

ROWAN UNIVERSITY  
BOARD OF TRUSTEES MEETING

December 9, 2009

**AGENDA**

**SCHEDULE**

3 p.m.

**CLOSED AND PUBLIC SESSIONS**

Eynon Ballroom  
Chamberlain Student Center

**CALL TO ORDER**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

**MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)**

Room 221  
Student Center

Personnel and Litigation Matters

**RETURN TO PUBLIC SESSION**

Eynon Ballroom

**APPROVAL OF MINUTES FOR SEPTEMBER 9, 2009**

**REPORTS:**

Board Chair

President

Committee Reports: Academic Affairs  
Audit  
Budget and Finance  
Facilities  
Student Affairs  
University Advancement/University Relations

**PUBLIC COMMENTS**

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

**ACTION ITEMS**

- |    |  |               |
|----|--|---------------|
| A. | PERSONNEL ACTIONS  | RESOLUTION #1 |
| B. | REAPPOINTMENT OF FACULTY AND LIBRARIAN TO SIXTH YEAR CONTRACTS CARRYING TENURE | RESOLUTION #2 |

- |    |  |                |
|----|--|----------------|
| C. | REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD                               | RESOLUTION #3  |
| D. | REAPPOINTMENT OF FACULTY TO THIRD, FOURTH AND FIFTH YEAR CONTRACTS                               | RESOLUTION #4  |
| E. | REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD AND FOURTH YEAR CONTRACTS                           | RESOLUTION #5  |
| F. | APPROVAL OF REVISION OF BOARD OF TRUSTEES BYLAWS   | RESOLUTION #6  |
| G. | APPROVAL TO NAME THE ROWAN UNIVERSITY STADIUM AT JOHN PAGE FIELD                                 | RESOLUTION #7  |
| H. | APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION   | RESOLUTION #8  |
| I. | APPROVAL OF TUITION BENEFITS FOR IN- AND OUT-OF STATE VETERANS                                   | RESOLUTION #9  |
| J. | ACCEPTANCE OF FY09 ANNUAL AUDIT  | RESOLUTION #10 |
| K. | APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FY11                                       | RESOLUTION #11 |
| L. | APPROVAL TO JOINT SERVICES AGREEMENT WITH BOROUGH OF GLASSBORO FOR FACILITIES RELATED SERVICES   | RESOLUTION #12 |
| M. | APPROVAL OF TOTAL PROJECT BUDGET FOR EDGEWOOD PARK APARTMENTS AND CHESTNUT HALL CAPITAL PROJECTS | RESOLUTION #13 |
| N. | APPROVAL OF THE PROCEDURE FOR DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY   | RESOLUTION #14 |
| O. | APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY                     | RESOLUTION #15 |
| P. | CONFIRMATION AND APPROVAL TO ENTER INTO A CONSULTING CONTRACT WITH THE WASHINGTON ADVISORY GROUP | RESOLUTION #16 |



## RESOLUTION #1

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Avery, Carol Ann	-	Managing Administrative Assistant	Student Affairs	11/23/09-8/31/10
Bullard, Robert	M.A.	Assistant Director	Career and Academic Planning	11/30/09-6/30/10
*Canna, James	M.S.	Instructor	Physics and Astronomy	9/1/09-6/30/10
Colodney, Jennifer	B.A.	PSS3	The Graduate School	11/23/09-6/30/10
*Giardinelli, Elizabeth	B.S.	Coordinator	CPCE	9/21/09-6/30/10
Farrell, Deanne	B.A.	Director of Development for Corporate and Foundation Relations	University Advancement	11/9/09-8/31/10
‡Jordan, James	M.B.A.	Director	Rohrer College of Business-MBA	1/4/10-1/1/11
Kantner, Michael	M.A.	Assistant Vice President for Public Safety and Emergency Management	Student Affairs	1/4/10-1/13/12
Konefsky, Jane	M.A.	Director of Major Gifts	University Advancement	11/30/09-8/31/10
*Pearce, Allison	B.A.	Program Assistant	Center for Addiction Studies	12/1/09-6/30/10
+Singleton, Dawn	M.P.A.	Assistant Director	EOF Camden Campus	1/4/10-6/30/11
*Snyder, Jason	B.A.	Instructional Technology Design Assistant	CPCE	10/12/09-6/30/10
<b><u>PART-TIME TEMPORARY</u></b>				
Breuninger, Tyrone	M.M.		Music	9/1/09-12/18/09
Garrison, Jon	M.A.		Music	9/1/09-12/18/09
Holladay, Bette	B.M.		Music	9/1/09-12/18/09
Kim, Thomas	D.M.A.		Music	1/29/10-6/30/10
Maley, Mary Kay	M.S.N.		CPCE	1/19/10-6/30/10
<b><u>ADJUNCTS</u></b>				
Browne, Evelyn	Ed.D.		Educational Leadership	
Campbell, Andrea	M.A.		Reading	
Canataro, Joseph	Ed.D.		Educational Leadership	
Carter, Wanda	Ed.D.		Educational Leadership	
Christman, Janet	M.A.		Special Ed.Services/Instruction	
Davis, Juanita	Ed.D.		Educational Leadership	
Getz, Karen Lee	B.A.		Theatre/Dance	
Glasberg-Katz, Beth	Ph.D.		Psychology	
Gutwein-Guenther, Alan	M.A.		Journalism	

