ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

December 15, 2010

AGENDA

SCHEDULE
3 p.m.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)

Personnel and Litigation Matters

RETURN TO PUBLIC SESSION

APPROVAL OF MINUTES FOR SEPTEMBER 15, 2010 AND NOVEMBER 5, 2010

REPORTS:

Board Chair
President
Committee Reports: Academic Affairs
Audit
Budget and Finance
Facilities
Nominations
Student Affairs
University Advancement

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President’s Office was properly notified.

ACTION ITEMS

A. PERSONNEL ACTIONS

B. REAPPOINTMENT OF FACULTY TO SIXTH YEAR CONTRACTS CARRYING TENURE

RESOLUTION #1

RESOLUTION #2
C. Reappointment of Professional Staff Beyond the Probationary Period

D. Reappointment of Faculty to Third and Fourth Year Contracts

E. Reappointment of Professional Staff to Third and Fourth Year Contracts

F. Appointment and Reappointment to the South Jersey Technology Park at Rowan University Board of Directors

G. Establishment of the Medical School Board for the Cooper Medical School of Rowan University

H. Approval of Proposal from Rowan University to the New Jersey Economic Development Authority for Funding Related to the Cooper Medical School of Rowan University

I. Approval of the Submittal of Cooper Medical School’s Self Study to the Liaison Committee on Medical Education

J. Approval and Implementation of Board of Trustees Committee Charters

K. Approval of Policy for Naming University Facilities, Academic Programs and Non-Academic Programs

L. Acceptance of FY10 Annual Audit

M. Approval of State Operating Appropriation Request for FY12

N. Approval of Proposal From Rowan University to the New Jersey Economic Development Authority for Funding Related to the Camden Campus of Rowan University

O. Approval of Master Lease Agreement by and Between Rowan University and SORA A-1 Urban Renewal Entity, LLC Pertaining to University Honors Housing Program Facility

P. Approval of Agreement of Lease By and Between Rowan University and New Jersey Transit Corporation
Q. Approval of Disposition of Surplus Personal Property Owned by the University RESOLUTION #17

R. Approval of Capital Improvement Plan and Total Project Budgets for Fiscal Year 2011 Capital Projects RESOLUTION #18

S. Approval of Lease Agreement By and Between Rowan University and Market Street Printing Pertaining to Camden Bank Building Space RESOLUTION #19

T. Approval of Lease Agreement By and Between Rowan University and Singh Mart LLC Pertaining to Camden Bank Building Space RESOLUTION #20

U. Approval of Lease Agreement By and Between Rowan University and Pizza From Heaven Pertaining to Camden Bank Building Space RESOLUTION #21

V. Awarding and Amending of Contracts Without Competitive Bidding RESOLUTION #22a-i
   a) Lammey & Giorgio
   b) Pronto Press LLC
   c) Net Carrier Telecom
   d) Lane Press
   e) Blackboard, Inc.
   f) Serial Solutions
   g) DC Global/Unified Educators
   h) Simple Performance Tester
   *i) Wilentz, Goldman & Spitzer, PA

W. Award of Contract Without Competitive Bidding RESOLUTION #23
   for Hardware Purchase

Public Comments

   Individual remarks must be consistent with the topic previously listed with the President’s Office.

New Business

Comments by Trustees

Adjournment

* - Resolution reviewed by the Legal Committee by teleconference on 11/29/10.
RESOLUTION #1

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<table>
<thead>
<tr>
<th>Name</th>
<th>Highest Degree</th>
<th>Rank</th>
<th>Department</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armenti, Vincent</td>
<td>M.D./Ph.D.</td>
<td>Chair, Department of Biomedical Sciences</td>
<td>Cooper Medical School of Rowan University</td>
<td>1/1/11-12/31/12</td>
</tr>
<tr>
<td>Bekes, Carolyn</td>
<td>M.D.</td>
<td>Associate Dean for Clinical Affairs and Graduate Medical Education</td>
<td>Cooper Medical School of Rowan University</td>
<td>1/1/11-12/31/12</td>
</tr>
<tr>
<td>Goldberg, Michael</td>
<td>M.D.</td>
<td>Associate Dean for Academic Affairs</td>
<td>Cooper Medical School of Rowan University</td>
<td>1/1/11-12/31/12</td>
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<tr>
<td>Hasit, Cindi</td>
<td>Ph.D.</td>
<td>Assistant Dean for Faculty and Student Assessment and Development</td>
<td>Cooper Medical School of Rowan University</td>
<td>5/16/11-12/31/12</td>
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<tr>
<td>Hoch, Amy</td>
<td>Psy.D.</td>
<td>Clinical/Counseling Psychologist</td>
<td>Counseling and Psychological Services Center</td>
<td>12/6/10 to 6/30/11</td>
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<tr>
<td>Mazurek, Harry</td>
<td>Ph.D.</td>
<td>Associate Dean for Research</td>
<td>Cooper Medical School of Rowan University</td>
<td>1/1/11-12/31/12</td>
</tr>
<tr>
<td>McGlynn, Laurane</td>
<td>Psy.D.</td>
<td>Clinical/Counseling Psychologist</td>
<td>Counseling and Psychological Services Center</td>
<td>12/6/10-6/30/11</td>
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<tr>
<td>Puliti, Michele</td>
<td>-</td>
<td>Managing Administrative Assistant</td>
<td>Cooper Medical School of Rowan University</td>
<td>10/11/10-10/10/11</td>
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<tr>
<td>Rajput, Vijay</td>
<td>M.D.</td>
<td>Assistant Dean, Curriculum Phase II Operations Research Analyst/Business Systems</td>
<td>Cooper Medical School of Rowan University</td>
<td>3/1/11-2/29/12</td>
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<tr>
<td>Troiani, Francis</td>
<td>B.A.</td>
<td>Assistant Director 2 Admin. Asst. Business Manager/Facilities Coordinator</td>
<td>University Web Services Athletics</td>
<td>11/1/10-6/30/11</td>
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<td>VanMeter, Jessica</td>
<td>M.S.</td>
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<tr>
<td>Weil, Valerie</td>
<td>M.D.</td>
<td>Associate Dean for Finance, Administration and Operations</td>
<td>Cooper Medical School of Rowan University</td>
<td>1/1/11-12/31/12</td>
</tr>
</tbody>
</table>

# Preliminary Approval granted by Executive Committee on 12/2/10
£ Employee of Cooper Health System. Funds contributed by CMSRU for these duties; <100% effort for CMSRU.
@ Full time Rowan University employee. 100% effort for CMSRU.
+grant funded

(continued)
**NEW APPOINTMENTS (continued)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Degree</th>
<th>Title</th>
<th>Affiliation</th>
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<tbody>
<tr>
<td>#E Weisberg, Larry</td>
<td>M.D.</td>
<td>Assistant Dean, Curriculum Phase I Director of Academic Services</td>
<td>Cooper Medical School of Rowan University Camden Campus</td>
<td>3/1/11-2/29/12 11/22/10-8/31/11</td>
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<tr>
<td>Whitehead, Kimberly</td>
<td>Ph.D.</td>
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*# Preliminary Approval granted by Executive Committee on 12/2/10
£ Employee of Cooper Health System. Funds contributed by CMSRU for these duties; <100% effort for CMSRU.*

**FULL TIME TEMPORARY**

<table>
<thead>
<tr>
<th>Name</th>
<th>Degree</th>
<th>Title</th>
<th>Affiliation</th>
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<tbody>
<tr>
<td>Maley, Mary Kay</td>
<td>M.S.N.</td>
<td>Assistant Professor</td>
<td>CGCE</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Pearce, Allison</td>
<td>M.A.</td>
<td>Program Assistant</td>
<td>Center for Addiction Studies</td>
<td>1/1/11-6/30/11</td>
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<tr>
<td>VanDerwerken, Suzanne</td>
<td>M.D.</td>
<td>Interim Director</td>
<td>Student Health Services</td>
<td>11/15/10-7/21/12</td>
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**TEMPORARY PART TIME**

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<th>Affiliation</th>
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<tr>
<td>Cammarota, Marie</td>
<td>Ed.D.</td>
<td></td>
<td>CGCE</td>
<td>9/27/10-6/30/11</td>
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<td>Young, Kelly</td>
<td>M.A.</td>
<td></td>
<td>Student Services Center</td>
<td>10/4/10-6/30/11</td>
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**ADJUNCTS**

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<tr>
<th>Name</th>
<th>Degree</th>
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<th>Department/Subject</th>
<th>Date</th>
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<tbody>
<tr>
<td>Akinskas, Joseph Jr.</td>
<td>M.A.</td>
<td>Music</td>
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<td>Ambrose, Robert</td>
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<td>Public Relations/Advertising</td>
<td>CGCE</td>
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<td>Amendolia, Barbara</td>
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<td>Bond, Kenneth</td>
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<td>Button, Deeanne</td>
<td>M.A.</td>
<td>Health and Exercise Science</td>
<td>Philosophy/Religion</td>
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<td>Cadogan, Barbara Jean</td>
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<td>Connelly, Jenna</td>
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<td>Eron, Lewis</td>
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<td>Haven-Britt, Mark</td>
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<td>Lecakes, George Jr.</td>
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<td>Muller, Susan</td>
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<td>Rutter, Shawn</td>
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<td>Schissel, Jamie</td>
<td>M.A.T.</td>
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<td>Soboleva, Larisa</td>
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<td>Wolf, John</td>
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<td>Yaw, Edward</td>
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**PART-TIME COACHES**

