

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

JUNE 18, 2008

AGENDA

SCHEDULE

3 p.m.

CLOSED AND PUBLIC SESSIONS

Education Hall, Room 3091

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)

Room 3114

Personnel and Litigation Matters

RETURN TO PUBLIC SESSION

INSTALLATION OF NEW STUDENT BOARD OF TRUSTEE MEMBER

APPROVAL OF MINUTES FOR APRIL 23, 2008

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs
Audit
Budget and Finance
Facilities
Student Affairs
University Advancement/University Relations

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

A. PERSONNEL ACTIONS

RESOLUTION #1

B. PROMOTIONS

RESOLUTION #2a-b

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|----|--|-------------------|
| C. | REAPPOINTMENT OF FACULTY, PROFESSIONAL STAFF AND LIBRARIAN TO THIRD, FIFTH AND SIXTH YEAR CONTRACTS | RESOLUTION #3 |
| D. | REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD | RESOLUTION #4 |
| E. | APPROVAL OF EMPLOYMENT CONTRACTS FOR MANAGERS | RESOLUTION #5 |
| F. | APPROVAL TO APPOINT THE ASSOCIATE PROVOST FOR RESEARCH | RESOLUTION #6 |
| G. | APPROVAL TO APPOINT THE DEAN OF THE WILLIAM ROHRER COLLEGE OF BUSINESS | RESOLUTION #7 |
| H. | REAPPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION | RESOLUTION #8 |
| I. | APPROVAL OF PURCHASE OF REAL PROPERTY | RESOLUTION #9 |
| J. | APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY | RESOLUTION #10 |
| K. | APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR MATERIALS AND SUPPLIES WHICH ARE NOT AVAILABLE FROM ONE OR MORE POTENTIAL BIDDERS | RESOLUTION #11 |
| L. | CHANGE ORDER TO PURCHASE ORDER CONTRACT WITH RENTECH/G.T. RYAN CORPORATION | RESOLUTION #12 |
| M. | AWARDING AND AMENDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING
a) Accume Partners PULLED
b) Library Materials and Specialized Library Services
c) Commerce Bank
d) Collection Services for Student Loans
e) Lease/Purchase and Servicing of Duplicating Equipment
f) R.H. Perry & Associates
g) Accume Partners | RESOLUTION #13a-g |