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## RESOLUTION #1 (continued)

### ADJUNCTS (continued)

Hackney-Danks, Victoria	M.A.	Reading
Herbst, John	M.A.	Special Ed. Services/Instruction
Kelly, Darin	M.M.	Music
Labor, Deborah	M.Ed.	Reading
Lacorte, Michael	M.S.	Mathematics
Lynch, Sean	M.S.	Physics and Astronomy
Matthews, Kriston	M.A.	Special Ed. Serv./Instruction
McGarvey, David	M.B.A.	Mathematics
McMenamin, Margaret	Ed.D.	Educational Leadership
Parmenter, Sherri	Ed.D.	Educational Leadership
Patel, Kunal	Ph.D.	Civil and Environmental Engineering
Pittman, Audreen	M.A.S.	Sociology
Renninger, Sarah	M.A.	Teacher Education
Roman, Marisa	M.S.	Physics and Astronomuy
Smetona, Matthew	M.A.	Political Science
Snyder, Brian	B.A.	Chemical Engineering
Vietri, Lois	Ph.D.	Political Science

### PART TIME COACHES

Adamson, Derick	B.A.	Head Women's Cross Country/Track	9/1/09-6/30/10
Barnshaw, Timothy	-	Assistant Baseball	9/1/09-6/30/10
DeSantis, Nick	B.S.	Assistant Cross Country	9/1/09-6/30/10
Lisa, Anthony	M.A.	Head Swim Coach	9/21/09-6/30/10
Norton, Donald Jr.	M.A.	Assistant Men's Soccer	9/1/09-6/30/10
Parks, Samuel	-	Assistant Baseball	9/1/09-6/30/10
Ready, Thomas	B.A.	Assistant Baseball	9/1/09-6/30/10
Reiter, Annette	B.S.N.	Assistant Women's Basketball	9/1/09-6/30/10
Stopper, Susan	M.S.	Assistant Swimming	9/1/09-6/30/10
Vassallo, James	B.A.	Assistant Baseball	9/1/09-6/30/10

### RESEARCH ASSOCIATES

+Headley, Ryan	B.S.	College of Engineering	9/1/09-6/30/10
+Hunnemeder, Matthew	B.S.	College of Engineering	9/1/09/6/30/10
+Kubinski, Pamela	B.S.	College of Engineering	9/1/09-6/30/10
+Owad, Jeffrey	B.S.	College of Engineering	9/1/09-6/30/10
Penick, Frank	M.S.	Educational Leadership	9/1/09-6/30/10
+Roche, Juan	B.S.	College of Engineering	9/1/09-6/30/10
Scott, Angela	M.S.	Educational Leadership	9/1/09-6/30/10

### GRADUATE ASSISTANTS

Bachant, Aileen	B.A.	University Publications	9/1/09-6/30/10
Benyola, Lauren	B.S.	Ctr. for Innovation and Entrepreneurship	9/1/09-6/30/10
Brenner, Christian	B.S.	Athletics	9/1/09-6/30/10
Broadhead, Traun	B.S.	Educational Leadership	9/1/09-6/30/10
Caruso, Zachary	B.A.	Art	9/1/09-6/30/10
Donahue, Stephen	B.A.	Mathematics	9/1/09-6/30/10
Dougherty, Daniel	B.S.	Accounting and Finance	9/1/09-6/30/10
Esangbedo, Reginald	B.A.	Educational Leadership	9/1/09-6/30/10
+Fair, Louis	B.A.	Psychology	9/1/09-6/30/10
Fera, Beth	B.A.	Law and Justice Studies	9/1/09-6/30/10
Heneghan, Kathlin	B.A.	Teacher Education	9/1/09-6/30/10

(continued)

## RESOLUTION #1 (continued)

### GRADUATE ASSISTANTS (continued)

Huaccamayta, Susan	B.S.	Ctr. For Innovation and Entrepreneurship	9/1/09-6/30/10
Kately, Megan	B.A.	Center for Academic Success	9/1/09-6/30/10
Krishnamurthy, Sharada	M.A.	Communications Writing Lab	9/1/09-6/30/10
Lichtenfeld, Sarah	B.S.	Rohrer College of Business	9/1/09-6/30/10
Mellitz, Cynthia	B.A.	Philosophy and Religion	9/1/09-6/30/10
Moses, Theodora	B.S.	Center for Academic Success	9/1/09-6/30/10
Petraglia, Steven	B.A.	Center for Academic Success	9/1/09-6/30/10
Porter, Portia	B.A.	V.P. for Administration and Finance	9/1/09-6/30/10
Ragone, Victoria	B.A.	Reading Education	9/1/09-6/30/10
Schultz, Steven	B.S.	Athletics	9/1/09-6/30/10
Shanks, David	B.A.	Harley Flack Mentoring Program	9/1/09-6/30/10
Trefz, Wendee	B.A.	EOF/MAP	9/1/09-6/30/10
Zhou, Yiqian	B.S.	Rohrer College of Business	9/1/09-6/30/10

### RESIGNATIONS

Damminger, Joanne		Student Affairs	11/4/09
Mazzei, Diane		Beginning Teacher Induction Ctr.	12/31/09
McRae, Mary		University Advancement	11/15/09
Wagener, Mark		Student Affairs	11/27/09

### RETIREMENTS

DiObilda, Nicholas		Reading	6/30/10
Graneto, Phillip		Theatre/Dance	12/31/09
Mukhoti, Bela		Economics	12/31/09

### AMENDMENTS

Law, Frances – contract extended to 8/31/10.  
Morrow, Eileen – contract extended to 8/31/10.  
Orlins, Joseph – changed from Resignation to Leave of Absence from 9/1/09 to 8/31/10.

