

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

APRIL 21, 2010

AGENDA

SCHEDULE

3 p.m.

CLOSED AND PUBLIC SESSIONS

Eynon Ballroom

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO CLOSED SESSION (IF NECESSARY)

Room 221
Student Center

Personnel and Litigation Matters

RETURN TO PUBLIC SESSION

Eynon Ballroom

PUBLIC HEARING

Hearing on Tuition for FY11

APPROVAL OF MINUTES FOR JANUARY 15 AND FEBRUARY 17, 2010

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs
Audit
Budget and Finance
Facilities
Student Affairs
University Advancement/University Relations

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

- | | | |
|----|---|------------------|
| A. | BOARD COMMENDATIONS | RESOLUTION #1a-b |
| B. | PERSONNEL ACTIONS | RESOLUTION #2 |
| C. | CONFERRAL OF PROFESSOR EMERITUS STATUS | RESOLUTION #3a-h |
| | a) Carol Clark | |
| | b) Nicholas DiObilda | |
| | c) Anthony Fulginiti | |
| | d) Phillip Graneto | |
| | e) Bertram Greenspan | |
| | f) Lynne Levy | |
| | g) Bela Mukhoti | |
| | h) Lawrence Stewart | |
| D. | RETIREMENT RECOGNITIONS | RESOLUTION #4a-h |
| | a) Sally Ayres | |
| | b) Glenn Brewer | |
| | c) Marguerite Carbonaro-Davey | |
| | d) Jay Harper | |
| | e) Brenda Marlin | |
| | f) Georgette Sahn | |
| | g) Marvin Sills | |
| | h) Edward Ziegler | |
| E. | APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION | RESOLUTION #5 |
| F. | APPROVAL OF SABBATICAL LEAVES | RESOLUTION #6 |
| G. | APPROVAL OF NEW SERVICES AND FEE STRUCTURE FOR THE OFFICE OF THE REGISTRAR | RESOLUTION #7 |
| H. | APPROVAL OF INCREASED APPLICATION FEE STRUCTURE TO SUPPORT THE HIRING OF AN ASSOCIATE PROVOST FOR ENROLLMENT MANAGEMENT | RESOLUTION #8 |
| I. | APPROVAL OF NEW FIELD PLACEMENT FEE STRUCTURE FOR THE COLLEGE OF EDUCATION | RESOLUTION #9 |
| J. | APPROVAL OF TUITION AND FEE RATES – SUMMER SESSIONS 2010 | RESOLUTION #10 |
| K. | APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY | RESOLUTION #11 |

- | | | |
|----|--|-------------------|
| L. | AMEND RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY DECLARING ITS OFFICIAL INTENT TO REQUEST REIMBURSEMENT FOR PROJECT COSTS FROM PROCEEDS OF DEBT OBLIGATIONS | RESOLUTION #12 |
| M. | APPROVAL OF PROJECT DEVELOPMENT AGREEMENT BY AND BETWEEN ROWAN UNIVERSITY AND CAMDEN COUNTY IMPROVEMENT AUTHORITY RELATING TO THE CONSTRUCTION AND FINANCING OF THE MEDICAL SCHOOL BUILDING OF THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY | RESOLUTION #13 |
| N. | AMENDMENT TO ROWAN UNIVERSITY CONTRACTING AND PURCHASING POLICIES AND PROCEDURES | RESOLUTION #14 |
| O. | AMENDMENT OF POLICIES AND PROCEDURES RELATING TO CONTRACTING AND PROCUREMENT | RESOLUTION #15 |
| P. | APPROVAL OF AMENDED AUDIT COMMITTEE CHARTER | RESOLUTION #16 |
| Q. | APPROVAL OF MEMORANDUM OF UNDERSTANDING BY AND BETWEEN ROWAN UNIVERSITY AND SORA PARKING UTILITY, LLC PERTAINING TO PARKING FOR STUDENTS RESIDING AT STUDENT HOUSING AT ROWAN BOULEVARD | RESOLUTION #17 |
| R. | AWARDING AND AMENDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING
a. Witt/Kieffer PULLED
b. Lammey & Giorgio, P.A.
c. Total Tec Systems
d. Kelsch Wilson Design
e. Microphotonics | RESOLUTION #18a-e |

PUBLIC COMMENT

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #1a

BOARD COMMENDATION

WHEREAS, Steven Rivera holds the distinction of serving as a student member of the Rowan University Board of Trustees, and

WHEREAS, he has represented the student body of this University in an exemplary manner during his term of office, and

WHEREAS, during his tenure as the student voting member he has fulfilled his obligations as a dedicated, enlightened and enthusiastic young man who has gained the respect of the University community, as well as the admiration of his colleagues on the Board

THEREFORE BE IT RESOLVED and spread upon these minutes, that we acknowledge with deep appreciation his dedicated efforts on behalf of Rowan University and congratulate him while at the same time we wish him continued success and personal fulfillment in all future endeavors.

RESOLUTION #1b

BOARD COMMENDATION

WHEREAS, Sally Ayres has faithfully served the Rowan University community from 1980 to 2010, and

WHEREAS, twenty years of her tenure was in service to the University President and Board of Trustees, and

WHEREAS, this Board recognizes her outstanding contributions and dedication to the Office of the President, the Trustees and the University community as a whole

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees, President and entire University community extend their sincere appreciation to Sally Ayres for her dedicated and loyal service, and

BE IT FURTHER RESOLVED that the Rowan University Board of Trustees, President and University community wish her a happy, healthy and rewarding life in her retirement.