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<th>Name</th>
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<tbody>
<tr>
<td>Comegys, Darren</td>
<td>M.A.</td>
<td>Assistant Baseball</td>
<td>9/1/10-6/30/11</td>
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<td>Downey, Sean</td>
<td>B.A.</td>
<td>Assistant Swimming</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Kasper, Kelly</td>
<td>B.S.</td>
<td>Assistant Volleyball</td>
<td>9/1/10-6/30/11</td>
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<td>Lavin, Katie</td>
<td>B.A.</td>
<td>Assistant Softball</td>
<td>9/1/10-6/30/11</td>
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<td>Moore, Stanley</td>
<td>B.S.</td>
<td>Assistant Track and Field</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Norton, Donald Jr.</td>
<td>M.A.</td>
<td>Assistant Men’s Soccer</td>
<td>9/1/10-6/30/11</td>
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<td>Parks, Samuel</td>
<td>B.A.</td>
<td>Assistant Baseball</td>
<td>9/1/10-6/30/11</td>
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<td>Pierce, Sarah</td>
<td>B.A.</td>
<td>Assistant Women’s Lacrosse</td>
<td>9/1/10-6/30/11</td>
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<td>Ponter, Paul</td>
<td>B.A.</td>
<td>Assistant Swim Coach</td>
<td>9/1/10-6/30/11</td>
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<td>Tate, Norman</td>
<td>B.S.</td>
<td>Assistant Track</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Vassallo, James</td>
<td>B.A.</td>
<td>Assistant Baseball</td>
<td>9/1/10-6/30/11</td>
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<td>White, Jocelyn</td>
<td>B.A.</td>
<td>Assistant Track</td>
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**GRADUATE ASSISTANTS**

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Brodhead, Traun</td>
<td>B.S.</td>
<td>EOF/MAP</td>
<td>9/13/10-6/30/11</td>
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<tr>
<td>Cristea, Ana</td>
<td>B.M.</td>
<td>Music</td>
<td>9/1/10-6/30/11</td>
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(continued)
**GRADUATE ASSISTANTS (continued)**

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<tr>
<td>Donohue, Christopher</td>
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<tr>
<td>Dougherty, Daniel</td>
<td>B.S.</td>
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<td>Esangbedo, Reginald</td>
<td>B.A.</td>
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<tr>
<td>Ivanchenko, Oleksii</td>
<td>B.M.</td>
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<tr>
<td>Novak, Melissa</td>
<td>B.A.</td>
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<td>Shanks, David</td>
<td>B.A.</td>
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<tr>
<td>Smith, Jennifer</td>
<td>B.S.</td>
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<tr>
<td>Tyburski, Brian</td>
<td>B.A.</td>
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<tr>
<td>Woodward, Kathleen</td>
<td>B.A.</td>
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<td>Yufer, Robert</td>
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<table>
<thead>
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<tbody>
<tr>
<td>Facilities and Procurement</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>College of Education-Dean’s Office</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Harley Flack Student Mentoring Program</td>
<td>9/1/10-6/30/11</td>
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<td>Music</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Student Enrichment and Family Connections</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Harley Flack Student Mentoring Program</td>
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<td>Athletics</td>
<td>9/1/10-6/30/11</td>
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<td>Law and Justice Studies</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Biological Sciences</td>
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<td>Facilities and Procurement</td>
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**RESEARCH ASSOCIATES**

<table>
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<tr>
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<tbody>
<tr>
<td>+Joshi, Akshay</td>
<td>B.S.</td>
</tr>
<tr>
<td>+Russell, Robert</td>
<td>B.S.</td>
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<table>
<thead>
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<tbody>
<tr>
<td>College of Engineering</td>
<td>9/1/10-6/30/11</td>
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<tr>
<td>Computer Science</td>
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**RESIGNATIONS**

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<tr>
<td>Botner, Leigh</td>
<td>Office of Sponsored Projects</td>
<td>10/29/10</td>
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<tr>
<td>Connell, Nadine</td>
<td>Law and Justice Studies</td>
<td>6/30/11</td>
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**TENURE APPOINTMENT**

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<tbody>
<tr>
<td>Conradi, Janet</td>
<td>M.A.</td>
<td>Assistant Professor</td>
<td>Art</td>
</tr>
</tbody>
</table>

**AMENDMENTS**

*Name Change* – June Board meeting listed Lane Salvadore, incorrect spelling of last name – changed to Lane Savadove.

*Name/Status Change* – September Board meeting listed Mary McDonald as Full Time Temporary – changed to Mary McDonald Staehle as a new appointment.

*Status Change* – Robert Hess, Student Representative to the SJTP Board of Directors is no longer at the University; he will be replaced by Karl Dyer (Resolution #6a).

*Status Change* – Ane Johnson, Educational Leadership was listed at Full Time Temporary on the September personnel actions – she should have been listed as full time tenure track.

+ - grant funded
RESOLUTION #2

REAPPOINTMENT OF FACULTY TO SIXTH YEAR CONTRACTS
CARRYING TENURE

WHEREAS, the following named individuals will have served the University for five years and service in their sixth year will place them under the statutory provisions for tenure, and

WHEREAS, they have been carefully evaluated for purposes of reappointment through their probationary service

THEREFORE BE IT RESOLVED that the Board of Trustees determines the following named faculty members shall be offered appointment carrying tenure for the academic year 2011-2012.

Adams, Markham  Art
Chen, Xiufang  Reading
Cone, Theresa  Health and Exercise Science
Crumrine, Patrick  Biological Sciences
Dammers, Richard  Music
Mugweru, Amos  Chemistry and Biochemistry
Nicolae, Diana  Radio/TV/Film
Soreth, Michelle Ennis  Psychology
Thompson, Carol  Teacher Education
Thwing, Jennie  Art
Wolff, William  Writing Arts

12/15/10
RESOLUTION #3

REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD

WHEREAS, the performance of the following named professional staff members have been carefully evaluated, and

WHEREAS, agreement between the State and the Union provides that members of the professional staff not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for appointment and reappointment to a multi-year contract

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University offers reappointment to the professional staff of the University for the following years.

2011-2012 through 2013-2014

Arroyo, Mayra
Davidson, Christina
Pimpinella, Steven
Talsania, Kenur
Von Franzke (Baals), Barbara
Waddington, James
Winkler, Christopher

EOF/MAP
Alumni Relations
University Publications
Instructional Technology
Media and Public Relations
Residential Learning/University Housing
College of Communication

2011-2012 through 2014-2015 (off-cycle)

Miller, Kevin

Instructional Technology

2011-2012 through 2015-2016 (off-cycle)

Gray, Shalanda

Instructional Technology
RESOLUTION #4

REAPPOINTMENT OF FACULTY TO THIRD AND FOURTH YEAR CONTRACTS

WHEREAS, the following named faculty members have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty members listed below shall be offered reappointment.

Fourth Year Contract
(2011-2012 Off-Cycle)

Blanck, Emily  History

Third and Fourth Year Contract
(2011-2012 and 2012-2013)

Bryant, Kelly  History
Clark, Tanya  English
Conradi, Janet  Art
Johnson, Ane  Educational Leadership
Kopp, Andrew  Writing Arts
Markowitz, Lawrence  Political Science
Roh, Jungbae  Management and Entrepreneurship
Somdahl-Sands, Katrinka  Geography/Anthropology
Teston, Christa  Writing Arts
Thayasivam, Umashanger  Mathematics
Vernengo, Andrea  Chemical Engineering

Third Year Contract (2011-2012)

Babb, Tracie  Public Relations/Advertising
Billing, Tejinder  Management and Entrepreneurship
Zhang, Mei  Accounting and Finance

12/15/10
RESOLUTION #5

REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD AND FOURTH YEAR CONTRACTS

WHEREAS, the following named professional staff have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named professional staff listed below shall be offered reappointment for the years 2011-2012 and 2012-2013.

Third and Fourth Year Professional Staff
(2011-2012 and 2012-2013)

- Balicky, Thomas: Student Activities
- Bullard, Robert: Career and Academic Planning Center
- Colodney, Jennifer: Institutional Effectiveness, Research & Planning
- Perrone, Andrew: Student Learning and Volunteerism
- Salvante, Mary: Art
- Suber-Robinson, McKenzie: Conference and Event Services
- Swierzewski, Rachael: University Advancement
RESOLUTION #6a

APPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT
ROWAN UNIVERSITY BOARD OF DIRECTORS

WHEREAS, the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees appoints the following named individual to a one-year term as a public member of the South Jersey Technology Park at Rowan University Board of Directors.