*\*temporary/‡new position/+grant funded*

**RESOLUTION #2**

**REAPPOINTMENT OF FACULTY AND LIBRARIAN  
TO SIXTH YEAR CONTRACTS CARRYING TENURE**

**WHEREAS,** the following named individuals will have served the University for five years and service in their sixth year will place them under the statutory provisions for tenure, and

**WHEREAS,** they have been carefully evaluated for purposes of reappointment through their probationary service

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines the following named faculty members shall be offered appointment carrying tenure for the academic year 2010-2011.

Angelone, David	Psychology
Bhatia, Krishan Kumar	Mechanical Engineering
Brush, Denise	Library
Freind, William	English
Ilicasu, Olcay	Mathematics
McElwee, Rory	Psychology
Nicholson, Darren	Marketing & Business Information Systems
Nicholson, Jennifer	Marketing & Business Information Systems

**RESOLUTION #3**

**REAPPOINTMENT OF PROFESSIONAL STAFF  
BEYOND THE PROBATIONARY PERIOD**

**WHEREAS,** the performance of the following named professional staff members have been carefully evaluated, and

**WHEREAS,** agreement between the State and the Union provides that members of the professional staff not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for appointment and reappointment to a multi-year contract

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University offers reappointment to the professional staff of the University for the following years.

**2010-2011 through 2012-2013**

Alexakos, Constantine	Student Activities
Colanduno, Theodore	Instructional Technology Services
Dowd (Wedler), Jeanine	Student Center
Elsy, Robert Jr.	College of Business
Lunk, Carl	Physics and Astronomy
Powell, Keeley	Student Services Center
Ranero, Juan	Division III Athletics
Rodriquez, Mildred	Financial Aid
Thompson, Harold	Graduate School

**RESOLUTION #4**

**REAPPOINTMENT OF FACULTY TO THIRD, FOURTH  
AND FIFTH YEAR CONTRACTS**

**WHEREAS**, the following named faculty members have been carefully evaluated for purposes of reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named faculty members listed below shall be offered reappointment.

**Fifth Year Contract  
(2010-2011 Off-Cycle)**

Connell, Nadine	Law and Justice Studies
Meredith, Corine	Teacher Education
Soreth, Michelle Ennis	Psychology

**Third and Fourth Year Contract  
(2010-2011 and 2011-2012)**

Bakrania, Smitesh	Mechanical Engineering
Berkey-Gerard, Mark	Journalism
Bianculli, David	Radio/TV/Film
Chen, Hanmei	Accounting and Finance
Dinzeo, Thomas	Psychology
Jonnalagadda, Subash	Chemistry and Biochemistry
McNiven, Michael	Public Relations and Advertising
Merrill, Thomas	Mechanical Engineering
Moore, Zachary	Geography/Anthropology
Rose, Channelle	History
Yu, Lei	Chemistry and Biochemistry

**Third Year Contract (2010-2011)**

Blanck, Emily	History
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**RESOLUTION #5**

**REAPPOINTMENT OF PROFESSIONAL STAFF  
TO A THIRD AND FOURTH YEAR CONTRACT**

**WHEREAS**, the following named professional staff have been recommended for reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named professional staff listed below shall be offered reappointment for the years 2010-2011 and 2011-2012.

**Third and Fourth Year Professional Staff  
(2010-2011 and 2011-2012)**

Burgin, Aimee	College of Liberal Arts and Sciences
Dayton, Catherine	Biological Sciences
Dombkowski, Beth	College of Fine and Performing Arts
Ellerbe, April	Student Services Center
Fields, Jeffrey	CPCE
Fitzpatrick, Kyle	Mechanical Engineering
Guiteau, Gardy	EOF/MAP
Hendricks, Sean	Admissions
Linderman, Charles	Mechanical Engineering
Maiorana, Stephen	CPCE
Nolan, Aaron	Civil and Environmental Engineering
Rose, Allison	Conference and Events Services
Whiting, Michael	EOF/MAP

## **RESOLUTION #6**

### **APPROVAL OF REVISION OF BOARD OF TRUSTEES BYLAWS**

**WHEREAS,** the Board of Trustees of Rowan University is vested by law with the supervision and operation of the institution pursuant to N.J.S.A. 18A:64 et. seq., and

**WHEREAS,** the effective discharge of Board responsibilities requires Bylaws for the guidance of the Board in its actions, and

**WHEREAS,** the Bylaws require review and update when necessary, and

**WHEREAS,** the current Bylaws as adopted on December 14, 2005, need revision

**THEREFORE BE IT RESOLVED** that the Board of Trustees amends the current Bylaws superseding all previous Bylaws, and

**BE IT FURTHER RESOLVED** that if any provision of those Bylaws be held contrary to law, such provision shall not be held valid but all other provisions continue in full force and effect.