RESOLUTION #2

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
Bates, Michael	-	Police Officer	Public Safety	2/27/10-6/30/10
Birchmire, David Jr.	-	Police Officer	Public Safety	2/27/10-6/30/10
Cantwell, Brendan	Ph.D.	Assistant Professor	Educational Leadership	9/1/10-6/30/11
DeJarnette, Nancy	Ed.D.	Assistant Professor	Teacher Education	9/1/10-6/30/11
*Grillo, Kathleen	B.A.	PSS3	CPCE	3/27/10-2/25/11
‡Holloway, Karen	B.A.	Production Asst.	University Publications	4/12/10-6/30/11
Hutchison, Karen	Ed.D.	Assistant Professor	Teacher Education	9/1/10-6/30/11
Ieva, Kara	Ph.D.	Assistant Professor	Special Ed. Services/Instruction	9/1/10-6/30/11
Johnson, Joseph	M.A.	Assistant Professor	Law and Justice Studies	9/1/10-6/30/11
Kerrigan, Monica	Ed.D.	Assistant Professor	Educational Leadership	9/1/10-6/30/11
Lee, Jiyeon	Ph.D.	Assistant Professor	Special Ed. Services/Instruction	9/1/10-6/30/11
Meadowsong, Zena	Ph.D.	Assistant Professor	English	9/1/10-6/30/11
Suplick, Benedict	M.A.	Assistant Chief of Operations	Administration and Finance	5/10/10-8/31/11
<u>ADJUNCTS</u>				
Ackroyd, Elizabeth	M.S.Ed.		Reading	
Billen, John	Ed.D.		Educational Leadership	
Figgs, Keith	Ed.D.		Educational Leadership	
Hale, Mark	M.S.		Psychology	
Krause, Stephanie	M.Ed.		Psychology	
Mulvenna, Paula	M.A.		Reading	
<u>PART TIME COACHES</u>				
Kavlunas, Alicia	-		Asst. Women's Soccer	9/1/09-6/30/10
Wilson, Emilie	-		Asst. Women's Soccer	9/1/09-6/30/10
<u>RESEARCH ASSOCIATE</u>				
Cunningham, Ashley	B.S.		College of Engineering	2/13/10-6/30/10
<u>RETIREMENTS</u>				
Greenspan, Bertram			Department of Music	6/30/10
Levy, Lynne			College of Education	6/30/10
Stewart, Lawrence			Fine & Performing Arts	6/30/10
<u>RESIGNATIONS</u>				
Brodie, Jean			College of Education	8/31/10
McNiven, Michael			College of Communication	6/30/10
(continued)				

RESOLUTION #2 (continued)
<u>AMENDMENTS</u>
Clark, Tanya-English Department is reappointed to a second year contract for the academic year 2010-2011.
Smith, Tony-Law and Justice Studies has been granted a tenure appointment effective September 1, 2010.
<i>*temporary/+grant funded/‡new position</i>

RESOLUTION #3a

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Carol Clark has served Rowan University diligently and well for 33 years, and

WHEREAS, Carol Clark retired from the service of the State of New Jersey and faculty of Rowan University on June 30, 2009

THEREFORE BE IT RESOLVED that the Board of Trustees accepted the retirement of Carol Clark, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Carol Clark as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for her years of devoted service to our University community and the citizens of this state.

RESOLUTION #3b

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Nicholas DiObilda has served Rowan University diligently and well for 38 years,
and

WHEREAS, Nicholas DiObilda will retire from the service of the State of New Jersey and
faculty of Rowan University on June 30, 2010

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of Nicholas
DiObilda, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Nicholas DiObilda
as Professor Emeritus, with all the rights, privileges and responsibilities appertaining
thereto, in recognition and deep appreciation for his years of devoted service to our
University community and the citizens of this state.

RESOLUTION #3c

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Anthony Fulginiti has served Rowan University diligently and well for 34 years,
and

WHEREAS, Anthony Fulginiti will retire from the service of the State of New Jersey and faculty
of Rowan University on June 30, 2010

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of Anthony
Fulginiti, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Anthony Fulginiti as
Professor Emeritus, with all the rights, privileges and responsibilities appertaining
thereto, in recognition and deep appreciation for his years of devoted service to our
University community and the citizens of this state.

RESOLUTION #3d

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Phillip Graneto has served Rowan University diligently and well for 39 years, and

WHEREAS, Phillip Graneto retired from the service of the State of New Jersey and faculty of Rowan University on December 31, 2009

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of Phillip Graneto, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Phillip Graneto as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for his years of devoted service to our University community and the citizens of this state.

RESOLUTION #3e

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Bertram Greenspan has served Rowan University diligently and well for 49 years, and

WHEREAS, Bertram Greenspan will retire from the service of the State of New Jersey and faculty of Rowan University on June 30, 2010

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of Bertram Greenspan, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Bertram Greenspan as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for his years of devoted service to our University community and the citizens of this state.

RESOLUTION #3f

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Lynne Levy has served Rowan University diligently and well for 37 years, and

WHEREAS, Lynne Levy will retire from the service of the State of New Jersey and faculty of Rowan University on June 30, 2010

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of Lynne Levy, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Lynne Levy as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for her years of devoted service to our University community and the citizens of this state.

RESOLUTION #3g

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Bela Mukhoti has served Rowan University diligently and well for 35 years, and

WHEREAS, Bela Mukhoti retired from the service of the State of New Jersey and faculty of Rowan University on December 31, 2009

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of Bela Mukhoti, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Bela Mukhoti as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for her years of devoted service to our University community and the citizens of this state.

RESOLUTION #3h

CONFERRAL OF PROFESSOR EMERITUS STATUS

WHEREAS, Lawrence Stewart has served Rowan University diligently and well for 37 years, and

WHEREAS, Lawrence Stewart will retire from the service of the State of New Jersey and faculty of Rowan University on June 30, 2010

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of Lawrence Stewart, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates Lawrence Stewart as Professor Emeritus, with all the rights, privileges and responsibilities appertaining thereto, in recognition and deep appreciation for his years of devoted service to our University community and the citizens of this state.