Karl Dyer
Student Representative
College of Engineering
KARL B. DYER

EDUCATION

Sept. 2010 – Current

Rowan University
- Masters Degree, Electrical Engineering
- Focus: Pattern Recognition

Sept. 2007 – May 2010

Rowan University
- Bachelor of Science, Mechanical Engineering
- Minor: Mathematics
- GPA: 3.758


Camden County College
- Associates of Applied Science, Mechanical Engineering

RELEVANT COURSEWORK, EXPERIENCE, AND SKILLS

Design Projects
- IARC – design and construct autonomous blimp and write control module
- Rubik’s Robot – design and construct robot capable of solving Rubik’s Cube
- BCI – programmed visual stimuli to be used in EEG BCI (EEG driven Brain Control Interface)
- Robotics – constructed a robot to compete in speed, agility, and strength categories using 4-bar links
- Fuel Cell – improved visualization of CO₂ propagation by constructing a transparent fuel cell
- Camera Mount – designed and built a camera rig resilient to vibrations for infrared motion capture
- Motor Controller – designed and constructed a PID controller to maintain an engine at a desired speed regardless of load placed on the engine.
- Transmission – given a motor, designed a reduction transmission to operate a specific torque; created a working model in SolidWorks
- Underwater ROV – designed, constructed, and tested an underwater craft in four categories: towing capacity, maneuverability, top end speed, and depth control
- PV Indicator – measured the work output of an engine by monitoring pressure and volume
- Crane Project – designed a crane with optimal cost to load ratio
- Bottle Rocket – analyzed effect varying pitch of fins has on trajectory, accuracy, and distance

Communication, Teamwork, Leadership
- Eagle Scout
- Philmont Treks in 2000 (Assistant Crew Leader) & 2003 (Crew Leader)
- Always take on team leader responsibilities and coordinate team activities
- Prepare written lab reports and present findings to administration

Computers and Drafting
- SolidWorks, AutoCAD, C++, QBASIC, MathCad, MatLab, Mathematica
- Windows 95/98/XP
- Microsoft Office Suite – Word, Excel, PowerPoint, Access
- Macromedia - Dreamweaver, Director
- Corel X3 Suite – Word Perfect, Draw, Trace, Photopaint
- Two years of Cisco Training for the CCNA certificate
- Wrote Haddon Heights Jr. High Tech Elective Curriculum for CNC Coding on Mill

Machining and Tools
- CNC programming and operations
- Manual milling and turning operations
- Machine maintenance

EMPLOYMENT HISTORY

Research Assistant, Rowan University, Glassboro, NJ  Sept. 2010 – Present

Graphic Design, Bantle’s Banners and Sign LLC, Barrington, NJ  Feb. 2005 – Present

Lab Assistant, Rowan University, Glassboro, NJ  Jan. 2009 – Aug. 2010

Cashier, University of Delaware Public Safety, Newark, DE  Sept. 2003 – Jan. 2005

Quality Control, Glacier Garlock Bearings, Thorofare, NJ  June 2004 – Aug. 2004

References Available Upon Request
RESOLUTION #6b

REAPPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS

WHEREAS, the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees appoints the following named individual to a three-year term as a public member of the South Jersey Technology Park at Rowan University Board of Directors.

James Tarangelo
Managing Director
JLJ Partners, LLP
RESOLUTION #7

ESTABLISHMENT OF THE MEDICAL SCHOOL BOARD FOR THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

WHEREAS, on September 21, 2010 the Affiliation Agreement by and between Rowan University (“Rowan”) and the Cooper Health System (“Cooper”) was executed, which Agreement defines the relationship between Rowan and Cooper pertaining to the establishment and administration of the Cooper Medical School of Rowan University, and

WHEREAS, the said Affiliation Agreement provides in section 3.9 that the “Rowan Board of Trustees will create a Medical School Board which will serve as the general oversight body of the Medical School, and which shall report to and act at all times subject to the reserved powers of the Rowan Board of Trustees,” and

WHEREAS, the said Affiliation Agreement sets forth the membership, term of office and meeting schedule of the Medical School Board and also establishes the responsibilities of the Medical School Board, and

WHEREAS, the Board of Trustees deems it to be an appropriate time to establish the Medical School Board, and to seek selections by the Cooper and Rowan Boards of Trustees for membership on the Medical School Board.

THEREFORE BE IT RESOLVED that the Board of Trustees hereby creates and establishes the Medical School Board which, subject to the reserved powers of the Rowan Board of Trustees, shall serve as the general oversight body of the Medical School in a manner that is consistent with the responsibilities set forth in section 3.9 of the Affiliation Agreement by and between Rowan and Cooper dated September 21, 2010, and

BE IT FURTHER RESOLVED that the Board of Trustees requests the Board of Trustees of Cooper, upon nomination by the President and CEO of Cooper and in consultation with the Dean of the Medical School, to select up to ten persons for membership on the Medical School Board, and

BE IT FURTHER RESOLVED that the Board of Trustees of Cooper shall inform this Board in writing of the names of selections to the Medical School Board as such selections are made, and

BE IT FURTHER RESOLVED that the Board of Trustees consider applications and/or nominations for selection by it of up to ten persons for membership on the Medical School Board, and

(continued)
RESOLUTION #7 (continued)

BE IT FURTHER RESOLVED that the Boards of Trustees of Rowan and Cooper seek the recommendation of the Dean of the Medical School and the two Presidents for a joint recommendation to each Board for appointment to the Medical School Board of four members who are leaders in health care and medical education, and

BE IT FURTHER RESOLVED that Dr. Paul Katz, Dean of the Medical School, is hereby appointed a voting member of the Medical School Board.

SUMMARY STATEMENT

This Resolution creates and establishes the Medical School Board of the Cooper Medical School of Rowan University, which Board shall have general oversight over Medical School activities.

Approved by Executive Committee of the Rowan University Board of Trustees on ___________, 2010.

[Signature]

12/15/10
RESOLUTION #8

APPROVAL OF PROPOSAL FROM ROWAN UNIVERSITY TO THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY FOR FUNDING RELATED TO THE COOPER MEDICAL SCHOOL AT ROWAN UNIVERSITY

WHEREAS, Governor Jon Corzine’s Executive Branch Government Reorganization Plan known as Executive Order No. 002-2009 established a four-year allopathic medical school in the City of Camden in Rowan University (“Rowan”), and

WHEREAS, the said Reorganization Plan contemplated the establishment of a “working relationship” with medical providers, specifically including an affiliation with The Cooper Health System (“Cooper Health”), and

WHEREAS, The Board of Trustees of Rowan approved an Agreement of Affiliation at its meeting on September 15, 2010 between Rowan and Cooper Health, and deems it necessary and appropriate for Rowan to enter into and implement the provisions of the Affiliation Agreement, and

WHEREAS, the New Jersey Economic Development Authority (“NJEDA”) has made available up to $9,000,000 (NJEDA Application ID 203348) in funding to support the construction of a building associated with the aforementioned medical school upon receipt and approval by its Board of a formal proposal from the Vice President for Administration and Finance of Rowan.

THEREFORE BE IT RESOLVED that the Board of Trustees approves the Vice President for Administration and Finance of Rowan to submit the said Proposal to the NJEDA on behalf of Rowan University.

SUMMARY STATEMENT

This Resolution authorizes the Vice President for Administration and Finance of Rowan to develop and submit a proposal to the New Jersey Economic Development Authority for up to $9,000,000 in funding to support the construction of a building associated with The Cooper Medical School of Rowan University.
RESOLUTION #9

APPROVAL OF THE SUBMITTAL OF COOPER MEDICAL SCHOOL'S SELF STUDY TO THE LIAISON COMMITTEE ON MEDICAL EDUCATION

WHEREAS, Rowan University has partnered with Cooper University Hospital to develop the first four-year allopathic medical degree program in South Jersey, and the first new medical school in New Jersey in more than 30 years, and

WHEREAS, the Liaison Committee on Medical Education (LCME) is the primary accrediting agency for all medical education programs in the United States, and

WHEREAS, the leadership team of Cooper Medical School of Rowan University is prepared to submit its application for preliminary accreditation to the LCME as part of the accreditation process, and

WHEREAS, the Board of Trustee endorses the application for preliminary accreditation

THEREFORE BE IT RESOLVED that the Board of Trustees grants Cooper Medical School’s founding dean, Dr. Paul Katz, the authority to submit the application to the Liaison Committee for Medical Education for review.
RESOLUTION #10

APPROVAL AND IMPLEMENTATION OF BOARD OF TRUSTEES
COMMITTEE CHARTERS

WHEREAS, Public Law, c.308, enacted on January 18, 2010 mandates that New Jersey’s public institutions of higher education implement specific requirements related to governance and fiscal structure, and

WHEREAS, one such mandate is that each state college and university governing boards adopt formal charters for each of its standing committees, and

WHEREAS, the Rowan University Board of Trustees’ Academic Affairs, Student Affairs, Audit, Budget and Finance, Facilities, University Advancement, Nominations and Executive committees have each developed charters, and

WHEREAS, each of these standing committees believe that its charters are in full compliance with the law, and

WHEREAS, said charters provide the board with a clear framework as to the committees’ purpose, membership, meetings, responsibilities and communications

THEREFORE BE IT RESOLVED that the charters for the Academic Affairs, Student Affairs, Audit, Budget and Finance, Facilities, University Advancement, Nominations and Executive committees be formally approved and immediately implemented.

SUMMARY STATEMENT

A copy of each charter is attached.

12/15/10
ROWAN UNIVERSITY
BOARD OF TRUSTEES
ACADEMIC AFFAIRS COMMITTEE CHARTER

Purpose

The Academic Affairs Committee of the Rowan University Board of Trustees has broad responsibilities to enhance the academic experience for all Rowan University students. To this end, the committee shall insure that the academic affairs division functions efficiently and that their operations support the mission of the university. The Committee shall oversee curricular, personnel, and budgetary matters pertaining to academic affairs and make recommendations to full Board of Trustees on these matters.

Membership

The Academic Affairs Committee is a standing committee of the Board of Trustees. The Academic Affairs Committee and Student Affairs Committee consist of the same membership with a single common chair. The Chair of the Board of Trustees, in consultation with the Nominations Committee of the Board of Trustees, shall name six representatives to the committee, including one student trustee. The Chair of the Board of Trustees and the President of the University shall serve as ex-officio members of the committee with voice but not vote.

Meetings

The Academic Affairs Committee shall meet at least four times a year in accordance with a schedule set in advance. Most commonly, these will be joint meetings of the Academic Affairs Committee and the Student Affairs Committees. Additional meetings may be scheduled as required and called by the Chair of the Committee. The Liaison to the Board of Trustees, the Provost, the Vice President for Student Affairs, the Associate Provost for Academic Affairs, the Associate Provost for Strategic Enrollment Management, the Associate Vice President for Residential Learning/Dean of Students, the Associate Vice President for Student Engagement, and the chair of the University Senate Curriculum are expected to attend each meeting. Other representatives of the University Community may be invited to attend as needed.

