ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING
FEBRUARY 22, 2012

AGENDA

SCHEDULE
3 p.m.

CLOSED AND PUBLIC SESSIONS
Eynon Ballroom
Student Center

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

INSTALLATION OF NEW BOARD OF TRUSTEE MEMBERS

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)
Personnel and Litigation Matters

ROOM 221
Student Center

RETURN TO PUBLIC SESSION

Eynon Ballroom

APPROVAL OF MINUTES FOR DECEMBER 14, 2011 AND JANUARY 31, 2012

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President’s Office was properly notified.

ACTION ITEMS

A. PERSONNEL ACTIONS

Summary Statement: Resolution #1 seeks approval for the hiring of new full-time, full-time temporary, temporary part-time, adjuncts, part-time coaches, graduate and research associate positions, resignations and retirements.

Resolution #1

B. REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT

Summary Statement: Resolution #2 seeks approval for the reappointment of Faculty and Professional Staff to a second year contract.

Resolution #2
C. **APPROVAL OF FACULTY APPOINTMENTS TO COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY FOR CORELL SCIENTISTS**
   **Summary Statement:** Resolution #3 seeks approval for the appointment of Coriell basic scientists as adjunct faculty of CMSRU.

D. **APPOINTMENTS TO THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY BOARD OF DIRECTORS**
   **Summary Statement:** Resolution #4 seeks approval for the appointment of Arthur R. Bartolozzi and Tabbetha A. Dobbins to the Cooper Medical School of Rowan University Board of Directors.

E. **APPROVAL TO NAME ROWAN UNIVERSITY’S EDUCATION HALL**
   **Summary Statement:** Resolution #5 seeks approval to name Rowan University’s Education Hall for the late Dr. Herman D. James, 5th President.

F. **APPROVAL OF LEASE AGREEMENTS BETWEEN ROWAN UNIVERSITY AND NEXUS HOLDINGS, LLC**
   **Summary Statement:** Resolution #6 seeks approval of two (2) lease agreements for the University to lease 900 parking spaces in a parking garage and 51,986 square feet of classroom and administrative space in an academic building from Nexus Holdings, LLC.

G. **APPROVAL OF CONTRACT FOR LEGAL SERVICES**
   **RESOLUTION AMENDED**
   **Summary Statement:** Resolution #7 seeks approval to use the services of Baron & Brennan for legal assistance in the absence of an In-House General Counsel.

H. **AUTHORIZATION APPROVING A MEMORANDUM OF AGREEMENT WITH THE NEW JERSEY MORTGAGE FINANCE AGENCY**
   **Summary Statement:** Resolution #8 seeks approval for the authorization to enter into a memorandum of agreement with the New Jersey Mortgage Finance Agency to explore acquiring properties at Block 189 adjacent to the medical school.

I. **AWARDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING**
   a) Lynda.com
   **Summary Statement:** Resolution #9a provides for an online training program through a company called Lynda.com. This program is an online training site that includes Adobe and Microsoft packages.
   b) Software House
   **Summary Statement:** Resolution #9b provides for the cost of a one-year maintenance contract for the use and services of all the Microsoft Office Suite and programming throughout the Rowan Campuses. The Period covered for this contract is March 1, 2012 to February 28, 2013.
e) TouchNet

*Summary Statement:* Resolution #9c provides for the annual renewal of TouchNet hosting and maintenance services for TouchNet Bill + Payment Software which allows our customers the ease of remote electronic bill payment for all University services.

d) KPMG, LLP

*Summary Statement:* Resolution #9d provides for professional external auditing services to perform the annual audit of the financial statements.

**PUBLIC COMMENTS**

Individual remarks must be consistent with the topic previously listed with the President’s Office.