RESOLUTION #4a

RETIREMENT RECOGNITION

WHEREAS, Sally Ayres served Rowan University for 30 years, and

WHEREAS, Sally Ayres will retire from the service of the State of New Jersey and Rowan University on June 30, 2010, and

WHEREAS, this Board recognizes her contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept her retirement, while at the same time we wish her a happy and rewarding life in all future endeavors.

RESOLUTION #4b

RETIREMENT RECOGNITION

WHEREAS, Glenn Brewer served Rowan University for 31 years, and

WHEREAS, Glenn Brewer retired from the service of the State of New Jersey and Rowan University on November 30, 2009, and

WHEREAS, this Board recognizes his contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept his retirement, while at the same time we wish him a happy and rewarding life in all future endeavors.

RESOLUTION #4c

RETIREMENT RECOGNITION

WHEREAS, Marguerite Carbonaro-Davey served Rowan University for 32 years, and

WHEREAS, Marguerite Carbonaro-Davey retired from the service of the State of New Jersey and Rowan University on August 31, 2009, and

WHEREAS, this Board recognizes her contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept her retirement, while at the same time we wish her a happy and rewarding life in all future endeavors.

RESOLUTION #4d

RETIREMENT RECOGNITION

WHEREAS, Jay Harper served Rowan University for 10 years, and

WHEREAS, Jay Harper retired from the service of the State of New Jersey and Rowan University on July 5, 2009, and

WHEREAS, this Board recognizes his contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept his retirement, while at the same time we wish him a happy and rewarding life in all future endeavors.

RESOLUTION #4e

RETIREMENT RECOGNITION

WHEREAS, Brenda Marlin served Rowan University for 22 years, and

WHEREAS, Brenda Marlin retired from the service of the State of New Jersey and Rowan University on August 31, 2009, and

WHEREAS, this Board recognizes her contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept her retirement, while at the same time we wish her a happy and rewarding life in all future endeavors.

RESOLUTION #4f

RETIREMENT RECOGNITION

WHEREAS, Georgette Sahn served Rowan University for 11 years, and

WHEREAS, Georgette Sahn retired from the service of the State of New Jersey and Rowan University on December 31, 2009, and

WHEREAS, this Board recognizes her contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept her retirement, while at the same time we wish her a happy and rewarding life in all future endeavors.

RESOLUTION #4g

RETIREMENT RECOGNITION

WHEREAS, Marvin Sills served Rowan University for 37 years, and

WHEREAS, Marvin Sills retired from the service of the State of New Jersey and Rowan University on August 31, 2009, and

WHEREAS, this Board recognizes his contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept his retirement, while at the same time we wish him a happy and rewarding life in all future endeavors.

RESOLUTION #4h

RETIREMENT RECOGNITION

WHEREAS, Edward Ziegler served Rowan University for 37 years, and

WHEREAS, Edward Ziegler retired from the service of the State of New Jersey and Rowan University on August 31, 2009, and

WHEREAS, this Board recognizes his contributions to the University community as a whole

THEREFORE BE IT RESOLVED and spread upon the minutes of this Board that we acknowledge and accept his retirement, while at the same time we wish him a happy and rewarding life in all future endeavors.

RESOLUTION #5

APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees appoint the following named individual to a three-year term as a public member of the Rowan University Foundation.

Stephen H. Clark
Treasurer
South Jersey Industries and South Jersey Gas

RESOLUTION #6

APPROVAL OF SABBATICAL LEAVES

WHEREAS, the Sabbatical Leave Committee has made recommendations to the President of those members of the faculty who should be accorded sabbatical leaves for 2010-2011, and

WHEREAS, it is the judgment of the President that the best interest of the University is served through implementation of a sabbatical leave program and application of this program to the individuals recommended, and

WHEREAS, the need for effective planning for both the University and faculty requires notification at this time of those faculty to be offered sabbatical leaves

THEREFORE BE IT RESOLVED that the following faculty members are granted sabbatical leave for the 2010-2011 academic year or 2011 calendar year as indicated appropriately for each faculty member.

Fall Semester 2010

Hnatyshin, Vasil	Computer Science
Jones, Sandra	Sociology
Li, Yuhui	Sociology
Ramachandran, Ravi	Electrical and Computer Engineering
Weiss, Leigh	Computer Science

Spring Semester 2011

Caswell, Bruce	Political Science
Davis-Bianco, Sharon	Special Educational Services/Instruction

Academic Year, Fall 2010-Spring 2011

Dianne Ashton	Philosophy and Religion
Nguyen, Hieu	Mathematics
Okorodudu, Corahann	Psychology
Rawlins, Robert	Music
Talley, Lee	English
Whittinghill, Dexter	Mathematics

Calendar Year, 2011

Tang, Gina	Electrical and Computer Engineering
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RESOLUTION #7

APPROVAL OF NEW SERVICES AND FEE STRUCTURE FOR THE OFFICE OF THE REGISTRAR

WHEREAS, the Board of Trustees passed a resolution on February 17, 2010, calling for all departments and units to seek ways to operate more efficiently, and

WHEREAS, the Office of the Registrar is capable of providing numerous additional services to students if not for economic limitations, and

WHEREAS, many of these services are optional for students and could generate revenue to support the operating costs of the Office of the Registrar, and

WHEREAS, many other colleges in the State of New Jersey already charge similar fees for similar services

THEREFORE BE IT RESOLVED that a series of new services and fee structures be implemented by the Office of the Registrar with the proceeds of these services to be placed in an account to support the operations of the Office of the Registrar. The specific new services and fees would consist of:

1. A \$5 fee for processing verification of enrollment forms.
2. A \$55 processing fee for leave of absence requests.
3. A \$15 fee for students who wish to have Dean's list certificates professionally printed.
4. The creation of a graduate student Dean's list for graduate students with 3.85 or higher GPAs and a minimum of 9 credit hours and offering the professionally printed certificates to this population for the same \$15 fee.
5. The creation of a President's Scholar list for undergraduate students with GPAs of 3.95 or higher and offering them the printed certificate for the same \$15 fee.
6. In addition to providing one professionally printed 8 ½ x 11 diploma, students will be offered the opportunity to purchase professionally printed second diplomas in the following sizes:
 - 3 x 5 \$10
 - 8 ½ x 11 \$20
 - 17 x 14 \$25
 - 15 x 19 \$25
7. The offering of professionally printed certificates of completion for minors or concentrations for \$15.

