

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

July 7, 2010

AGENDA

SCHEDULE

10:00 a.m.

Teleconference
South Jersey Technology Park
Technology Classroom 138

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to the resolution under consideration for Board Action.

ACTION ITEM

- | | | |
|---------------|---|---|
| A. | APPROVAL OF TUITION AND FEE RATES – FY11 | RESOLUTION #1 |
| B. | APPROVAL OF MEAL PLAN RATES | RESOLUTION #2 |
| C. | APPROVAL OF RENTAL RATES | RESOLUTION #3a-d |
| D. | APPROVAL TO INSTITUTE A LATE FEE IN THE STUDENT HEALTH CENTER | RESOLUTION #4 |
| E. | AMEND POLICIES AND PROCEDURES RELATIVE TO PARKING FEES | RESOLUTION #5 |
| F. | AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL CONSULTING SERVICES | RESOLUTION #6 |
| G. | AMEND BOARD OF TRUSTEES CALENDAR FOR 2009-2010 | RESOLUTION #7 |
| H. | APPROVAL OF OPERATING BUDGET AND CAPITAL BUDGET 2010-11 | RESOLUTION #8
RESOLUTION #8 TABELED |

I. APPROVAL OF OPERATING BUDGET
AND CAPITAL BUDGET 2010-11

RESOLUTION #8(ALTERNATE)

ADJOURNMENT

RESOLUTION #1

APPROVAL OF TUITION AND FEE RATES – FY11

WHEREAS, Title 18:A 64-6(o) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and

WHEREAS, the University supports the concept of affordability and accessibility, and

WHEREAS, the FY11 budget recommended by the University administration requires additional revenues from student charges, and

WHEREAS, the State of New Jersey Administrative Code requires a hearing with the Board of Trustees for all tuition rate changes, and

WHEREAS, such a hearing was held on July 7, 2010

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees approves the following tuition and fee rates effective Fall Semester 2010.*

	<u>Current Tuition Rate</u> <u>Academic Year</u>	<u>Current Fee Rate</u> <u>Academic Year</u>	<u>Proposed</u> <u>Tuition Rate</u> <u>Academic Year</u>	<u>Proposed</u> <u>Fee Rate</u> <u>Academic Year</u>
<u>Student Level</u>				
Undergraduate – Full-time				
In-State – Full-time	\$8,074.00	\$3,160.00	\$8,396.00	\$3,280.00
Out-of-State – Full-time	\$15,148.00	\$3,160.00	\$15,754.00	\$3,280.00

	<u>Current Tuition Rate</u> <u>Per Credit Hour</u>	<u>Current Fee Rate</u> <u>Per Credit Hour</u>	<u>Proposed</u> <u>Tuition Rate</u> <u>Per Credit Hour</u>	<u>Proposed</u> <u>Fee Rate</u> <u>Per Credit Hour</u>
<u>Student Level</u>				
Undergraduate – Part-time				
In-State – Part-time	\$311.00	\$135.00	\$323.00	\$140.00
Out-of-State – Part-time	\$584.00	\$135.00	\$607.00	\$140.00
Graduate				
In-State	\$590.00	\$128.90	\$614.00	\$133.90
Out-of-State	\$590.00	\$128.90	\$614.00	\$133.90
Doctoral				
In-State	\$654.00	\$128.90	\$680.00	\$133.90
Out-of-State	\$654.00	\$128.90	\$680.00	\$133.90

*Charges for students in CGCE (College of Graduate and Continuing Education) will be set by the Dean following consultation with, and approval by, the President.

(continued)

RESOLUTION #1 (continued)

SUMMARY STATEMENT

This resolution provides for approval of a 4% increase in the tuition rate and a 4% increase in the University Fee. This resolution also authorizes the Dean of the College of Graduate and Continuing Education (CGCE) in consultation with, and approval of, the President to establish tuition and fees for CGCE courses. Matriculated undergraduate students will be assessed additional tuition per credit hour for all credits over 17.