**NEW BUSINESS**

**COMMENTS BY TRUSTEES**

**ADJOURNMENT**
RESOLUTION #1
PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<table>
<thead>
<tr>
<th>Name</th>
<th>Highest Degree</th>
<th>Rank</th>
<th>Department</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buono, Russell</td>
<td>M.A.</td>
<td>Full Professor</td>
<td>Biomedical Sciences-CMSRU</td>
<td>1/16/12-1/15/14</td>
</tr>
<tr>
<td>D'Angelo, Christopher</td>
<td>Ph.D.</td>
<td>Assistant Director</td>
<td>Alumni Relations</td>
<td>1/17/12-6/30/12</td>
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<tr>
<td>Folkinshtein, Daniel</td>
<td>Ph.D.</td>
<td>Assistant Professor</td>
<td>Accounting and Finance</td>
<td>9/1/12-6/30/13</td>
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<tr>
<td>Grochowski, Joshua</td>
<td>B.S.</td>
<td>Web Developer</td>
<td>Web Services</td>
<td>1/3/12-6/30/12</td>
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<tr>
<td>Josephson, Ira</td>
<td>Ph.D.</td>
<td>Full Professor</td>
<td>Biomedical Sciences-CMSRU</td>
<td>2/1/12-1/31/14</td>
</tr>
<tr>
<td>Merz, Sarah</td>
<td>B.S.</td>
<td>Assistant Director of Annual Giving</td>
<td>University Advancement</td>
<td>1/3/12-6/30/12</td>
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<tr>
<td>Strasser, Daniel</td>
<td>M.A.</td>
<td>Assistant Professor</td>
<td>Communication Studies</td>
<td>9/1/12-6/30/13</td>
</tr>
<tr>
<td>Vitto, Cindy</td>
<td>Ph.D.</td>
<td>Special Assistant to the President</td>
<td>President's Office</td>
<td>1/17/12-8/31/12</td>
</tr>
<tr>
<td>Woodside, Scott</td>
<td>MSN, MBA, RN</td>
<td>Director of Student Health Services</td>
<td>Student Health Services</td>
<td>2/27/12-8/31/13</td>
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FULL TIME TEMPORARY

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<tr>
<th>Name</th>
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<th>Rank</th>
<th>Department</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doorman, Diane</td>
<td>M.A.</td>
<td>Instructor</td>
<td>Language, Literacy and Spec.Ed.</td>
<td>1/31/12-6/30/12</td>
</tr>
<tr>
<td>Foley, Raymond</td>
<td>Ed.D.</td>
<td>Instructor</td>
<td>Teacher Education</td>
<td>1/30/12-6/30/12</td>
</tr>
<tr>
<td>Paternoster, Bruce</td>
<td>Ph.D.</td>
<td>Assistant Professor</td>
<td>Philosophy/Religion</td>
<td>1/17/12-6/30/12</td>
</tr>
<tr>
<td>Schultz, Steven</td>
<td>B.S.</td>
<td>Athletic Trainer</td>
<td>Athletics</td>
<td>1/30/12-6/30/12</td>
</tr>
<tr>
<td>+Sun, Yaquan</td>
<td>Ph.D.</td>
<td>Postdoctoral Fellow</td>
<td>Chemistry/Biochemistry</td>
<td>1/1/12-6/30/12</td>
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TEMPORARY PART TIME

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<th>Department</th>
<th>Effective Dates</th>
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<tbody>
<tr>
<td>Brattstrom, Ernest</td>
<td>M.A.</td>
<td></td>
<td>Language, Literacy and Spec. Ed.</td>
<td>1/30/12-6/30/12</td>
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<tr>
<td>Brooks, Kathy</td>
<td>Ed.M.</td>
<td></td>
<td>Psychology</td>
<td>1/31/12-6/30/12</td>
</tr>
<tr>
<td>Miller, Michael</td>
<td>Ph.D.</td>
<td></td>
<td>Chemistry and Biochemistry</td>
<td>1/31/12-6/30/12</td>
</tr>
<tr>
<td>Thompson, Christy</td>
<td>Ed.D.</td>
<td></td>
<td>Ed. Services, Administration and Higher Education</td>
<td>1/30/12-6/30/12</td>
</tr>
<tr>
<td>Willmann, John Michael</td>
<td>J.D.</td>
<td></td>
<td>Public Relations/Advertising</td>
<td></td>
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ADJUNCTS