(continued)

RESOLUTION #7 (continued)

8. Increasing the graduation processing fee from \$45 to \$65, mirroring the cost of the application fee.
9. Increasing the fee for late application for graduation from \$30 to \$45.
10. Offering professionally printed certificates for students who complete COGS or COAGS for a \$15 fee.
11. Creation of a \$10 processing fee for students who apply to participate in commencement prior to completing degree requirements.
12. Creation of a series of options for students requesting transcripts. Specifically,
 - Web Unofficial requests \$5
 - Web Official requests \$10
 - Mail-In /Fax requests \$15 (currently \$10)
 - On-Demand Official \$20 (currently \$15)
 - On-Demand Unofficial \$10
13. Charging a \$100 processing fee to award transfer credit to non-degree students entering a post-baccalaureate program.
14. Offering credit banking services for non-matriculated and non-Rowan degree seeking students. The fee for this service would come in two forms:
 - Application Fee (requiring student to acknowledge non-degree activity): \$50.
 - Annual Fee Credit Banking (deferred payment optional): 1-60 credits is \$300.00, 61+ is \$500.00.

SUMMARY STATEMENT

This resolution will allow the Office of the Registrar to provide numerous additional services to students for additional fees that will generate revenue to support the operating cost of the Office of the Registrar.

RESOLUTION #8

APPROVAL OF INCREASED APPLICATION FEE STRUCTURE TO SUPPORT THE HIRING OF AN ASSOCIATE PROVOST FOR ENROLLMENT MANAGEMENT

WHEREAS, the Board of Trustees passed a resolution on February 17, 2010, calling for all departments and units to seek ways to operate more efficiently, and

WHEREAS, the Middle States Commission on Higher Education has instructed Rowan to address enrollment management issues more proactively, and

WHEREAS, a task force of faculty, staff, and administrators was convened by the Provost to examine enrollment management strategies and recommend best practices, and

WHEREAS, this task force has recommended the hiring of an Associate Provost for Enrollment Management, and

WHEREAS, the cost of the new position would be offset by increasing admission application fees from \$50 to \$65, and

WHEREAS, the \$65 fee would be comparable to the fee charged by other New Jersey State Universities

THEREFORE BE IT RESOLVED that the application fee increase from \$50 to \$65 and the revenue generated by the increase be used to offset the costs of creating the position of Associate Provost for Enrollment Management.

SUMMARY STATEMENT

This resolution authorizes an increase in the application fee from \$50 to \$65 with the proceeds to be used to offset the cost of hiring an Associate Provost for Enrollment Management.

RESOLUTION #9

APPROVAL OF NEW FIELD PLACEMENT FEE STRUCTURE FOR THE COLLEGE OF EDUCATION

WHEREAS, the Student Services Center is a service unit within the College of Education that provides field placement services for students in all undergraduate education major, minor, or post baccalaureate programs, and

WHEREAS, the Student Services budget is used for various field placement logistics such as bussing and honorariums to K-12 teachers supervising education candidates, and

WHEREAS, the current field placement fee structure has not provided the Student Services Center and adequate operating budget for the College of Education to remain competitive with other institutions who are placing teacher candidates in the region, and

WHEREAS, the current field placement fee structure places a financial burden on students during their tenure in the College of Education

THEREFORE BE IT RESOLVED that a new fee structure is implemented, that replaces the current fee structure, for all students that have declared an undergraduate education major, minor, or matriculate into a post baccalaureate program and the new fee structure is a charge of \$50 each fall and spring semester per student and the monies be placed in a revenue account that carries forward each fiscal year for the Student Services Center.

SUMMARY STATEMENT

This resolution allows a new education fee to be charged to students in an undergraduate education major, minor, or post baccalaureate program in the amount of \$50 each fall and spring. This fee money will be used to create the operational budget for the Student Services Center in the College of Education and alleviate the University of supplying an operational budget. The fee money would be placed into a revenue account that would carry forward to each successive fiscal year.

RESOLUTION #10

APPROVAL OF TUITION AND FEE RATES – SUMMER SESSIONS 2010

WHEREAS, N.J.S.A. 18A:64-6(o) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and

WHEREAS, the University supports the concept of affordability and accessibility, and

WHEREAS, the University Administration desires increased enrollment in summer sessions, and

WHEREAS, N.J.S.A. 18A:3B-6 requires a public hearing before the Board of Trustees for all tuition rate changes, and

WHEREAS, such a hearing was held on April 21, 2010

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees approves the following tuition and fee rates effective for Summer Sessions 2010.

<u>Student Level</u>	<u>Current Tuition Rate Per Credit Hour</u>	<u>Current Fee Rate Per Credit Hour</u>	<u>Proposed Tuition Rate Per Credit Hour</u>	<u>Proposed Fee Rate Per Credit Hour</u>
Undergraduate				
In-State	\$285.00	\$ 95.00	\$295.00	\$98.00
Out-of-State	\$285.00	\$ 95.00	\$295.00	\$98.00
Graduate				
In-State	\$585.00	\$ 95.00	\$602.00	\$98.00
Out-of-State	\$585.00	\$ 95.00	\$602.00	\$98.00
Doctoral				
In-State	\$640.00	\$ 95.00	\$660.00	\$98.00
Out-of-State	\$640.00	\$ 95.00	\$660.00	\$98.00

SUMMARY STATEMENT

This resolution provides for approval of an increase in the tuition rate for the summer sessions.

