER CONTRACT  
FOR THE 69 KV SUBSTATION**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that every contract or agreement not otherwise exempt shall be made and awarded only by the state college/university after public advertising for bids and the receipt of bids therefor for contracts in excess of \$28,300, and

**WHEREAS**, the University invited the receipt of bids for the 69 KV Substation, and

**WHEREAS**, pursuant to the invitation, bids were received and a contract awarded to Siemens Energy, Inc., and

**WHEREAS**, the need for a change order has been determined, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to amend the FY2006 contract for 69KV Gas insulated Substation, Outdoor /GIS equipment to **Siemens Energy, Inc.** in an amount not to exceed \$2,326,928.

Base Bid and Purchase Order	\$2,060,000
Previous Change Orders under 10%	\$193,446
This Change Order #8	<u>\$73,482</u>
Total	\$2,326,928

**SUMMARY STATEMENT**

This resolution amends the Vendor's contract in order to provide additional work for the installation, commissioning and testing of equipment for the 69KV electric substation.