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

OLD BUSINESS

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #1

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
‡Agosta, Frank	B.A.	Police Officer	Public Safety	6/18/08-6/30/09
*Bender, Barry	M.B.A.	Assistant Professor	Accounting and Finance	9/1/08-6/30/09
Bendtsen, Tom	M.F.A.	Assistant Professor	Art	9/1/08-6/30/09
*Canna, James	M.A.	Instructor	Physics and Astronomy	9/1/08-6/30/09
Chen, Hanmei	Ph.D.	Assistant Professor	Accounting and Finance	9/1/08-6/30/09
*Dahm, Donald	Ph.D.	Assistant Professor	Chemistry and Biochemistry	9/8/08-6/30/09
Dinzeo, Thomas	Ph.D.	Assistant Professor	Psychology	9/1/08-6/30/09
‡Farrar, Gregory	B.A.	Police Officer	Public Safety	6/18/08-6/30/09
*Fralinger, Barbara	Ph.D.	Assistant Professor	Health and Exercise Science	9/1/08/6/30/09
*Gosbin, Douglas	M.S.	Instructor	Physics and Astronomy	9/1/08-6/30/09
*Gulino, Amy	Psy.D.	Assistant Director	Child and Family Assessment Ctr.	7/1/08-6/30/09
*+Hegel, Mary Elizabeth	M.A.	PSS2	McSIIP	7/1/08-6/30/09
*Hill, Gloria	Ph.D.	Assistant Professor	Teacher Education	9/1/08-6/30/09
‡Hoffman, Ryan	-	Police Officer	Public Safety	6/18/08-6/30/09
Lalovic-Hand, Mira	Ph.D.	Interim Assistant Provost/Director of Graduate School	Academic Affairs	7/1/08-6/30/10
‡McCain, Adam	A.S.	Police Officer	Public Safety	6/18/08-6/30/09
McNiven, Michael	M.A. Ph.D.(8/08)	Assistant Professor	Public Relations/Advertising	9/1/08-6/30/09
*Miller, Michael	Ph.D.	Assistant Professor	Chemistry and Biochemistry	9/1/08-6/30/09
Moore, Zachary	Ph.D.	Assistant Professor	Geography/Anthropology	9/1/08-6/30/09
Morrow, Eileen	M.A.	Dir. of Purchasing	Purchasing	6/16/08-6/30/09
*+Murphy, Jennifer	A.A.	Program Assistant	McSIIP	7/1/08-6/30/09
‡Neale, Laura	A.S.	Police Officer	Public Safety	6/18/08-6/30/09
Pati, Niranjan	Ph.D.	Dean	William Rohrer College of Business	7/1/08-6/30/10
Pillay, Gautam	Ph.D.	Associate Provost for Research	Academic Affairs	7/1/08-6/30/10
*Plourde, Bruce	Ph.D.	Assistant Professor	English	9/1/08-6/30/09
*Ramey, Joshua	Ph.D.	Assistant Professor	Philosophy and Religion	9/1/08-6/30/09
*Salminen, Erika	M.A.	Program Assistant	Child/Family Assessment Clinic	7/1/08-6/30/09
*Salvatore, Matteo	M.A.	Instructor	History	9/1/08-6/30/09
‡Saputo, Vincent	-	Police Officer	Public Safety	6/18/08-6/30/09
Scott, Eileen	B.S.	Senior Director Human Resources	Human Resources	6/16/08-6/30/09
Tiemann, Marie	Ph.D.	Exec. Director Personnel Policies and Employee Development	Administration and Finance	6/16/08-6/30/09
*Travis, Charles	Ph.D.	Assistant Professor	Geography and Anthropology	9/1/08-6/30/09
*Travis, Matthew	Ph.D.	Assistant Professor	Biological Sciences	9/1/08-6/30/09

(continued)

RESOLUTION #1 (continued)**NEW APPOINTMENTS (continued)**

*Urena, Vanessa	B.A.	Program Assistant	Camden Campus	7/1/08-6/30/09
*Varriale, Frank	M.S.	Instructor	Biological Sciences	9/1/08-6/30/09
*Wandless, Paul	M.F.A.	Assistant Professor	Art	9/1/08-6/30/09
Ziso, Ya'aqov	M.L.S.	Librarian II	Campbell Library	7/1/08-6/30/09
*Zucco-Teveloff, Cathleen	M.S.	Instructor	Mathematics	9/1/08-6/30/09

TEMPORARY PART TIME

Beider, Laura	Psy.D.		Special Educational Services	9/1/08-6/30/09
Berman, Sheldon	M.S.		Teacher Education	9/1/08-6/30/09
Butcher, Ronald	Ph.D.		Foundations of Education	9/1/08-6/30/09
Campbell, Robert	Ed.D.		Educational Leadership	9/1/08-6/30/09
Kiesel, Ernest	M.B.A.		Management/MIS	9/1/08-6/30/09
Kim, Hannah	M.A.		Teacher Education	9/1/08-6/30/09
Manning, Joann	Ed.D.		Educational Leadership	9/1/08-6/30/09
Nia-Schoenstein, Asadeh	M.A.		Public Relations/Advertising	9/1/08-6/30/09
Sareyka, Tracy	M.A.		Reading	9/1/08-6/30/09
Sharp, Martin	Ed.D.		Teacher Education	9/1/08-6/30/09

ADJUNCTS

Hoopes, Scott	Ed.D.		Health and Exercise Science
Kerr, Elizabeth	M.S.		Management/MIS
Leodore, Lauren	M.S.		Biological Sciences
Pinto, Catherine	M.Ed.		Reading
Rose, Steven	Ed.D.		Educational Leadership
Santos, Lorena	M.A.		Foreign Languages/Literatures

RETIREMENT

Orlando, Frank		Foundations of Education	8/31/08
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RESIGNATION

Bornstein, Jodi		Teacher Education	6/30/08
Moran, Eileen		Development Office	6/30/08

**temporary/‡new position/+grant funded*

RESOLUTION #2a

PROMOTIONS TO THE RANK OF PROFESSOR

THEREFORE BE IT RESOLVED that the following members of the faculty of Rowan University be approved for promotion to the rank of Professor, effective September 1, 2008, subject to the availability of funds.

