

ROWAN UNIVERSITY  
BOARD OF TRUSTEES MEETING

APRIL 26, 2006

AGENDA

SCHEDULE

3 p.m.

CLOSED AND PUBLIC SESSIONS

Eynon Ballroom

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)

Personnel and Litigation Matters

Room 221  
Student Center

RETURN TO PUBLIC SESSION

Eynon Ballroom

PUBLIC HEARING

Hearing on Tuition for FY07

APPROVAL OF MINUTES FOR FEBRUARY 15, 2006

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs  
Budget and Finance/Audit  
Facilities  
Student Affairs  
University Advancement

PUBLIC COMMENTS

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

A. BOARD COMMENDATION

RESOLUTION #1

B.	PERSONNEL ACTIONS	RESOLUTION #2
C.	CONFERRAL OF PROFESSOR EMERITUS STATUS a. Ronald Capasso b. Marianne Cinaglia c. John Gallagher d. Louis Molinari e. Charles Schultz	RESOLUTION #3a-e
D.	RETIREMENT COMMENDATION a. Allen Miller	RESOLUTION #4
E.	CONFERRAL OF HONORARY DEGREES	RESOLUTION #5a,b
F.	APPROVAL OF SABBATICAL LEAVES	RESOLUTION #6
G.	APPROVAL TO APPOINT THE PROVOST OF THE UNIVERSITY	RESOLUTION #7
H.	REAPPOINTMENTS TO THE ROWAN FOUNDATION	RESOLUTION #8
I.	APPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS	RESOLUTION #9
J.	APPROVAL AUTHORIZING PARTICIPATION IN GLOUCESTER COUNTY'S REGIONALIZED POLICE DISPATCH SYSTEM	RESOLUTION #10
K.	APPROVAL FOR FLEXIBLE WORKING SCHEDULES AND A FOUR-DAY SUMMER WORKWEEK	RESOLUTION #11
L.	AUTHORIZING THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE THE ABILITY TO APPROVE CHANGE ORDERS TO CONTRACTS	RESOLUTION #12
M.	<del>COST OF LIVING ADJUSTMENT FOR CLASSIFICATION LEVELS FOR OUT-OF-UNIT MANAGERIAL STAFF</del> RESOLUTION TABLED	<del>RESOLUTION #13</del>
N.	APPROVAL OF PURCHASE OF REAL PROPERTY	RESOLUTION #14
O.	APPROVAL OF PRINTERS OF RECORD	RESOLUTION #15
P.	RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY DECLARING ITS OFFICIAL INTENT TO REQUEST REIMBURSEMENT FOR PROJECT COSTS FROM PROCEEDS OF DEBT OBLIGATIONS	RESOLUTION #16

Q.     AWARDING AND AMENDING OF CONTRACTS WITHOUT  
          COMPETITIVE BIDDING

RESOLUTION #17a-d

- a. Farewell Mills Gatsch
- b. Apple Computers
- c. Maley & Associates
- d. Sasaki Associates, Inc.

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

## **RESOLUTION #1**

### **BOARD COMMENDATION**

**WHEREAS,** Michael Ward holds the distinction of serving as a student member of the Rowan University Board of Trustees, and

**WHEREAS,** he has represented the student body of this University in an exemplary manner during his term of office, and

**WHEREAS,** during his tenure as the student voting member he has fulfilled his obligations as a dedicated, enlightened and enthusiastic young man who has gained the respect of the University community, as well as the admiration of his colleagues on the Board

**THEREFORE BE IT RESOLVED** and spread upon these minutes, that we acknowledge with deep appreciation his dedicated efforts on behalf of Rowan University and congratulate him upon his forthcoming graduation from this institution while at the same time we wish him continued success and personal fulfillment in all future endeavors.