RESOLUTION #11

APPROVAL OF DISPOSITION OF SURPLUS PERSONAL PROPERTY OWNED BY THE UNIVERSITY

WHEREAS, N.J.S.A. 18A:64-78 provides that the University may by resolution of its Board of Trustees authorize the sale of its personal property not needed for University purposes, and

WHEREAS, N.J.S.A. 18A:64-78 specifies the manner according to which the value of personal property not needed for University purposes shall be undertaken, and

WHEREAS, The Board of Trustees has approved Resolution #14, dated December 9, 2009, entitled, "Approval of Procedure for Disposition of Surplus Personal Property owned by the University, and

WHEREAS, the University has determined that the personal property listed on the attached sheet is not needed for University purposes and recommends to the Board of Trustees that the said property be sold in accordance with the provisions of N.J.S.A. 18A:64-78 and Resolution #14, dated December 9, 2009, and

WHEREAS, the University estimates the value of the surplus property to be approximately \$5,000 in the aggregate

THEREFORE BE IT RESOLVED, that the Board of Trustees authorizes the sale of the personal property listed on the attached sheet as being not needed for University purposes, which sale shall be conducted in the manner specifically set forth in N.J.S.A. 18A:64-78, and in accordance with Resolution #14, dated December 9, 2009.

SUMMARY STATEMENT

This Resolution is presented in compliance with N.J.S.A. 18A:64-78 "Manner of Sale of Personal Property Not Needed for College Purposes," and Resolution #14, dated December 9, 2009. The statute and Resolution provide procedures for different categories of personal property not needed for University purposes.

RESOLUTION #11 (continued)

Declared Surplus Property

ITEM	LOCATION	AMOUNT
Black student chairs w/moving writing arm, plastic seat	Library	38
Large wall clocks	Library	13
Black Student chairs w/o moving writing arm	Library	1
Black wooden chairs w/ red upholstery seat	Library	31
Black wooden chairs w/red upholstery seat (damaged)	Library	3
Black wooden chairs w/gray upholstery seat & arm leg	Library	7
Black metal dolly's w/ slanted elevation	Library	8
Large area fan w/wheels, broken blade	Library	1
Red plastic chair, tan metal body	Library	1
Gray rolling office chair, gray upholstery & arm handles	Library	1
Large circular red/gray top folding tables (new)	Library	15
Large wood top circular table	Library	1
Wood top metal desk w/2 drawers	Library	1
Medium wood top table w/ damage to trim	Library	1
Black wood top desk (part of top is glass-1 component)	Library	1
Wood top desk no drawers	Library	1
Gray desk w/rounded front	Library	1
Elevated dark wood top tables	Library	4
Tan top wood rim table	Library	1
Rectangular wood top table damage to rim (gray metal base)	Library	1
5 drawer filing cabinet (gray)	Library	1
Red upholstery black plastic office chair/wheels	Library	1
Blue 1988 Buick Park Avenue VIN1G4cW51C2J1637237	Cassady	1
Containerized subtropical Brown Turkey Fig Tree, 3 years old with a 1.5 inch trunk diameter. Approximate retail value is \$85.00 to \$90.00		1
Granite desk	Library	1
L- Shape Desk	Library	1
Miscellaneous furniture	MPA	

RESOLUTION #12

**AMEND RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN
UNIVERSITY DECLARING ITS OFFICIAL INTENT TO REQUEST
REIMBURSEMENT FOR PROJECT COSTS FROM PROCEEDS
OF DEBT OBLIGATIONS**

WHEREAS, Rowan University (the "Borrower") intends to acquire real property in Camden, New Jersey and initiate the programming, design and site preparation for a new Medical College building (the "Projects"), and

WHEREAS, the Borrower reasonably expects to finance the Projects on a long-term basis pursuant to a Lease and Agreement with the Camden County Improvement Authority (the "Authority"), and

WHEREAS, the Borrower may pay for certain costs of the Projects, including costs of issuance (the "Project Costs"), prior to the time such loan is made to the Borrower by the Authority and prior to the time interim debt, if any, is incurred by the Borrower for Project Costs, and therefore, Project Costs may be paid with funds of the Borrowers which are not borrowed funds, and

WHEREAS, the Borrower reasonably anticipates that the Authority will finance Projects pursuant to the Lease and Agreement with the Borrower with obligations of the Authority (the "Project Bonds"), the interest on which is either (i) expected to be excluded from gross income from Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), for purposes of Federal income taxation, or (ii) includable in gross income pursuant to the Code, but issued as "Build America Bonds" pursuant to the Code, and

WHEREAS, the Borrower desires to preserve its right to treat an allocation of proceeds of the Project Bonds to the reimbursement of Project Costs paid prior to the issuance of the Project Bonds as an expenditure for such Project Costs to be reimbursed for purposes of Sections 103 and 141 through 150, inclusive, of the Code

THEREFORE BE IT RESOLVED by the Board of Trustees of Rowan University as follows:

SECTION 1. The Borrower reasonably expects to request reimbursement of the Project Costs paid prior to the issuance of the Project Bonds and any interim borrowing of the Borrower with proceeds of Project Bonds to be issued by the Authority.

(continued)

RESOLUTION #12 (continued)

- SECTION 2. In accordance with Treasury Regulations Section 1.150-2, this resolution is intended to be and hereby is a declaration of the Borrower's official intent to request reimbursement of Project Costs paid prior to the issuance of the Project Bonds and any interim borrowing to be incurred by the Borrower.
- SECTION 3. The maximum principal amount of the Project Bonds expected to be issued to finance the Project Costs, including amounts to be used to reimburse the expenditure of Project Costs which are paid prior to the issuance of the Project Bonds, is \$130,000,000.
- SECTION 4. The Project Costs to be reimbursed with the proceeds of the Project Bonds will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.
- SECTION 5. This resolution will take effect immediately.