Carrigan, William	History
Chung, Shifei	Accounting and Finance
D'Intino, Robert	Management/MIS
Doolittle, Virginia	Educational Leadership
Guner, Berrin	Marketing
Healy, Bart	Theatre/Dance
Holbrook, Luke	Biological Sciences
Laumakis, Paul	Mathematics
Lindman, Janet	History
McBee, Robin	Teacher Education
Miller, Demond	Sociology

RESOLUTION #2b

PROMOTIONS TO THE RANK OF ASSOCIATE PROFESSOR

THEREFORE BE IT RESOLVED that the following members of the faculty of Rowan University be approved for promotion to the rank of Associate Professor, effective September 1, 2008, subject to the availability of funds.

Albone, Kenneth	Communication Studies
Appleby-Wineberg, Bryan	Music
Hnatyshin, Vasil	Computer Science
Hough, Gerald	Psychology
Lim, Michael	Physics and Astronomy
Madden, Marjorie	Reading
Madero, Roberto	Foreign Languages/Literatures
Martin, Deb	Writing Arts
Morschauer, Scott	History
Rusu, Adrian	Computer Science

RESOLUTION #3

**REAPPOINTMENT OF FACULTY, PROFESSIONAL STAFF AND LIBRARIAN
TO THIRD, FIFTH AND SIXTH YEAR CONTRACTS**

WHEREAS, the following named faculty and professional staff members have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty and professional staff listed below shall be offered reappointment for 2008-2009 and 2009-2010.

OFF-CYCLE

Sixth Year Contract with Tenure (2008-2009)

Willis, Shari Health and Exercise Science

Fifth Year Contract (Fourth Year of Service – 2008-2009)

Professional Staff

Brett, Charles Student Services Center

Third Year Contract (Second Year of Service – 2008-2009)

Professional Staff

Winkler, Christopher Radio/TV/Film

REGULAR CYCLE

Fifth Year Contracts (Third Year of Service – 2009-2010)

Faculty/Librarian

Angelone, David	Psychology
Bhatia, Krishan Kumar	Mechanical Engineering
Brush, Denise	Library Services
Clark, Tanya	English
Freind, William	English
Ilicasu, Olcay	Mathematics
McElwee, Rory	Psychology
Nicholson, Darren	Management/MIS
Nicholson, Jennifer	Management/MIS
Smith, Tony	Law/Justice Studies
Tashiro, Sanae	Economics

Professional Staff

Alexakos, Constantine	Service Learning and Volunteerism
Colanduno, Theodore	Instructional Technology Services
Elsy, Robert Jr.	College of Business
Lunk, Carl	Physics and Astronomy

(continued)

RESOLUTION #3 (continued)

Fifth Year Contracts (Third Year of Service – 2009-2010) (continued)

Professional Staff

Powell, Keeley	Student Center Services
Ranero, Juan	Athletics
Raube, Patricia	Athletics
Rodriguez, Mildred	Financial Aid
Thompson, Harold	Career and Academic Planning
Wedler, Jeanine	Student Life

RESOLUTION #5

APPROVAL OF EMPLOYMENT CONTRACTS FOR MANAGERS

WHEREAS, New Jersey statutes, N.J.S.A.18A:3B-6 and N.J.S.A.18A:64-6 provide the boards of trustees of New Jersey state colleges and universities with general powers of supervision over the institutions, and

WHEREAS, these laws authorize a board of trustees, upon nomination by the president, to appoint and reappoint professional employees, and fix the terms of their employment, and

WHEREAS, on September 10, 2003, the Rowan University Board of Trustees approved Employment Principles for Managers, including the institution of a one-year notice of the expiration of employment without cause for managers with five or more years of service, and a six-month notice for managers with less than five years of service, and

WHEREAS, the Rowan University Board of Trustees wishes to revise the general terms of employment for managers, and