<table>
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<tr>
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<th>Rank</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Augustin, Jephthe</td>
<td>M.S.</td>
<td></td>
<td>Mechanical Engineering</td>
</tr>
<tr>
<td>Baker, Kalee</td>
<td>M.A.</td>
<td></td>
<td>Journalism</td>
</tr>
<tr>
<td>Barragan, Oscar</td>
<td>Ph.D.</td>
<td></td>
<td>Philosophy/Religion</td>
</tr>
<tr>
<td>Bassi, Danilo</td>
<td>Ph.D.</td>
<td></td>
<td>Mechanical Engineering</td>
</tr>
<tr>
<td>Best, Amy</td>
<td>M.A.</td>
<td></td>
<td>Theatre/Dance</td>
</tr>
<tr>
<td>Brook, Nancy</td>
<td>M.S.N.; M.A.</td>
<td></td>
<td>CGCE</td>
</tr>
<tr>
<td>Burke, Janes</td>
<td>Ed.D.</td>
<td></td>
<td>Teacher Education</td>
</tr>
<tr>
<td>Combs, Amy</td>
<td>M.S.</td>
<td></td>
<td>Biological Sciences</td>
</tr>
<tr>
<td>Corey, Rosemary</td>
<td>M.A.</td>
<td></td>
<td>Mgmt. and Entrepreneurship</td>
</tr>
<tr>
<td>Crowell, Andrew</td>
<td>M.S.</td>
<td></td>
<td>Computer Science</td>
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<tr>
<td>Cullingford, George</td>
<td>M.A.</td>
<td></td>
<td>Language, Literacy and Spec. Ed.</td>
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<td>+ - grant funded</td>
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(continued)
RESOLUTION #1 (continued)

GRADUATE RESEARCH ASSOCIATES/ASSISTANTS
Castillo, Jennifer B.A. Camden Campus 1/17/12-5/11/12
+Cavanaugh, Eduardo B.S. College of Engineering 1/3/12-6/30/12
+Mudrowsky, Robert B.S. College of Engineering 1/3/12-6/30/12
Summers, Michael B.S. Rohrer College of Business 1/17/12-6/30/12

RESIGNATIONS
Gruber, Carol Camden Campus 2/10/12
Orlins, Joseph College of Engineering 12/31/11

RETIREMENTS
Cucinotta, Martha Provost’s Office 7/1/12
Faison, Christy President’s Office 1/1/12

AMENDMENTS
Kocher, William – On December Personnel Actions effective dates should have been 1/2/12 to 8/31/13.

* - grant funded

Recommended for Approval By:
Executive Committee (2/9/12) 2/22/12
RESOLUTION #2

REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF
TO A SECOND YEAR CONTRACT

WHEREAS, the following named faculty, professional staff and librarian have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty, professional staff and librarian listed below shall be offered reappointment for the academic year 2012-2013.

Second Year Faculty
(First Year of Service)

Bean-Folkes, Jane Language, Literacy and Special Education
Carrasquillo, Marci English
Gaier, Terri Educational Services, Admin & Higher Ed
Livingston, Brendan Political Science and Economics
Pertuit, Terry Educational Services, Admin & Higher Ed
Thomas, Christopher Music
Vilceanu, Marilena Public Relations/Advertising
Yang, Yang Chemistry & Biochemistry

Second Year Professional Staff
(First Year of Service)

Baker, Gary Sports Clubs and Youth Programs
Barney, Erin Athletics
Beverly, Saudia College of Graduate and Continuing Ed
Grillo, Kathleen College of Graduate and Continuing Ed
Braude, Rosemary Media & Public Relations
Bryant, Kyhna Admissions & Student Affairs, CMSRU
Ethridge, James Instructional Technology Services
Ford, Deanna Fine & Performing Arts
Lezotte, Stephanie Office of Sponsored Programs
Perkowsky, Kellie Residential Learning & University Housing
Pfeifer, Laura International Center
Varela, Tomas College of Liberal Arts & Sciences
Wright, Anna College of Graduate and Continuing Ed