SUMMARY STATEMENT

This resolution amends Resolution #13 of the September 9, 2009 Board of Trustees Agenda allowing the University to reimburse itself from debt obligation proceeds for project costs arising before the issuance of bonds. This resolution changes the projected budget as well as the financing authority. The University normally spends less than 10% of total project cost prior to bond issuance.

RESOLUTION #13

**APPROVAL OF PROJECT DEVELOPMENT AGREEMENT BY
AND BETWEEN ROWAN UNIVERSITY AND CAMDEN COUNTY
IMPROVEMENT AUTHORITY RELATING TO THE CONSTRUCTION
AND FINANCING OF THE MEDICAL SCHOOL BUILDING OF THE
COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY**

- WHEREAS,** on or about June 25, 2009, Governor Jon Corzine issued Executive Order No. 002 which authorized Rowan University (“University”) to develop a four-year allopathic medical school in affiliation with Cooper University Hospital (“Cooper”) in the City of Camden, New Jersey, and
- WHEREAS,** Executive Order No 002 also provides that the University succeeded to the rights of The University of Medicine & Dentistry of New Jersey (“UMDNJ”) to acquire Lot 190 in the City of Camden for the purpose of constructing a medical school building on said site, and
- WHEREAS,** on or about August 24, 2009 UMDNJ assigned to the University its right to acquire Lot 190 for the purpose of constructing on said site a medical school building, and
- WHEREAS,** the University is in the process of acquiring Lot 190 and is desirous of entering into an agreement with an entity that is capable of providing construction services and arranging for financing of the construction of a medical school building on Lot 190, and
- WHEREAS,** the University is vested with authority to enter into an Agreement for the financing and management of the construction of the medical school building on Lot 190 with a political subdivision of the State of New Jersey pursuant to The State College Contracts Law N.J.S.A. 18A:64-52 et seq., and in particular N.J.S.A. 18A:64-6(k) and N.J.S.A. 18A:64-56 (b), and
- WHEREAS,** the University has identified The Camden County Improvement Authority (“CCIA”), a political subdivision of the State of New Jersey, as the most appropriate entity for arranging for the financing and managing the construction of the medical school building, and

(continued)

RESOLUTION #13 (continued)

WHEREAS, CCIA has agreed to provide such services under the terms and conditions set forth in a certain Project Development Agreement approved by the CCIA on March 25, 2010, which services include but are not limited to the arranging for bond financing in an amount not to exceed \$130,000,000 and the payment for services to CCIA as follows: a project management fee in an amount equal to 1.75% of the cost of the construction project (exclusive of property acquisition costs); and project financing fee of an amount equal to ½% of financing up to \$75M and ¼% in excess of \$75M; and an annual fee of \$5,000, and

WHEREAS, the University has determined that the terms and conditions set forth in the said Project Development Agreement are acceptable to the University

THEREFORE BE IT RESOLVED by the Board of Trustees of the University that certain Project Development Agreement approved by the CCIA on March 25, 2010 be and hereby is approved, and

BE IT FURTHER RESOLVED, that the University agrees to pay to the CCIA a project management fee, financing fee and annual fee in the amounts set forth above in this Resolution, and

BE IT FURTHER RESOLVED that Vice President for Administration & Finance of the University be and he hereby is authorized to execute the said Project Development Agreement as well as any and all documents related to the implementation of said Project Development Agreement, including but not limited to lease documents and documents related to bonds to be issued for construction, and

BE IT FURTHER RESOLVED, that any changes, modifications or amendments to the said Project Development Agreement, including but not limited to the amount of bonding required for construction and payments required to be paid to CCIA, shall require specific prior approval by the Board of Trustees of the University.

SUMMARY STATEMENT

This Resolution approves a certain Project Development Agreement by and between Rowan University and the Camden County Improvement Authority; and authorizes the Vice President for Administration & Finance to execute the said Agreement and any and all documents related to the implementation of said Agreement, including but not limited to lease documents and documents related to bonds to be issued for construction.

RESOLUTION #14

AMENDMENT TO ROWAN UNIVERSITY CONTRACTING AND PURCHASING POLICIES AND PROCEDURES

WHEREAS, on December 10, 2008 the Board of Trustees adopted Resolution #13 to establish Contracting and Purchasing Policies and Procedures for contracting for goods and services and for construction, which Policies and Procedures were subsequently amended on January 21, 2009 (regarding grant awards) and July 6, 2009 (regarding bid threshold), and

WHEREAS, subsequent to the adoption of said Resolution it has been determined by the Board that the provisions related to “Special Provisions Relating to Construction and Renovation Contracts” should be amended to remove the authority of the President and the Vice President for Administration & Finance to approve total project budgets, and

WHEREAS, because of such determination, the following language contained in the Contracting and Purchasing Policies and Procedures (located on page 15) shall be deleted:

“Under no circumstances will a construction contract be awarded to a vendor unless there has been appropriate approval of a total project budget. The Board of Trustees shall have the authority to approve all total project budgets beginning at \$1M; the President of the University shall have the authority to approve all total project budgets between \$200K and \$1M; and the Vice President for Administration & Finance shall have the authority to approve all total project budgets below \$200K. The construction contract(s) to be awarded – as well as all other contracts to be let for the project shall be within the budget approved. In the event it is determined at some point in time that the overall budget must be increased, the increase in budget must be specifically approved by the Board of Trustees, President or the Vice President for Administration & Finance, as the case may be, before any contract is awarded that is in excess of the original budget.”

And the following language is to be in substitution of the above:

“Under no circumstances will a construction contract be awarded to a vendor unless there has been appropriate approval of a total project budget by the Board of Trustees. The construction contract(s) to be awarded – as well as all other contracts to be let for the project shall be within the budget approved by the Board of Trustees. In the event it is determined at some point in time that the overall budget must be increased, the increase in budget must be specifically approved by the Board of Trustees before any contract is awarded that is in excess of the original budget.”