Responsibilities

A. Curriculum

1. The Committee shall review plans for the development of all new degree programs, both graduate and undergraduate, and shall give preliminary approval to begin the University and statewide curriculum processes for new programs that would assist the University in serving its mission.
2. The Committee shall review proposals for all new majors and minors that have received all faculty and administrative approvals within the curriculum process and
vote upon their adoption. New degree programs and minors receiving a positive vote from the committee shall be presented to the full Board of Trustees for final university approval.

3. The Committee shall notify the full Board of Trustees of significant curricular changes to existing degree programs and minors and of new concentrations, specializations, tracks, or certificate programs

B. Personnel

1. The Committee shall ensure that faculty personnel policies and procedures complement academic priorities.
2. The Committee shall have oversight over academic personnel decisions including tenure, recontracting, promotion, and the hiring of tenure-track, temporary, and adjunct faculty, and shall present such decisions to the full Board of Trustees for final approval.

C. Academic Budget

1. The Committee shall insure that the Academic Affairs budget is consistent with the mission and goals of the University.
2. The Committee shall review all academic initiatives with significant budgetary impact, including but not limited to, realignment or elimination of colleges and/or departments, distribution of revenue for sources beyond the general fund of the university, and the change or creation of new fees for academic services.

Communication and Minutes

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meeting.

Minutes of each Committee meeting will be prepared and retained.
Rowan University
Board of Trustees
Advancement Committee Charter

Purpose

The primary purpose of the Advancement Committee is to assist the Rowan University Board of Trustees in fulfilling its oversight responsibilities to ensure success of the alumni, publications and fundraising programs.

Membership

The Advancement Committee is a standing committee of the Board of Trustees. Members are appointed by the Chair of the Board in consultation with the Board’s Nominations Committee at the annual Board reorganization meeting in September. There shall be at least five members appointed, including the Chair of the Committee and one student trustee.

The membership of the Advancement Committee shall include member(s) with knowledge of and/or experience in public relations, philanthropy and investment management. Members should also include community and business leaders who can provide vision and leadership to the Advancement Division.

The Chair of the Board and the President shall be ex-officio members of the Advancement Committee.

Meetings

The Committee shall meet at least four times a year. At these meetings the Committee will meet with relevant members of management to review the progress and success of Advancement programs. At its discretion, the Committee may meet with individuals in separate and/or closed sessions.

Additional meetings may be scheduled as required, and called by the Chair of the Committee.

The Chair of the Advancement Committee shall serve as a member of the Executive Committee of the Board.

Responsibilities

The Advancement Committee shall:

1. Review goals and objectives of the Division relative to its public perception and fundraising initiatives.

2. Provide guidance and leadership in programming to engage alumni and friends of the University.

10/13/10
3. Define working relationship between the Board of Trustees and Foundation Board of Directors through communication.

4. Ensure that Committee members are informed and compelling advocates for the Division's priorities and objectives.

5. Assure that the cultivation, stewardship and recognition of donors is appropriate for the University through the approved naming policy.

6. Ensure that the Division is operating under the approved policies and guidelines for accepting philanthropic gifts.

7. Assist in the development of objectives and strategies for capital campaigns.

**Communication and Minutes**

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meetings.

Minutes of each Committee meeting will be prepared and retained.
ROWAN UNIVERSITY
BOARD OF TRUSTEES

AUDIT COMMITTEE CHARTER

Purpose

The primary purpose of the Audit Committee is to assist the Rowan University Board of Trustees in fulfilling its oversight responsibilities for (1) the integrity of the University’s financial statements, (2) the University’s compliance with legal and regulatory requirements, (3) the external auditor’s qualifications and independence, (4) evaluating the performance of the University’s internal audit function and external auditors, and (5) ensuring that allegations of misconduct or conflict of interest are evaluated and investigated.

Membership

The Audit Committee is a standing committee of the Board of Trustees. Its chair is selected by the Chair of the Board in consultation with the board’s Nominations Committee. Members are appointed by the Chair of the Board in consultation with the Board’s Nominations Committee at the annual Board reorganization meeting in September of each year. There shall be at least five members appointed, including the chair of the Committee and a student trustee.

Insofar as it is possible, the Chair of the Audit Committee shall be a Certified Public Accountant; and the membership shall consist of Board members who have a particular expertise and/or experience in finance and/or business management.

The Chair of the Board and the President shall be ex-officio members of the Audit Committee.

The Chair of the Audit Committee shall serve as a member of the Executive Committee of the Board.

Meetings

The Committee shall meet at least four times a year. At these meetings the Committee will meet with the internal auditor and relevant members of management. The Committee shall also meet with the external auditor at least twice per year. At its discretion, the Committee may meet with individuals in separate and/or closed sessions. The Committee shall keep minutes of its meetings.

Additional meetings may be scheduled as required, and called by the Chair of the Committee.

Responsibilities

The Audit Committee shall:
1. Review recommendations for establishing new or enhanced controls and procedures with management, the internal auditor and the external auditor.

2. Review and consider the reports relating to the internal control structure from the internal auditor and external auditor, as well as any other relevant reports from government agencies.

3. Advise the Board of Trustees regularly and as it deems necessary, regarding the Committee's considerations and audits reviewed.

4. Review the audited financial statements with the external auditor, determine whether they are consistent with information known to Committee members and review problems identified with the president, chief financial officer and other senior members of the administrative staff.

5. Review with the internal auditor the annual plan for the year and any recommended changes to the scope of the annual plan during the year.

6. Share audit reports with the Board and/or other committees of the Board, as the Committee deems appropriate.

7. Make recommendations to the Board regarding the appointments of internal and external auditors.

8. Review the effectiveness of the internal audit process and report to the Board of Trustees.

9. Seek any information it requires from University staff.

10. Receive and consider annual reports and periodic updates from the University Ethics Liaison Officer, regarding the Conflict of Interest and Whistleblower policies and compliance with those policies.

11. Require prior Committee approval for any non-audit functions by the external auditor.

12. Review and assess the Audit Committee Charter annually.

13. Submit an annual report to the Board of Trustees.

**Communication and Minutes**

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meetings.

Minutes of each Committee meeting will be prepared and retained.
ROWAN UNIVERSITY
BOARD OF TRUSTEES
BUDGET & FINANCE COMMITTEE CHARTER

Purpose

The Budget & Finance Committee of the Rowan University Board of Trustees has broad responsibility to assist the Board in providing policy direction with regard to the University's financial and business operations, to ensure that a viable short and long-range fiscal plan is in place to enable the University to achieve its mission and purpose. It also is an important function of the Committee to review and recommend for approval a University budget as well as policies and procedures that will better enhance the financial well-being of the University.

Membership

The Budget & Finance Committee is a standing committee of the Board of Trustees. Members are appointed by the Chair of the Board in consultation with the Board's Nominations Committee at the annual reorganization meeting in September of each year. There shall be at least five Board members appointed, including the Chair of the Committee and a student trustee.

The membership of the Committee should include persons who have financial backgrounds, including but not limited to financial accounting, budget preparation and implementation, financing and investing. The Chair of the Committee should be an experienced member of the Board.

The Chair of the Board and the President of the University shall be ex officio members of the Budget & Finance Committee, but without vote.

The Chair of the Budget & Finance Committee shall serve as a member of the Executive Committee of the Board.

Meetings

The Committee shall meet at least four times a year in accordance with a schedule set in advance. Additional meetings may be scheduled as required as called by the Chair of the Committee.

Responsibilities

The Budget & Finance Committee shall advise the Board of Trustees with respect to the following matters:

1. The adequacy and condition of existing fiscal policies, practices and procedures to ensure the long-term economic health of the University and the financial ability to accomplish the mission and goals of the University, and to recommend new or amended policies and/or procedures as deemed necessary and appropriate.

11/18/10
2. The sufficiency of financial resources that are dedicated to the operation and capital needs of the University, both in the short and long-term.

3. The approval of the annual University operating and capital budget.

4. The amount and nature of financing of specific projects, including a projection of the amount of debt service or its equivalent that the University should carry for capital projects.

5. The status of such matters as shall be brought to the attention of the Committee by the administration of the University, members of the Board of Trustees or others with relevant information.

6. The annual Assessment of the Budget & Finance Committee Charter.

**Responsibilities with regard to Professional Services Contracts**

1. The review of proposed professional services contracts for the purposes of verifying that:
   a) There is a need for proposed services;
   b) No conflict of interest exists between university and vendor;
   c) Proper procurement procedures are utilized;
   d) Proposed compensation to vendor is reasonable.

2. The review of any proposed contract for the engagement of services provided by a government affairs agent.

**Communication and Minutes**

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meeting.

Minutes of each Committee meeting will be prepared and retained.

11/18/10
ROWAN UNIVERSITY
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE CHARTER

Purpose

The primary purpose of the Executive Committee of the Board of Trustees is to ensure the effective, efficient and ethical governance of the board, its committees and the university. Its powers, as well as those of the entire board, are set forth in New Jersey Statutes Annotated, 18A:64 and the Bylaws of the Board of Trustees of Rowan University. Its charge also includes the annual presidential evaluation, as well as the review of the level of compensation of all senior university managers. The Executive Committee has the authority to act on behalf of the Board of Trustees between meetings of the full board.

Membership

The membership Executive Committee of the Board of Trustees shall include the board chair, vice chair and secretary, as well as the chairs of the board’s standing committees. The President of the University participates in an ex officio capacity. The board liaison functions as staff to the committee.