WHEREAS, the Executive Committee of the Board has reviewed the policy change, as set forth below, and recommends it to the Board, and

WHEREAS, the Board of Trustees retains the authority to make initial appointments of managers to a period of up to two years, upon the recommendation of the President, and

WHEREAS, the Board of Trustees wishes to eliminate the one-year and six-month notice requirements and instead reappoint managers to one-year contracts, upon the recommendation of the President, and

WHEREAS, the Board of Trustees also wishes to give the President the discretion to recommend shorter contracts of reappointment in appropriate circumstances, and

WHEREAS, the University administration recommends that an evaluation process and a 60-day notice of recommendation of reappointment or non-reappointment be a part of the new policy

NOW THEREFORE BE IT RESOLVED by the Board of Trustees that all managers listed on Attachment A be reappointed to one-year contracts, effective September 1, 2008 and ending August 31, 2009, and

(continued)

RESOLUTION #5 (continued)

BE IT FURTHER RESOLVED that the former policy, providing managers with one-year and six-month notice of removal without cause, is rescinded effective August 31, 2008, and

BE IT FURTHER RESOLVED that the Board of Trustees approves the revised Employment Principles for Managers, Attachment B, to be effective September 1, 2008, which reflects these policy changes.

SUMMARY STATEMENT

This resolution approves reappointment to one-year contracts for managers, effective September 1, 2008, and rescinds the previous policy that required one-year and six-month notices of removal without cause, effective August 31, 2008. The new policy requires that managers receive 60 days notice of recommendation of reappointment or non-reappointment. The resolution also approves the revised Employment Principles for Managers, Attachment B, which incorporates the new policy.

Attachment A

Rowan University Employment Principles for Managers

Acciani, Mary O.	Holloway, Kathy	Raffa, Samuel S.
Arnott, Melissa	Houshmand, Ali Asghar	Reeve, Julia
Au, Hoi-Yi Valerie	Imperatore, John	Rolon, Annabel
Ayres, Sally	Jordan Cox, Carmen	Rozanski, Kathy
Baglio, John	Antoinette	Schoen, Margaret M.
Bell, Jennifer L.	Katz, Craig Steven	Scott, Eileen R.
Betts, Albert	Klein, Bruce E.	Scully, Joseph F.
Blow, Dennis	Kleva, Barbara M.	Sharp, Carol
Brelsford, George	Kuerzi, Kenneth L.	Showers, Mark
Brewer, Glenn	Kuhlen, John	Sills, Marvin
Brodie, Jean Bullock	Law, Frances	Smith, Edward C.
Carbonaro-Davey, Marguerite	Layton, Reed W.	Snyder, Richard
Cardona, Jose D.	Lovegrove, James	Solomen, Joy L.
Cart, Jon Robert	Lynch, Cindy	Sosa, Horacio A.
Chin, Steven	Marshall, Lori	Spencer, James J.
Clark, Eric	McCall, Maria	Steele, Juanita
Cloyd, Melanie Knudsen	McCall, Sally	Sullivan, Lizziel
Cucinotta, Martha	McCombs, Tyrone	Sweeten, Linda C.
Damminger, Joanne K.	McPherson-Barnes, Penny E.	Tavarez, Luis A.
Davis, John A.	McRae, Mary R.	Taylor, Tyrone R.
Deehan, Christine	Michener, Timothy D.	Thomas, Skeffington N.
Dorland, Dianne	Milligan, Carolyn	Thompson, Edward James
Eigenbrot, Edwin C.	Monroe, Allen Craig	Tiemann, Marie Kathryn
English, Redmond Stanley	Mordosky, Anthony J.	Toporski, Neil F.
Faison, Christy	Morrow, Eileen M.	Turner, Vanetta
Farney, Steven C.	Mosto, Patricia	Uzcategui-Gaymon, James M.
Fisher, Joanne	Mulligan, Joseph I.	Van Brunt, Margaret
Frierson, Muriel	Newell, James	Veacock, Peggy
Gallia, Thomas	Nurkowski, Lucia	Velez-Yelin, Johanna
Gandy, Kyle A.	Orlins, Joseph J.	Wadleigh, Richard
Gilmore, Lewis	Perry, Jill Ann	Wagener, Mark
Giunta, Karen	Peterson, Julie	Whitham, Bruce Alan
Hale, Richard N.	Piddington, Sarah E.	Woodruff, John
Harper, Jay	Pinder, Anne Clare	Zazzali, Robert
Hasit, Cindi	Pinocci, Tina M.	Ziegler, Edward
Henderson, James Andrew	Pontes, Nancy M. H.	
Hogan, Frank	Potter, Gregory	

