

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

FEBRUARY 28, 2007

(originally scheduled for 2/14/07 but rescheduled because of inclement weather)

AGENDA

SCHEDULE

2 p.m.

CLOSED AND PUBLIC SESSIONS

Rowan University
Student Center Room 221

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)

Personnel and Litigation Matters

Room 221

RETURN TO PUBLIC SESSION

Room 221

APPROVAL OF MINUTES FOR OCTOBER 13, 2006 AND DECEMBER 13, 2006

REPORTS:

President
Chair

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

- | | | |
|----|---|------------------|
| A. | PERSONNEL ACTIONS | RESOLUTION #1 |
| B. | REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT | RESOLUTION #2 |
| C. | APPOINTMENTS AND REAPPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION | RESOLUTION #3a-b |

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| D. | APPROVAL OF TOTAL PROJECT BUDGET FOR MAGNOLIA WATERPROOFING PROJECT | RESOLUTION #4 |
| E. | APPROVAL OF TOTAL PROJECT BUDGET FOR THE ROWAN WEST CAMPUS NORTH INFRASTRUCTURE WATER & SEWER PHASE II PROJECT | RESOLUTION #5 |
| F. | APPROVAL OF EMERGENCY PURCHASE OF TRANSFORMER | RESOLUTION #6 |
| G. | AWARDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING | RESOLUTION #7a-d |
| | a) Witt/Kieffer | |
| | b) CollegeNET, Inc. | |
| | c) Hobsons | |
| | d) Atlantic City Electric Company | |

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #1

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
Cohen, Stephanie	B.A.	PSS4	Development	2/12/07-6/30/08
Farbman, Jacob	M.A.	Assistant Professor	Public Relations/Advertising	1/31/07-6/30/07
‡Ferrarie, Joseph	B.A.	PSS2	University Web Services	1/7/07-6/30/07
*Hosseini, Matthew	D.P.M.	Assistant Professor	Biological Sciences	1/31/07-6/30/07
Pimpinella, Steven	B.A.	Assistant Director 3	University Publications	1/8/07-6/30/07
*Plourde, Bruce	Ph.D.	Assistant Professor	English	1/31/07-6/30/07
*Sharp, Martin	Ed.D.	Assistant Professor	Teacher Education	1/31/07-6/30/07
<u>TEMPORARY PART TIME</u>				
Hill, Jane	M.A.		Geography/Anthropology	1/31/07-6/30/07
Rubio, Frank	M.S.		Camden Campus	1/31/07-6/30/07
<u>ADJUNCTS</u>				
Adler, Barry	M.A.		Teacher Education	
Alaya, Flavia	Ph.D.		English	
Amin, Sushila	Ph.D.		Chemistry and Biochemistry	
Bark, Andrew	M.A.		Sociology	
Besada, Joanne	M.B.A.		Management/MIS	
Castiglioni, Rosemary	M.F.A.		Art	
Clerecuzio, Charles	MBA		Chemical Engineering	
Daniel, Jason	M.S.		Electrical & Computer Engineering	
Davis, Sandra	B.F.A.		Art	
Emerson, Clay	M.S.		Civil Engineering	
Evans, Robert	M.A.		Writing Arts	
Gallagher, Linda	M.A.		Teacher Education	
Gatto, Joseph	M.S.		Mechanical Engineering	
Grusemeyer, Carole	M.S.		Biological Sciences	
Harms, Crystal	M.A.		Psychology	
Heil, Stacey	B.A.		Biological Sciences	
Hill, Gloria	Ed.D.		Teacher Education	
Johnson, Elizabeth	M.A.		Journalism and Creative Writing	
Leiser, Steven	Ph.D.		Biological Sciences	
Lucente, Louis	M.S.		Teacher Education	
Marcos, Michael	B.A.		Biological Sciences	
Mecca, Carol Lynne	M.A.		Teacher Education	
Mesterhazy, George	-		Music	
Monti, Agostino	M.A.		Teacher Education	
Moraca, Steven	Psy.D.		Special Ed. Services/Instruction	
Moyer, Robert	M.A.		Teacher Education	
O'Keefe, Elizabeth	M.A.		Teacher Education	
Pantall, William	M.B.A.		Management/MIS	
Paradise, Shannon	M.A.		Law and Justice Studies	

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RESOLUTION #1 (continued)

ADJUNCTS (continued)

