

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

December 14, 2011

AGENDA

SCHEDULE

3 p.m.

CLOSED AND PUBLIC SESSIONS

Eynon Ballroom
Chamberlain Student Center

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)

Room 221
Student Center

Personnel and Litigation Matters

RETURN TO PUBLIC SESSION

Eynon Ballroom

APPROVAL OF MINUTES FOR SEPTEMBER 14, 2011 AND NOVEMBER 17, 2011

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

- A. PERSONNEL ACTIONS RESOLUTION #1
Summary Statement: Resolution #1 seeks approval for the hiring of new, full-time temporary, temporary part-time, adjuncts, part-time coaches, graduate assistants and research associate positions, resignations and retirements.
- B. REAPPOINTMENT OF FACULTY TO SIXTH YEAR CONTRACTS CARRYING TENURE RESOLUTION #2
Summary Statement: Resolution #2 seeks approval for the reappointment of faculty to sixth year contracts carrying tenure.
- C. REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD RESOLUTION #3
Summary Statement: Resolution #3 seeks approval for the reappointment of professional staff beyond the probationary period.

- D. REAPPOINTMENT OF FACULTY TO THIRD, FOURTH AND FIFTH YEAR CONTRACTS RESOLUTION #4
Summary Statement: Resolution #4 seeks approval for the reappointment of faculty to third, fourth and fifth year contracts.
- E. REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD AND FOURTH YEAR CONTRACTS RESOLUTION #5
Summary Statement: Resolution #5 seeks approval for the reappointment of professional staff to third and fourth year contracts.
- F. REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION RESOLUTION #6
Summary Statement: Resolution #6 seeks the reappointment of Anthony Galvin, Scott Kintzing and David J. Strout, Jr. to the Rowan University Foundation.
- G. APPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS RESOLUTION #7
Summary Statement: Resolution #7 seeks approval to fill vacant positions on the South Jersey Technology Park with the following individuals: Joseph Miller, Michael Muhlbaier and John Ulrich.
- H. STUDENT APPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS RESOLUTION #8
Summary Statement: Resolution #8 seeks approval of the appointment of Charles Cunliffe, Student Representative to the South Jersey Technology Park at Rowan University to fill a vacant student representative position.
- I. APPOINTMENTS TO THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY BOARD OF DIRECTORS RESOLUTION #9
Summary Statement: Resolution #9 gives approves the appointments of Marque Allen, Martin McKernan, Albert Tama, William Sharrar, Edward Viner and Robert Ostrum to the Cooper Medical School of Rowan University Board of Directors.
- J. APPROVAL FOR THE GRADUATE MEDICAL EDUCATION (GME) DEPARTMENT OF THE COOPER UNIVERSITY HOSPITAL TO CHANGE THEIR MEDICAL SCHOOL AFFILIATION FROM UMDNJ TO COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY/COOPER UNIVERSITY HOSPITAL RESOLUTION #10
Summary Statement: Resolution 10 gives authorization to the Cooper Health System to change the name of their Graduate Medical Education (GME) program affiliation from “UMDNJ/Robert Wood Johnson Medical School (Camden)/Cooper University Hospital” to “Cooper Medical School of Rowan University/Cooper University Hospital.”

- K. ACCEPTANCE OF FY11 ANNUAL AUDIT RESOLUTION #11
Summary Statement: Resolution #11 accepts the FY11 annual audit, previously approved by the Audit Committee on October 26, 2011. The University selected KPMG LLP to complete the FY11 audit.
- L. APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FY13 RESOLUTION #12
Summary Statement: Resolution #12 approves Rowan's FY2013 annual appropriation request for state funding.
- M. APPROVAL TO ADOPT THE GLOUCESTER COUNTY, NEW JERSEY MULTI-JURISDICTIONAL HAZARDOUS MITIGATION PLAN RESOLUTION #13
Summary Statement: Resolution #13 approves the implementation of the Gloucester County, New Jersey Multi-Jurisdictional Hazardous Mitigation Plan. The adoption of this plan would permit Rowan to seek State and Federal Mitigation Grants.
- N. APPROVAL OF PROFESSIONAL INTERNAL AUDITING SERVICES RESOLUTION #14
Summary Statement: Resolution #14 approves internal auditing services for the University with Protiviti, Inc. The period covered for this contract is January 1, 2012 to December 31, 2012 with two (2) one-year options to renew at the University's discretion.
- O. APPROVAL FOR THE MARKETING AND SALE OF REAL ESTATE OWNED BY THE UNIVERSITY IN WOODBURY, NEW JERSEY RESOLUTION #15
Summary Statement: Resolution #15 approves the sale of property in Woodbury, NJ.
- P. AUTHORIZATION TO ENGAGE ARCHITECTURAL FIRM FOR PROFESSIONAL DESIGN SERVICES RESOLUTION #16
Summary Statement: Resolution #16 approves authorizing the engagement of an architectural firm for design work.
- Q. APPROVAL OF LETTER OF INTENT BY AND BETWEEN ROWAN UNIVERSITY AND NEXUS HOLDINGS LLC PERTAINING TO PARKING FOR STUDENTS (D-1) AND OFFICE INSTRUCTIONAL SPACE (E-1) AT ROWAN BOULEVARD RESOLUTION #17
Summary Statement: Resolution #17 approves a letter of intent between Rowan University and Nexus Holdings LLC pertaining to parking and office instructional space on Rowan Boulevard.
- R. APPROVAL OF TOTAL PROJECT BUDGETS FOR FISCAL YEAR 2012 CAPITAL PROJECTS RESOLUTION #18
Summary Statement: Resolution #18 approves the project budgets for all designs, construction, furnishings, equipment and other related costs including contingencies associated with capital projects on campus.