## RESOLUTION #2

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Bivans, Maurita	Ed.D.	Assistant Professor	Elementary/Early Childhood	9/1/06-6/30/07
*Blanck, Emily	Ph.D.	Assistant Professor	History	9/1/06-6/30/07
Bornstein, Jodi	M.A.	Assistant Professor	Elementary/Early Childhood	9/1/06-6/30/07
‡Chen, Xiufang	M.A.	Assistant Professor	Reading	9/1/06-6/30/07
Cohen, Theodore	Ph.D.	Assistant Professor	Sociology	9/1/06-6/30/07
Connell, Nadine	M.A.	Assistant Professor	Law/Justice Studies	9/1/06-6/30/07
*Dahm, Donald	Ph.D.	Assistant Professor	Chemistry and Biochemistry	9/1/06-6/30/07
‡DiCorcia, Michele	M.Ed.	Assistant Professor	Health & Exercise Science	9/1/06-6/30/07
*Earl, Richard	M.A.	Instructor	Public Relations/Advertising	9/1/06-6/30/07
Elkins, Leslie	M.Ed.	Assistant Professor	Theatre/Dance	9/1/06-6/30/07
*Feudale, Roberto	Ph.D.	Assistant Professor	Chemistry and Biochemistry	9/1/06-6/30/07
Fitch, Paul J. Jr.	Ed.D.	Assistant Professor	Special Ed. Services/Instruction	9/1/06-6/30/07
*Giampalmi, Joseph	Ed.D.	Assistant Professor	Writing Arts	9/1/06-6/30/07
Kuciauskas, Darius	Ph.D.	Assistant Professor	Chemistry and Biochemistry	9/1/06-6/30/07
Lee, Valarie	M.A.	Assistant Professor	Reading	9/1/06-6/30/07
*Loeb, Alison	M.S.	PSS3	Liberal Arts and Science Institute	2/13/06-6/30/07
McCargo, Donovan	M.Ed.	Assistant Director	EOF	4/10/06-6/30/07
*Miller, Michael	Ph.D.	Assistant Professor	Chemistry and Biochemistry	9/1/06-6/30/07
*Nicastro, Nancy	Ph.D.	Assistant Professor	Psychology	9/1/06-6/30/07
‡Nicolae, Diana	M.F.A.	Assistant Professor	Radio/TV/Film	9/1/06-6/30/07
Quint, Walter	Ed.D.	Assistant Professor	Special Ed. Services/Instruction	9/1/06-6/30/07
*Randall, George	Ph.D.	Assistant Professor	Physics and Astronomy	9/1/06-6/30/07
*Rosen, Michelle	M.A.	Instructor	Journalism and Creative Writing	9/1/06-6/30/07
*Simone, Maria	M.A.	Instructor	Communication Studies	9/1/06-6/30/07
*Timberman, Tara	M.A.	Instructor	Writing Arts	9/1/06-6/30/07
*Volpe, Charles	M.A.	Instructor	Public Relations/Advertising	9/1/06-6/30/07
Westcott, Patrick	Ed.D.	Assistant Professor	Elementary/Early Childhood	9/1/06-6/30/07
‡Wolff, William	Ph.D.	Assistant Professor	Writing Arts	9/1/06-6/30/07
<b><u>PART-TIME TEMPORARY</u></b>				
Brooks, Elizabeth	Ph.D.		Biological Sciences	9/1/06-6/30/07
Finch, Joan	Ph.D.		Special Ed. Services/Instruction	9/1/06-6/30/07
Holtzman, Diane	M.A.		Public Relations/Advertising	9/1/06-6/30/07
Martin, Carson	M.A.		Communication Studies	9/1/06-6/30/07
Peters, Kimberlee	M.A.		Writing Arts	9/1/06-6/30/07
Rawlins, Nancy	Ph.D.		Music	9/1/06-6/30/07
<b><u>ADJUNCTS</u></b>				
Burns, John	Ph.D.		Educational Leadership	
Dent, William	M.A.		Health and Exercise Science	
Gerlack, Alana	M.F.A.		Theatre/Dance	
Grady, Michael	Ph.D.		Chemical Engineering	
Kozachyn, Stephen	M.B.A.		Management/MIS	

(continued)

## RESOLUTION #2 (continued)

### ADJUNCTS (continued)

McGough, William	M.A.		Law and Justice Studies	
Natale, Stephanie	M.A.		English	

### PART-TIME COACHES

Antonucci, Megan	B.S.	Asst.Softball	Athletics	1/2/06-6/30/06
Rodio, Christa	B.A.	Asst.Cheerleading	Athletics	1/21/06-6/30/06