Recommended for Approval By:
Executive Committee (2/9/12)
RESOLUTION #3

APPROVAL OF FACULTY APPOINTMENTS TO COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY FOR CORIELL SCIENTISTS

WHEREAS, Cooper Medical School of Rowan University is in need of basic science faculty to participate in the delivery of its educational program, and

WHEREAS, Cooper Medical School and the Coriell Institute for Medical Research have entered into an affiliation agreement, and

WHEREAS, Section 1 of the Affiliation Agreement specifies that the purpose of the Agreement is to promote the educational and research mission of the Medical School by utilizing the unique and quality human and other resources of Coriell to the advantage of the academic program of the Medical School, and

WHEREAS, the Affiliation Agreement, Section 5, specifies that through its basic scientist staff, Coriell will assist The Medical School with curriculum design, teaching of students, and development of research projects for medical students enrolled or to be enrolled in the Medical School, and

WHEREAS, Section 6 of the Affiliation Agreement specifies that no member of the Coriell basic scientist staff shall be involved in educating or mentoring students in research without a faculty appointment from Cooper Medical School of Rowan University, and

WHEREAS, such faculty appointments shall be for a one, two, or three year term, and

WHEREAS, the above specified basic science faculty shall be employed and paid by Coriell, and

WHEREAS, CMSRU has agreed to pay $105,000 per year for the services of Coriell scientists, and

WHEREAS, such faculty appointments shall be coterminal with Coriell employment such that loss of Coriell employment shall result in loss of appointment to the medical school faculty.

THEREFORE BE IT RESOLVED that the Coriell scientists who have been listed shall be appointed as adjunct faculty in the Department of Biomedical Sciences of CMSRU.

(continued)
RESOLUTION #3 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the appointment of Coriell basic scientists as coterminous adjunct faculty at Cooper Medical School of Rowan University (CMSRU) and will be reported to the Liaison Committee on Medical Education (LCME) per their request.
Attachment – Resolution #3

CMSRU Faculty Appointments

Beiswanger, Christine
Berlin, Dorit
Christman, Michael
Fecenko-Tacka, Karen
Gerry, Norman
Gharani, Neda
Gordon, Erynn
Jarvis, Joseph
Kronenthal, Courtney
Madore, Steven
Schmidlen, Tara
Scutti, Alison
Self, Matthew
Tang, Zhenya
Tarn, Chi
Wert, Sherryann
RESOLUTION #4

APPOINTMENTS TO THE
COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY
BOARD OF DIRECTORS

WHEREAS, on September 15, 2010, the Rowan University Board of Trustees approved the affiliation agreement between Rowan University and Cooper University Health System that created the Cooper Medical School of Rowan University (CMSRU),

WHEREAS, the affiliation agreement calls for the creation of a CMSRU Board of Directors,

WHEREAS, on December 15, 2010, a resolution was adopted that defined the role and composition of the Board and outlined the selection and appointment process,

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees appoints the following named individuals to one-year terms as members of the Cooper Medical School Board of Directors.

Dr. Arthur R. Bartolozzi, M.D.
Chief of Sports Medicine
Pennsylvania Hospital

Tabbetha A. Dobbins
Assistant Professor
Rowan University
Department of Physics and Astronomy

Recommended for Approval at the
Nominations Committee Meeting (2/9/12)
RESOLUTION #5

APPROVAL TO NAME ROWAN UNIVERSITY’S EDUCATION HALL

WHEREAS, Rowan University has recognized extraordinary achievements and contributions of individuals and organizations who have helped to advance the goals of the University, and

WHEREAS, one of the most significant and appropriate ways to recognize meaningful service and leadership to the University is to bestow the name of a facility in their honor, and

WHEREAS, Dr. Herman D. James served as the fifth president of the University from 1984 to 1998, and