Attachment B
Rowan University

Employment Principles for Managers

Statement of Management Principles – Managers at Rowan University are responsible for deploying the human, financial and physical resources to support the University’s mission and goals. It is the manager’s responsibility to establish a working environment that reflects the dignity and respect due all employees and which encourages all employees to make intelligent and responsible decisions, to set and maintain priorities, to identify creative alternatives, and to take prudent risks.

Managers are the representatives of Rowan University in their relationships with the individuals they supervise. As managers, they must maintain the highest standards of the University in their supervisory relationships. Managers should always seek to advance the long-term interests of the University and to maximize the quality, effectiveness, and productivity of their departments as well as their employees. Managers are expected to perform their duties faithfully, diligently, and completely to the satisfaction of the University.

Performance Appraisal Process - The University’s performance appraisal process for managers encourages ongoing communication between managers and their supervisors in order to foster performance improvement and enhancement. Supervisors should hold an annual performance appraisal discussion with the managers whom they directly supervise. The performance appraisal must be summarized in a written document with a copy to the employee, who may make a response to their supervisor for consideration. Performance appraisals are also used in determining compensation adjustments, and should be completed prior to notice of reappointment or non-appointment.

Salary Review Process – The salary review process for managers occurs annually. The effective date of annual salary adjustment will normally be September. Equity adjustments and one-time payments may be implemented at any time throughout the year. Generally, managers with less than six months of service are not eligible for a salary review.

Types of Salary Adjustments – The University provides salary adjustments to managers on an individual basis, considering factors such as a cost of living, the performance review and equity adjustments to recognize the relative market value of the position. One-time extra payments may also be made to managers, as a means of recognizing individual efforts for one-time specific achievements. One-time payments do not become part of the permanent salary baseline.

Reappointment to Employment Contracts – Managers are eligible to receive reappointment to one-year employment contracts. Upon the President’s recommendation, the Board of Trustees may reappoint managers to one-year contracts. The term of a reappointment will extend from the first day of September to the last day of the following August. The President, however, has the discretion to recommend reappointments for shorter periods.

Attachment B (continued)

Notice – Managers will receive 60-days notice prior to the reappointment date, as to whether or not they will be recommended to the Board for reappointment. There is no entitlement to reappointment.

Removal for Cause – The University may suspend or terminate a manager’s employment for cause during the term of a contract. The employee will be advised in writing of the cause or causes and will have the opportunity to respond. If the matter is deemed a contested case by the Board, it will be referred to the Office of Administrative Law for a hearing and recommended decision. A final decision shall be made by the Board.

Assignments – Managerial responsibilities may be modified at the discretion of the President during the duration of a manager’s employment. In situations where significantly different duties are assigned a manager, the title, classification level and compensation shall be reviewed.

Leave – Leave entitlements are credited annually and are based on 12-month full time employment. Leave entitlements for those managers working less than 12-month full time will be pro-rated. Managers shall be entitled to fifteen sick days per year. In addition, managers shall be entitled to donated leave and sick leave injury pay under the same circumstances as other University employees.

Managers previously employed at another State agency may transfer unused accumulated earned sick days according to New Jersey State law or regulation.

Upon retirement, managers may be paid for unused accumulated earned sick leave following the standards applicable to other State of New Jersey workers.

Managers may request an unpaid personal leave of absence for up to one year. The approval of such leave is discretionary and the decision of the President is final.