(continued)

RESOLUTION #14 (continued)

SUMMARY STATEMENT

This Resolution amends Contracting and Purchasing Policies and Procedures adopted by the Board of Trustees to remove the authority of the President and the Vice President for Administration & Finance to approve certain total budgets for construction projects, and to require approval of all total project budgets by the Board of Trustees, regardless of the dollar amount.

RESOLUTION #15

AMENDMENT OF POLICIES AND PROCEDURES RELATING TO CONTRACTING AND PROCUREMENT

WHEREAS, the Board of Trustees passed Resolution #13, approving the document entitled, “Rowan University Contracting and Purchasing Policies and Procedures” on December 10, 2008, and

WHEREAS, paragraph 6 of the enumerated contracting and purchasing policies and procedures in Resolution #13 stated:

“With respect to purchases or contracts above the bid threshold amount where public bidding is not required under the State College Contracting Law, the contracting officer may, but is not required, to approve said purchases or contracts up to and including \$50,000 without submitting the purchase or contract to the Board of Trustees for advance approval; but nevertheless the purchase or contract shall be reported to the Board of Trustees meeting at its next meeting following execution and published in the minutes of the Board” and,

WHEREAS, the Board of Trustees wishes to revise this provision by requiring that all purchases and contracts above the bid threshold amount, (currently \$30,100) where public bidding is not required, be presented to the Board for approval

THEREFORE BE IT RESOLVED, that the “Rowan University Contracting and Purchasing Policies and Procedures” are hereby amended to provide that all purchases and contracts above the bid threshold amount (currently \$30,100) where public bidding is not required, be presented to the Board for approval.

SUMMARY STATEMENT

This resolution revises Resolution #13, passed on December 10, 2008, which had approved a document entitled, “Rowan University Contracting and Purchasing Policies and Procedures.” Paragraph 6 of the procedures is amended to provide that all purchases and contracts above the bid threshold amount (currently \$30,100) where public bidding is not required, be presented to the Board for approval.

RESOLUTION #16

APPROVAL OF AMENDED AUDIT COMMITTEE CHARTER

WHEREAS, the Audit Committee of the Board of Trustees is charged with assisting the Board with financial oversight of the University, and

WHEREAS, the members of the Audit Committee have had discussions about the Committee's purpose and responsibilities, and

WHEREAS, new legislation, P.L. 2009, Chapter 308, to be effective July 18, 2010, requires that the Board of Trustees Audit Committee Charter include certain provisions, and

WHEREAS, the Audit Committee wishes to amend its charter to comply with the law, and

WHEREAS, the Committee has determined that the Audit Committee Charter accurately sets forth the functions of the Audit Committee, and

WHEREAS, the Audit Committee recommends that the Board of Trustees approved the Audit Committee Charter (attached hereto)

THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves the attached Audit Committee Charter, as amended.

SUMMARY STATEMENT

This Resolution approves the attached Audit Committee Charter.

**ROWAN UNIVERSITY
BOARD OF TRUSTEES**

AUDIT COMMITTEE CHARTER

Purpose

The primary purpose of the Audit Committee is to assist the Rowan University Board of Trustees in fulfilling its oversight responsibilities for (1) the integrity of the University's financial statements, (2) the University's compliance with legal and regulatory requirements, (3) the external auditor's qualifications and independence, (4) evaluating the performance of the University's internal audit function and external auditors, and (5) ensuring that allegations of misconduct or conflict of interest are evaluated and investigated.

Membership

The Audit Committee is a standing committee of the Board of Trustees. Members are appointed by the Chair of the Board at the annual Board reorganization meeting in September of each year. There shall be at least three members appointed, including the Chair of the Committee.

Insofar as it is possible, the Chair of the Audit Committee shall be a Certified Public Accountant; and the membership shall consist of Board members who have a particular expertise and/or experience in finance and/or business management.

The Chair of the Board and the President shall be ex-officio members of the Audit Committee.

Meetings

The Committee shall meet at least four times a year. At these meetings the Committee will meet with the internal auditor and relevant members of management. The Committee shall also meet with the external auditor at least twice per year. At its discretion, the Committee may meet with individuals in separate and/or closed sessions. The Committee shall keep minutes of its meetings.

Additional meetings may be scheduled as required, and called by the Chair of the Committee.

Responsibilities

The Audit Committee shall:

1. Review recommendations for establishing new or enhanced controls and procedures with management, the internal auditor and the external auditor.
2. Review and consider the reports relating to the internal control structure from the internal auditor and external auditor, as well as any other relevant reports from government agencies.

3. Advise the Board of Trustees regularly and as it deems necessary, regarding the Committee's considerations and audits reviewed.
4. Review the audited financial statements with the external auditor, determine whether they are consistent with information known to Committee members and review problems identified with the president, chief financial officer and other senior members of the administrative staff.
5. Review with the internal auditor the annual plan for the year and any recommended changes to the scope of the annual plan during the year.
6. Share audit reports with the Board and/or other committees of the Board, as the Committee deems appropriate.
7. Make recommendations to the Board regarding the appointments of internal and external auditors.
8. Review the effectiveness of the internal audit process and report to the Board of Trustees.
9. Seek any information it requires from University staff.
10. Receive and consider annual reports and periodic updates from the University Ethics Liaison Officer, regarding the Conflict of Interest and Whistleblower policies and compliance with those policies.
11. Require prior Committee approval for any non-audit functions by the external auditor.
12. Review and assess the Audit Committee Charter annually.
13. Submit an annual report to the Board of Trustees.