WHEREAS, under his leadership, the institution achieved university status and capitalized on a $100 million gift from Henry and Betty Rowan, and

WHEREAS, during his tenure and under his direction, the University established an Ed.D. Program in Educational Leadership, the first doctoral program offered by a New Jersey state college, and

WHEREAS, after his tenure as president of the University, he served as a distinguished professor until 2007, and

WHEREAS, Rowan University wishes to recognize Dr. Herman D. James posthumously for his extraordinary dedication and commitment to the University, and

WHEREAS, the President’s Cabinet, the Rowan University Senate and the members of AFT Local 2373 have endorsed this recommendation, and

WHEREAS, the Board of Trustees and the University Advancement Committee have recommended that Education Hall be named for Dr. Herman D. James

THEREFORE BE IT RESOLVED that Education Hall will henceforth be known as the Dr. Herman D. James Hall.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the naming of Education Hall as the Dr. Herman D. James Hall.

Recommended for Approval By:
University Advancement Committee (1/11/12)
Executive Committee (2/9/12)

2/22/12
RESOLUTION-POLICY

| Action Item | X | For Information Only |

From: Dr. Eric Milou, Rowan University Senate President
To: Dr. Ali Housmand, Interim President
Date: 2/3/12
RE: Senate Resolution 120203-1

HERMAN JAMES RESOLUTION

WHEREAS, Dr. Herman D. James served with distinction from 1984 to 1998 as the 5th President of Glassboro State College/Rowan University and later as a member of its faculty, and

WHEREAS, Under his leadership, the institution accepted the $100 million gift from Henry and Betty Rowan, and was transformed into a major regional university, and

WHEREAS, Dr. James strongly believed in the mission of the College of Education, and was instrumental in establishing the institution’s first doctoral program within that college, and

WHEREAS, The Rowan University Senate wishes to recognize Dr. James for his extraordinary dedication and service to the university, and

WHEREAS, Glassboro State/Rowan has a rich tradition of honoring its former presidents by naming buildings in their memory

THEREFORE BE IT RESOLVED that the Rowan University Senate endorses the Rowan University Foundation’s recommendation that the Education building will henceforth be known as the “Herman D. James Hall.”
RESOLUTION #6

APPROVAL OF LEASE AGREEMENTS
BETWEEN ROWAN UNIVERSITY AND NEXUS HOLDINGS, LLC

WHEREAS, according to the provisions of N.J.S.A. 18A:64-6 the Board of Trustees has the authority to approve and authorize real estate transactions that are "deemed necessary or advisable by the Board for carrying out the purposes of the University," and

WHEREAS, Nexus Holdings, LLC, a New Jersey based corporation ("Nexus") seeks to lease parking rights to 900 parking spaces in a proposed parking garage (the "Garage") to Rowan University (the "University") for use by students who are residents or expected to be residents of the Student Housing on Rowan Boulevard or other University-controlled locations, and

WHEREAS, Nexus also seeks to lease 51,986 square feet of classroom and administrative space to the University for use by CGCE (College of Graduate and Continuing Education) in a building to be constructed adjacent to the Garage, (the "Classroom Building"), and

WHEREAS, the University will lease the parking rights in the Garage for a 30-year term at annual rents as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>$2,120,000</td>
</tr>
<tr>
<td>Year 2</td>
<td>$2,155,000</td>
</tr>
<tr>
<td>Years 3-5</td>
<td>$2,170,000</td>
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<tr>
<td>Years 6-10</td>
<td>$2,278,000</td>
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<tr>
<td>Years 11-15</td>
<td>$2,346,855</td>
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<tr>
<td>Years 16-20</td>
<td>$2,464,198</td>
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<td>Years 21-25</td>
<td>$2,587,408</td>
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<tr>
<td>Years 26-30</td>
<td>$2,716,778</td>
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</tbody>
</table>

The lease may be extended for four (4) terms of ten (10) years each. The University has the option to purchase the Garage 5 years after the termination of the initial 30 year term at fair market value, and