### **SUMMARY STATEMENT**

The first review of the proposed changes to the current Board of Trustees Bylaws occurred at the September 9, 2009 Board meeting. The changes were approved. Upon a positive vote of this resolution, the changes will take effect.

12/9/09

## **RESOLUTION #7**

### **APPROVAL TO NAME THE ROWAN UNIVERSITY STADIUM AT JOHN PAGE FIELD**

**WHEREAS**, Rowan University has recognized extraordinary achievements and contributions of individuals who have helped to advance the goals of the University, and

**WHEREAS**, one of the most significant and appropriate ways to recognize meaningful service and leadership to the University by an individual is to bestow the name of a facility in their honor, and

**WHEREAS**, Coach Richard Wackar served the university from 1956 to 1988 and has been a long-time supporter of Rowan University, and

**WHEREAS**, an outstanding teacher at the graduate and undergraduate level, Coach Wackar helped establish the health and physical education undergraduate major and graduate program at the University, and

**WHEREAS**, he earned a place in six regional and national Coaches Halls of Fame, among many other awards, and

**WHEREAS**, Coach Wackar enjoyed great success throughout his career, including being the only coach in the New Jersey Athletic Conference to have won championships in four different sports: football, golf, basketball and cross country, and

**WHEREAS**, he made a significant impact on the lives of hundreds who played for him during a coaching career that spanned four decades, and

**WHEREAS**, the Board of Trustees and the University Advancement Committee recommended that the stadium at John Paige Field be named in honor of Coach Wackar for his dedication and commitment to the University

**THEREFORE BE IT RESOLVED** that the stadium will forever more be known as the **Coach Richard Wackar Stadium**.

### **SUMMARY STATEMENT**

A dedication ceremony was held on October 24, 2009, unveiling the name of the stadium to the Coach Richard Wackar Stadium. This resolution formally ratifies the honor.

About Coach Wackar: As football coach, he guided the Profs to five conference titles and one Eastern Conference championship. He amassed more than 200 wins as golf coach and led the Profs to seven NJAC Championships. In basketball, his teams won three state championships and finished second three times. In cross country, Coach Wackar guided the Profs to two NJAC Championships, two district titles and one appearance in the national championship.

12/9/09

**RESOLUTION #8**

**REAPPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION**

**WHEREAS,** the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoint the following named individual to a three-year term as a public member of the Rowan University Foundation.

Stanley LaBruna

**RESOLUTION #9**

**APPROVAL OF TUITION BENEFITS FOR  
IN- AND OUT-OF-STATE VETERANS**

**WHEREAS,** legislative authorization for tuition waivers found in the Higher Education Restructuring Act of 1994 (P.L.1994,c.48) and amendment to New Jersey Statutes 18A:64-13 allows that “The board of trustees may waive the payment of the college’s anticipated tuition revenues to accomplish mission-related or policy goals,” and

**WHEREAS,** eligible veterans enrolled at the University will receive benefits equivalent to the in-state undergraduate tuition and fee rate for all undergraduate, graduate and College of Professional and Continuing Education courses, and

**WHEREAS,** the University wishes to extend an opportunity to all in- and out-of-state veterans who are eligible for full tuition benefits under the Post-9/11 Veterans Educational Assistance Act

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the administration of the University to charge undergraduate in-state tuition to in- and out-of-state veterans eligible for full benefits under the Post-9/11 Veterans Education Assistance Act.

**SUMMARY STATEMENT**

This resolution will enable the University to offer in-state undergraduate tuition and fees to in- and out-of-state veterans for undergraduate, graduate and CPCE courses taken at Rowan University.

## **RESOLUTION #10**

### **ACCEPTANCE OF FY09 ANNUAL AUDIT**

**WHEREAS**, the governing boards of each public institution of higher education under P.L. 1994, c48, sec.6L, are required to have prepared an annual audit by an independent accounting firm, and

**WHEREAS**, the Rowan University audit for FY09 was completed by KPMG Peat Marwick LLP

**THEREFORE BE IT RESOLVED** that the Board of Trustees accepts the Audit for FY09 as submitted by **KPMG Peat Marwick LLP**.

### **SUMMARY STATEMENT**

Legislation requires an annual audit of University funds by a certified public accounting firm. The University selected KPMG Peat Marwick LLP to complete the FY09 audit. The Audit Committee of the Board of Trustees reviewed the draft financial statement at its November 24, 2009 meeting.

**RESOLUTION #11**

**APPROVAL OF STATE OPERATING APPROPRIATION REQUEST  
FOR FY11**

**WHEREAS**, the University is required each year to submit an appropriation request to the Governor in support of its operating budget for the following fiscal year, and

**WHEREAS**, under autonomy legislation the University need not request authorization to expend revenues collected by the University that are in addition to the state appropriation, and

**WHEREAS**, the administration has studied the University's needs for FY11 and has recommended the appropriation request as described below

**THEREFORE BE IT RESOLVED** that the Board of Trustees approves the FY11 State appropriation request of \$47,830,000 in support of the University's operating budget.