Pavuk, Alexander	M.A.		Philosophy and Religion	
Perrello, Paul	B.A.		Radio/TV/Film	
Shank, James	M.B.A.		Management/MIS	
Spadoni, Lawrence	Ed.D.		Teacher Education	
Sparrow, Michael	M.A.		History	
Van Antwerp, Linda	M.B.A.		Management/MIS	
Weatherby-Doorman, Diane	M.A.		Teacher Education	
Woods, Jessica	Ph.D.		Psychology	
Zebik, Grzegorz	M.B.A.		Chemistry and Biochemistry	

PART-TIME COACH

Ryder, Thomas	B.S.	Asst. Baseball	Athletics	1/2/07-6/30/07
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GRADUATE ASSISTANTS

Jacob, George	B.A.		College of Communication	1/31/07-6/30/07
Sheehan, John	B.A.		College of Communication	1/31/07-6/30/07

RESEARCH ASSOCIATES

+Siraj, Nusrat	B.A.		College of Engineering	1/16/07-6/30/07
Sujo-Nava, Daniel	B.S.		College of Engineering	1/1/07-6/30/07

RETIREMENT

James, Herman			Sociology & Ed. Leadership	9/1/07
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RESIGNATIONS

Busler, Michael			Public Relations/Advertising	6/30/07
Hatchadoorian, Lisa			Art Department	3/16/07
Kern, Robert			College of Education	6/30/07
Wilson, Ronette			Radio/TV/Film	1/31/07

**temporary/‡new position/+grant funded*

RESOLUTION #2

REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT

WHEREAS, the following named faculty and professional staff have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty and professional staff listed below shall be offered reappointment for the academic year 2007-2008.

Second Year Faculty (First Year of Service)

Adams, Keith	Art
Bivans, Maurita	Teacher Education
Bragg, Belinda	Political Science
Bryant, Joan	History
Chen, Xiufang	Reading
Connell, Nadine	Law and Justice Studies
Crumrine, Patrick	Biological Sciences
Dammers, Richard	Music
DiCorcia, Michele	Health and Exercise Science
Ennis, Michelle	Psychology
Fitch, Paul	Special Educational Services/Instruction
Kuciauskas, Darius	Chemistry and Biochemistry
Lee, Valerie	Reading
Meredith, Corine	Teacher Education
Mugweru, Amos	Chemistry and Biochemistry
Nicholae, Diana	Radio/TV/Film
Stroope, Z. Randall	Music
Thompson, Carol	Foundations of Education
Vallath, Chandrasekhar	Radio/TV/Film
Viator, Martha	Teacher Education
Wolff, William	Writing Arts
Wyrick, Joshua	Civil and Environmental Engineering

Second Year Professional Staff (First Year of Service)

Arroyo, Mayra	Admissions
Baals, Barbara	Media and Public Relations
Ferrarie, Joseph	Web Development Services
Getler, Lori Ann	Career and Academic Planning Center
Gradzki, Jennifer	Conference and Event Services
McCargo, Donavan	Camden Campus (EOF)

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RESOLUTION #2 (continued)

O'Brien, William	Residence Life/University Housing
Pimpinella, Steven	University Publications
Rey, Julia	Career and Academic Planning Center
Reynolds, Kenneth	Recreation Center
Talsania, Kenur	Instructional Technology Services
Waddington, James	Residence Life/University Housing

RESOLUTION #3a

APPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees appoints the following named individuals to three-year terms as public members of the Rowan University Foundation.

Keith S. Campbell
Chairman of the Board
Mannington Mills, Inc.

Paul J. Tully, CFP®
Financial Advisor

RESOLUTION #3b

REAPPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees reappoint the following named individual to a three-year term as a public member of the Rowan University Foundation.

Vito S. Pantilione
President and CEO
Parke Bank

RESOLUTION #4

**APPROVAL OF TOTAL PROJECT BUDGET
FOR MAGNOLIA WATERPROOFING PROJECT**

WHEREAS, the University has determined the need for a construction project, and

WHEREAS, the University has identified the project as the Magnolia Waterproofing Project, and

WHEREAS, the University has determined that the total project budget is \$500,000, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Magnolia Waterproofing Project is approved for construction with a total project budget not to exceed \$500,000.

SUMMARY STATEMENT

This resolution approves this project to be constructed within a total project budget of \$500,000, which provides for all design, competitively-bid construction, furnishings, equipment, and other such costs and necessary contingencies associated with this project.

RESOLUTION #5

**APPROVAL OF TOTAL PROJECT BUDGET
FOR THE ROWAN WEST CAMPUS NORTH INFRASTRUCTURE
WATER & SEWER PHASE II PROJECT**

WHEREAS, the University has determined the need for a construction project, and

WHEREAS, the University has identified the project as the Rowan West Campus North Infrastructure Water & Sewer Phase II Project, and

WHEREAS, the University has determined that the total project budget is \$2,000,000, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Rowan West Campus North Infrastructure Water & Sewer Phase II Project is approved for construction with a total project budget not to exceed \$2,000,000.

