

Rowan University
Glassboro, New Jersey

Awarding of Honorary Degrees

Introduction

Rowan University is cognizant of the fact that the granting of honorary degrees can bring much deserved recognition to chosen individuals. The fact is equally well recognized that such awards can bring distinction and honor to the university. It is important, however, that the selection of candidates for honorary degrees and the ceremonies in which these honors are granted be conducted with great care and dignity.

In order to achieve the above, Rowan University adheres to the following which assures care in the selection of candidates and in the execution of the awarding ceremonies.

The Guidelines for Candidates for Honorary Degree

1. The nomination for an honorary degree may be submitted to the Office of the President by any member of the faculty, staff, student body, Board of Trustees or alumnus of Rowan University. While nominations may be submitted by persons other than those listed, such will require the co-sponsorship of a representative of any one of the aforementioned groups.
2. Nominations shall be made only through the completion of the regular nomination form which may be secured from the Office of the President of Rowan University or electronically on line at www.rowan.edu/president.
3. While Steps 1 and 2 apply in the case of honorary degrees awarded at the annual Commencement, the Selection Committee may recommend recipients to the Board of Trustees at any time for other special occasions.
4. Candidates for honorary degrees shall never be denied or eliminated from possible selection on the basis of race, creed, ethnic origin, sexual orientation or gender.
5. Nominations will be received through the date specified in the letter of announcement to the university community. The Honorary Degree Committee will make its recommendation(s) to the President in time to allow for deliberation, discussion and submission to the Board of Trustees at its February meeting. The President shall contact the successful candidate(s) directly.
6. Normally, not more than two honorary degrees shall be awarded at any single ceremony.
7. The honorary degree shall be granted in recognition of outstanding achievement by a candidate in his or her respective field. Members of the administration and faculty of Rowan University are not eligible for consideration while holding full-time positions at the university.

8. Care shall be exercised in developing all public written statements that underscore a recipient's accomplishments, so that the basis for conferral of the honorary degree will be clearly understood not only by the university community but by the general public as well.
9. The nominations as well as the Committee's deliberations and recommendations shall remain confidential. Nominees should not be notified of their nomination. All letters, applications and notes will be collected, retained or disposed of by the secretary to the committee.
10. One of the conditions for the awarding of the honorary degree is that the candidate be present at Commencement or the designated special ceremonial event. Honorary degrees are not awarded in absentia. Posthumous honorary degrees are an exception to this criterion.

Selection Committee

The Rowan University Honorary Degree Selection Committee shall be comprised of the following representatives:

1. The chairman of the Board of Trustees, or members of the Board designated by the chairman;
2. The president of Rowan University, or a member of the administrative staff designated by the president;
3. The president's chief of staff (convener, permanent member – without vote);
4. The president of the Rowan University Alumni Association, or a member designated by the Association's president;
5. The president of the University Senate, or a person designated by the president of the Senate;
6. The president of the organization which is recognized as the faculty and professional staff bargaining agent, or a person designated by the president of the organization;
7. The president of the Student Government Association, or a member of the SGA designated by the Association's president; and
8. A graduate student attending Rowan University and designated by the Associate Provost/Director of the Graduate School.
9. The secretary to the Committee appointed by the president – (without vote).

The majority of the Committee's membership shall change yearly and the president's chief of staff will convene the meeting.

Revised: 10/22/08

HONORARY DEGREE NOMINATION

Name in Full

Address

City/State/Zip

is herewith nominated for the honorary degree

Doctor of Humanities (L.H.D.)

Doctor of Laws (L.L.D.)

Doctor of Letters (Litt. D.)

Doctor of Literature (Litt.D.)

Doctor of Music (D.Mus.)

Other (please specify)

Date

Nominator's Name

Address

City/State/Zip

***Committee on Honorary Degrees and Citations of Merit
Rowan University
Glassboro, NJ 08028***

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Candidate's Present Position _____

Date and Place of Birth: _____

Education: **(College/University)** **(Degree)** **(Year)**

Baccalaureate: _____

Master's: _____

Doctorate: _____

Honorary Degrees: _____

Scholastic Honors and Achievements:

Former Positions: (Give date if information is available)

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Civic Service: (Community; County; State; National)

Professional or other distinctive service in areas not already specified:

Publications and/or literary achievements:

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General Remarks:

Use this space to make any statement concerning special qualifications, including character, personality, attitude, cooperative spirit, leadership qualifications, etc., that should be noted in support of the proposed candidate.

Completed application should be forwarded to the Office of the President.

*All nominations are to be kept confidential
and nominees are not to be apprised of their candidacy.*