FY11 State Base Appropriation	\$36,165,000
FY11 Priority Packages	
Medical School	8,400,000
Restoration of Appropriation	2,515,000
Full-Time Faculty	<u>750,000</u>
Subtotal Priority Packages	\$11,665,000
Total FY11 State Appropriation Request	\$47,830,000

**RESOLUTION #12\***

**APPROVAL OF JOINT SERVICES AGREEMENT WITH  
BOROUGH OF GLASSBORO FOR FACILITIES RELATED SERVICES**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefore, and

**WHEREAS**, the University has determined that it requires certain facilities related services from the Borough of Glassboro, and

**WHEREAS**, the services to be rendered are exempt from public bidding pursuant to the exemption of N.J.S.A. 18A:64-56(b), which permits contracting with a municipality without public bidding, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a Cooperative Joint Services Agreement with the **Borough of Glassboro**, Glassboro, New Jersey for FY'10 facilities-related issues.

**SUMMARY STATEMENT**

This resolution provides for a Cooperative Joint Services Agreement with the Borough of Glassboro for capital construction and the demolition of structures by the municipality on property previously acquired by the University. Costs include all expenses necessary for removal.

**AMENDMENT**

*\* Before Resolution #12 was presented to the Board of Trustees, an amendment to the resolution was approved by the full Board that the amount of the agreement be capped at \$120,000. The revised resolution was passed unanimously.*

**RESOLUTION #13**

**APPROVAL OF TOTAL PROJECT BUDGET FOR  
EDGEWOOD PARK APARTMENTS AND  
CHESTNUT HALL CAPITAL PROJECTS**

**WHEREAS,** the Board of Trustees of Rowan University approved new policies and procedures related to contracting and procurement through Resolution #13 on 12/10/2008, and

**WHEREAS,** the new policies and procedures require that total project budgets be approved for capital construction projects, to include items such as architect and engineering fees, permitting fees, advertisement costs, printing and bidding costs, construction contract costs, specialty consultant fees, fixtures, furnishings, and equipment, and project contingencies, and

**WHEREAS,** the new policies and procedures require that the Board of Trustees approve all total project budgets over \$1,000,000, and

**WHEREAS,** the Board of Trustees had been informed of the nature of the projects and provided implicit approval via the Facilities Committee of the Board of Trustees and through the award of contracts for architects and engineers, general construction, and the like

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the following capital construction projects are approved with the total project budgets noted below.

<b>Project</b>	<b>Total Project Budget</b>
Edgewood Park Apartments Bathroom Renovations	\$ 1,374,000
Chestnut Hall Renovations	\$ 1,800,000

**SUMMARY STATEMENT**

This resolution provides formal authorization of total project budgets for Edgewood Park Apartments Bathroom Renovations and Chestnut Hall Renovations capital construction projects.

12/9/09

## **RESOLUTION #14**

### **APPROVAL OF PROCEDURE FOR DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY**

**WHEREAS**, N.J.S.A. 18A:64-78 provides that the University may by resolution of its Board of Trustees authorize the sale of its personal property not needed for University purposes, and

**WHEREAS**, N.J.S.A. 18A:64-78 specifies the manner according to which the sale of personal property not needed for University purposes shall be undertaken, and

**WHEREAS**, the process for disposition of surplus property is concerned only with property that is in excess of the bid threshold amount or consists of perishable goods, and

**WHEREAS**, N.J.S.A. 18A: 64-78 provides that if the estimated value of surplus property does not exceed the bid threshold amount or if the surplus property consists of perishable goods, such property may be sold at private sale without advertising for bids, and

**WHEREAS**, the University, in the interest of transparency, seeks to establish a process for the disposition of personal property that does not exceed the threshold amount or consists of perishable goods

**THEREFORE BE IT RESOLVED**, that if the Board of Trustees authorizes the disposition of personal property that is in excess of the bid threshold limit or that consists of perishable goods, such property or goods declared by the Board of Trustees to be surplus, the disposition shall be conducted in the manner specifically set forth in N.J.S.A. 18A:64-78, and be it

**FURTHER RESOLVED**, that if the University declares property below the bid threshold amount to be surplus, the University shall dispose of such property in the following manner: (a) property with a fair market value of \$10,000.00 or greater, but less than the bid threshold amount, shall be subject to a bid process substantially in accordance with the processes established by N.J.S.A. 18A:64-78; (b) property with a fair market value of less than \$10,000.00, shall first be advertised to the Rowan community (consisting of students, faculty, staff and alumni) by way of sale open to the public; (c) if the property is not sold in accordance with (b) above, the property shall be advertised for sale to the general public and sold accordingly; and (d) if the property is not sold in accordance with (c) above, the property shall be donated to a governmental entity or a local non-profit charity, the selection of which shall be fairly administered by the University, but if after reasonable inquiry, there is no governmental entity or non-profit charity that it interested, the property may be discarded, and be it

(continued)

## **RESOLUTION #14 (continued)**

**FURTHER RESOLVED**, that perishable goods, with value, shall be disposed of through private sale or donation to a government entity or non-profit charity by any manner deemed reasonable under the circumstances, without the necessity of following the procedures set forth above, and be it

**FURTHER RESOLVED**, that if the property or perishable goods are deemed to have no value, such property or goods may be discarded, and be it

**FURTHER RESOLVED**, that the University shall report the disposition of all surplus personal property and perishable goods to the Board of Trustees through the Budget & Finance Committee of the Board, which report shall describe the property and goods disposed of, the name of the person or entity that acquired the property and goods and the amount of revenue received by the University as a consequence of the disposition, and be it

**FURTHER RESOLVED**, that all surplus property and goods to be disposed of shall be segregated and placed in a location for reasonable inspection, which location shall be made known to persons who and entities that have the right to bid for the property; and the time and place for the auction shall be made public, and be it

**FURTHER RESOLVED**, that this Procedure for Disposition of Surplus Personal Property Owned by the University shall be added to and become a part of the Contracting and Purchasing Policies and Procedures, previously adopted by the Board of Trustees on December 10, 2008.

