

ROWAN UNIVERSITY  
BOARD OF TRUSTEES MEETING

FEBRUARY 15, 2006

**AGENDA**

**SCHEDULE**

3 p.m.

**CLOSED AND PUBLIC SESSIONS**

Rowan University  
Camden Campus Snack Bar

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO **CLOSED SESSION** (IF NECESSARY)

5<sup>th</sup> Floor Conference Room  
Camden Campus

Personnel and Litigation Matters

RETURN TO **PUBLIC SESSION**

Snack Bar

APPROVAL OF MINUTES FOR OCTOBER 14, 2005, DECEMBER 14, 2005  
AND JANUARY 13, 2006

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs  
Budget and Finance  
Facilities  
Student Affairs  
University Advancement

Provost's & Dean's Report

PUBLIC COMMENTS

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

A. PERSONNEL ACTIONS

RESOLUTION #1

- B. REAPPOINTMENT OF FACULTY, LIBRARIAN AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT RESOLUTION #2
- C. AWARDING AND AMENDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING RESOLUTION #3a-f
- a. Aslanian Group
  - b. CBORD Group, Inc.
  - c. GovConnection
  - d. HP Computer Equipment
  - e. Oxford Instruments
  - f. Farewell Mills Gatsch

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

# RESOLUTION #1

## PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Baals-VonFranske, Barbara	B.A.	Assistant Director	University Relations	2/13/06-6/30/06
‡Dorris, Michael	B.A.	PSS2	Instructional Technology Services	9/1/05-6/30/06
*Gosbin, Douglas	M.S.	Instructor	Chemistry and Biochemistry	1/31/06-6/30/06
Mugweru, Amos	Ph.D.	Assistant Professor	Chemistry and Biochemistry	9/1/06-6/30/07
<b><u>ADJUNCTS</u></b>				
Barnes, David	B.A.		Philosophy and Religion	
Beard, James	Ph.D.		Electrical and Computer Engineering	
Beckman, Richard II	M.A.		Music	
Bellomo, John	B.F.A.		Theatre/Dance	
Biddle, Stephanie	B.A.		Journalism and Creative Writing	
Bojar, Richard	B.A.		Management/MIS	
Brodie, Jean	Ed.D.		Secondary Ed./Foundations of Ed.	
ByField, Dawnette	J.D.		Management/MIS	
Caguiat, Daniel	M.S.E.		Physics and Astronomy	
Calhoun, Curren	B.F.A.		Art	
Cardwell, Pamela	M.F.A.		Art	
Chapman, Caroline	M.A.		Reading	
Charlton, Terrence	M.A.		Special Ed. Services/Instruction	
DeAscentiis, William	M.B.A.		Accounting and Finance	
Delaney, James	M.B.A.		Marketing	
Dell' Aguilo, John	J.D.		Law and Justice Studies	
Farney, Cristin	M.A.		Journalism	
Freibel, Harry	Ph.D.		Civil and Environmental Engineering	
Gould, Ronald	Ph.D.		Chemical Engineering	
Henry, David	M.S.		Mathematics	
Hill, Deborah	M.A.		Sociology	
Kim, Hannah	M.A.		History	
Kornelly, Sharon	MA		Geography/Anthropology	
Kramer-Johansen, Karl	M.M.		Music	
Krumins, Valdis	Ph.D.		Civil and Environmental Engineering	
Macpherson, Sherry	Ph.D.		Law and Justice Studies	
Mangini, Sabatino	M.A.		Writing Arts	
McCabe-Odri, Kathleen	Ed.D.		Psychology	
McCann, James	M.A.		Health and Exercise Science	
Michel, John	Ph.D.		Chemistry and Biochemistry	
Mollenhauer, Erik	M.S.		Secondary Ed./Foundations of Ed.	
Murphy, Patricia	Ph.D.		Philosophy/Religion	

(continued)

**RESOLUTION #1 (continued)**

**ADJUNCTS (continued)**

Pustizzi, Jennifer	J.D.		Management/MIS
Reaves, Beth	M.B.A.		Marketing
Reynolds, Peter	M.F.A.		Theatre/Dance
Rysinger, Lisa	M.A.		Journalism and Creative Writing
Savoie, Carol	Ph.D.		Biological Sciences
Shannon, Lisa	B.A.		College of Communication
Smith, Dawn	Ed.S.		Psychology/LAS Institute
Tomlin, Fred	M.S.		Management/MIS
Trotter, Daniel	B.A.		Theatre/Dance
Troutman, Kelly	M.S.		Sociology
Vinson, Philip	-		Art
Walton, Yvonne	M.A.		Health and Exercise Science

**PART-TIME COACHES**

Brennan, Lisa	B.A.	Asst.Field Hockey	Athletics	9/1/05-6/30/06
Dorrell, Suzanne	B.A.	Asst.Track and Field	Athletics	2/15/06-6/30/06
Farrell, Michelle	M.A.	Asst.Women's Basketball	Athletics	10/15/05-6/30/06
Rodio, Christa	B.A.	Asst.Cheerleading	Athletics	1/21/06-6/30/06

**GRADUATE ASSISTANTS**

Baruffi, Jesse	B.A.		College of Communication	1/30/06-6/30/06
Coppola, Amanda	B.A.		Psychology	1/30/06-6/30/06
Heiblim, Rachel	B.A.		Special Ed. Services/Instruction	1/30/06-6/30/06
Swoffard, Tiffany	B.A.		Athletics	1/30/06-6/30/06

**RESIGNATION**

CampbellJones, Franklin			Educational Leadership	7/31/06
-------------------------	--	--	------------------------	---------

*\*temporary/†new position*

## RESOLUTION #2

### REAPPOINTMENT OF FACULTY, LIBRARIAN AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT

WHEREAS, the following named faculty, librarian and professional staff have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty, librarian and professional staff listed below shall be offered reappointment for the academic year 2006-2007.