S. AWARDING AND AMENDING OF CONTRACTS WITHOUT
COMPETITIVE BIDDING

RESOLUTION #19a-h

- a. Blackboard, Inc.
- b. Blackboard, Inc.
- c. Blackboard, Inc.
- d. Gala Systems, Inc.
- e. Prager, Sealy & Company, LLC
- f. Langan Engineering Services
- g. HDR, Inc.
- h. Greyhawk North America, LLC

Summary Statement: Resolutions #18 a-i are resolutions for the Awarding of Contracts without Competitive Bidding:

- a. *Blackboard, Inc. – renewal of annual license and maintenance contract for card service operations. Period covered for this contract is October 1, 2011 to September 30, 2012 and is subject to renewal for successive years for the same services. This service controls access to dining plans, copier, vending and laundry services.*
- b. *Blackboard, Inc. – software/hardware upgrade to commerce card system. This purchase will update our existing operating system from older-technology to a windows-based system platform.*
- c. *Blackboard, Inc. – maintenance contract for Content and Community Package (formerly WebCT program). This learning management system enables faculty to upload course materials, syllabus, course notes and tests that are accessible to the student body through the Blackboard System.*
- d. *Gala Systems, Inc. – authorizes supply and installation of equipment for stage lift repair in Wilson Hall. The Board approved the total project budget on June 15, 2011 (Resolution #21).*
- e. *Prager, Sealy & Company, LLL – approves a contract to provide financial advisory services to the University.*
- f. *Langan Engineering Services – authorizes an amendment of the existing contract with Langan Engineering Services for additional required environmental site work for the Cooper Medical School project.*
- g. *HDR, Inc. – authorizes a modification of an existing contract with HDR, Inc. for the purpose of providing additional construction, administration and support through the project construction and close-out period.*
- h. *Greyhawk North America, LLC – approves an expanded professional services agreement between the University and Greyhawk North America, LLC to serve as the University's owner's representative during the period of construction of the medical school building.*

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #1

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
Adieyefeh, Joshua	B.A.	Police Officer Recruit	Public Safety	9/10/11-6/30/12
Bryant, Kyhna	B.S.	Asst. Dir. of Financial Aid – PSS2	Admissions and Student Affairs, Cooper Medical School of R.U.	10/21/11-6/30/12
Campbell, Robert	Ed.D.	Interim Asst. Dean for Student Services	Student Services Center	12/5/11-8/31/12
Connor, Joanne	Ed.D.	Asst. Dean/Exec .Dir.	Educational Leadership	7/1/11-8/31/12
Kocher, William	M.D.	Chair	Biomedical Sciences at Cooper Medical School of Rowan Univ.	1/1/12-1/1/13
Monahan, Joseph	B.S.	Asst. Vice President	Facilities and Operations	10/1/11-8/31/13
Williams, Charlene	Ph.D.	Professor	Biomedical Sciences at Cooper Medical School of Rowan Univ.	12/1/11-11/30/13
<u>FULL TIME TEMPORARY</u>				
+Berg, Steven	B.A.	Program Assistant	Geography and Environment	11/14/11-6/30/12
Hatala, Elaine	Ph.D.	Assistant Professor	Health and Exercise Science	9/1/11-6/30/12
McCool, William	B.A.	PSS3	CGCE	9/26/11-6/30/12
McKenna, Melissa	B.A./B.S.	Program Assistant	CGCE	10/31/11-6/30/12
+Mou, Xiaoyang	Ph.D.	Post Doctoral Program Assistant	Chemistry and Biochemistry	9/19/11-6/30/12
<u>TEMPORARY PART TIME</u>				
Breuninger, Tyrone	M.A.		Visiting Artist	1/17/11-5/4/12
Garrison, Jon	M.A.		Artist in Residence	1/17/12-5/4/12
Holladay, Bette	B.M.		Artist in Residence	1/17/12-5/4/12
Lieberman, Melissa	M.A.		Health and Exercise Science	9/1/11-6/30/12
Miller, Michael	Ph.D.		Chemistry and Biochemistry	9/1/11-1/31/12
Radano, Carol	Ed.D.		Academic Success	9/1/11-12/20/11
<u>ADJUNCTS</u>				
Breen, Janice	M.A.		Teacher Education	
Demarest, Renee	Ph.D.		Biological Sciences	
Furyk, Steven	Ph.D.		Chemistry and Biochemistry	
Hill, Vincent	B.A.		Journalism	
Gabriel, Jay	Ph.D.		Sociology and Anthropology	
Gibala, Bethany	M.A.		Health and Exercise Science	
Grasso, Ann Katherine	MS, RN		CGCE	
Guedon-DeConcini, Christine	Ph.D.		English	
Idler, Charles	M.S.		Psychology	
Jones, Eric	M.A.		Mathematics	
Meyer, Maryanne	M.M.		Music	
+ - grant funded				

(continued)

RESOLUTION #1 (continued)

ADJUNCTS (continued)

Padden, Harry	M.Ed.	Biological Sciences
Patterson, Scott	J.D.	Law and Justice Studies
Pescatore, John	M.S.	Biological Sciences
Pisacreta, Jeffrey	MS.Ed.	Psychology
Platt, David	M.A.	Biological Sciences
Ross, Alan	M.S.	Physics and Astronomy
Russell, Robert	M.A.	Computer Science
Sultana, Nasra	Ph.D.	Physics and Astronomy
Walker, Daniel	B.A.	English
Xu, Xiaohe (Karen)	Ph.D.	Chemistry and Biochemistry
Young, Sandra	M.S.	Law and Justice Studies