### GRADUATE ASSISTANTS

Anderson, Brielle	B.A.		Education Institute	1/30/06-6/30/06
Fisher, Ian	B.A.		Women's Studies	1/17/06-6/30/06

### RETIREMENTS

Gallagher, John			Secondary Ed./Foundations of Ed.	6/30/06
Molinari, Louis			Elementary/Early Childhood	7/1/06
Murashima, Kumiko			Art	1/1/07
Schultz, Charles			Chemistry and Biochemistry	7/1/06

### RESIGNATION

Obrusnikova, Iva			Health and Exercise Science	6/30/06
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*\*temporary/†new position*

**RESOLUTION #3a**

**CONFERRAL OF PROFESSOR EMERITUS STATUS**

**WHEREAS,** Ronald Capasso has served Rowan University diligently and well for 9 years, and

**WHEREAS,** Ronald Capasso retired from the service of the State of New Jersey and faculty of Rowan University on December 31, 2005

**THEREFORE BE IT RESOLVED** that the Board of Trustees accepts the retirement of Ronald Capasso, and

**NOW BE IT FURTHER RESOLVED** that the Board of Trustees designates Ronald Capasso as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for his years of devoted service to our University community and the citizens of this state.

**RESOLUTION #3b**

**CONFERRAL OF PROFESSOR EMERITUS STATUS**

**WHEREAS,** Marianne Cinaglia has served Rowan University diligently and well for 11 years,  
and

**WHEREAS,** Marianne Cinaglia retired from the service of the State of New Jersey and faculty of  
Rowan University on August 25, 2005

**THEREFORE BE IT RESOLVED** that the Board of Trustees accepts the retirement of Marianne  
Cinaglia, and

**NOW BE IT FURTHER RESOLVED** that the Board of Trustees designates Marianne Cinaglia  
as Professor Emeritus, with all the rights, privileges and responsibilities appertaining  
thereto, in recognition and deep appreciation for her years of devoted service to our  
University community and the citizens of this state.

**RESOLUTION #3c**

**CONFERRAL OF PROFESSOR EMERITUS STATUS**

**WHEREAS,** John Gallagher has served Rowan University diligently and well for 31 years, and

**WHEREAS,** John Gallagher has determined that he will retire from the service of the State of New Jersey and faculty of Rowan University on June 30, 2006

**THEREFORE BE IT RESOLVED** that the Board of Trustees accepts the retirement of John Gallagher, and

**NOW BE IT FURTHER RESOLVED** that the Board of Trustees designates John Gallagher as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for his years of devoted service to our University community and the citizens of this state.

**RESOLUTION #3d**

**CONFERRAL OF PROFESSOR EMERITUS STATUS**

**WHEREAS,** Louis Molinari has served Rowan University diligently and well for 39 years, and

**WHEREAS,** Louis Molinari has determined that he will retire from the service of the State of New Jersey and faculty of Rowan University on July 1, 2006

**THEREFORE BE IT RESOLVED** that the Board of Trustees accepts the retirement of Louis Molinari, and

**NOW BE IT FURTHER RESOLVED** that the Board of Trustees designates Louis Molinari as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for his years of devoted service to our University community and the citizens of this state.

**RESOLUTION #3e**

**CONFERRAL OF PROFESSOR EMERITUS STATUS**

**WHEREAS,** Charles Schultz has served Rowan University diligently and well for 36 years, and

**WHEREAS,** Charles Schultz has determined that he will retire from the service of the State of New Jersey and faculty of Rowan University on July 1, 2006

**THEREFORE BE IT RESOLVED** that the Board of Trustees accepts the retirement of Charles Schultz, and

**NOW BE IT FURTHER RESOLVED** that the Board of Trustees designates Charles Schultz as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for his years of devoted service to our University community and the citizens of this state.

**RESOLUTION #4**

**RETIREMENT COMMENDATION**

**WHEREAS,** Allen Miller served Rowan University with distinction for 29 years, and

**WHEREAS,** Allen Miller retired from the service of the State of New Jersey and Rowan University on September 16, 2005, and

**WHEREAS,** this Board recognizes his outstanding contributions and dedication to the University community as a whole

**THEREFORE BE IT RESOLVED** and spread upon the minutes of this Board that we acknowledge and accept his retirement, while at the same time we wish him a happy and rewarding life in all future endeavors.