(Amended 04/21/10)

RESOLUTION #17

APPROVAL OF MEMORANDUM OF UNDERSTANDING BY AND BETWEEN ROWAN UNIVERSITY AND SORA PARKING UTILITY, LLC PERTAINING TO PARKING FOR STUDENTS RESIDING AT STUDENT HOUSING AT ROWAN BOULEVARD

- WHEREAS**, the Board of Trustees has approved a certain Master Lease Agreement by and between Rowan University and Sora Housing, LLC, which Agreement calls for the construction by Sora Housing, LLC of an 884 bed Student Housing Facility at Rowan Boulevard in the Borough of Glassboro and the lease of the same to the University, and
- WHEREAS**, construction of the Student Housing Facility has been partially completed and occupied, and the balance will be completed in time for full occupancy in the Fall of 2011, and
- WHEREAS**, the said Master Lease Agreement does not provide for parking facilities for University students that reside in the Student Housing Facility or in other University controlled locations on Rowan Boulevard, and
- WHEREAS**, the University has agreed that it will at its own cost and expense provide sufficient parking for the students that reside in the Student Housing Facility, and
- WHEREAS**, the University has determined that the most suitable placement of parking for students resident at the Student Housing Facility or other University controlled locations would be at a location designated as Parcel D-1 and located between Rowan Boulevard and the Student Housing Facility, and
- WHEREAS**, Sora Parking, LLC has been identified by the Borough of Glassboro as the entity to construct a 1218 parking facility located at the said location, and
- WHEREAS**, Sora Parking, LLC has agreed to allocate 900 of the 1219 parking spaces in the said parking facility to the University for use by students who presently are resident or are contemplated to be resident at the Student Housing Facility or other University controlled locations, and the University has determined that the allocation is acceptable, and
- WHEREAS**, the University and Sora Parking, LLC have prepared a Memorandum of Understanding that sets forth the basic terms of an agreement between the parties relating to the lease by the University of the parking facility and the sublease by the University to Sora Parking, LLC of that portion of the parking facility not needed by the University

(continued)

RESOLUTION #17 (continued)

THEREFORE BE IT RESOLVED, that the Board of Trustees approves that certain Memorandum of Understanding dated April 15, 2010 that sets forth the basic terms of the agreement between University and Sora Parking, LLC, and

BE IT FURTHER RESOLVED, that the Lease and Sublease Agreements (referred to in the Memorandum of Understanding as the “Definitive Agreements”) shall be drafted and submitted to the Board of Trustees for approval at a subsequent meeting of the Board.

SUMMARY STATEMENT

This Resolution authorizes the appropriate officer of the University to execute a certain Memorandum of Understanding dated April 15, 2010, which Memorandum sets forth the basic terms of proposed Lease and Sublease Agreements by and between the University and Sora Parking, LLC pertaining to parking for students residing at university controlled housing located on Rowan Boulevard. The Memorandum calls for the preparation of the Lease and Sublease Agreements, which documents are to be submitted for approval by the Board of Trustees at a subsequent meeting of the Board.

This Resolution supersedes Resolution #2 adopted by the Board of Trustees on March 5, 2008.

RESOLUTION #18b

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL DESIGN SERVICES
FOR THE MANSION PARK DEMOLITION PROJECT**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of \$30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A-64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS, the University has determined that it requires certain professional design services for the Mansion Park demolition, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A 18A:64-56(a)(1), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY10 with **Lammy & Giorgio, P.A.** of Haddon Township, New Jersey in an amount not to exceed \$124,615.

SUMMARY STATEMENT

This resolution authorizes contracting with Lammy & Giorgio for the design of Mansion Park demolition. The source of funding will be the Capital budget.

RESOLUTION #18c

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR HARDWARE/SOFTWARE MAINTENANCE AGREEMENT

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Hardware/Software Maintenance services, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Software Services exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for May 1, 2010 until April 30, 2011 with the possibility of a one year renewal with **Total Tec Systems** of Edison, New Jersey in an amount not to exceed \$56,652.00.

SUMMARY STATEMENT

This resolution provides for Hardware/Software maintenance for the Storage Area Network equipment. The period covered for this contract is May 1, 2010 to April 30, 2011 with the possibility of a one year renewal. The source of funding will be University Funding.

RESOLUTION #18d

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR MARKETING AND DESIGN SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain marketing research, photography, and design of admission brochure services, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the printing exemption of N.J.S.A. 18A:64-56(a)(18), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for July 1, 2010 until June 30, 2011 **Kelsh Wilson Design** of Philadelphia, Pennsylvania in an amount not to exceed \$66,160.

SUMMARY STATEMENT

This resolution provides for Marketing Research, Photography, and Design of Admissions Brochures. The period covered for this contract is July 1, 2010 to June 30, 2011. The source of funding will be University Funding.

RESOLUTION #18e

AWARDED WITHOUT COMPETITIVE BIDDING FOR X-RAY COMPUTED TOMOGRAPHY SYSTEM

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$30,100, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires a X-ray Computed Tomography System, specifically, a SkyScan 1172 system, proposed, and was subsequently awarded via competition a National Science Foundation Major Research Instrumentation Award for acquisition of said system, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Specialized Computer Services exemption of N.J.S.A. 18A:64-56(a) (19), and

WHEREAS, the Associate Provost for Research has certified that there are sufficient grant budgeted funds available to pay the expense authorized herein,

THEREFORE BE IT RESOLVED by the Board of Trustees that the Associate Provost for Research be authorized to purchase an X-ray Computed Tomography System from **Microphotonics**, Allentown, PA in an amount not to exceed \$294,650.00, with funds from a National Science Foundation Major Research Instrumentation Award for acquisition of said system.

SUMMARY STATEMENT

This resolution provides for the cost of the purchase of the X-ray Computed Tomography System from **Microphotonics** via funds from a National Science Foundation MRI R-2 Grant Award. The period covered for this grant is January 15, 2010 through December 31, 2012, with the possible renewal periods of two one-year extensions.

4/21/10