## **SUMMARY STATEMENT**

This Resolution is presented to supplement the procedures set forth in N.J.S.A. 18A:64-78 "Manner of Sale of Personal Property Not Needed for College Purposes." The statute provides a specific mechanism for different categories of personal property not needed for University purposes. These Procedures are intended to provide for a specific mechanism for disposition of personal property declared as surplus, but not covered by N.J.S.A. 18A:64-78.

## **RESOLUTION #15**

### **APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY**

**WHEREAS,** N.J.S.A. I 8A:64-78 provides that the University may by resolution of its Board of Trustees authorize the sale of its personal property not needed for University purposes, and

**WHEREAS,** N.J.S.A. 18A:64-78 specifies the manner according to which the value of personal property not needed for University purposes shall be undertaken, and

**WHEREAS,** the Board of Trustees has approved Resolution #14 “Approval of Procedure for Disposition of Surplus Personal Property Owned by the University,” and

**WHEREAS,** the University has determined that the personal property listed on the attached sheet is not needed for University purposes and recommends to the Board of Trustees that the said property be sold in accordance with the provisions of N.J.S.A. 18A:64-78

**THEREFORE BE IT RESOLVED,** that the Board of Trustees authorizes the sale of the personal property listed on the attached sheet as being not needed for University purposes, which sale shall be conducted in the manner specifically set forth in N.J.S.A. 18A:64-78 and in accordance with today’s Resolution #14.

### **SUMMARY STATEMENT**

This Resolution is presented in compliance with N.J.S.A. 18A:64-78 ‘Manner of Sale of Personal Property Not Needed for College Purposes.’ The statute provides a specific mechanism for different categories of personal property not needed for University purposes. For example, personal property (other than perishable goods or property sold to a public entity) with an aggregate value in excess of \$30,100 shall be sold to the highest bidder only after publication of notice including the time and place of the sale and a description of the property to be sold. If no bids are received, the property may be sold at private sale without further publication. Property declared as surplus with an aggregate value of less than \$30,100.00 may be sold or perishable goods may be sold at private sale without advertising for bids. This resolution also authorizes the sale of the listed surplus property valued at less than the threshold amount, in accordance with today’s Resolution #14.

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## **RESOLUTION #16**

### **CONFIRMATION AND APPROVAL TO ENTER INTO A CONSULTING CONTRACT WITH THE WASHINGTON ADVISORY GROUP**

**WHEREAS,** the University is engaging in multi-level consultation and negotiation with Cooper University Hospital and others with regard to implementing Governor Corzine's Executive Order No 002-2009 entered on June 25, 2009, according to which Executive Order the University was granted the right to establish a four-year allopathic medical school in the City of Camden, New Jersey in affiliation with Cooper University Hospital, and

**WHEREAS,** the University has determined that it would be desirable and appropriate to engage the services of experts experienced in the areas of medical school development and administration to assist it in working with Cooper University Hospital and others to establish the form of curriculum and administration of the medical school as well as providing advice as to fiscal matters related thereto, and

**WHEREAS,** the University also has determined that it would be desirable and appropriate to engage the services of experts experienced in the area of accreditation of newly established medical schools through the Liaison Committee on Medical Education (LCME), and

**WHEREAS,** after having analyzed the credentials of a number of experts and after interviewing some, the University has identified The Washington Advisory Group, 1725 Eye Street, Suite 800, Washington, D.C. 20006 as the expert firm that is the best fit to provide the services deemed necessary and appropriate, and

**WHEREAS,** The Washington Advisory Group has provided a team of experts including Mitchell T. Rabkin, M.D. and Jordan J. Cohen, M.D., to provide the consulting services required by the University, and

**WHEREAS,** on October 15, 2009 the Executive Committee of the Board of Trustees met, and after deliberation, and noting that the next Board meeting was nearly two months post, recommended that the President of the University immediately enter into a written letter of agreement to engage the services of The Washington Advisory Group to provide the consulting services required of by the University for a fixed price of \$94,000.00, plus expenses, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A: 64-56(a) 15 permits a state college/university to enter contracts for professional consulting services, without public bidding, and

(continued)

**RESOLUTION #16 (continued)**

**WHEREAS**, upon the advice of the Executive Committee of the Board of Trustees, on October 20, 2009 the President of the University did in fact execute a letter of agreement with The Washington Advisory Group for a fixed price of \$94,000.00, plus expenses

**THEREFORE BE IT RESOLVED** that the Board of Trustees confirms and approves the authority of the President of the University to enter into a certain letter of agreement with The Washington Advisory Group according to which The Washington Advisory Group (in particular Dr. Mitchell Rabkin and Jordan J. Cohen) will provide certain expert consulting services required by the University with regard to curriculum development, creation of the appropriate form of administration, establishment of sound fiscal practices and achieving accreditation, all of which pertains to the Cooper Medical School at Rowan University, for the fixed price of \$94,000.00, plus expenses.