RESOLUTION #2

APPROVAL OF MEAL PLAN RATES

WHEREAS, Title 18:A 64-6(n) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and

WHEREAS, the University Food Service is essentially a self-supporting program, and

WHEREAS, the funds necessary to pay operating and debt expenses must come from the revenues available to the food service, including meal plan charges

THEREFORE BE IT RESOLVED that the following meal plan rates will be effective September 1, 2010, and

<u>Current Rates</u>		<u>New Rates</u>	
50 Meal Plan - \$670 with \$150 dining/year & \$200 debit/year ('Boro Bucks) (Any 50 meals during the semester)	\$1,020.00	50 Meal Plan - \$700 with \$150 dining/year & \$200 debit/year ('Boro Bucks) (Any 50 meals during the semester)	\$1,050.00
25 Meal Plan - \$350 with \$150 dining/year & \$200 debit/year ('Boro Bucks) (Any 25 meals during the semester)	\$ 700.00	25 Meal Plan - \$360 with \$150 dining/year & \$200 debit/year ('Boro Bucks) (Any 25 meals during the semester)	\$ 710 .00
14 Meal Plan - \$2,930 with \$200 dining/year & \$400 debit/year ('Boro Bucks) (Any 14 meals Monday thru Sunday)	\$3,530.00	14 Meal Plan - \$3,060 with \$200 dining/year & \$400 debit/year ('Boro Bucks) (Any 14 meals Monday thru Sunday)	\$3,660.00
10 Meal Plan - \$2,600 with \$200 dining/year & \$400 debit/year ('Boro Bucks) (Any 10 meals Monday thru Sunday)	\$3,200.00	10 Meal Plan - \$2,700 with \$200 dining/year & \$400 debit/year ('Boro Bucks) (Any 10 meals Monday thru Sunday)	\$3,300.00
7 Meal Plan - \$2,010 with \$200 dining/year & \$400 debit/year ('Boro Bucks) (Any 7 meals Monday thru Sunday)	\$2,620.00	7 Meal Plan - \$2,100 with \$200 dining/year & \$400 debit/year ('Boro Bucks) (Any 7 meals Monday thru Sunday)	\$2,700.00
Unlimited Meal Plan (All Access Plan) - \$3,360 with \$150 dining/year & \$200 debit/year ('Boro Bucks) – (Unlimited entry and meals in the Market Place plus one meal per meal period in the Food Court Monday thru Sunday)	\$3,710.00	Unlimited Meal Plan (All Access Plan) - \$3,500 with \$150 dining/year & \$200 debit/year ('Boro Bucks) – (Unlimited entry and meals in the Market Place plus one meal per meal period in the Food Court Monday thru Sunday)	\$3,850.00

BE IT FURTHER RESOLVED that all residence hall students must purchase either an All-Access, 14, 10 or 7 meal plan. Freshman residence hall students must purchase either the All-Access, or the 14 meal plan for the Fall Semester, and All-Access, 14, 10, or 7 meal plan thereafter.

(continued)

RESOLUTION #2 (continued)

SUMMARY STATEMENT

Meal plans can be used in the Market Place or as an equivalent in the Food Court or Prof Place. Dining Dollars can be used in the Market Place, Food Court, Market Basket, Owl's Nest and Prof Place.

RESOLUTION #3a

APPROVAL OF RENTAL RATES – RESIDENCE HALLS

WHEREAS, Title 18:A 64-6(n) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and

WHEREAS, the residence halls are essentially self-supporting facilities, and

WHEREAS, the funds to pay operating and debt expenses must come from the revenues available to the halls, including room rentals, and

WHEREAS, current budget estimates indicate a need for increasing rental charges

THEREFORE BE IT RESOLVED that the following rates will be effective September 1, 2010.