**RESOLUTION #5a**

**CONFERRAL OF HONORARY DEGREE**

**WHEREAS,** Rowan University seeks to honor outstanding citizens by awarding honorary degrees, and

**WHEREAS,** Keith and Shirley Campbell have been ardent supporters and friends of Rowan University and the higher education community for many years and share Rowan's vision for the future, and

**WHEREAS,** Keith and Shirley Campbell have made an investment in public higher education by their generous contribution to the Rowan Foundation establishing an endowment to the library, and

**WHEREAS,** in their honor the Board approved naming the library the Keith and Shirley Campbell Library, and

**WHEREAS,** Keith and Shirley Campbell have both played active roles in the business, philanthropic and civic life of our region

**THEREFORE BE IT RESOLVED** that the Rowan University Foundation Executive Committee has reviewed their credentials and is recommending the awarding of this honorary degree, and

**NOW BE IT FURTHER RESOLVED** that the Rowan University Board of Trustees approves awarding the honorary degree, Doctor of Humanities, to Keith and Shirley Campbell.

**RESOLUTION #5b**

**CONFERRAL OF HONORARY DEGREE**

**WHEREAS,** Rowan University seeks to honor outstanding citizens by awarding honorary degrees, and

**WHEREAS,** Linda Rohrer has been an ardent supporter and friend of Rowan University and the higher education community for many years, and

**WHEREAS,** Linda Rohrer, as a trustee of the William G. Rohrer Charitable Foundation, has been supportive of three major gifts presented to Rowan University, and

**WHEREAS,** the gifts resulted in the William G. Rohrer Professional Chair, the William G. Rohrer Scholars and the William G. Rohrer College of Business, putting Rowan at the forefront of business education, and

**WHEREAS,** Linda Rohrer has served on the boards of many civic, charitable and professional organizations in the region

**THEREFORE BE IT RESOLVED** that the Rowan University Foundation Executive Committee has reviewed her credentials and is recommending the awarding of this honorary degree, and

**BE IT FURTHER RESOLVED** that the Rowan University Board of Trustees approves awarding the honorary degree, Doctor of Humanities, to Linda Rohrer.

## RESOLUTION #6

### APPROVAL OF SABBATICAL LEAVES

**WHEREAS,** the Sabbatical Leave Committee has made recommendations to the President of those members of the faculty who should be accorded sabbatical leaves for 2006-2007, and

**WHEREAS,** it is the judgment of the President that the best interest of the University is served through implementation of a sabbatical leave program and application of this program to the individuals recommended, and

**WHEREAS,** the need for effective planning for both the University and faculty requires notification at this time of those faculty to be offered sabbatical leaves

**THEREFORE BE IT RESOLVED** that the following faculty members are granted sabbatical leave for the 2006-2007 academic year or 2007 calendar year as indicated appropriately for each faculty member.

#### Fall Semester 2006

James Burd	Health and Exercise Science
Tirupathi Chandrupatla	Mechanical Engineering
Benjamin Fisher	Library
Anthony Ihunnah	Special Educational Services/Instruction
Kathleen Sernak	Educational Leadership
Manuel Pontes	Marketing

#### Spring Semester 2007

Harriet Hartman	Sociology
Sandra McHenry	Special Educational Services/Instruction
Richard Meagher	Biological Sciences
Bela Mukhoti	Economics
George Romeo	Accounting and Finance
Cindy Vitto	English

#### Academic Year, Fall 2006-Spring 2007

Janet Cahill	Psychology
Jennifer Kadlowec	Mechanical Engineering
Yvonne Rodriquez	Elementary Education/Early Childhood

#### Calendar Year, Spring 2007-Fall 2007

John Chen	Mechanical Engineering
James Heinzen	History
Robert Krchnavek	Electrical/Computer Engineering

**RESOLUTION #7**

**APPROVAL TO APPOINT THE PROVOST OF THE UNIVERSITY**

**WHEREAS,** the position of the Provost of Rowan University has been vacant since July 2004,  
and

**WHEREAS,** the University has conducted a national search for a new Provost, and

**WHEREAS,** a successful candidate was identified as a result of extensive interviews and  
reference checks, and

**WHEREAS,** the President and the campus-wide search committee have recommended Ali  
Houshmand to be appointed Provost, and

**WHEREAS,** the President has consulted with the appropriate University leadership and  
representatives regarding the appointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University appoints  
Ali Houshmand to serve as Provost, and

**NOW BE IT FURTHER RESOLVED** that this appointment will take effect on August 1,  
2006.

**RESOLUTION #8**

**REAPPOINTMENTS TO THE ROWAN FOUNDATION**

**WHEREAS,** the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan Foundation under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoint the following named individuals to three-year terms as public members of the Rowan Foundation.