WHEREAS, the University will lease the Classroom Building for a 20-year term at an annual fixed rate of $1,401,023. The proposed lease also provides for an annual management fee of $1.08 per rentable square foot for 5 years with a 5% increase in years 6, 11 and 16. At the conclusion of the 20-year lease term, the University has the option to purchase the Classroom Building for $1.00, and

WHEREAS, it is deemed to be in the best interest of the University to enter into these lease agreements to support the University's need for parking and additional classroom and administrative space

(continued)
RESOLUTION #6 (continued)

THEREFORE BE IT RESOLVED that the Board of Trustees approves the leases by and between Rowan University and Nexus Holdings, LLC of Lawrenceville, New Jersey for student parking and academic classroom and administrative space, and authorizes the Interim President to execute same.

SUMMARY STATEMENT/RATIONALE

This resolution approves two (2) Lease Agreements according to which the University will lease 900 parking spaces in a Parking Garage and 51,986 square feet of classroom and administrative space in an academic building from Nexus Holdings, LLC. These facilities will be constructed on Rowan Boulevard. The construction shall be in accordance with plans approved by the University. The resolution calls for the approval of a 30-year lease for the parking spaces. The University will only be responsible for the base rent. The operating expenses of the Parking Garage will be the responsibility of Nexus. The lease for the classroom and administrative space will be a 20-year triple-net lease. Under this lease, the University will pay a fixed base rent of $1,401,023 and is responsible for all operating expenses associated with this space. The University has a $1.00 purchase option for this space exercisable at the end of the original 20-year term. The leases may be signed at the time of receipt of an executed release from Sora Holdings and Kinsley Properties.
RESOLUTION #7

APPROVAL OF CONTRACT FOR LEGAL SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain legal services, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to continue the engagement of the law firm of Baron & Brennan, P.A. of Voorhees, New Jersey to handle real estate matters at the current rate of remuneration and handle real estate matters in which it is currently engaged until such time a General Counsel is appointed.

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for the University to use the services of Baron & Brennan, P.A. for legal assistance in matters of real estate in the absence of an In-House General Counsel. This engagement will continue until such time the University has appointed General Counsel.

Recommended for Approval By:
Budget & Finance Committee (1/25/12)

2/22/12
RESOLUTION #8

AUTHORIZATION APPROVING A MEMORANDUM OF AGREEMENT
WITH THE NEW JERSEY MORTGAGE FINANCE AGENCY

WHEREAS, Rowan University is currently undertaking the building of a medical school in partnership with Cooper Hospital, Cooper Medical School of Rowan University (CMSRU), and

WHEREAS, CMSRU is located on Block 190 in the City of Camden, New Jersey which abuts to Block 189, and

WHEREAS, located on Block 189 are several residential properties, many of which are vacant, and

WHEREAS, Rowan wishes to explore whether or not acquiring all of the properties of Block 189 in order to have a continuous campus located on Blocks 190 and 189, would be in the best interest of the University, and

WHEREAS, in order to undertake this endeavor and adhere to the proper laws and regulations required of a public entity acquiring private property, it is essential that Rowan enters into an inter-local agreement with the New Jersey Mortgage Finance Agency (NJMFA) to help Rowan explore such avenues, and

WHEREAS, NJMFA is able to provide such services through a Memorandum of Agreement with Rowan University for a cost not to exceed $145,000

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to explore acquiring the private properties located on Block 189 in the City of Camden, New Jersey and to additionally enter into a MOA with NJMFA to undertake such exploration for a cost not to exceed $145,000. The purchase of Block 189 shall be conditioned upon the approval of the Rowan University Board of Trustees.

SUMMARY STATEMENT/RATIONALE

In order to better serve the needs of the CMSRU facility and its faculty, staff, students, and the Community at large it will service, Rowan believes it may be beneficial to acquire the private property located at Block 189, Camden City New Jersey, adjacent to Block 190 on which the CMSRU building is located. The acquisition of Block 189 would enable CMSRU to provide a more continuous campus and presence in the City of Camden.