RESOLUTION #6

APPROVAL TO APPOINT THE ASSOCIATE PROVOST FOR RESEARCH

WHEREAS, the position of Associate Provost for Research provides the leadership, administrative oversight and supervision for the Office of Government Grants and Sponsored Projects; compliance activities, including the Institutional Review Board (IRB) and Institutional Animal Care and Use Committee (IACUC); technology transfer activities, including intellectual property, patents, and licensing, and

WHEREAS, the Associate Provost for Research will play a critical role in creating and sustaining a culture of research and scholarly activity throughout the departments and colleges of the institution and contributing to the professional growth of undergraduate and graduate students and the faculty, and

WHEREAS, the University has conducted a national search to fill the position with a candidate who has the depth and breadth of experience in the areas cited above, and

WHEREAS, the President and Provost, in consultation with the Search Committee and University Community, are recommending the appointment of Gautam Pillay as Associate Provost for Research

THEREFORE BE IT RESOLVED that the Board of Trustees appoints Gautam Pillay as Associate Provost for Research, and

NOW BE IT FURTHER RESOLVED that this appointment will take effect August 18, 2008.

RESOLUTION #7

**APPROVAL TO APPOINT THE DEAN
OF THE WILLIAM ROHRER COLLEGE OF BUSINESS**

WHEREAS, the position of Dean of the William Rohrer College of Business provides the academic leadership, administrative oversight and supervision of the faculty, staff, and budget for all undergraduate and graduate programs in the Rohrer College of Business, and

WHEREAS, the William Rohrer College of Business is comprised of the following academic and administrative units: Accounting and Finance, Management/Management Information Systems, Marketing, and

WHEREAS, the role of the Dean will be critical in achieving the mission for the William Rohrer College of Business and Rowan University, and

WHEREAS, the University has conducted a national search to fill the position with a candidate who has the depth and breadth of experience as an educator and higher education administrator, and

WHEREAS, the President and the Executive Vice President/Provost, in consultation with the Search Committee and University community, recommend the appointment of Niranjana Pati as Dean of the William Rohrer College of Business

THEREFORE BE IT RESOLVED that the Board of Trustees appoints Niranjana Pati as Dean of the William Rohrer College of Business, and

NOW BE IT FURTHER RESOLVED that this appointment will take effect July 1, 2008.

RESOLUTION #8

REAPPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees reappoint the following named individual to a three-year term as a public member of the Rowan University Foundation.

Robert Hoey
First Vice President for Wealth Management
Smith Barney

RESOLUTION #9

APPROVAL OF PURCHASE OF REAL PROPERTY

WHEREAS, the State College Contracts Law, N.J.S.A.18A:64-6(q) allows the University to purchase real property, and

WHEREAS, the following property located in the Borough of Glassboro, County of Gloucester and State of New Jersey, known as the Conrail Property (Block 497 Lot 5) is available for sale, and

WHEREAS, it is in the best interest of the University to acquire this property for its future use consistent with its educational mission; and representatives of the University have negotiated the terms of the Sale with the Sellers of the said property, which terms have been memorialized in a certain "Contract for Purchase and Sale of Property," which contract is dated and is not yet executed and is subject to and conditioned upon approval by the Board of Trustees

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the purchase of the parcel of real property located at Ellis Street in the Borough of Glassboro, County of Gloucester, State of New Jersey (Block 497 Lot 5) in accordance with the terms and conditions set forth in the said "Contract for Purchase and Sale of Property," including a satisfactory appraisal and condition of property reports and purchase price not to exceed \$900,000, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Vice President for Administration and Finance to execute the said Contract for the Purchase of Property, and to consummate the closing of the said purchase in accordance with the terms of the Contract.

SUMMARY STATEMENT

This resolution approves the purchase of the Conrail property located at Ellis Street, Glassboro, New Jersey. The acquisition of this property will allow for university expansion.

RESOLUTION #10

APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY

WHEREAS, N.J.S.A. I 8A:64-78 provides that the University may by resolution of its Board of Trustees authorize the sale of its personal property not needed for University purposes, and

WHEREAS, N.J.S.A. 18A:64-78 specifies the manner according to which the value of personal property not needed for University purposes shall be undertaken, and

WHEREAS, the University has determined that the personal property listed on the attached sheet is not needed for University purposes and recommends to the Board of Trustees that the said property be sold in accordance with the provisions of N.J.S.A. 18A:64-78

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the sale of the personal property listed on the attached sheet as being not needed for University purposes, which sale shall be conducted in the manner specifically set forth in N.J.S.A. 18A:64-78.