#### Second Year Faculty and Librarian (First Year of Service)

Angelone, David	Psychology
Bhatia, Krishan Kumar	Mechanical Engineering
Clark, Tanya	English
Freind, William	English
McElwee, Rory	Psychology
Nicholson, Darren	Management/MIS
Roberts, Denise	Library
Sherry, John	Educational Leadership
Smith Tony	Law/Justice Studies
Tashiro, Sanae	Economics
Williams-Pinchon, Henrietta	Educational Leadership

#### Second Year Professional Staff (First Year of Service)

Alexakos, Constantine	Service Learning and Volunteerism
Colanduno, Theodore	Instructional Technology Services
Elsey, Robert Jr.	College of Business (Rohrer Foundation)
Gellhaus, William	College of Communication (WGLS)
Joyce, Kimberly	Service Learning and Volunteerism
Lunk, Carl	Physics and Astronomy
Piddington, Sarah	College of Business (Rohrer Foundation)
Powell, Keeley	Admissions
Ranero, Juan	Athletics
Raube, Patricia	Athletics
Rodriquez, Mildred	Financial Aid
Thompson, Harold	Career and Academic Planning
Wedler, Jeanine	Student Center

**RESOLUTION #3a**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR PROFESSIONAL CONSULTING SERVICES**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Professional Consulting Services, and

**WHEREAS,** the services to be rendered are exempt from public bidding pursuant to Professional Consulting Services exemption of N.J.S.A. 18A:64-56(a)(15), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **Aslanian Group** of New York, New York in an amount not to exceed \$78,000.

**SUMMARY STATEMENT**

This resolution provides for consulting services to conduct a feasibility study of expanded graduate programs in the College of Engineering, as well as the University, in general. The period covered for this contract is February 1, 2006 to June 30, 2006.

**RESOLUTION #3b**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR SOFTWARE MAINTENANCE AGREEMENT**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Computer Hardware and Software, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **CBORD Group, Inc.** of Ithaca, New York in an amount not to exceed \$55,310.

**SUMMARY STATEMENT**

This resolution will provide for the purchase of the CBORD Odyssey Housing Management System software, support, and hardware maintenance agreement which will provide the University the ability to automate housing assignments, billing, vandalism, and track judicial cases for all students.

**RESOLUTION #3c**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR SOFTWARE MAINTENANCE AGREEMENT**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires a certain Software Maintenance Agreement, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **GovConnection** of Merrimack, New Hampshire in an amount not to exceed \$70,028.20.

**SUMMARY STATEMENT**

This resolution provides for the cost of a one-year licensing and maintenance contract for the Microsoft Campus Software license. The period covered for this contract is February 28, 2006 to February 27, 2007.

**RESOLUTION #3d**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR SOFTWARE MAINTENANCE AGREEMENT**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Computer Hardware and Software, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 for **HP Computer Equipment** of Houston, Texas in an amount not to exceed \$250,000.

**SUMMARY STATEMENT**

This resolution provides for the purchase of computer hardware and software for the new Education Building.

**RESOLUTION #3e**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR SPECIALIZED EQUIPMENT**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Specialized Equipment, and

**WHEREAS,** the services to be rendered are exempt from public bidding pursuant to the Sole Source exemption of N.J.S.A. 18A:64-56(a)(3), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **Oxford Instruments** of Concord, Massachusetts in an amount not to exceed \$75,000.

**SUMMARY STATEMENT**

This resolution provides for the purchase of the optical cryostat with superconducting magnet. This tool will be used by students in Physics Research, Optics, and Advanced Laboratory. Oxford Instruments is the sole source vendor for these materials.

**RESOLUTION #3f**

**AMENDING ARCHITECTS OF RECORD  
FOR MINOR CONSTRUCTION PROJECTS**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the State university after public advertising for bids and bidding therefor for contracts in excess of \$20,800, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Architectural Services, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A 18A:64-56(a)(1), and

**WHEREAS,** on June 15, 2005 the Board of Trustees approved a resolution establishing a list of Architects of Record, and

**WHEREAS,** the University wishes to add Farewell Mills Gatsch Architects to the current approved list

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with **Farewell Mills Gatsch** of Princeton, New Jersey in an amount not to exceed \$50,000.

**SUMMARY STATEMENT**

This resolution amends the approved list of Architects of Record to include Farewell Mills Gatsch to be used for Minor Construction Projects. The Architects of Record will work on an “as needed” basis to provide professional services to Rowan’s Facilities Planning and Construction department.