SUMMARY STATEMENT

This resolution approves this project to be constructed within a total project budget of \$2,000,000, which provides for all design, competitively-bid construction, furnishings, equipment, and other such costs and necessary contingencies associated with this project.

RESOLUTION #6

APPROVAL OF EMERGENCY PURCHASE OF TRANSFORMER

WHEREAS, N.J.S.A. 18A:64-57 provides that the University may negotiate and award a contract for the purchase of equipment for immediate delivery without public advertising for bids, notwithstanding that the cost will exceed the bid threshold, provided that an emergency affecting the health, safety or welfare of college property is declared and provided the purchase is consistent with the specific provisions of the statute, and

WHEREAS, on or about January 22, 2007 a transformer to furnish electrical power to Wilson Hall became disabled and could not immediately be repaired, thus requiring prompt action to enable classes to continue at the building and to protect the health and safety of the occupants and the integrity of the structure itself, and

WHEREAS, on January 23, 2007, the Vice President for Administration & Finance of the University recommended to the President of the University that there be a declaration of emergency, and the President approved the declaration as being justified by the need to protect the health, safety and welfare of the occupants of Wilson Hall and the integrity of University property, and

WHEREAS, staff of the University contacted numerous potential suppliers of a replacement transformer, and identified only one vendor, Scott Testing, Inc., which would be able to promptly provide a replacement transformer, and

WHEREAS, the Vice President for Administration & Finance of the University, as the University's contracting officer, acting in accordance with the declaration of emergency, received and approved a request to purchase from Scott Testing, Inc. a replacement transformer to be installed to alleviate the emergency situation, which purchase is in the amount of \$28,000, in excess of the current bid threshold of \$26,200, and

WHEREAS, the vendor of the replacement transformer, Scott Testing, Inc., has delivered the replacement transformer and is entitled to be paid therefore and the University is obligated for the payment, and

WHEREAS, the matter was discussed at the January 25, 2007 meeting of the Board of Trustees Budget & Finance Committee

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes and hereby confirms the purchase of the replacement transformer from Scott Testing, Inc. for the sum of \$28,000 as an emergency matter, notwithstanding that the bidding process was not followed, as is permitted under N.J.S.A. 18A:64-57.

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RESOLUTION #6 (continued)

SUMMARY STATEMENT

This resolution is presented in compliance with N.J.S.A. 18A:64-57 which permits the purchase of material in response to a legitimate emergency affecting the health, safety and welfare of occupants of a building without the need to follow established bidding procedures even if the purchase is above the bid threshold. In this case the transformer to furnish electrical power to Wilson Hall became disabled suddenly, causing immediate health issues to occupants of the building. The Vice President and President of the University declared an emergency which enabled the University to locate and purchase a replacement transformer within two days of the existing transformer becoming disabled. The University located a replacement transformer, and as an emergency matter, caused the replacement transformer to be acquired to enable Wilson Hall to resume operations consistent with health and safety considerations.

RESOLUTION #7a
AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain professional services for the search for a new Executive Vice President for University Advancement, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A: 64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY07 with **Witt/Kieffer** of Nantucket, Massachusetts in an amount not to exceed \$70,000.

SUMMARY STATEMENT

This resolution provides for professional assistance in the search for a new Executive Vice President for University Advancement.

RESOLUTION #7b

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Computer Hardware and Software, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY07 for **CollegeNET, Inc.** of Portland, Oregon in an amount not to exceed \$53,322.50.

SUMMARY STATEMENT

This resolution provides for the purchase of computer hardware and software to enable centralized scheduling of all space on campus.

RESOLUTION #7c

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Computer Hardware and Software, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY07 with **Hobsons** of Cincinnati, Ohio in an amount not to exceed \$83,010.

SUMMARY STATEMENT

This resolution provides for the purchase of Admissions computer hardware and software. An initial invoice of \$28,010 was made and the remaining balance (\$55,000) will be paid with annual payments of \$13,750 over a four year period.

RESOLUTION #7d

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR 69 KV SUBSTATION**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Electric Utility Services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Utility Services exemption of N.J.S.A. 18A:64-56(a)(8), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY07 with **Atlantic City Electric Company** in an amount not to exceed \$150,000.

SUMMARY STATEMENT

This resolution provides for the necessary electric utility work for the delivery of 69KV service and associated fiber work for the new 69KV Substation.