SUMMARY STATEMENT

This Resolution is presented in compliance with N.J.S.A. 18A:64-78 "Manner of Sale of Personal Property Not Needed for College Purposes." The statute provides a specific mechanism for different categories of personal property not needed for University purposes. For example, personal property (other than perishable goods or property sold to a public entity) with an aggregate value in excess of \$26,200 shall be sold to the highest bidder only after publication of notice including the time and place of the sale and a description of the property to be sold. If no bids are received, the property may be sold at private sale without further publication. Property declared as surplus with an aggregate value of less than \$26,200.00 may be sold or perishable goods may be sold at private sale without advertising for bids. Personal property described on the attached list does/does not exceed \$26,200 estimated value, and therefore the sale will/will not be sold at public sale with notice.

RESOLUTION #10 (continued)

Declared Surplus Property

<i>Item</i>
Small Kubota farm Tractor 2-Wheel drive, major parts missing
Commercial Snow Brush Sweeper Attachment
Broadcaster for 3 pint hitch
Light Duty Lawn Trailer
Kawasaki Mule (Parts missing)
8' Bed for Dodge Pickup truck
Reading Mechanic's tool cap for pickup bed mount
6 Concrete bumper curbs
80 Computer Monitors, CPU's
Jeep from Grounds Dept.
Club Cadet Riding Lawn Mower Model #3235 (deck missing)
Paper press (Arts Dept)

RESOLUTION #11

APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR MATERIALS AND SUPPLIES WHICH ARE NOT AVAILABLE FROM ONE OR MORE POTENTIAL BIDDERS

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefore, and

WHEREAS, the University has determined that it requires certain bulk mailing services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Sole Source exemption of N.J.S.A. 18A:64-56(a)(3), and

WHEREAS, the Vice President for Administration and Finance has certified that there will be sufficient budgeted funds available to pay the expense authorized herein within the pending FY09 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY09 with the **United States Postal Service** in an amount not to exceed \$125,000 upon the approval of the FY09 budget and the certification of funds by the Vice President for Administration and Finance.

SUMMARY STATEMENT

This resolution provides bulk mailing services for Rowan University. The period covered for this contract is July 1, 2008 to June 30, 2009.

RESOLUTION #12

**CHANGE ORDER TO PURCHASE ORDER CONTRACT
WITH RENTECH/G.T. RYAN CORPORATION**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that every contract or agreement not otherwise exempt shall be made and awarded only by the state college/university after public advertising for bids and the receipt of bids therefor for contracts in excess of \$28,300, and

WHEREAS, the University invited the receipt of bids for the Heat Recovery Steam Boiler and Ammonia Handling System Equipment for the new Cogeneration Plant, and

WHEREAS, pursuant to the invitation, bids were received and a contract awarded to Rentech/G.T. Ryan Corporation, and

WHEREAS, the need for a change order has been determined, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to amend the FY2006 contract for equipment with Rentech/G.T. Ryan Corporation in an amount not to exceed \$8,000.

Base Bid and Purchase Order	\$1,444,260
Ammonia Handling Equipment	\$144,000
This Change Order	<u>\$8,000</u>
Total	\$1,596,260

SUMMARY STATEMENT

This resolution amends the Vendor's contract in order to provide additional startup services for the Heat Recovery Steam Boiler and Ammonia Handling System Equipment for the new Cogeneration Plant

RESOLUTION #13b

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR LIBRARY MATERIALS AND SPECIALIZED LIBRARY SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Library Materials and Specialized Library Services, and

WHEREAS, the services to be rendered are exempt from Public bidding pursuant to the Specialized Library Services exemption of N.J.S.A. 18A:64-56(a)(6), and

WHEREAS, the Vice President for Administration and Finance anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein within the pending FY09 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into contracts for FY09 in an amount not to exceed \$1,035,000 in total with the following vendors upon the approval of the FY09 budget and certification of funds by the Vice President for Administration and Finance:

Elsevier	\$285,000
Palinet	\$285,000
VALE (c/o Wm Paterson Univ)	\$155,000
Yankee Book Peddler	\$310,000

SUMMARY STATEMENT

This resolution provides for the awarding of contracts with a specific group of vendors for library materials and specialized library services through the end of June 2009. Elsevier's contract is through December 31, 2009.