PART-TIME COACHES

Camaioni, Christina	B.A.	Assistant Volleyball	9/1/11-6/30/12
Parks, Samuel	B.A.	Assistant Baseball	10/1/11-6/30/12
Ponter, Paul	B.A.	Assistant Swimming	10/1/11-6/30/12
Wyrick, Jillian	B.S.	Assistant Football	9/1/11-6/30/12

GRADUATE RESEARCH ASSOCIATES/ASSISTANTS

Cristea, Ana	B.M.	Music	9/1/11-6/30/12
Howie, Jason	B.A.	Rohrer College of Business	10/10/11-6/30/12
Ivanchenko, Oleksii	B.M.	Music	9/1/11-6/30/12
McDaniel, Jessica	B.A.	Educational Services, Administration and Higher Ed.	9/1/11-6/30/12
Sader, Lara	B.A.	College of Education	9/1/11-6/30/12
Seeberger, David	B.S.	Athletics	9/1/11-12/31/11
Tyburski, Brian	B.A.	Law and Justice Studies	9/1/11-6/30/12

RESIGNATIONS

Goodwin, William	Philosophy and Religion	12/31/11
Neiderer, Michael	College of Communication	12/31/11

RETIREMENTS

Hamlet,Carolynn	Language, Literacy and Spec.Ed.	12/20/11
Markowitz, Diane	Geography and Anthropology	6/30/11
Newland, Robert	College of Liberal Arts and Sciences	2/1/12
Okorodudu, Corahann	Psychology	9/1/11
Sernak, Kathleen	Ed. Services, Administration and Higher Education	2/1/12
Solomen, Joy	Athletics	4/1/12

AMENDMENT

Lisa, Anthony – Status changed from part time coach to full time temporary.

+ - grant funded

Recommended for Approval By:
Executive Committee (12/1/11)

12/14/11

RESOLUTION #2

**REAPPOINTMENT OF FACULTY TO SIXTH YEAR CONTRACTS
CARRYING TENURE**

WHEREAS, the following named individuals will have served the University for five years and service in their sixth year will place them under the statutory provisions for tenure, and

WHEREAS, they have been carefully evaluated for purposes of reappointment through their probationary service

THEREFORE BE IT RESOLVED that the Board of Trustees determines the following named faculty members shall be offered appointment carrying tenure for the academic year 2012-2013.

Ab-El-Mona, Issam	Teacher Education
Caputo, Gregory	Chemistry and Biochemistry
Gower, Jill	Art
Saum, Christine	Law and Justice Studies
Savadove, Lane	Theatre/Dance
Wang, Jia	Accounting and Finance

RESOLUTION #3

**REAPPOINTMENT OF PROFESSIONAL STAFF
BEYOND THE PROBATIONARY PERIOD**

WHEREAS, the performance of the following named professional staff members have been carefully evaluated, and

WHEREAS, agreement between the State and the Union provides that members of the professional staff not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for appointment and reappointment to a multi-year contract

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University offers reappointment to the professional staff of the University for the following years.

2012-2013 through 2015-2016 (off-cycle)

Polak, Helen	Counseling and Psychological Services
Wilson, Bonnie	Academic Success Center

2012-2013 through 2014-2015

Basantis, Melanie	College of Engineering
Cox (DeValerio), Amanda	CGCE
Delaney (Hanson), Lindsey	Athletics
Ferrarie, Joseph	Instructional Technology
Fortunato, Tiffany	CGCE
Gondos, Gina	Student Services Center
Hamou-Lhadj, Azwaou	Instructional Technology
Levine, Stephen	University Web Services
Naphy, David	Admissions
Ranero, Elizabeth	Athletics
Rey, Julia	Center for Academic Advising and Exploration
Rodriguez, Sheri	Student Services Center
Todd, Linda	Rohrer College of Business

RESOLUTION #4

**REAPPOINTMENT OF FACULTY TO THIRD, FOURTH AND FIFTH
YEAR CONTRACTS**

WHEREAS, the following named faculty members have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty members listed below shall be offered reappointment.

**Third Year Contract
(2012-2013 Off-Cycle)**

Dobbins, Tabitha	Physics and Astronomy
Johnson, Joseph	Law and Justice Studies

**Third and Fourth Year Candidates
(2012-2013 & 2013-2014)**

DeJarnette, Nancy	Teacher Education
Feaster, John	Communication Studies
Hutchison, Karen	Teacher Education
Ieva, Kara	Ed.Services, Administration & Higher Ed.
Jahn-Clough, Lisa	Writing Arts
Kerrigan, Monica	Educational Leadership
Lee, Jiyeon	Language, Literacy and Special Education
Meadowsong, Zena	English
Schell-Busey, Natalie	Law and Justice Studies
Srinivasan, Dayalan	Biological Sciences
Stahle, Mary	Chemical Engineering
Uygur, Ozge	Accounting and Finance
Vaden, Timothy	Chemistry and Biochemistry

**Fourth Year Candidates
(2012-2013 Off-Cycle)**

Billing, Tejinder	Management and Entrepreneurship
Zhang, Mei	Accounting and Finance

**Fifth Year Candidate
(2012-2013 Off-Cycle)**

Blanck, Emily	History
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Recommended for Approval By:
Executive Committee (12/1/11)

12/14/11

RESOLUTION #5

**REAPPOINTMENT OF PROFESSIONAL STAFF
TO THIRD AND FOURTH YEAR CONTRACTS**

WHEREAS, the following named professional staff have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named professional staff listed below shall be offered reappointment for the years 2012-2013 and 2013-2014.