**SUMMARY STATEMENT**

This Resolution confirms and approves the recommendation of the Executive Committee of the Board of Trustees that the President execute a certain letter of agreement according to which the University engages the professional consulting services of The Washington Advisory Group to assist it in the establishment of the curriculum, administration and fiscal operation of the Cooper Medical School of Rowan University and in addition assist it in obtaining medical school accreditation.

## **RESOLUTION #17a**

### **AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR EMERGENCY CALL PHONES**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefor, and

**WHEREAS**, the University has determined that it requires additional emergency wireless call phones on campus, and

**WHEREAS**, the purchase of this equipment of a technical nature is exempted from public bidding pursuant to N.J.S.A. 18A:64-56(a)(27) in order to assure standardization of equipment and interchangeability of ports, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY10 with **JAN Communications** of Pennsauken, New Jersey in an amount not to exceed \$70,000.

### **SUMMARY STATEMENT**

This resolution provides the award of a contract with JAN Communication in an amount not to exceed \$70,000, for the purchase and installation of fifteen solar wireless emergency call phones on campus.

## RESOLUTION #17b

### AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SOFTWARE MAINTENANCE AGREEMENT

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires certain Software Maintenance Agreement, and

**WHEREAS**, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY10 with **Blackboard, Inc.** of Phoenix, Arizona in an amount not to exceed \$119,074.00.

### SUMMARY STATEMENT

This resolution provides for the cost of a one-year licensing and maintenance contract for the use and services of Blackboard, Inc. The period covered for this contract is October 1, 2009 to October 1, 2010.

**RESOLUTION #17c**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR THE PRINTING OF THE FALL/WINTER AND SPRING/SUMMER  
ISSUE OF THE ROWAN TODAY MAGAZINE**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires certain printing done for the Fall/Winter and Spring/Summer issue of the Rowan Today Magazine, and

**WHEREAS**, the services rendered are exempt from public bidding pursuant to the Printing exemption of N.J.S.A. 18A:64-56(a)(18), and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for Fiscal Year 2010 with **Lane Press** of South Burlington, Vermont in an amount not to exceed \$65,000.00.

**SUMMARY STATEMENT**

This resolution provides for the printing of the Fall/Winter and Spring/Summer issues of the Rowan Today magazine. The period covered for this contract is July 1, 2009 to June 30, 2010.

**RESOLUTION #17d**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR CARD ACCESS SYSTEM  
ROWAN BOULEVARD STUDENT HOUSING PHASE II**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University has determined that it requires certain hardware/software to tie-in with Phase I equipment, and

**WHEREAS**, the purchase of this equipment of a technical nature is exempted from public bidding pursuant to N.J.S.A. 18A:64-56(a)(27) in order to assure standardization of equipment and interchangeability of ports, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY10 with **Blackboard, Inc.** of Phoenix, Arizona in an amount not to exceed \$900,000.00.

**SUMMARY STATEMENT**

This resolution provides for the cost to provide and install proprietary card access security system reader/communication services needed for new door access at Rowan Boulevard Student Housing, Phase II.

## **RESOLUTION #17e**

### **AWARD OF CONTRACT EXTENSION FOR PROFESSIONAL INTERNAL AUDITING SERVICES**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by a state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University issued a Request for Qualifications, and on December 10, 2008 the Board of Trustees approved an award of a contract to Grant Thornton, LLP for internal auditing services for one year, effective January 5, 2009, and

**WHEREAS**, the Audit Committee of the Board of Trustees has recommended that Grant Thornton, LLP be awarded a two-year contract extension upon the same terms and conditions as the original contract, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein,

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to extend the contract for two years beginning January 1, 2010 and ending on December 31, 2011 with **Grant Thornton, LLP** of Philadelphia, Pennsylvania in an amount not to exceed \$135,000 per calendar year.

### **SUMMARY STATEMENT**

This resolution approves a two-year extension of the current internal auditing contract with **Grant Thornton, LLP** of Philadelphia, Pennsylvania, upon the same terms and conditions as the current contract and in an amount not to exceed \$135,000 per calendar year.

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## **RESOLUTION #17f**

### **AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL INTERNAL AUDITING SERVICES**

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS**, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

**WHEREAS**, the University awarded a contract for internal auditing services to Grant Thornton, LLP by Resolution #18 on December 10, 2008 and

**WHEREAS**, the Board of Trustees approved a one-year contract with Grant Thornton, LLP in the amount of \$135,000, effective January 5, 2009 and

**WHEREAS**, it is necessary to increase the total authorization by the amount of \$10,000 for authorized services, in addition to the original audit plan, and

**WHEREAS**, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the contract with **Grant Thornton, LLP** of Philadelphia, Pennsylvania in an amount not to exceed \$145,000.

### **SUMMARY STATEMENT**

This resolution provides for amendment to the professional internal auditing services contract with Grant Thornton, LLP to increase the total not-to-exceed contract amount to \$145,000.