In order to explore such avenues it is essential that Rowan enters into an inter-local agreement with the New Jersey Mortgage Finance Agency (NJMFA) for a total cost not to exceed $145,000.

(continued)
RESOLUTION #8 (continued)

A copy of the proposal for the purchase of Block 189 is attached.

Recommended for Approval By:
Budget & Finance Committee (11/16/11 & 1/25/12)
Facilities Committee (11/15/11 & 1/24/12)
Executive Committee (2/9/12)

2/22/12
RESOLUTION #9a

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR A SOFTWARE TRAINING PROGRAM

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires an online software training program for all Microsoft Office Suite Products and Adobe Products, and

WHEREAS, Information Technology Department tested this product among students and staff and found that it was widely utilized at a much higher rate than any other attempts at such training had been, thus allowing the students and faculty to become more proficient in these software programs that are utilized in academic courses at Rowan, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Information Technology exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract with Lynda.com of Carpinteria, California in an amount not to exceed $60,000.00.

SUMMARY STATEMENT/RATIONALE

This resolution provides for an online training program through a company called Lynda.com. Lynda.com is an online training package that includes all Adobe and Microsoft packages at the University. This training will be extended to all students and faculty and is done through the individuals' desk top at their convenience. The period covered for this contract is March 1, 2012 to February 28, 2013 and is subject to renewal for up to two successive years for the same services.

Recommended for Approval By:
Budget and Finance Committee (1/25/12)

2/22/12
RESOLUTION #96

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires the renewal of the third and last year of the software maintenance agreement for Microsoft with Software House, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Information Technology exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract with Software House of Somerset, New Jersey in an amount not to exceed $90,000.00.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the cost of a one-year maintenance contract for the use and services of all the Microsoft Office Suite and programming throughout the Rowan Campuses. The period covered for this contract is March 1, 2012 to February 28, 2013 and is subject to renewal for successive years for the same services.

Recommended for Approval By:
Budget and Finance Committee (1/25/12)

2/22/12
RESOLUTION #9c

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Software Maintenance Agreement, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY12 with TouchNet of Lenexa, Kansas in an amount not to exceed $67,266.63.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the annual renewal of TouchNet hosting and maintenance services for TouchNet Bill + Payment software. At-their-site hosting provides 24/7 uninterrupted payment services for our customers and insures a safe & secure web environment. We are provided all system enhancements and real-person customer service thus allowing our customers the ease of remote electronic bill payment for all University services. The period covered for this contract is July 1, 2011 through June 30, 2012 with the possibility of two one-year mutually agreed upon renewals.

Recommended for Approval By:
Budget & finance committee (1/25/12)

2/22/12
RESOLUTION #9d

AWARD OF CONTRACT
FOR PROFESSIONAL EXTERNAL AUDITING SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of $30,700, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the audit committee of the Board of Trustees has recommended that KPMG, LLP be awarded the contract for external auditing services, and

WHEREAS, the Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Finance and Chief Financial Officer be authorized to enter into a contract with KPMG, LLP of Princeton, New Jersey, in an amount not to exceed $125,240.

SUMMARY STATEMENT/RATIONALE

The existing contract for external auditing services expires with the completion and issuance of all fiscal year 2011 financial statement documents. The University issued a Request for Proposals (RFP) for External Auditing Services, and three (3) proposals were accepted. After a review by the Audit Committee, KPMG LLP was selected. This resolution provides for professional external auditing services to perform the annual audit of the financial statements in accordance with auditing standards generally accepted in the United States of America as well as prepare a report on the Federal and State awards in accordance with Government Auditing Standards issued by the Comptroller General of the United States and Federal OMB Circular A-133 and State of New Jersey OMB Circular 04-04. The contract is for the fiscal year 2012 audit with two (2) one-year options to renew at the University's discretion. If the contract is extended beyond the first year, there will be no price increase in the second or third year.

Recommended for Approval By:
Audit Committee (01/25/12)

2/22/12