**Third and Fourth Year Professional Staff
(2012-2013 and 2013-2014)**

Hoch, Amy	Counseling and Psychological Services
Holloway, Karen	University Publications
Ring, Jacqueline	Institutional Effectiveness, Research and Planning
Singleton, Dawn	Camden Campus
Saadeddine, Rihab	College of Education
Tharakunnel, Kurian	Institutional Effectiveness, Research and Planning
Troiani, Francis	University Web Services

RESOLUTION #6

REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees reappoint the following named individuals to a three-year term as a public member of the Rowan University Foundation Board of Directors.

Anthony J. Galvin
Retired
Former Senior Vice President of Real Estate,
Store Planning and Construction
Coach, Inc.

Scott H. Kintzing
Market President
Cornerstone Bank

David J. Strout, Jr.
Partner and Vice President
Cettei & Connell, Inc.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the reappointment of the individuals noted to a three-year term to the Rowan University Foundation Board of Directors.

Recommended for Approval By:
University Advancement Committee (11/2/11)

12/14/11

RESOLUTION #7

**APPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT
ROWAN UNIVERSITY BOARD OF DIRECTORS**

WHEREAS, the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees appoints the following named individuals to three-year terms as public members of the South Jersey Technology Park at Rowan University Board of Directors.

Joseph Miller
Chief IP Counsel
Checkpoint Systems, Inc.

Michael D. Muhlbaier
President, Co-Founder
Spaghetti Engineering Enterprises

John F. Ulrich
Managing Director, Co-Founder
Foster Chamberlain, LLC

RESOLUTION #8

**STUDENT APPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT
ROWAN UNIVERSITY BOARD OF DIRECTORS**

WHEREAS, the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

WHEREAS, recent statute establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees appoints the following named individual to a one-year term as student member of the South Jersey Technology Park at Rowan University Board of Directors.

Charles Cunliffe
Student Representative
College of Engineering

RESOLUTION #9

**APPOINTMENTS TO THE
COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY
BOARD OF DIRECTORS**

WHEREAS, on September 15, 2010, the Rowan University Board of Trustees approved the affiliation agreement between Rowan University and Cooper University Health System that created the Cooper Medical School of Rowan University (CMSRU),

WHEREAS, the affiliation agreement calls for the creation of a CMSRU Board of Directors,

WHEREAS, on December 15, 2010, a resolution was adopted that defined the role and composition of the Board and outlined the selection and appointment process,

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees appoints the following named individuals to one-year terms as members of the Cooper Medical School Board of Directors.

Dr. Marque A. Allen
President
Bexar County Podiatric Medical Society

Martin F. McKernan, Jr., Esq.
Senior Partner
McKernan, McKernan & Godino

Dr. Albert R. Tama
Attending Physician
Department of Obstetrics & Gynecology
Cooper University Hospital

Dr. William G. Sharrar
Chief Emeritus of Pediatrics
The Children's Regional Hospital at Cooper University Hospital

Dr. Edward D. Viner
Professor of Medicine
Cooper University Hospital

Dr. Robert F. Ostrum
Orthopaedic Trauma
Cooper University Hospital

RESOLUTION #10

**APPROVAL FOR THE GRADUATE MEDICAL EDUCATION (GME) DEPARTMENT
OF THE COOPER UNIVERSITY HOSPITAL TO CHANGE THEIR MEDICAL
SCHOOL AFFILIATION FROM UMDNJ TO COOPER MEDICAL SCHOOL OF
ROWAN UNIVERSITY/COOPER UNIVERSITY HOSPITAL**

WHEREAS, Rowan University and the Cooper Health System have an affiliation agreement,
and

WHEREAS, the Cooper University Hospital is the primary teaching affiliate of Cooper
Medical School of Rowan University, and

WHEREAS, Cooper has greater than 280 residents and fellows in over 30 graduate medical
education programs, and

WHEREAS, the Liaison Committee for Medical Education considers graduate medical
education programs important to the academic environment for teaching medical
students, and

WHEREAS, the Cooper Health System participates in a match program to fill their residency
and fellowship slots, and

WHEREAS, the previous name of the program is listed as being affiliated with UMDNJ,

THEREFORE BE IT RESOLVED that the Cooper Health System shall be allowed to list their
graduate medical education programs as “Cooper Medical School of Rowan
University/Cooper University Hospital.”

SUMMARY STATEMENT/RATIONALE

This resolution gives authorization to the Cooper Health System to change the name of their
Graduate Medical Education (GME) program affiliation from “UMDNJ/Robert Wood Johnson
Medical School (Camden)/Cooper University Hospital” to “Cooper Medical School of Rowan
University/Cooper University Hospital.”

Recommended for Approval By:
Academic Affairs/Student Affairs Committees (11/10/11)

12/14/11

RESOLUTION #11

ACCEPTANCE OF FY11 ANNUAL AUDIT

WHEREAS, the governing boards of each public institution of higher education under P.L. 1994, c48, sec.6L, are required to have prepared an annual audit by an independent accounting firm, and

WHEREAS, the Rowan University audit for FY11 was completed by KPMG LLP who issued an unqualified opinion, and

WHEREAS, the financial statements were reviewed by the Audit Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the Audit for FY11 as submitted by **KPMG LLP**.

SUMMARY STATEMENT/RATIONALE

This resolution is seeking the approval of the FY11 Financial Statement Audit. The audit was conducted by KPMG LLP. KPMG has issued an unqualified opinion. No management letter will be issued as no significant deficiencies were reported and no material weaknesses were noted as a result of the audit procedures. Legislation requires an annual audit of University funds by a certified public accounting firm. The University selected KPMG LLP to complete the FY11 audit. The Audit Committee of the Board of Trustees reviewed the draft financial statement at its October 26, 2011 meeting.