<u>Rental Rates Per Student</u>	<u>Current Rates</u>	<u>New Rates</u>
Academic Year Double Room Rate	\$6,248.00	\$6,498.00
Single Room Rate	\$7,306.00	\$7,598.00
Housing Deposit	\$ 200.00	\$ 200.00

SUMMARY STATEMENT

These increases will affect all students. The increases are \$250.00 for double rooms and \$292.00 for single rooms.

RESOLUTION #3b

APPROVAL OF RENTAL RATES – EDGEWOOD-TRIAD APARTMENTS

WHEREAS, Title 18:A 64-6(n) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and

WHEREAS, the Edgewood-Triad Apartments are essentially self-supporting facilities leased through the Educational Facilities Authority, and

WHEREAS, the funds to pay operating and debt expenses must come from the revenues available to the apartment complex, including apartment rentals, and

WHEREAS, current budget estimates indicate a need for increasing rental charges

THEREFORE BE IT RESOLVED that the following rates will be effective September 1, 2010.

<u>Rental Rates Per Student</u>	<u>Current Rate</u>	<u>New Rate</u>
Academic Year	\$6,538.00	\$6,800.00
Summer Students	\$ 21.00 per day (double occupancy)	\$ 21.00 per day (double occupancy)
Housing Deposit	\$ 200.00	\$ 200.00

SUMMARY STATEMENT

This increase will affect all students. The increase is \$262.00 above the current rates.

RESOLUTION #3c

**APPROVAL OF RENTAL RATES – ROWAN
BOULEVARD APARTMENTS**

WHEREAS, Title 18:A 64-6(n) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and

WHEREAS, the Rowan Boulevard Apartments are a privately owned facility leased by the University, and

WHEREAS, the funds to pay the lease must come from the revenues of the apartment complex, including apartment rentals, and

WHEREAS, current budget estimates indicate a need for rental charges as listed below

THEREFORE BE IT RESOLVED that the following rates will be effective September 1, 2010.

<u>Rental Rates Per Student</u>	<u>Current Rate</u>	<u>New Rate</u>
Academic Year	\$8,600.00	\$8,944.00
Housing Deposit	\$ 200.00	\$ 200.00

SUMMARY STATEMENT

These increases will affect all students. The increase is \$344.00 above the current rate.

RESOLUTION #3d

APPROVAL OF RENTAL RATES – THE TOWNHOUSE COMPLEX

WHEREAS, Title 18:A 64-6(n) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and

WHEREAS, The Townhouse Complex are essentially self-supporting facilities leased through the Educational Facilities Authority, and

WHEREAS, the funds to pay operating and debt expenses must come from the revenues available to the apartment complex, including apartment rentals, and

WHEREAS, current budget estimates indicate a need for increasing rental charges

THEREFORE BE IT RESOLVED that the following rates will be effective September 1, 2010.

<u>Rental Rates Per Student</u>	<u>Current Rate</u>	<u>New Rate</u>
Academic Year	\$7,882.00	\$8,197.00
Housing Deposit	\$ 200.00	\$ 200.00

SUMMARY STATEMENT

This increase will affect all students. The increase is \$315.00 above the current rate.

**RESOLUTION #4
APPROVAL TO INSTITUTE A LATE FEE
IN THE STUDENT HEALTH CENTER**

WHEREAS, the Student Health Center is a service unit within the University, and

WHEREAS, the Student Health Center requires students to provide medical documents (proof of vaccinations, etc.) to be placed in their medical files, and

WHEREAS, such medical documents are important to better protect all sectors of the university, and

WHEREAS, to encourage a more timely compliance to this documentation

THEREFORE BE IT RESOLVED that a late fee be implemented when documents are not submitted by the established dates. The monies from this late fee will be placed in a revenue account that carries forward each fiscal year for the Student Health Center.