Meetings

The Executive Committee of the Board of Trustees shall meet at least four times a year and prior to every meeting of the full board. The Chair of the Board of Trustees functions as chair and convener of the Executive Committee. Support staff personnel will be provided to record minutes of the Executive Committee meetings. Its meetings shall be scheduled so as to provide sufficient time for the review and approval of the board agenda for all regular meetings of the full board. Additional meetings and the inclusion of other members of the university community will be at the discretion of the Chair.

Responsibilities

1. The Executive Committee shall:

   a. Review and approve the agenda for all Board of Trustee’s meetings.
   b. Have the authority to act on behalf of the full board between meetings as set forth in the Bylaws of the Rowan University Board of Trustees.
c. Receive briefings by the President and senior staff regarding the issues, initiatives and progress involving the university and its relationship with the Borough of Glassboro.

d. Provide the President advice and counsel regarding emerging issues and new initiatives that may eventually reach the full board for discussion or action.

2. The Executive Committee in its role as Governance Committee of the Board shall:

a. Review and consider the recommendations of the board’s standing committees.

b. Review and recommend to the full board policies involving the governance and operation of the university.

c. Be responsible for reviewing and revising Board of Trustees bylaws for presentation to the full board for approval.

3. The Executive Committee in its role as Presidential Review and Managerial Compensation Committee of the Board shall:

a. Be responsible for conducting the comprehensive performance review of the President, provide the full board with recommendations as to the President’s compensation and contract terms.

b. Be responsible for determining the compensation of the President, Vice Presidents, and other senior administrators. It will make recommendations to the full board regarding amounts, types, contractual arrangements and performance benchmarks for the university’s senior administrators.

Communication and Minutes

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meeting.

Minutes of each Committee meeting will be prepared and retained.

Note: The Executive Committee structure addresses the Lesniak legislation P.L. 2009, Chapter 308, approved January 18, 2010, implemented July 18, 2010, Senate, No. 1609. (18A: 3B:46 to 18A: 3B:67) regarding the following:

a) The establishment of an executive committee and its composition

b) The governance responsibility of the stipulated Nominations and Governance committee

c) The compensation as per the requirement for compensation committee

d) The authority to act between meetings of the full board

11/10/10
Purpose

The Facilities Committee of the Rowan University Board of Trustees has broad responsibility to assist the Board in overseeing the stewardship of the University’s existing physical assets, including its land, buildings and equipment, and to recommend the further development of the University’s physical assets consistent with the goals and mission of the university’s physical assets consistent with the goals and mission of the University as well as financial considerations. It also is an important function of the Committee to review and recommend for approval policies and procedures that will better enhance the physical assets of the University.

Membership

The Facilities Committee is a standing committee of the Board of Trustees. Its chair is selected by the Chair of the Board in consultation with the board’s Nominations Committee. There shall be at least five Board members appointed, including the Chair of the committee and a student trustee:

The membership of the Committee should include persons who have experience in real estate, land use, architecture, engineering, contracting or some other aspect of building construction or management. The Chair of the Committee should be an experienced member of the Board.

The Chair of the Board and the President of the University shall be *ex officio* members of the Facilities Committee, but without vote.

The Chair of the Facilities Committee shall serve as a member of the Executive Committee of the Board.

Meetings

The Committee shall meet at least four times a year in accordance with a schedule set in advance. Additional meetings may be scheduled as required as called by the Chair of the Committee.

Responsibilities

The Facilities Committee shall provide oversight and advise the Board of Trustees with respect to the following matters:

1. The adequacy and condition of existing campus buildings, grounds and infrastructure, including but not limited to consistency with a facilities audit.
2. The need for new capital construction and major renovation, renewal and replacement, and property acquisition and/or disposition, consistent with the mission and goals of the University.

3. The adequacy of existing space utilization and a projection of future requirements.

4. The status of such matters as shall be brought to the attention of the Committee by the administration of the University, members of the Board of Trustees or others with relevant information.

5. The presentations of relevant information from the University staff.

6. The assessment of the Facilities Committee Charter annually.

**Communication and Minutes**

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meeting.

Minutes of each committee meeting will be prepared and retained.
ROWAN UNIVERSITY
BOARD OF TRUSTEES
NOMINATIONS COMMITTEE CHARTER

Purpose

The Nominations Committee is a standing committee of the Board of Trustees. It replaces the ad hoc nominating committee with an expanded role and responsibilities. As a standing committee its chair sits on the Board’s Executive Committee. Its primary purpose is to oversee all aspects of the appointment and replacement of board members of the Rowan University Board of Trustees, Foundation Board, South Jersey Technology Park Board as well as Board of the Cooper Medical School of Rowan University. It also makes recommendations to the Board Chair regarding the composition and leadership of the Board of Trustees’ standing and ad hoc committee.

Membership

The Nominations committee will consist of a minimum of five members, including a chair of the committee and a student trustee. Ex officio members include the Chair of the Board of Trustees and the University President. Staff to the committee will include the board liaison, a secretary, as well as additional senior administrators as determined by the committee chair. The Chair of the Board of Trustees will appoint the Nominations Committee chair and membership at the annual Board reorganization meeting in September of each year.

The Chair of the Nominations Committee shall serve as a member of the Executive Committee of the Board.

Meetings

The Nominations Committee shall meet as required. The schedule and frequency of the meetings will reflect the needs of the Board. At least one meeting will take place between May and September for the purpose of presenting a slate of officers to the full board for its annual reorganization. Other meetings will be called in response to future or existing Board of Trustee, South Jersey Tech Park Board, Medical School Board, and Foundation Board vacancies.

Responsibilities

The Nominations Committee shall:

1. Nominate a slate of Board of Trustee officers including chair, vice chair and secretary for presentation to the full board at its annual reorganization meeting in September.
2. Identify, screen and recommend candidates to the full board for consideration as future members of the Board of Trustees and ensuring that the appropriate candidates names are forwarded to the Governor of New Jersey for consideration.

11/9/10
3. Provide advice to the Board Chair regarding committee membership so as to ensure that the committees can capitalize on the talents, interest and expertise of board members.

4. Review and recommend for approval by the full board nominees for membership to the Rowan University Foundation Board, South Jersey Technology Park Board as well as the Board of the Cooper University Medical School of Rowan University.

**Communication and Minutes**

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meeting.

Minutes of each Committee meeting will be prepared and retained.
ROWAN UNIVERSITY
BOARD OF TRUSTEES
STUDENT AFFAIRS COMMITTEE CHARTER

Purpose

The Student Affairs Committee of the Rowan University Board of Trustees has broad responsibilities for the co-curricular dimensions of student life for both undergraduate and graduate students. To this end, the committee shall insure that the University has a safe, healthy, student-centered learning environment that fosters the holistic development of students and promotes leadership development, personal and professional growth, ethical development, inclusiveness and civic responsibility among students.

Membership

The Student Affairs Committee is a standing committee of the Board of Trustees. The Student Affairs Committee and Academic Affairs Committees consist of the same membership with a single common chair. The Chair of the Board of Trustees, in consultation with the Nominations Committee of the Board of Trustees, shall name six representatives to the committee, including one student trustee. The Chair of the Board of Trustees and the President of the University shall serve as ex-officio members of the committee with voice but not vote.

The Chair of the Student Affairs Committee shall serve as a member of the Executive Committee of the Board of Trustees.

Meetings

The Student Affairs Committee shall meet at least four times a year in accordance with a schedule set in advance. Most commonly, these will be joint meetings of the Academic Affairs Committee and the Student Affairs Committees. Additional meetings may be scheduled as required and called by the Chair of the Committee. The Liaison to the Board of Trustees, the Vice President for Student Affairs, the Provost, the Associate Vice President for Residential Learning/Dean of Students, the Associate Vice President for Student Engagement, the Associate Provost for Academic Affairs, the Associate Provost for Strategic Enrollment Management and the chair of the University Senate Student Relations Committee are expected to attend each meeting. Other representatives of the University Community may be invited to attend as needed.

Responsibilities

The Student Affairs Committee shall

1. Keep abreast of student trends, the changing needs of undergraduate and graduate students, and reports on the assessment and outcomes of the student experience at the University;
2. Represent students’ welfare in the Board’s policy-making activities;

Student Affairs Committee
November 15, 2010
3. Ensure that adequate fiscal, human and physical resources are provided for student support programs and services;
4. Advise the Board of Trustees on planned renovation and/or construction of new student-life facilities;
5. Monitor institutional strategic planning as it relates to the management of enrollment, such as admissions, retention, student financial aid practices and delivery and the setting of tuition and fees; and
6. Keep abreast of policies and regulations affecting students, such as the code of student conduct, and the rights, freedoms and responsibilities of students.

**Communication and Minutes**

The Committee Chair will report orally or in writing to the Board of Trustees on matters discussed and recommendations made at the most recent Committee meeting.

Minutes of each Committee meeting will be prepared and retained.
RESOLUTION #11

APPROVAL OF POLICY FOR NAMING UNIVERSITY FACILITIES,
ACADEMIC PROGRAMS AND NON-ACADEMIC PROGRAMS

WHEREAS, the higher education community has a long standing tradition of recognizing contributions to colleges and universities, and

WHEREAS, the Board of Trustees has the authority to name physical facilities, academic and non-academic programs at Rowan University, and

WHEREAS, the Board of Trustees is authorized to recognize truly exceptional contributions that are on occasion recognized by the naming of buildings, classrooms, athletic venues, schools, departments, greens, etc., for select benefactors or outstanding members of the university community, and

WHEREAS, there is a critical need to update the 20-year old Rowan University naming policy, and

WHEREAS, the policy provides guidelines and procedures for naming of a broad variety of university facilities and programs

THEREFORE BE IT RESOLVED that the newly developed Policy for Naming University Facilities, Academic Programs and Non-Academic Programs which is attached be adopted and immediately implemented.
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APPENDICES

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I. OVERVIEW

On occasion, Rowan University seeks to recognize the efforts and contributions of individuals by the naming of buildings, spaces, streets and walkways, facilities/properties, and academic and non-academic programs. This policy establishes a uniform and consistent procedure to gain University approval. Accordingly, all proposals shall be reviewed and approved in accordance with this policy.