Recommended for Approval By:
Audit Committee (10/26/11)
Budget & Finance Committee (11/16/11)

12/14/11

RESOLUTION #12

**APPROVAL OF STATE OPERATING APPROPRIATION REQUEST
FOR FY13**

WHEREAS, the University is required each year to submit an appropriation request to the Governor in support of its operating budget for the following fiscal year, and

WHEREAS, under autonomy legislation the University need not request authorization to expend revenues collected by the University that are in addition to the state appropriation, and

WHEREAS, the administration has studied the University's needs for FY13 and has recommended the appropriation request as described below

THEREFORE BE IT RESOLVED that the Board of Trustees approves the FY13 State appropriation request of \$54,572,000 in support of the University’s operating budget.

FY13 State Base Appropriation	\$49,123,000
FY13 Additional Funding Requests	
Medical School*	-0-
Restoration of Appropriation	<u>5,449,000</u>
Subtotal Additional Funding Request	\$ 5,449,000
Total FY13 State Appropriation Request	\$54,572,000

*We are requesting the State to pay the fringe benefit costs for 97 additional positions.

SUMMARY STATEMENT/RATIONALE

This resolution is for Rowan’s FY 2013 appropriation request from the State. The FY 2013 targeted Base Appropriation of \$49,123,000 is provided by the State, and is the same as FY 2012. In addition, we are requesting state support of the fringe benefit costs for the total projected 97 full-time positions for the Medical School, and a restoration of FY 2011’s appropriation reduction of \$5,449,000. The fringe benefit support does not show as an addition to our appropriation, as these costs are paid directly by the State. The effect would be to increase our number of state supported positions from 1,087 to 1,185. The narrative support for the restoration of the \$5,449,000 is to enable the university to provide funding for capital improvements rather than to keep relying on increased debt.

Recommended for Approval By:
Budget & Finance Committee (11/16/11)

12/14/11

RESOLUTION #13

APPROVAL TO ADOPT THE GLOUCESTER COUNTY NEW JERSERY MULTI-JURISDICTION HAZARD MITIGATION PLAN

WHEREAS, Rowan University is vulnerable to damages from natural hazard events which pose a threat to public health and safety and could result in property loss and economic hardship;

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan (the Plan) has been developed through the work of The Southern Delaware Valley Region Steering Committee, the Gloucester County Hazard Mitigation Planning Committee, Rowan University Hazard Mitigation Working Group, and interested parties within Rowan University;

WHEREAS, the Plan recommends hazard mitigation actions that will protect people and property affected by Natural hazards that face Rowan University, that will reduce future public, private, community and personal costs of disaster response and recovery; and that will reinforce Rowan University's leadership in emergency preparedness efforts;

WHEREAS, the Disaster Mitigation Act of 2000 (P.L. 106-390) (DMA 2000) and associated Federal regulations published under 44 CFR Part 201 require Rowan University to formally adopt a Hazard Mitigation Plan subject to the approval of the Federal Emergency Management Agency to be eligible for federal funds for hazard mitigation projects and activities;

THEREFORE, BE IT RESOLVED by the Board of Trustees that Rowan University adopts the **Gloucester County, New Jersey Multi-Jurisdictional Hazard Mitigation Plan**, as the jurisdiction's Natural Hazard Mitigation Plan and resolves to execute the actions in the Plan.

SUMMARY STATEMENT/RATIONALE

This resolution, adopting the Gloucester County Multi-Jurisdictional Hazard Mitigation Plan would permit Rowan University to seek, State and Federal Mitigation Grants upon availability.

RESOLUTION #14

AWARD OF CONTRACT FOR PROFESSIONAL INTERNAL AUDITING SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the audit committee of the Board of Trustees has recommended that Protiviti, Inc. be awarded the contract for internal auditing services, and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract with **Protiviti, Inc.** of Philadelphia, Pennsylvania, in an amount not to exceed \$150,000.

SUMMARY STATEMENT/RATIONALE

The existing contract for internal auditing services expires December 31, 2011. The University issued a Request for Qualifications (RFQ) for Internal Auditing Services, and ten (10) firms responded to the initial RFQ. After a review by the Audit Committee, three (3) firms were invited for an in-person presentation after which time Protiviti, Inc. was selected. This resolution provides for professional auditing services to be performed in accordance with generally accepted internal auditing standards and with the applicable regulatory guidelines established by state and/or federal agencies. The period covered for this contract is January 1, 2012 to December 31, 2012 with two (2) one-year options to renew at the University's discretion. Annual increases are capped at 2% per year if contract is extended beyond the first year.

Recommended for Approval By:
Audit Committee (10/26/11)
Budget & Finance Committee (11/16/11)

12/14/11

RESOLUTION #15

**APPROVAL FOR THE MARKETING AND SALE OF REAL ESTATE
OWNED BY THE UNIVERSITY**

WHEREAS, according to the provisions of N.J.S.A. 18A:64-6 the Board of Trustees has the authority to approve and authorize real estate transactions that are “deemed necessary or advisable by the board for carrying out the purposes of the [University]”, and

WHEREAS, the University from time to time has buildings and properties that are no longer needed for University purposes and the retention of which is no longer in the best interest of the University, and

WHEREAS, it is therefore in the best interest of the University to market and sell such properties in a manner that provides the greatest benefit to the University, and

WHEREAS, the University does not currently have intended uses or requirements for the University-owned property located at 510 Cooper Street, in Woodbury, NJ, and

WHEREAS, it has been determined that retention of the subject property does not further the long term goals of the University, and

WHEREAS, the Board of Trustees desires that the University engage a marketing and realty firm to dispose of the subject property to the maximum benefit of the University,

THEREFORE BE IT RESOLVED, that the Board of Trustees authorizes the Vice President for Facilities and Operations to engage a professional firm for the express purposes of marketing and selling the subject property.