RESOLUTION #13c

APPROVAL OF BANKING SERVICES

WHEREAS, the University has determined that it requires certain banking services, and

WHEREAS, the University solicited proposals for banking services and received six (6) bids, and

WHEREAS, after review the University has determined which banking facility will provide the most advantageous proposal in terms of cost and services

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to award a contract with **Commerce Bank** of Cherry Hill, New Jersey for FY09 for banking services.

SUMMARY STATEMENT

This resolution authorizes the Vice President for Administration and Finance to enter into a contractual agreement for banking services. The period covered for this contract is July 1, 2008 through June 30, 2011.

RESOLUTION #13d

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR COLLECTION SERVICES FOR STUDENT LOANS**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Collection Services for Student Loans, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Collection Services exemption of N.J.S.A. 18A:64-56(a)(14), and

WHEREAS, the Vice President for Administration and Finance certifies that there will be sufficient budgeted funds available to pay the expense authorized herein within the pending FY09 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into contracts for FY09 in an amount not to exceed in total \$53,500 with the following vendors upon the approval of the FY09 budget and the certification of funds by the Vice President for Administration and Finance:

Campus Partners	\$25,000
Credit America	\$ 3,000
Eastern Revenue	\$10,500
Immediate Credit Recovery	\$ 7,000
Progressive Financial Services	\$ 8,000

SUMMARY STATEMENT

The fees paid to the collection agencies are based on a percentage of delinquent accounts collected. An account is turned over for collection once all internal methods of collection are exhausted. The period covered for this contract is July 1, 2008 to June 30, 2009.

RESOLUTION #13e

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR THE LEASE/PURCHASE AND SERVICING OF DUPLICATING EQUIPMENT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain duplicating equipment and service agreement, and

WHEREAS, the University has negotiated a four-year lease/purchase agreement for duplicating equipment for a cost below state contract pricing for the same service, which exceeds the state contract terms, and

WHEREAS, the lease/purchase agreement is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 (a)(23), as a lease “available from [a]vendor[s] at costs below state contract pricing for the same product or service, which meets or exceeds the state contract terms or conditions,” and

WHEREAS, the Vice President for Administration and Finance anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract with **De Lage Landen Public Finance LLC** in an amount not to exceed \$72,022.56 and accompanying service agreement with **American Duplicating**.

SUMMARY STATEMENT

This resolution provides for the award of a four year lease/purchase for a color digital printing press printer and servicing of the equipment pursuant to N.J.S.A. 18A:64-79(f) and NJSA 18A:64-56(a) 23.

6/18/08

RESOLUTION #13f

**AMEND CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain professional services for the search for a new Dean of the William G. Rohrer College of Business, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, on February 13, 2008 the Board of Trustees approved a contract with R. H. Perry & Associates in the amount of \$75,000, and

WHEREAS, it is necessary to increase the total authorization by the amount of \$2,678.77, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the FY08 contract with **R. H. Perry & Associates** of Washington, D.C. in an amount not to exceed \$77,678.77.

SUMMARY STATEMENT

This resolution provides for amendment to the professional services contract with R. H. Perry & Associates to increase the not-to-exceed contract amount to \$77,678.77.

RESOLUTION #13g

AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL AUDITING SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$28,300, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain professional auditing services, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

WHEREAS, on September 19, 2007 the Board of Trustees approved a contract with **Accume Partners** in the amount of \$156,000, and

WHEREAS, it is necessary to increase the total authorization by the amount of \$125,000, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the FY08 contract with **Accume Partners** of Moorestown, New Jersey in an amount not to exceed \$281,000.

SUMMARY STATEMENT

This resolution provides for amendment to the professional auditing services contract with **Accume Partners** to increase the not-to-exceed contract amount to \$281,000.