II. POLICY STATEMENT

The following guidelines shall govern any naming decisions:

- Final authority rests with the Rowan University Board of Trustees
- Recommendations to the Board of Trustees shall come through the Foundation Board via the Advancement Committee of the Board of Trustees
- The Vice President for University Advancement maintains a master list of facility naming opportunities and coordinates the naming request and approval process
III. NAMING POLICY

A. The naming policy will govern the naming of buildings, spaces, streets and walkways on the Glassboro, Camden, Harrison and Mantua campuses (generally referred to as the West Campus), as well as any facility or property in other locations owned or leased by Rowan University. In addition, this document covers the procedures to name academic and non-academic programs.

B. Proposal for Naming in Honor of an Individual when No Gift is Involved

1. A proposed honoree shall have achieved distinction in one or more of the following ways:

   a) While serving the University in an academic capacity, the individual has demonstrated high scholarly distinction as to have earned a national or international reputation in the individual’s field(s) of specialization;

   b) While serving the University in an important administrative capacity, the individual has rendered a distinguished service that warrants recognition of the individual’s exceptional contributions to the welfare of the University; or

   c) Although not having serviced the University as an academician or administrator, the individual has made extraordinary contributions to the community, the region, the nation or the world.

2. A proposal may be made for naming in honor of an individual who has served the University in an academic or administrative capacity if:

   a) s/he has been retired or separated from the University for more than two years and no longer plays a decision-making role at the University; or

   b) two years has passed since the person’s death.

C. Proposal for Naming in Recognition of a Gift

1. In reviewing requests for approval of naming a project for a donor or for a person whose name is proposed by a donor, consideration shall be given to:

   a) The significance of the proposed gift as it relates to the realization and/or success of the project or to the enhancement of the project’s usefulness to the University;
b) The urgency of need for the project or for providing funds for the project;
c) The eminence and integrity of the individual or entity whose name is proposed; and
d) The relationship of the individual or entity to the University.

2. The gift shall be in an amount which either a) funds at least 50 percent of the total cost of the project to be named or b) provides funding for that portion of the total cost which would not have been available from any other source (such as federal or state loans or appropriations, student fees, or bond issues), the latter to constitute a significant portion of the total cost as determined on the merits of each individual case. If a project is funded by several private donors, and one donor makes a gift covering a significant portion of the amount needed, consideration may be given to naming the project after that donor.

3. To avoid any appearance of commercial influence or conflict of interest, due diligence should be taken before recommending the naming of a major program, area, building, open space, or roadway that involves the name of a corporation or a corporate foundation. The naming for an individual associated with a corporation shall be handled as any naming for an individual.

4. Corporate names may be used to designate individual rooms or suites of rooms, as well as endowed chairs and professorships. Plaques in public spaces within buildings may recognize the contributions of corporations. The size, design, and working of plaques and other signs that acknowledge corporate generosity and express the University's appreciation shall be modest in size to avoid the appearance of advertising.

5. A naming conferred in recognition of a pledge is contingent on fulfillment of that pledge and will be approved on that condition.

6. When a proposed naming for an individual is accompanied by a gift, and the individual to be honored is serving the University in an academic or administrative capacity, the naming may take effect upon approval.

7. The Vice President for University Advancement maintains a master list of facility naming opportunities. See Appendix A for a list of naming opportunities threshold.
IV. PROCEDURES FOR SEEKING APPROVAL FOR NAMING

A. The approval processes outlined below are to be followed based on the type of naming opportunity being proposed. A prospective donor should not be approached about the naming opportunity until initial internal approval from the Vice President for University Advancement is received. Therefore, there needs to be careful planning in advance of any solicitation involving naming to ensure a desirable outcome with the donor.

B. To initiate the naming approval process, Deans/Development Directors are required to work with the Vice President for University Advancement to review the proposal. Other times, naming opportunities may be initiated by the President, a Trustee, a Foundation Board member, an Alumni Board member or various other members of the University community and coordinated by the Vice President for University Advancement.

C. The Vice President for University Advancement will review and consult with the following parties before submitting a recommendation to the University Advancement/University Relations Committee of the Board of Trustees:

   8. University President or designee;
   9. Foundation Board of Directors; and
   10. President of University Senate or designee

   If the Committee approves the recommendation, it is then brought to the Board of Trustees for final review and approval.

D. To name a structure or a space with permanence of 10 years or more, the Board of Trustees is the ultimate authority for approval.

E. To name an interior space with the capacity of 50 or less people or an exterior structure that can be relocated or exhibits less permanence, the University President is the final authority for approval of the recommendation submitted by the Vice President for University Advancement. At the discretion of the President, the request may be forwarded to the Board of Trustees for approval.

F. To name a college, school, department, institute, or university-wide center, the Board of Trustees is the final authority for review and approval.
G. To name an endowed or a non-endowed fund, a development director does not require internal approval prior to solicitation as long as the fund adheres to the minimum funding requirements. However, once a Pledge Agreement is developed, all steps outlined in the agreement must be followed. If unique circumstances arise in the negotiation process, exceptions and modifications must be submitted to and approved by the Vice President for University Advancement. See an Endowment Pledge Agreement template in Appendix B.

H. All deliberations with regard to naming will be held in private and the deliberations themselves will be considered confidential.

I. Every reasonable effort will be made to ensure that a naming request be acted upon within ninety (90) days of the initial submission of the proposal to the University Advancement/University Relations Committee of the Board of Trustees.

V. PERPETUITY OF NAMES

A. The University is committed to retaining the name of each facility bearing a donor-designated name. The name is intended to remain for the life of the facility regardless of any subsequent change in the occupying unit(s). If the facility is razed at some future date, the University will recognize the honoree in an appropriate way, as approved by the University President.

B. Naming of facilities, spaces, endowments and programs in honor of corporations or other organizations will have a set number of years attached to the naming which will be determined on a case-by-case basis and listed in the signed agreement.

C. Under extraordinary circumstances when the continued use of the name would compromise the public trust and reflect adversely upon the University, Rowan University reserves the right to rename the facility or program.

D. Rowan University has an extraordinary history. The institution has evolved from a two-year normal school in 1923 to a comprehensive university with a medical school in the twenty-first century. Should circumstances warrant, the Rowan community—students, alumni, faculty, staff, and governing boards—can bring forward proposals to rename a facility bearing an honorific name that is not associated with a gift to the Vice President for University Advancement to reflect Rowan's evolution. Once reviewed, the Vice President may forward the proposal to the University President for support and then to the Board of Trustees for approval.
E. Naming associated with a particular facility, space, endowment or program will not preclude further naming within the facility, space, endowment or program.

F. When a facility is proposed for renaming, Rowan University will make all reasonable efforts to inform in advance the original donors or honorees and their immediate family members.
APPENDIX A—Naming Opportunities Threshold and Approval Authority

<table>
<thead>
<tr>
<th>Naming Opportunities</th>
<th>Amount Required</th>
<th>Approval Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>School/College</td>
<td>$25 million average; $5 million minimum/</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td></td>
<td>new: 50% of estimated cost/</td>
<td></td>
</tr>
<tr>
<td></td>
<td>existing: 50% of replacement value</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10% of gift to establish endowment to support overhead</td>
<td></td>
</tr>
<tr>
<td></td>
<td>and maintenance</td>
<td></td>
</tr>
<tr>
<td>Department within College</td>
<td>$10 million average; $1 million minimum</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>University-wide Center/Institute</td>
<td>$10 million average</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Program(s)</td>
<td>$5 million average</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Auditorium (e.g. Rowan Hall, Tohill,</td>
<td>50% of total replacement value</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Wilson)</td>
<td>including stage and seating</td>
<td></td>
</tr>
<tr>
<td>Classrooms</td>
<td>$150,000 minimum</td>
<td>University President</td>
</tr>
<tr>
<td>Teaching Laboratory</td>
<td>$150,000 minimum</td>
<td>University President</td>
</tr>
<tr>
<td>Lobby and Reception Areas</td>
<td>$100,000 minimum</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Conference Room(s)</td>
<td>$50,000 minimum</td>
<td>University President</td>
</tr>
<tr>
<td>Office Space</td>
<td>$25,000 minimum</td>
<td>University President</td>
</tr>
<tr>
<td>Residence Hall Room(s)</td>
<td>$25,000 minimum</td>
<td>University President</td>
</tr>
<tr>
<td>Study Room(s)</td>
<td>$10,000 minimum</td>
<td>University President</td>
</tr>
</tbody>
</table>

Endowed Funds

<table>
<thead>
<tr>
<th>Naming Opportunities</th>
<th>Amount Required</th>
<th>Approval Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endowed Scholarships</td>
<td>$25,000 minimum</td>
<td>Per Gift Agreement</td>
</tr>
<tr>
<td>Endowed Faculty Chair</td>
<td>$1 - $2 million average</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Endowed Department Chair</td>
<td>$1 million average</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Endowed Faculty Professorship</td>
<td>$1 million average</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Endowed Visiting Professor</td>
<td>$300,000 minimum</td>
<td>University President</td>
</tr>
<tr>
<td>Endowed Lectureship</td>
<td>$250,000 minimum</td>
<td>University President</td>
</tr>
</tbody>
</table>
APPENDIX B—Endowment Pledge Agreement Template

This document shall serve as an agreement between the Rowan University Foundation and Donor for a pledge commitment between the two parties with the following conditions:

Donor agrees to:

Pledge Amount to the Rowan University Foundation to establish the Account. The pledge is expected to be paid in Year, one year after Donor's initial pledge of Amount is paid in full.