BE IT FURTHER RESOLVED, that the Vice President for Facilities and Operations will report back to the Board of Trustees on a regular basis as to the firm selection, sales methodology, and progress towards disposition.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the Vice President for Facilities and Operations to engage a professional real estate firm for the purposes of marketing and selling the University-owned property located at 510 Cooper Street in Woodbury, NJ. The selection of the firm, the sales methods and strategies, and ongoing progress reports will be provided to the Board of Trustees on a routine and ongoing basis.

RESOLUTION #16

**AUTHORIZATION TO ENGAGE ARCHITECTURAL FIRM
FOR PROFESSIONAL DESIGN SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it desires to retain a professional design firm to design a new presidential residence in Glassboro, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Administration be authorized to enter into a contract with an architectural firm to develop the design for a new Presidential residence in Glassboro.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes Rowan University to contract with an architectural firm for the design work associated with planning for a new Presidential residence in Glassboro.

RESOLUTION #17

**APPROVAL OF LETTER OF INTENT BY AND BETWEEN
ROWAN UNIVERSITY AND NEXUS HOLDINGS LLC
PERTAINING TO PARKING FOR STUDENTS (D-1)
AND OFFICE INSTRUCTIONAL SPACE (E-1)
ON ROWAN BOULEVARD**

- WHEREAS**, the Board of Trustees previously approved a certain Master Lease Agreement which calls for the construction of an 884 bed Student Housing Facility at Rowan Boulevard in the Borough of Glassboro and the lease of the same to the University, and
- WHEREAS**, construction of the Student Housing Facility has been completed and occupied, and
- WHEREAS**, the said Master Lease Agreement does not provide for parking facilities for University students that reside in the Student Housing Facility or in other University controlled locations on Rowan Boulevard, and
- WHEREAS**, the University has agreed that it will at its own cost and expense provide sufficient parking for the students that reside in the Student Housing Facility, and
- WHEREAS**, the University has determined that the most suitable placement of parking for student residents at the Student Housing Facility or other University controlled locations would be at a location designated as Parcel D-1 and located between Rowan Boulevard and the Student Housing Facility, and
- WHEREAS**, the Board of Trustees previously approved the leasing of a parking garage located on Parcel D-1, and
- WHEREAS**, subsequent to approval of said lease the Budget & Finance and Facilities Subcommittees approved leasing additional space for the purpose of office/instructional activities by CGCE at a location designated as Parcel E-1 (hereinafter the “E-1 building”) located adjacent to the parking garage, and
- WHEREAS**, Nexus Holdings, LLC (hereinafter “Nexus”) has been identified by the Borough of Glassboro as the entity to construct a 1,218 parking garage and the E-1 building located at the said location, and
- WHEREAS**, Nexus has agreed to allocate 900 of the 1,218 parking spaces in said parking garage to the University for use by students who are residents or expect to be residents of the Student Housing Facility or other University-controlled locations, and the University has determined that the allocation is acceptable, and

(continued)

RESOLUTION #17 (continued)

WHEREAS, Nexus has agreed to allocate adequate office space to the University in the E-1 building, and

WHEREAS, the University and Nexus have prepared a Letter of Intent (see attached) that sets forth the basic terms of an agreement between the parties relating to the lease by the University of a portion of parking garage and the E-1 building, and

THEREFORE BE IT RESOLVED, that the Board of Trustees approves that certain Letter of Intent dated December 7, 2011 that sets forth the basic terms of the agreement between the University and Nexus, and

BE IT FURTHER RESOLVED, that the Lease and any Sublease Agreements shall be negotiated, drafted and submitted to the Board of Trustees for approval at a subsequent meeting of the Board.

SUMMARY STATEMENT/RATIONALE

This Resolution authorizes the appropriate officer of the University to execute a certain Letter of Intent dated December 7, 2011, which Letter sets forth the basic terms of proposed Lease and Sublease Agreements by and between the University and Nexus for a parking garage and the use of office space at the adjacent E-1 building. The Letter calls for the negotiation, preparation of the Lease and Sublease Agreements, which documents are to be submitted for approval by the Board of Trustees at a subsequent meeting of the Board.

This Resolution supersedes Resolution #17 adopted by the Board of Trustees on April 21, 2010.

RESOLUTION #18

APPROVAL OF TOTAL PROJECT BUDGETS FOR FISCAL YEAR 2012 CAPITAL PROJECTS

WHEREAS, the Board of Trustees of Rowan University approved new policies and procedures related to contracting and procurement through Resolution #14 on 4/21/2010, and

WHEREAS, the new policies and procedures require that total project budgets be approved for capital construction projects, to include items such as architect and engineering fees, permitting fees, advertisement costs, printing and bidding costs, construction contract costs, specialty consultant fees, fixtures, furnishings, and equipment, and project contingencies, and

WHEREAS, the new policies and procedures require that the Board of Trustees approve all total project budgets regardless of dollar amount, and

WHEREAS, the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and has recommended approval by the Board of Trustees of these total project budgets by Resolution #21 dated June 15, 2011, and

WHEREAS, subsequent modifications and revisions are recommended by the University as indicated in Attachment A and the Board has authorized the use of University reserves to fund these additional projects, and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient reserve funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that University reserves will be appropriated and utilized in the amount and for the total project budgets listed and itemized in Attachment A.

