SPECIAL EXECUTIVE COMMITTEE MEETING OF THE ROWAN UNIVERSITY BOARD OF TRUSTEES

May 7, 2014

AGENDA

SCHEDULE 9:30 a.m.  CLOSED AND PUBLIC SESSIONS

PUBLIC SESSION  Provost Conference Room

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

PUBLIC HEARING FOR FY15 BUDGET PROPOSAL

Hearing on FY15 Budget, Tuition and Student Costs Proposals

CLOSED SESSION  Provost Conference Room

Personnel, Real Estate, and Litigation Matters

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President’s Office was properly notified.

ACTION ITEMS

2014.05.01 AWARD OF CONTRACT FOR FOOD SERVICES

Summary Statement: This resolution approves the proposed contract between Rowan University, Gourmet Dining, LLC and Compass Group USA, Inc., for the provision of food services.

2014.05.02 CONFIRMATION OF AUTHORITY OF UNIVERSITY ADMINISTRATION TO SET EMPLOYMENT HOURS AND WORKWEEK SCHEDULES

Summary Statement: This resolution confirms the authority of the President and Administration to determine the hours of operation that best meet the needs of the University, including the use of flex time and work schedules, and the President’s decision to return to a five-day work week during the summer.
PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the president’s office.

COMMENTS BY TRUSTEES

ADJOURNMENT
WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(k), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

WHEREAS, Rowan University solicited bids for the provision of food services to the Rowan University community through a public bidding process, advertised in accordance with applicable law and identified as Request for Qualifications RFQ 14-27 Dining Services, and

WHEREAS, Rowan University has now selected Gourmet Dining, LLC as the most qualified bidder taking into consideration Gourmet Dining, LLC’s experience, history of satisfaction of students and other stakeholders, credentials, financial model, and other relevant facts, including the backup provided by their parent corporation, Compass Group USA, Inc. (“Compass”), and

WHEREAS, Rowan University has negotiated a contract mutually acceptable to Rowan University, Gourmet Dining, LLC and Compass, and Rowan University is now ready to enter into a ten-year term with Gourmet Dining, LLC and Compass on the terms and conditions substantially similar to the attached agreement,

WHEREAS, Rowan University has determined that these terms and conditions best meet the needs of Rowan University, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to fund the contract described above

THEREFORE BE IT RESOLVED by the Board of Trustees that the contract attached hereto with Gourmet Dining, LLC and Compass Group USA, Inc. relating to food services is hereby approved subject to finalization of all terms that are acceptable to the President.
RESOLUTION #2014.05.01 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves the proposed contract between Rowan University, Gourmet Dining, LLC and Compass Group USA, Inc., for the provision of food services.

Recommended for Approval By:
Executive Committee (5/7/14)
RESOLUTION #2014.05.02

CONFIRMATION OF AUTHORITY OF UNIVERSITY ADMINISTRATION TO SET EMPLOYMENT HOURS AND WORKWEEK SCHEDULES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(m), the Board of Trustees has the power to adopt rules, regulations and orders after consultation with the President as may be necessary for the administration and operation of the University, and

WHEREAS, the University has operated under a plan for flexible work hours and a four-day summer workweek which was proposed by the President and last confirmed pursuant to a Board resolution continuing the practice in 2009, and

WHEREAS, the President and Administration have reviewed the University schedule, including the appropriateness of flexible work hours and the need for consistent operations, and have concluded that a four-day workweek is no longer adequate to ensure efficiency and effectiveness of operations, access to student services and quality of programming, and

WHEREAS, the Administration announced this past fall that the University would return to a standard five-day workweek in 2014, and

WHEREAS, the Board has determined that the President has and must continue to have the authority to respond to student, programmatic, and operational needs through discretion as he deems appropriate regarding flexible work schedules of University personnel

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University confirms the Administration’s decision to discontinue the four-day summer workweek and

BE IT FURTHER RESOLVED that the Board of Trustees of Rowan University confirms the authority of the President and administration to determine the schedule for personnel that best meets the University’s needs, including setting the hours of operation, the typical workweek schedule, the availability (or not) of flexible hours, and any other aspects of the schedule as are necessary to meet the academic and programmatic needs of the University.

(continued)
RESOLUTION #2014.05.02 (continued)

SUMMARY STATEMENT

This resolution confirms the authority of the President and Administration to determine the hours of operation that best meet the needs of the University, including the use of flex time and work schedules, and the President’s decision to return to a five-day work week during the summer.

Recommended for Approval By:
Executive Committee (5/7/14)