Rowan University Foundation, on behalf of Rowan University, agrees to:

- Invest and manage the Amount as part of the Rowan University Foundation portfolio and pay the current spending policy annually to Rowan University for the purpose of funding the Account. To preserve the Amount gift, the first endowment payout will occur one year after receipt of the payment.

- Publicize the Fund as part of the Account.

- Designate the responsible individual to expend the funds in accordance with the donor's wishes.

- Provide a yearly reporting to donor on the fund as well as a financial reporting of the fund.

It is the donor's intention to fulfill the terms of this pledge. However, should unforeseen circumstances require modification or cancellation of these terms, the donor reserves the right to do so in writing to the Rowan University Foundation.

Agreed to, on this date day of month, year.

_________________________  _______________________
Executive Director Donor
Rowan University Foundation
RESOLUTION #12

ACCEPTANCE OF FY10 ANNUAL AUDIT

WHEREAS, the governing boards of each public institution of higher education under P.L. 1994, c48, sec.6L, are required to have prepared an annual audit by an independent accounting firm, and

WHEREAS, the Rowan University audit for FY10 was completed by KPMG LLP

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the Audit for FY10 as submitted by KPMG LLP.

SUMMARY STATEMENT

Legislation requires an annual audit of University funds by a certified public accounting firm. The University selected KPMG LLP to complete the FY10 audit. The Audit Committee of the Board of Trustees reviewed the draft financial statement at its October 26, 2010 meeting.
RESOLUTION #13

APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FY12

WHEREAS, the University is required each year to submit an appropriation request to the Governor in support of its operating budget for the following fiscal year, and

WHEREAS, under autonomy legislation the University need not request authorization to expend revenues collected by the University that are in addition to the state appropriation, and

WHEREAS, the administration has studied the University's needs for FY12 and has recommended the appropriation request as described below

THEREFORE BE IT RESOLVED that the Board of Trustees approves the FY12 State appropriation request of $49,873,000 in support of the University’s operating budget.

<table>
<thead>
<tr>
<th>FY12 State Base Appropriation</th>
<th>$46,351,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY12 Priority Packages</td>
<td></td>
</tr>
<tr>
<td>Medical School*</td>
<td>-0-</td>
</tr>
<tr>
<td>Restoration of Appropriation</td>
<td>2,772,000</td>
</tr>
<tr>
<td>Full-Time Faculty</td>
<td>750,000</td>
</tr>
<tr>
<td>Subtotal Priority Packages</td>
<td>$3,522,000</td>
</tr>
<tr>
<td>Total FY12 State Appropriation Request</td>
<td>$49,873,000</td>
</tr>
</tbody>
</table>

*We are requesting the State to pay the fringe benefit costs for 49 additional positions.
RESOLUTION #14

APPROVAL OF PROPOSAL FROM ROWAN UNIVERSITY TO THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY FOR FUNDING RELATED TO THE CAMDEN CAMPUS OF ROWAN UNIVERSITY

WHEREAS, the New Jersey Economic Development Authority ("NJEDA") has made available up to $5,100,000 in funding to support the expansion and development of physical infrastructure of the Camden Campus of Rowan University upon receipt and approval by its Board of a formal proposal from the Vice President for Administration and Finance of Rowan

THEREFORE BE IT RESOLVED that the Board of Trustees approves the Vice President for Administration and Finance of Rowan to submit the said Proposal to the NJEDA on behalf of Rowan University.

SUMMARY STATEMENT

This Resolution authorizes the Vice President for Administration and Finance of Rowan to develop and submit a proposal to the New Jersey Economic Development Authority for up to $5,100,000 (NJEDA Application ID 203485) in funding to support the expansion and development of physical infrastructure of the Camden Campus of Rowan University.
RESOLUTION #16

APPROVAL OF AGREEMENT OF LEASE BY AND BETWEEN ROWAN UNIVERSITY AND NEW JERSEY TRANSIT CORPORATION

WHEREAS, according to the provisions of N.J.S.A. 18A:64-6 the Board of Trustees has the authority to approve and authorize real estate transactions that are “deemed necessary or advisable by the board for the carrying out the purposes of the [University], and.”

WHEREAS, it is deemed necessary and advisable to lease from New Jersey Transit Corporation a certain parcel of real property containing approximately 4.32 acres situated at approximately Mile Post 18 on the Millville Secondary, located in the rear portion of 5 Ellis Street, Block 497, Lot 5. The purpose for the lease is to provide parking space for Rowan students and/or employees.

THEREFORE BE IT RESOLVED that the Board of Trustees approves the Agreement of Lease by and between Rowan University and New Jersey Transit Corporation for the above described premises, the term of which is ten years and the monthly rent is $1,000.00, and

BE IT FURTHER RESOLVED that the use to which the demised premises will be put is to provide parking for students and/or employees of the University, and

BE IT FURTHER RESOLVED that the Vice President for Administration & Finance is authorized to execute the said lease on behalf of Rowan University.

SUMMARY STATEMENT

This Resolution approves an Agreement of Lease according to which the University leases from New Jersey Transit Corporation a 4.32 acre of real property located in Glassboro for a term of ten years at a rent charge of $1,000.00 per month, to be used for student/employee parking.

12/15/10
RESOLUTION #17

APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY

WHEREAS, N.J.S.A. 18A:64-78 provides that the University may by resolution of its Board of Trustees authorize the sale of its personal property not needed for University purposes, and

WHEREAS, N.J.S.A. 18A:64-78 specifies the manner according to which the value of personal property not needed for University purposes shall be undertaken, and

WHEREAS, The Board of Trustees has approved Resolution #14, dated December 9, 2009, entitled, “Approval of Procedure for Disposition of Surplus Personal Property owned by the University, and

WHEREAS, the University has determined that the personal property listed on the attached sheet is not needed for University purposes and recommends to the Board of Trustees that the said property be sold in accordance with the provisions of N.J.S.A. 18A:64-78 and Resolution #14, dated December 9, 2009

WHEREAS, the University estimates the value of the surplus property to be approximately $5,000 in the aggregate

THEREFORE BE IT RESOLVED, that the Board of Trustees authorizes the sale of the personal property listed on the attached sheet as being not needed for University purposes, which sale shall be conducted in the manner specifically set forth in N.J.S.A. 18A:64-78, and in accordance with Resolution #14, dated December 9, 2009.

SUMMARY STATEMENT

This Resolution is presented in compliance with N.J.S.A. 18A:64-78 ‘Manner of Sale of Personal Property Not Needed for College Purposes,” and Resolution #14, dated December 9, 2009. The statute and Resolution provide procedures for different categories of personal property not needed for University purposes.
RESOLUTION # 17 (continued)

**Declared Surplus Property**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>LOCATION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>X-Ray Computed Tomography System</td>
<td>Rowan Hall</td>
<td>1</td>
</tr>
<tr>
<td>X-Ray Desktop, high resolution, three dimension X-Ray computed system</td>
<td>Rowan Hall</td>
<td>1</td>
</tr>
<tr>
<td>Bookstore equipment</td>
<td>Winans</td>
<td></td>
</tr>
<tr>
<td>Bookstore fixtures</td>
<td>Winans</td>
<td></td>
</tr>
<tr>
<td>Lockers</td>
<td>Winans Bookstore</td>
<td></td>
</tr>
<tr>
<td>Office furniture</td>
<td>Winans Bookstore</td>
<td></td>
</tr>
</tbody>
</table>
RESOLUTION #18

APPROVAL OF CAPITAL IMPROVEMENT PLAN & TOTAL PROJECT BUDGETS FOR FISCAL YEAR 2011 CAPITAL PROJECTS

WHEREAS, the Board of Trustees of Rowan University approved new policies and procedures related to contracting and procurement through Resolution #14 on 4/21/2010, and

WHEREAS, the new policies and procedures require that total project budgets be approved for capital construction projects, to include items such as architect and engineering fees, permitting fees, advertisement costs, printing and bidding costs, construction contract costs, specialty consultant fees, fixtures, furnishings, and equipment, and project contingencies, and

WHEREAS, the new policies and procedures require that the Board of Trustees approve all total project budgets regardless of dollar amount, and

WHEREAS, the University has determined total project budgets for various capital improvement projects to be undertaken during fiscal year 2011 and listed in Attachment A to this resolution, and

WHEREAS, the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and has recommended approval by the Board of Trustees of these total project budgets.

THEREFORE BE IT RESOLVED by the Board of Trustees that the capital improvement plan and total project budgets of the projects listed and itemized on Attachment A.

SUMMARY STATEMENT

This resolution approves the project budgets, for all design, construction, furnishings, equipment, and other related costs including necessary contingencies associated with the projects indicated on Attachment A.