SUMMARY STATEMENT

This resolution approves the project budgets, for all design, construction, furnishings, equipment, and other related costs including necessary contingencies associated with the projects indicated on Attachment A. Funding for the attached projects

Recommended for Approval By:
Facilities Committee (11/15/11)
Budget & Finance Committee (11/16/11)
Executive Committee (12/1/11)

12/14/11

ATTACHMENT A -- REVISED CAPITAL PROJECTS LIST
FOR FISCAL YEAR 2012 (DEC. 14, 2011)

Request #	BUILDING	USE	TYPE	CATEGORY	DESCRIPTION	Total Project Budget
12-9	Wilson	Acad	HVAC	LS	Building Air Handler Replacement and Modernization	\$ 2,360,000
12-13	Esby Gym	A/S	Interior	LS	Women's Locker Room Water Mitigation and Renewal	120,000
12-17	Bunce	Acad	Envelope	DM	Bunce Roof Replacement and Cupola Restoration	1,375,000
12-19	Hawthorn	Acad	Interior	LS	Building Envelope and Water Mitigation Repairs	1,500,000
12-20	Robinson	Acad	HVAC	LS	Building Air Handler Replacement and Modernization	1,400,000
12-22	Wacker Stadium	Aux	Athletics	R	Artificial Turf Replacement	525,000
12-29	Winans	Aux	Interior	AR	University Student Health Center Consolidation	4,500,000
12-30	Team House	Aux	Athletics	New	Team House Addition	4,200,000
12-36	Bunce	Acad	Envelope	DM	Bunce Exterior Door Replacement	100,000
12-57	Student Center	Aux	HVAC	LS	Building Air Handler Replacement and Modernization	750,000
12-58	ROTC	Aux	Envelope	DM	Roof Replacement	20,000
12-59	EPA	Aux	Interior	DM	EPA 200 Building Renovation	1,900,000
12-60	International House	Res	Interior	LS	International House Life/Safety Modifications	60,000
12-61	Savitz	Admin	HVAC	LS	HVAC Distribution Repairs and Replacement	20,000
12-62	Memorial	Admin	Interior	R	Memorial IR Services Space Renewal	120,000
12-63	Campus	Inf	Infrastructure	DM	Water Tower Painting and Antenna Relocation	750,000
12-64	Campus	Campus	Infrastructure	New	South Campus Sidewalk Extension to Whitney Center	300,000
TOTAL OPERATING CAPITAL FUNDS						\$ 20,000,000

Categories
LS: Life/Safety
DM: Deferred Maintenance
New: New Construction
AR: Adaptive Reuse
R: Replacement

RESOLUTION #19a

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SOFTWARE LICENSING AND MAINTENANCE AGREEMENT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires a Licensing and Software Maintenance Agreement for the Blackboard Transact Software utilized on campus, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services Information Technology exemption, and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY12 with **Blackboard, Inc.** of Phoenix, Arizona to purchase a licensing and software agreement for an amount not to exceed \$149,046.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the cost of a one-year licensing and maintenance contract for the use and services of Blackboard, Inc. card service operations. The period covered for this contract is October 1, 2011 to September 30, 2012 and is subject to renewal for successive years for the same services.

This comprehensive commerce software system is utilized to control access to dining plans, copier, vending and laundry services. It also controls the deposit or transfer of funds within the University's debit-card program using their ID cards at virtually every location on-campus as well as over 30 independent merchants around the edge of campus for in-store and delivered products and services.

This purchase will continue the maintenance coverage on all related hardware including two data-base servers as well as card readers at point-of-sale locations, copiers, vending, laundry, bookstores, door access, and merchant locations.

Recommended for Approval By:
Budget & Finance Committee (11/16/11)

12/14/11

RESOLUTION #19b

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR COMMERCE CARD POINT OF SALE SYSTEM UPGRADE

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Software and Hardware Upgrades to the University's Blackboard commerce system, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services Information Technology exemption, and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY12 with **Blackboard, Inc.** of Phoenix, Arizona to purchase upgraded software and hardware in an amount not to exceed \$55,000.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the cost to provide and install the commerce system software and hardware (card readers and data-base servers) necessary for a system upgrade to an existing Blackboard commerce system. This comprehensive software system is utilized to control access to dining plans, copier, vending and laundry services. It also controls the deposit or transfer of funds within the University's debit-card program using their ID cards at virtually every location on-campus as well as over 30 independent merchants around the edge of campus for in-store and delivered products and services.

This purchase will upgrade our existing operating system from older-technology to a windows-based system platform. This upgrade will provide enhanced features benefiting operations to our merchants (high-speed web-connections rather than dial-up lines), to our dining services operator (touch-screen point-of-sale technology), and most importantly, to our student customers through operational use and speed. The new more-stable data-base system will offer the redundancy of data storage now required by our Network and System Services Office.

Recommended for Approval By:
Budget & Finance Committee (11/16/11)

12/14/11

RESOLUTION #19c

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SOFTWARE MAINTENANCE AGREEMENT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires a software maintenance agreement from Blackboard for the Blackboard Content and Community Package (formally WebCT program),

WHEREAS, the services rendered are exempt from public bidding pursuant to the Information Technology exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the software license and maintenance are only available from Blackboard due to the proprietary nature of the equipment that the University already has purchased and utilizes for these services, and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY12 with **Blackboard, Inc.** of Phoenix, Arizona to purchase a software maintenance agreement for Blackboard Content and Community Package for an amount not to exceed \$140,000.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the cost of a one-year maintenance contract for the use and services of Blackboard, Inc. for the Blackboard Content and Community Package (formally the WebCT program). The learning management system whereby the faculty can upload course materials, syllabuses, course notes, and tests that are then accessible to the student body through the Blackboard System.

