

ROWAN UNIVERSITY  
BOARD OF TRUSTEES MEETING

FEBRUARY 11, 2004

**AGENDA**

**SCHEDULE**

3 p.m.

**CLOSED AND PUBLIC SESSIONS**

Rowan University  
Camden Campus Snack Bar

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

INSTALLATION OF NEW BOARD OF TRUSTEES MEMBER

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)

5<sup>th</sup> Floor Conference Room  
Camden Campus

Personnel and Litigation Matters

RETURN TO PUBLIC SESSION

Snack Bar

APPROVAL OF MINUTES FOR DECEMBER 10, 2003 AND JANUARY 21, 2004

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs  
Budget and Finance/Audit  
Facilities  
Student Affairs  
University Advancement

Provost's & Dean's Report

PUBLIC COMMENTS

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

A. PERSONNEL ACTIONS

RESOLUTION #1

- B. REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT RESOLUTION #2
- C. APPOINTMENT AND REAPPOINTMENT TO THE ROWAN FOUNDATION RESOLUTION #3 a-b  
a. Charles Sessa  
b. Vito S. Pantilione
- D. APPROVAL OF THE TOTAL PROJECT BUDGET FOR THE STUDENT HOUSING PROJECT RESOLUTION #4
- E. AWARDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING RESOLUTION #5 a-b  
a. Blackboard, Inc.  
b. GovConnection
- F. CHANGE ORDER TO CONSTRUCTION CONTRACT RESOLUTION #6  
a. Parks & Billak

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

# RESOLUTION #1

## PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>NAME</u>	<u>DEGREE</u>	<u>RANK</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATES</u>
<b><u>NEW APPOINTMENTS</u></b>				
Carver, Adrian	B.A.	Assistant Director	University Relations	12/9/03-6/30/04
Dorris, Michael	B.S.	Prof. Service Spec.3	Instructional Technology	1/12/04-6/30/04
*Hansen, April	Ph.D.	Assistant Professor	Psychology	1/30/04-6/30/04
*McElwee, Rory	Ph.D.	Assistant Professor	Psychology	1/30/04-6/30/04
Perez-Colon, Maria	B.A.	Administrative Asst. I	College of Engineering	12/8/03-6/30/04
Riddell, William	Ph.D.	Assistant Professor	Civil & Environmental Engineering	1/15/04-6/30/04
<b><u>TEMPORARY PART-TIME</u></b>				
+Faubl, John	M.A.		McSiip	1/1/04-6/30/04
McLoughlin, Maryann	Ph.D.		English	1/30/04-6/30/04
Pietrucha, Bernard	Ph.D.		Mechanical Engineering	1/30/04-6/30/04
Quint, Walter C.	Ed.D.		Elementary/Early Childhood	1/30/04-6/30/04
+Rothschild, Ellen	M.S.		McSiip	1/1/04-6/30/04
Sullivan, David	M.F.A.		Theatre/Dance	1/30/04-6/30/04
<b><u>ADJUNCTS</u></b>				
Ashhurst-Whiting Marcia	M.A.		Reading	
Azzare, Michael	M.A.		Educational Leadership	
Bell, Jennifer	B.F.A.		Art	
Beaumont, Jennifer	Ph.D.		Educational Leadership	
Brake, Richard	Ph.D.		Political Science	
Brenits, Andrew	M.A.		Art	
Corrado, Joseph Jr.	M.A.		Law/Justice	
Cox, Melissa	M.A.		Psychology	
Cydis, Susan	M.A.		Reading	
Fenner, Madeline	M.S.		Chemistry & Biochemistry	
Garfield, Bernard	MA.		Music	
Garrity, Bruce	M.F.A.		Art	
Garyantes, Dianne	M.P.A.		Radio/TV/Film	
Greger, Paul	B.S.		Civil & Environmental Engr.	
Guarnieri, Thomas	M.A.		Journalism/Creative Writing	
Guner, Alp	M.S.		Management/MIS	
Haines, Janie	Ed.D.		Reading	
Hannold, Boyd	M.Div.		Philosophy/Religion	
Kapel, Marilyn	Ed.D.		Reading	
Kearney, Susan	M.A.		English	
Kilsdonk, Edward	M.A.		History	
Kovvali, Gopala	Ph.D.		Chemistry & Biochemistry	
LaMarca, Concetta	Ph.D.		Chemical Engineering	

(continued)

**RESOLUTION #1 (continued)**

**ADJUNCTS (continued)**

Law, Richard	Ph.D.		Chemical Engineering	
Lee-Jones, Nancy	Ph.D.		English	
LeGoff, Daniel	Ph.D.		Psychology	
Li, Haigang	M.S.		Mechanical Engineering	
Miranda, Alicia	Ed.S.		Foreign Languages/Literature	
Morett, Christopher	B.A.		Sociology	
Ott, Dwight	M.A.		Journalism/Creative Writing	
Otto, Jeffrey	M.S.		Mechanical Engineering	
Peppard, William	B.S.		Physics & Astronomy	
Robinson, Brian	Ed.D.		Educational Leadership	
Simmons, Heather	M.A.		Public Relations/Advertising	
Soong, Chi-Shang	Ph.D.		Mathematics	
Stubbs, Marguerite	M.Ed.		Educational Leadership	
Tsay, Jeffrey	M.S.		Mathematics	
Tsinadze, Ana	M.M.		Music	
Weisman, Jordan	Psy.D.		Psychology	
Zieman, Dana	M.S.		Public Relations/Advertising	

**PART-TIME TRAINER**

Knauss, Laraine	B.S.		Management Institute	
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**PART-TIME COACH**