12/15/10
<table>
<thead>
<tr>
<th>Start Date (Mo/Yr)</th>
<th>Completion</th>
<th>Source</th>
<th>Funding</th>
<th>Project Budget</th>
<th>Amount of</th>
<th>Project Description</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-May</td>
<td>10-Dec</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Create new Trading Lab Space in Bunce Hall</td>
<td></td>
</tr>
<tr>
<td>11-Jul</td>
<td>10-Dec</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Relocate Camden Office &amp; Create Police Substation</td>
<td></td>
</tr>
</tbody>
</table>

FOR THE FISCAL YEAR JULY 1, 2010 TO JUNE 30, 2011
ROWAN UNIVERSITY CAPITAL IMPROVEMENT BUDGET
RESOLUTION #19

APPROVAL OF LEASE AGREEMENT BY AND BETWEEN ROWAN UNIVERSITY AND MARKET STREET PRINTING PERTAINING TO CAMDEN BANK BUILDING SPACE

WHEREAS, according to the provisions of N.J.S.A. 18A:64-6 the Board of Trustees has the authority to approve and authorize real estate transactions that are “deemed necessary or advisable by the board for carrying out the purposes of the University,” and

WHEREAS, Market Street Printing is a New Jersey corporation seeks to rent space at the Camden Bank building, more commonly known as Block 124, Lot 1 in the County of Camden and State of New Jersey, which is owned by the University, and

WHEREAS, it is deemed to be in the interest of the University to enter a lease agreement beginning for a term of one (1) year, with an option for two additional years.

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the Vice President of Administration and Finance to execute a Lease Agreement by and between Rowan University and Market Street Printing, a copy of which will be provided at the Board meeting.

SUMMARY STATEMENT

This Resolution approves a Lease Agreement according to which the University leases an amount of space at the Camden Bank building located at Block 124, Lot 1 in the County of Camden to Market Street Printing.

12/15/10
RESOLUTION #20

APPROVAL OF LEASE AGREEMENT BY AND
BETWEEN ROWAN UNIVERSITY AND SINGH MART LLC
PERTAINING TO CAMDEN BANK BUILDING SPACE

WHEREAS, according to the provisions of N.J.S.A. 18A:64-6 the Board of Trustees has the authority to approve and authorize real estate transactions that are “deemed necessary or advisable by the board for carrying out the purposes of the University,” and

WHEREAS, Singh Mart LLC, a New Jersey corporation seeks to rent space at the Camden Bank Building, more commonly known as Block 124, Lot 1 in the County of Camden and State of New Jersey, which is owned by the University, and

WHEREAS, it is deemed to be in the interest of the University to enter a lease agreement beginning for a term of one (1) year, with an option for two additional years.

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the Vice President of Administration and Finance to execute a Lease Agreement by and between Rowan University and Singh Mart LLC, a copy of which will be provided at the Board meeting.

SUMMARY STATEMENT

This Resolution approves a Lease Agreement according to which the University leases an amount of space at the Camden Bank building located at Block 124, Lot 1 in the County of Camden to Singh Mart LLC.

12/15/10
RESOLUTION #21

APPROVAL OF LEASE AGREEMENT BY AND BETWEEN ROWAN UNIVERSITY AND PIZZA FROM HEAVEN PERTAINING TO CAMDEN BANK BUILDING SPACE

WHEREAS, according to the provisions of N.J.S.A. 18A:64-6 the Board of Trustees has the authority to approve and authorize real estate transactions that are “deemed necessary or advisable by the board for carrying out the purposes of the University,” and

WHEREAS, Pizza from Heaven a New Jersey corporation seeks to rent space at the Camden Bank Building, more commonly known as Block 124, Lot 1, in the County of Camden and State of New Jersey, which is owned by the University, and

WHEREAS, it is deemed to be in the best interest of the University to enter into a lease agreement with Pizza from Heaven for a term of one (1) year, with an option for two additional years.

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the Vice President of Administration and Finance to execute a Lease Agreement by and between Rowan University and Pizza From Heaven, a copy of which will be provided at the Board meeting.

SUMMARY STATEMENT

This Resolution approves a Lease Agreement according to which the University leases an amount of space at the Camden Bank building located at Block 124, Lot 1 in the County of Camden to Pizza from Heaven for one year with an option of two additional years.
RESOLUTION #22a

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL DESIGN SERVICES FOR CAMDEN BANK BUILDING

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires certain professional design services for Camden Bank Building, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with Lammey & Giorgio of Haddon Township, New Jersey in an amount not to exceed $30,000.

SUMMARY STATEMENT

This resolution provides for the award of a contract with Lammey & Giorgio in the amount not to exceed $30,000 for professional design services at the Camden Bank Building.
RESOLUTION #22b

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PRINTING SERVICES WITH PRONTO PRESS

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires printing services for tool kits – Manuals, CD’s and Calendars for the NJ DOE Social Norms Project Grant, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Printing exemption of N.J.S.A 18A:64-56(a) (18), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with Pronto Press LLC of Deptford, NJ to print and copy the materials for the tool kits in an amount not to exceed $ 41,000.00.

SUMMARY STATEMENT

This resolution authorizes Rowan University to enter into a contract with Pronto Press LLC of Deptford, NJ to print and copy the tool kits for the NJ DOE Social Norms Project for a cost of $41,000.00. The costs will be funded by the NJ DOE Social Norms Project Grant #59990.
RESOLUTION #22c

AWARD OF PURCHASE WITHOUT COMPETITIVE BIDDING
WITH NET CARRIER TELECOM SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires a purchase from Net Carrier Telecom for redundant Internet Connection services for the University, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Information Technology exemption of N.J.S.A 18A:64-56(a.)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with Net Carrier Telecom for redundant Internet connection services for the University in an amount not to exceed $45,300.00.

SUMMARY STATEMENT

This resolution authorizes Rowan University to enter into a contract with Net Carrier Telecom for redundant Internet connection services for the period of July 1, 2010 until June 30, 2011 for a total of $45,300.00.

12/15/10
RESOLUTION #22d

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PRINTING SERVICES WITH LANE PRESS

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires printing services for the Rowan Today Magazine, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Printing exemption of N.J.S.A 18A:64-56(a) (18), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for Fiscal Year 2011 with Lane Press of Burlington, VT to print the Rowan Today Magazine in an amount not to exceed $100,000.00.

SUMMARY STATEMENT

This resolution authorizes Rowan University to enter into a contract with Lane Press of Burlington, VT to print the Rowan Today Magazine Fall, Winter and Spring/Summer Editions for a cost of $100,000.00. The costs will be funded by the General Fund.

12/15/10
RESOLUTION #22e

AWARD OF PURCHASE WITHOUT COMPETITIVE BIDDING
WITH BLACKBOARD FOR WEB CT RENEWAL SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain a purchase from Blackboard for Web CT renewal and maintenance services for the University, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Information Technology exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with Blackboard, Inc. of Phoenix, Arizona in an amount not to exceed $59,400.

SUMMARY STATEMENT

This resolution authorizes Rowan University to enter into a contract with Blackboard Inc. to purchase Web CT renewal and maintenance services for the period of December 30, 2010 until December 29, 2011 for a total of $59,400.

12/15/10
RESOLUTION #22f

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR AUTOMATION SOFTWARE FOR ACADEMIC LIBRARIES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires automation software for its libraries to update cataloging and other services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Specialized Library Services exemption of N.J.S.A 18A:64-56(a) (6), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for November 2010 until December 31, 2013 with Serial Solutions of Seattle, WA in an amount not to exceed $136,080.

SUMMARY STATEMENT

This resolution provides for automation software for academic libraries. The firm providing the software is Serial Solutions of Seattle, WA. The period covered for this contract is November 2010 to December 31, 2013. The cost is $136,080.00. The costs will be funded by the General Fund.
RESOLUTION #22g

CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL RECRUITMENT SERVICES FOR THE CGCE PROGRAM

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires professional recruiting services for its CGCE students and therefore would like to enter into a contract with DC Global/Unified Educators to work for the University in this Capacity, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Consulting Services exemption of N.J.S.A 18A:64-56(a.)(15), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with DC Global/Unified for Professional Recruitment Services.

SUMMARY STATEMENT

This resolution authorizes Rowan University to enter into a contract for professional recruitment services for the CGCE Program with DC Global/Unified Educators for fees that are equal to 10% of all revenue generated per student for the Academic year 2011.

12/15/10
RESOLUTION #22h

PURCHASE WITHOUT COMPETITIVE BIDDING
FOR A SIMPLE PERFORMANCE TESTER

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires a Simple Performance Tester (a piece of equipment that tests the correlation between multiple stress creep recovery results and polymer modification of binder) for the Engineering Department, and

WHEREAS, the equipment to be purchased is exempt from public bidding pursuant to the Sole Source Exemption N.J.S.A 18A:64-56(a.)(3), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract to purchase a Simple Performance Tester for Rowan University.

SUMMARY STATEMENT

This resolution authorizes Rowan University to enter into a contract to Purchase a Simple Performance Tester for approximately $72,000.

12/15/10
RESOLUTION #22i

AWARD OF CONTRACTS WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-55, requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Professional Services for Legal Services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter a contract for FY11 with Wilentz, Goldman & Spitzer, PA of Woodbridge, New Jersey in an amount not to exceed $71,000.

SUMMARY STATEMENT

This contract is for legal review and opinions relevant to the issuance of bonds for the Cooper Medical School of Rowan University.
RESOLUTION #23

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR HARDWARE PURCHASE

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires a the purchase of three (3) Cisco core network switches for the Rowan network to replace eight year old equipment that is scheduled for replacement, and

WHEREAS, the purchase is exempt from public bidding pursuant to the technology exemption of N.J.S.A. 18A:64(a) (19) Information Technology, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY11 in an amount not to exceed $285,000 for the purchase of three (3) Cisco core network switches for the University.

SUMMARY STATEMENT

This resolution provides for the purchase of three (3) Cisco core network switches for the Rowan network to replace eight year old equipment that is scheduled for replacement. The current network switches are arbitrarily rebooting causing a network problem that can be resolved with this purchase.

The Board of Trustees therefore authorizes the Vice President of Administration and Finance to enter into a contract to replace three (3) Cisco core network switches for the Rowan Network in an amount not to exceed $285,000.