The period covered for this contract is January 1, 2012 to December 31, 2012. The cost is a not to exceed amount of \$140,000 and is subject to renewal for successive years for the same services.

Recommended for Approval By:
Budget and Finance Committee (11/16/11)

12/14/11

RESOLUTION #19d

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR WILSON STAGE LIFT PROJECT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined Pfleeger Hall stage lift has been damaged and requires new equipment, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Equipment Repair exemption of N.J.S.A. 18A:64-56(a)(9), and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY12 with **Gala Systems, Inc.** of Quebec Canada in an amount not to exceed \$70,500.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the supply and installation of the equipment for stage lift repair in Wilson Hall. This stage lift equipment was originally installed in 1993 and is a proprietary system that only Gala Systems, Inc. repairs or replaces.

The Board approved the total project budget on June 15, 2011 resolution #21 in the amount of \$90,000.

Recommended for Approval By:
Facilities Committee (11/15/11)
Budget and Finance Committee (11/16/11)

12/14/11

RESOLUTION #19e

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-45 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain financial advisory services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(2), and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY12 with **Prager, Sealy & Company, LLC** of New York, New York for financial advisory services in an amount not to exceed \$42,500.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract with Prager, Sealy & Company, LLC to provide financial advisory services to the University. Prager will review the University's existing obligations and provide a debt portfolio assessment looking for opportunities to restructure or refund any existing debt. Prager will also provide an overall assessment of the University's financial condition, debt capacity and debt affordability. They will review contemplated strategic investments, capital structure and financing and debt management procedures. The University solicited quotes and received four (4) responses. After review by the Budget and Finance Committee, Prager was selected.

RESOLUTION #19f

AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR ENVIRONMENTAL SERVICES FOR THE COOPER MEDICAL SCHOOL PROJECT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefor, and

WHEREAS, the University previously has determined that it requires certain professional engineering and environmental services for the comprehensive site work necessary on Blocks 189 & 190 in Camden for the Cooper Medical School of Rowan University project, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A 18A:64-56(a)(1), and

WHEREAS, the Board of Trustees approved the contract in the amount of \$300,000 by Resolution #1e at its May 20, 2010 meeting, and

WHEREAS, it is necessary to increase the original contract by \$300,000 to provide additional services in support of the project, and

WHEREAS, the University has determined sufficient funds available within the approved total project budget.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance be authorized to amend the existing contract with **Langan Engineering Services**, of Elmwood Park, New Jersey in an amount not to exceed \$300,000 for a total design contract not to exceed \$600,000.

SUMMARY STATEMENT

This resolution authorizes an amendment of the existing contract with Langan Engineering Services for additional required environmental site work for the Cooper Medical School project in an amount not to exceed \$300,000 for a total contract not to exceed \$600,000, to be paid by the medical school project budget.

RESOLUTION #19g

MODIFICATION OF AGREEMENT WITH HDR, INC. FOR THE COOPER MEDICAL SCHOOL PROJECT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefor, and

WHEREAS, Rowan University entered into a Modification of Agreement with HDR, Inc. (formerly CUH2A, Inc. Architectural Engineering Planning) on December 11, 2009 for the purpose of engaging the firm to provide continued architectural, engineering, and design related services for the construction of the new medical school building in Camden, and

WHEREAS, sections 4 and 5 of the modification agreement anticipate and provide for possible future modifications the December 11, 2009 Agreement, and

WHEREAS, the Cooper Medical School of Rowan University building construction management team have determined that additional construction administration hours are warranted and advisable to maintain project schedule, budget and quality, and

WHEREAS, the construction management team has determined that an additional effort of construction administration hours will be needed from HDR, Inc.

THEREFORE BE IT RESOLVED that the **HDR, Inc.** agreement with Rowan University will be amended to include an additional fee of \$995,000 for the purposes of providing additional construction administration and support through the period project construction and close-out.

SUMMARY STATEMENT

This resolution authorizes a modification of an existing contract with HDR, Inc., for an additional fee of \$995,000 for the purposes of providing additional construction administration and support through the project construction and close-out period. These funds will be paid from the medical school construction project budget.

Recommended for Approval By:
Executive Committee (12/1/11)

12/14/11

RESOLUTION #19h

AMEND AGREEMENT FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF THE MEDICAL SCHOOL BUILDING

WHEREAS, the University has entered into a contract with The Camden County Improvement Authority ("CCIA") according to which CCIA will construct and arrange for the financing of the construction of the Cooper Medical School of Rowan University, and

WHEREAS, the University has deemed it desirable and prudent to enter into a professional services agreement with a qualified company experienced in construction of complex facilities to represent it as an "owner's representative" throughout the construction process to ensure that the University's interests are fully protected, and

WHEREAS, the University has determined that it requires extended professional services as the University's representative during the medical school building construction process, and

WHEREAS, on August 10, 2010, resolution # 3 the Board of Trustees approved the agreement with Greyhawk North America LLC in the amount of \$242,400, and

WHEREAS, it is necessary to increase the original contract amount by \$200,000 to provide additional services in support of the project, and

WHEREAS, the University has determined sufficient funds are available within the approved total project budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance be authorized to amend the existing contract with **Greyhawk North America LLC** of Moorestown, New Jersey in the amount not to exceed \$442,400.

SUMMARY STATEMENT

This resolution approves an expanded professional services agreement between the University and Greyhawk North America LLC, to serve as the University's owner's representative during the period of construction of the medical school building. The Greyhawk contract will be increased not to exceed \$442,400 and will be funded by the medical school project budget.

Recommended for Approval By:
Executive Committee (12/1/11)

12/14/11