Edward J. Sutor  
Executive Vice President/Chief Operating Officer  
Dover Downs Gaming and Entertainment, Inc.

Larry Salva  
Senior Vice President & Controller  
Comcast Corporation

**RESOLUTION #9**

**APPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT  
ROWAN UNIVERSITY BOARD OF DIRECTORS**

**WHEREAS,** the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees appoints the following named individual to a three-year term as a public member of the South Jersey Technology Park at Rowan University Board of Directors.

Christy Faison  
Interim Provost  
Rowan University

**RESOLUTION #10**

**APPROVAL AUTHORIZING PARTICIPATION IN  
GLOUCESTER COUNTY'S REGIONALIZED  
POLICE DISPATCH SYSTEM**

**WHEREAS,** the County of Gloucester maintains a County 9-1-1 System for the dispatch of emergency police, fire and medical assistance personnel and equipment, and

**WHEREAS,** the County of Gloucester has expanded their system to include the dispatch of emergency police personnel to promote efficiencies in cost and in the provision of emergency police services, and

**WHEREAS,** the County of Gloucester has implemented a county-wide records management system and mobile data infrastructure for police, fire, emergency medical and Emergency Management agencies greatly enhancing services offered to the general public, and

**WHEREAS,** the President of Rowan University, based on the recommendation of its Director of Public Safety believes that the benefits to be derived by a unified County system are deserving of Rowan University's participation in such a program

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University, situated in the County of Gloucester, State of New Jersey, wish to make it known to the Gloucester County Board of Chosen Freeholders of Rowan University's intention to participate in the county-wide police dispatch, records management system and mobile data services, in the interests of the health, safety and general welfare of its citizens, as the opportunity is made available by the County, and

**NOW BE IT FURTHER RESOLVED** that the Director of Public Safety is hereby directed to send a certified copy of this resolution to the Clerk of the County Board of Chosen Freeholders, and all municipalities in Gloucester County.

**SUMMARY STATEMENT**

This resolution declares our intention to participate in Gloucester County's Regionalized Police Dispatch System. The system promotes efficiencies in cost and in the provision of police emergency services and will permit Rowan Police to utilize the county-wide records management system and mobile data infrastructure for police, fire, medical, and emergency management services greatly enhancing the services offered to our constituents.

**RESOLUTION #11**

**APPROVAL FOR FLEXIBLE WORKING SCHEDULES  
AND A FOUR-DAY SUMMER WORKWEEK**

**WHEREAS,** since 1979 the University has operated under a plan for flexible work hours and a four-day summer workweek, and

**WHEREAS,** the flexible hours are clearly perceived as improving employee morale and indications are strong that productivity has also improved, and

**WHEREAS,** the four-day summer schedule conserves energy and also improves morale

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University approve continuation of the flextime program and four-day summer workweek for the Academic Year 2006-2007.

**SUMMARY STATEMENT**

This resolution continues university policies regarding flextime and summer working hours for one more academic year. The four-day workweek shall be implemented effective Monday, May 15, 2006 and commence Friday, August 18, 2006.

## **RESOLUTION #12**

### **AUTHORIZING THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE THE ABILITY TO APPROVE CHANGE ORDERS TO CONTRACTS**

**WHEREAS**, pursuant to the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., guidelines were established by the Rowan University Board of Trustees and contracting policies and procedures were approved by resolution on May 24, 1995, and

**WHEREAS**, the Board has requested the University to amend existing procedures alleviating the need to submit numerous board resolutions for change orders to construction projects, and

**WHEREAS**, the Vice President for Administration and Finance is the Chief Financial Officer and responsible for facility construction and operations and other procurement contracts and therefore is the logical University official to approve change orders

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance, or his designee, shall have the authority to approve contract change orders not exceeding ten percent in the aggregate over the contract amount provided the change order amount is within the overall project budget.