Schooley, Susanne	B.A.	Assistant Coach-Lacrosse	Athletics	9/1/03-6/30/04
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**RESEARCH ASSISTANT**

Biello, Joan	M.A.		Educational Leadership	1/30/04-6/30/04
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**GRADUATE ASSISTANTS**

Broyles, Jennifer	B.A.		CAP Center	1/30/04-6/30/04
Delaney, Donald	B.S.		University Relations	1/30/04-6/30/04
Minnella, Matthew	B.A.		University Development	1/30/04-6/30/04
Parmalee, Thomas	B.A.		University Relations	1/30/04-6/30/04

**RESIGNATION**

Sezov, Deborah	Ph.D.		Psychology	12/31/03
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**RETIREMENT**

Garrabrant, William			Library	12/31/03
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**AMENDMENT**

Susan Taber – Defer Spring, 2004 Sabbatical to Fall, 2004

\*temporary/+grant funded

## RESOLUTION #2

### REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT

**WHEREAS**, the following named faculty and professional staff have been recommended for reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named faculty and professional staff listed below shall be offered reappointment for the academic year 2004-2005.

#### **Second Year Faculty (First Year of Service)**

Joseph Basso	Public Relations/Advertising
Ronald Block	Journalism/Creative Writing
Franklin Campbell-Jones	Educational Leadership
Yun-Hwan Cha	Chemistry/Biochemistry
Richard Frazee	Chemistry/Biochemistry
Christopher Gadarowski	Accounting/Finance
Karen Heinz	Mathematics
Vasil Hnatyshin	Computer Science
Gerald Hough	Psychology
Alison Krufka	Biological Science
Michael Lim	Physics & Astronomy
Marjorie Madden	Reading
Debbie Martin	Composition and Rhetoric
Scott Morschauser	History
Kaye Passmore	Art
Adrian Rusu	Computer Science
Bae-Suh Soyoun	Elementary Education/Early Childhood
John Spencer	Secondary Education/Foundations of Education
David Vaccaro	Art
Shari Willis	Health & Exercise Science

#### **Second Year Professional Staff (First Year of Service)**

Leigh Botner	Government Grants
Adrian Carver	University Relations
Michael Ciocco	Instructional Technology
Lisa Hatchadoorian	Art
Maria Perez-Colon	Engineering
Jacqueline McCafferty	Camden Campus

**RESOLUTION #3a**

**REAPPOINTMENT TO THE ROWAN FOUNDATION**

**WHEREAS,** the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan Foundation under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoint the following named individual to a three-year term as a public member of the Rowan Foundation.

Charles Sessa  
Chairman of the Board  
Cooper Health System

**RESOLUTION #3b**

**APPOINTMENT TO THE ROWAN FOUNDATION**

**WHEREAS**, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan Foundation under a new set of Bylaws for this organization, and

**WHEREAS**, recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees appoints the following named individual to a three-year term as a public member of the Rowan Foundation.

Vito S. Pantilione  
President and Chief Executive Officer  
Parke Bank

2/11/04

**RESOLUTION #4**

**APPROVAL OF THE TOTAL PROJECT BUDGET FOR  
THE STUDENT HOUSING PROJECT**

**WHEREAS,** the University has determined the need for a new 464 bed Student Housing Project, and

**WHEREAS,** the University has determined that the total project budget including an associated parking garage, construction, architectural fees, furniture and equipment and other costs is \$35,400,000 for this new construction project, and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Total Project Budget for the proposed new Student Housing Project shall not exceed \$35,400,000.

**SUMMARY STATEMENT**

This resolution provides for approval of the Total Project Budget, which includes all architectural fees, construction costs, furniture and equipment, and other costs for the Student Housing Project and parking garage.

## **RESOLUTION #5a**

### **AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SOFTWARE MAINTENANCE AGREEMENT**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$19,500, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires certain Software Maintenance Agreement, and

**WHEREAS**, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY04 with **Blackboard, Inc.** of Phoenix, Arizona in an amount not to exceed \$216,000.

### **SUMMARY STATEMENT**

This resolution provides for the cost of a one-year licensing and maintenance contract for the use and services of Blackboard, Inc. and the purchase of necessary card readers and other associated hardware and equipment. This system will replace/upgrade our current card system. The period covered for this contract is December 31, 2003 to January 31, 2005.

**RESOLUTION #5b**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR SOFTWARE MAINTENANCE AGREEMENT**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$19,500, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Software Maintenance Agreement, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY04 with **GovConnection** of Fairfield, Connecticut in an amount not to exceed \$61,669.

**SUMMARY STATEMENT**

This resolution provides for the cost of a one-year licensing and maintenance contract for the Microsoft Campus Software license. The period covered for this contract is February 28, 2004 to February 28, 2005.

**RESOLUTION #6**

**CHANGE ORDER TO CONSTRUCTION CONTRACT  
FOR TRIAD RENOVATIONS**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that every contract or agreement not otherwise exempt shall be made and awarded only after public advertising for bids and the receipt of bids therefor for contracts in excess of \$19,500, and

**WHEREAS**, the University has invited the receipt of bids for site work construction at the Triad Residence Hall, and

**WHEREAS**, pursuant to the invitation, bids were received and a contract awarded to Parks and Billak, and

**WHEREAS**, the need for a change order has been determined, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to amend the FY04 contract for site work at the Triad Residence Hall with **Parks and Billak** to an amount not to exceed \$49,551.

Base Bid	\$ 41,211
This Change Order	<u>8,340</u>
New Contract Amount	\$49,551

**SUMMARY STATEMENT**

This resolution amends site work authorized for the Triad Residence Hall. This change order represents 20% of the original contract amount and requires Board of Trustees approval.