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**RESOLUTION #17g**

**AMEND CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR LEGAL SERVICES**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids for bidding therefor, and

**WHEREAS,** the University has determined that it requires certain legal services related to specific litigation involving Rowan Hall, and

**WHEREAS,** the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(1), and

**WHEREAS,** the law firm of Capehart & Scatchard was engaged to represent Rowan in litigation concerning Rowan Hall, and

**WHEREAS,** on June 10, 2009 the Board of Trustees approved an increase in the previously approved contract amount of \$150,000 to an amount not to exceed \$200,000, and

**WHEREAS,** it is necessary to increase the total authorization by the amount of \$75,000 and

**WHEREAS,** the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the FY08 contract with **Capehart & Scatchard, P.A.** of Mt. Laurel, New Jersey to an amount not to exceed \$275,000.

**SUMMARY STATEMENT**

This resolution authorized payment to the law firm of Capehart & Scatchard for legal services concerning litigation involving Rowan Hall in an amount not to exceed \$275,000.

12/9/09

**RESOLUTION #18**

**DELEGATION OF CONTRACTING AUTHORITY TO THE EXECUTIVE COMMITTEE  
OF THE BOARD OF TRUSTEES REGARDING  
THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., governs the contracting process at State Colleges and Universities, and

**WHEREAS,** the State College and University Boards of Trustees have general supervision over the conduct of the Colleges/Universities and are conferred with certain specific powers and duties pursuant to Title 18A, including but not limited to N.J.S.A. 18A:3B-6 and N.J.S.A. 18A:64-6, and

**WHEREAS,** pursuant to N.J.S.A. 18A:64-7, the State Colleges/Universities also have “powers, rights and privileges that are incident to the proper government, conduct and management of the [University], and the control of its properties and funds and such powers granted to the [University] or the Board or reasonably implied....,” and

**WHEREAS,** the Board of Trustees recognizes a particular need for timely contract approvals concerning the Medical School initiative and development, and

**WHEREAS,** the meeting schedule of the full Board of Trustees does not always allow for timely action on contract approvals specifically required for the Medical School initiative and development, and

**WHEREAS,** the Executive Committee of the Board of Trustees has been meeting regularly to discuss the Medical School, and

**WHEREAS,** the Board of Trustees wishes to delegate its authority to grant approval of contracts over the bid threshold amount, relating to the Medical School initiative and development, to the Executive Committee of the Board of Trustees, and

**WHEREAS,** the Board of Trustees wishes to receive prior notice of proposed actions and regular reports of actions taken pursuant to this delegation, as well as ensure that the actions open are to the public

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes delegation of its authority to the Executive Committee of the Board, to approve contracts exceeding the bid threshold amount for contracts that relate to the Medical School initiative and development, with the provision that an agenda listing those proposed contracts be provided to the full Board prior to the Executive Committee meeting and that written Resolutions approving the contracts be drafted, reported to the full Board, and made a part of the public record of the next full Board of Trustees meeting, and be it

(continued)

**RESOLUTION #18 (continued)**

**FURTHER RESOLVED** that the portion of any Executive Committee meeting that relates to the delegated approval of contracts be noticed as a public meeting at least 48 hours prior to the meeting and be open to the public.

**SUMMARY STATEMENT**

This resolution delegates contract approval authority to the Executive Committee of the Board of Trustees for those contracts relating to the development of The Cooper Medical School of Rowan University. The delegation authorizes the Executive Board to approve contracts exceeding the bid threshold amount for those purposes. The full Board will receive an agenda listing the proposed contracts prior to an Executive Committee meeting scheduled to consider those contracts and resolutions approving contracts will be drafted, reported to the full Board, and made a part of the public record at the next full Board of Trustees meeting. When the Executive Committee agenda includes an action item on a contract, that portion of the meeting devoted to contract approvals will be open to the public and noticed as a public meeting at least 48 hours prior to the meeting.

**RESOLUTION #19**

**APPROVAL OF BRIDGE LOAN TO SOUTH JERSEY  
TECHNOLOGY PARK AT ROWAN UNIVERSITY**

**WHEREAS,** the South Jersey Technology Park at Rowan University has an outstanding construction loan in the amount of \$5,000,000, and

**WHEREAS,** the interest only period for this loan expires December 29, 2009, and

**WHEREAS,** it is in the best interest of the South Jersey Technology Park at Rowan University to arrange for a bridge loan until permanent financing can be established, and

**WHEREAS,** the University has sufficient reserves available to enter into a bridge loan for a period not to exceed six (6) months at a fixed interest rate of 4%

**THEREFORE BE IT RESOLVED** that the Board of Trustees approves the bridge loan until permanent financing is established, and

**BE IT FURTHER RESOLVED** that the Board of Trustees authorizes the Vice President for Administration and Finance to enter into this loan arrangement in an amount not to exceed \$5,000,000.

**SUMMARY STATEMENT**

This resolution authorizes the University to enter into a bridge loan agreement with the South Jersey Technology Park at Rowan University in the amount of \$5,000,000 at 4% interest for a period not to exceed six (6) months from date of agreement. This loan is intended to be replaced with permanent financing on or before expiration of this agreement.

12/9/09