### **SUMMARY STATEMENT**

The purpose of this resolution is to authorize the Vice President for Administration and Finance, or his designee, the ability to approve change orders to contracts previously approved by the Board of Trustees. This proposed process alleviates the need to submit numerous board resolutions for change orders to the full Board, provided the change order falls within the overall project budget.

## **RESOLUTION #14**

### **APPROVAL OF PURCHASE OF REAL PROPERTY**

**WHEREAS,** the State College Contracts Law, N.J.S.A.18A:64-6(q) allows the University to purchase real property, and

**WHEREAS,** the following property located in the Borough of Glassboro, County of Gloucester and State of New Jersey, known as 37 Carpenter Street (Lot 17.01 Block 1) is available for sale, and

**WHEREAS,** it is in the best interest of the University to acquire this property for its future use consistent with its educational mission; and representatives of the University have negotiated the terms of the Sale with the Sellers of the said property, which terms have been memorialized in a certain "Contract for Purchase and Sale of Property," which contract is dated March 20, 2006 and is subject to and conditioned upon approval by the Board of Trustees

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees approves the purchase of the parcel of real property located at 37 Carpenter Street (Lot 17.01 Block 1) in the Borough of Glassboro, County of Gloucester, State of New Jersey in accordance with the terms and conditions set forth in the said "Contract for Purchase and Sale of Property," including the purchase price of \$174,900.00, and

**BE IT FURTHER RESOLVED** that the Board of Trustees authorizes the Interim Vice President for Administration and Finance to execute the said Contract for the Purchase of Property, and to consummate the closing of the said purchase in accordance with the terms of the Contract.

### **SUMMARY STATEMENT**

This resolution approves the purchase of the property located at 37 Carpenter Street, Glassboro, New Jersey. The acquisition of this property will allow for university expansion.

**RESOLUTION #15**

**APPROVAL OF PRINTERS OF RECORD**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Printing Services, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(18), and

**WHEREAS,** the University desires to establish a list of approved Printers of Record, and

**WHEREAS,** the University sought proposals for professional services from Printing Service providers, and

**WHEREAS,** the Printers listed below have met the qualifications, and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into contracts as needed for FY06 with the listed Printers of Record.

**SUMMARY STATEMENT**

This resolution approves Printing Services with the following Printers of Record:

Pirolli Printing Co., Inc. of Bellmawr, NJ  
EMD Systems of Fairfield, NJ  
Ft. Nassau Graphics of Paulsboro, NJ  
Glassboro Printing of Glassboro, NJ

These Printers will work on an "as needed" basis to provide Printing Services to Rowan University and are authorized to print the University Logo and Seal. These Printers of Record will print University letterhead, business cards and envelopes.

4/26/06

## **RESOLUTION #16**

### **RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY DECLARING ITS OFFICIAL INTENT TO REQUEST REIMBURSEMENT FOR PROJECT COSTS FROM PROCEEDS OF DEBT OBLIGATIONS**

**WHEREAS**, Rowan University (the "Borrower") intends to initiate programming, design, and construction of various projects, acquire real property, begin West Campus development, construct a new electrical sub-station, renovate Hollybush, make improvements to campus infrastructure, and address deferred maintenance of existing buildings, and

**WHEREAS**, the Borrower reasonably expects to finance the Projects on a long-term basis pursuant to a Lease Agreement with the New Jersey Educational Facilities Authority (the "Authority"), and

**WHEREAS**, the Borrower may pay for certain costs of the Projects prior to the time such loan is made to the Borrower by the Authority and prior to the time interim debt, if any, is incurred by the Borrower for Project Costs, and therefore, Project Costs may be paid with funds of the Borrowers which are not borrowed funds, and

**WHEREAS**, the Authority reasonably anticipates that it will finance the Lease Agreement with the Borrower with obligations of the Authority, the interest on which is excluded from gross income from Section 103 of the Internal Revenue Code of 1986, as amended for purposes of Federal income taxation

**THEREFORE BE IT RESOLVED** by the Board of Trustees of Rowan University as follows:

SECTION 1. The Borrower reasonably expects to request reimbursement of the Project Costs paid prior to the issuance of the Project Bonds and any interim borrowing of the Borrower with proceeds of Project Bonds to be issued by the Authority.

SECTION 2. In accordance with Treasury Regulations, Section 1.150-2, this resolution is intended to be and hereby is a declaration of the Borrower's official intent to request reimbursement of Project Costs paid prior to the issuance of the Project Bonds and any interim borrowing to be incurred by the Borrower.

SECTION 3. The maximum principal amount of the Project Bonds expected to be issued to finance the Project Costs, including amounts to be used to reimburse the expenditure of Project Costs which are paid prior to the issuance of the Project Bonds, is set at \$14,500,000.

SECTION 4. This resolution will take effect immediately.

(continued)

**RESOLUTION #16 (continued)**

**SUMMARY STATEMENT**

This resolution allows the University to reimburse itself from debt obligation proceeds for project costs arising before the issuance of bonds. The University normally spends less than 10% of total project cost prior to bond issuance.

## **RESOLUTION #17a**

### **AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL DESIGN SERVICES**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Design Services for the renovation and restoration of Hollybush Phase II, and

**WHEREAS,** the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(8), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with **Farewell Mills Gatsch** of Princeton, New Jersey for professional design services in an amount not to exceed \$265,000.

### **SUMMARY STATEMENT**

This resolution provides for professional architectural services from design development through project completion for the renovation and restoration of Hollybush Phase II.

**RESOLUTION #17b**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR SOFTWARE MAINTENANCE AGREEMENT**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS,** the University has determined that it requires certain Computer Hardware and Software, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY06 with **Apple Computers** of New York, New York.

**SUMMARY STATEMENT**

This resolution will allow various departments within the University to purchase hardware/software directly with Apple Computers which offers substantial discounts over and above New Jersey State Contract. In addition, Apple is going to create a special pricing for Rowan University faculty, staff and students. This resolution also allows all Apple purchases to aggregate under Education and Institutional Buyers Group contract for rebates to the University.

**RESOLUTION #17c**

**AMEND CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR ADDITIONAL LEGAL SERVICES**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that every contract or agreement not otherwise exempt shall be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires certain legal services, and

**WHEREAS**, the services to be rendered are exempt from public bidding pursuant to the professional services exemption of N.J.S.A. 18A:64-56(a)(1), and

**WHEREAS**, on December 10, 2003, the Board of Trustees approved a contract with Parker, McCay & Criscuolo on an as needed basis, and

**WHEREAS**, the main principle has left Parker, McCay & Criscuolo and is associated with the law office of Maley & Associates, and

**WHEREAS**, it is necessary to engage the services of Maley & Associates for advice and counsel regarding the West Campus and property acquisitions, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to appoint the firm of **Maley & Associates** of Collingswood, New Jersey in an amount not to exceed \$50,000 for FY06.

**SUMMARY STATEMENT**

This resolution provides for additional legal services beyond that provided by the Attorney General's office. The University has established a relationship with the principle James Maley of Maley & Associates to provide advice and counsel on a regular basis regarding matters along Route 322.

4/26/06

**RESOLUTION #17d**

**AMEND CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR PROFESSIONAL SERVICES**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that every contract or agreement not otherwise exempt shall be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$26,200, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires certain campus planning consultant services, and

**WHEREAS**, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a) (8), and

**WHEREAS**, on December 15, 2004, the Board of Trustees approved a contract with Sasaki Associates in the amount of \$750,000, and

**WHEREAS**, on September 14, 2005, the Board of Trustees approved an increase to the contract with Sasaki Associates in the amount of \$305,000, and

**WHEREAS**, it is necessary to increase the contract \$15,000, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the FY06 contract with **Sasaki Associates** of Watertown, Massachusetts to an amount not to exceed \$1,070,000.

**SUMMARY STATEMENT**

This resolution provides for amendment to the professional consultant services contract with Sasaki Associates to increase the not-to-exceed contract amount of \$1,070,000, these additional fees resulting from University requested work and expanded scope to include a preliminary concept plan and 3-D rendering of a potential athletic complex on the West Campus, including a soccer stadium, related retail and office space, and housing for the purpose of having an illustration of the development for public.

4/26/06