SUMMARY STATEMENT

This resolution permits a new late fee charge of \$50 if students do not have their immunization record complete by August 15th. The published deadline for the requirements is July 15th. Students are notified in a number of methods (admission packet, website, online health forms, orientation, letters and email reminders). If students are still not compliant with the requirements by October 1, a second late charge of \$50 and a Hold will be placed on their academic record. The Spring entry deadlines will be January 1st and February 15th. This charge will ensure that the students who are attending classes are immunized against five (5) important infectious diseases, and screened for tuberculosis, as well.

Since the state randomly audits university records and can fine the university \$1,000 for each vaccination per student record that is out of compliance, this will also ensure that we are not fined for non-compliance.

This Fall, it is proposed that only the October 1 charge be applied to allow time for student notification. January 2011, is the start of the 2-stage deadline and charges.

RESOLUTION #5

**AMEND POLICIES AND PROCEDURES
RELATIVE TO PARKING FEES**

WHEREAS, the Board of Trustees passed Resolution #11, approving the document entitled, “Rowan University Parking Rules and Regulations” on June 10, 2009, and

WHEREAS, Permit Fees were enumerated for “Recreation Center Members” in Resolution #11, and

WHEREAS, the Board of Trustees approved an annual increase of \$20 per year through FY13 (\$40 in FY11, \$60 in FY12, and \$80 in FY13), and

WHEREAS, the Board of Trustees wishes to revise this provision by eliminating the parking charge increases for the Recreation Center and remain at the current annual rate of \$20 through 2013

THEREFORE BE IT RESOLVED that the “Rowan University Parking and Traffic Rules and Regulations” are hereby amended to reflect that Recreation Center parking fees remain at the current annual rate of \$20 through 2013.

SUMMARY STATEMENT

This amendment maintains the Recreation Center parking fee at \$20 per year through 2013. The justification for this request is based on the fact that parking fee increases over the past two years are directly impacting not only the recruitment of new members, but more importantly, the retention of current, long-term members of our facility (many of whom are alumni or local community members).

RESOLUTION #6

AMEND CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL CONSULTING SERVICES

WHEREAS, the Board of Trustees passed Resolution #9 at the February 17, 2010 meeting, granting the approval to enter into an agreement to engage the services of experts, experienced in the areas of medical school development and administration to assist in working with Rowan University to establish the medical school as well as provide advice regarding fiscal matters related thereto, and

WHEREAS, the University identified a firm best fit to provide the services deemed necessary and appropriate, and

WHEREAS, on February 17, 2010, the Board of Trustees approved an agreement with TRG Healthcare, LLC in the amount of \$75,000 for a fixed price, plus expenses, and

WHEREAS, it is necessary to increase the agreement \$10,000, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to increase the agreement with **TRG Healthcare, LLC** of Philadelphia, Pennsylvania to an amount not to exceed \$85,000.

SUMMARY STATEMENT

This resolution provides for amendment to the Professional Consulting Services agreement with TRG Healthcare, LLC to increase the not-to-exceed agreement amount of \$75,000 to \$85,000.

RESOLUTION #7

AMEND BOARD OF TRUSTEES CALENDAR FOR 2009-2010

WHEREAS, the calendar of Board of Trustee meetings is set at the annual reorganization meeting in September, and

WHEREAS, the 2009-2010 calendar was approved at the September 9, 2009 meeting of the Board of Trustees, and

WHEREAS, it has come to the attention of the President's Office that the date of September 8, 2010 is the eve of Rosh Hashanah, and

WHEREAS, it is our policy to not schedule meetings that conflict with religious holidays

THEREFORE BE IT RESOLVED that the meeting of the Board of Trustees originally scheduled on September 8, 2010 will be rescheduled to September 15, 2010.

RESOLUTION #8 (Alternate)

**APPROVAL OF OPERATING BUDGET AND CAPITAL BUDGET
2010-11**

WHEREAS, the Statutes of New Jersey 18A:64-6(f) empower the Board of Trustees to direct and control expenditures and transfers of funds appropriated to the University and tuition received by the University, in accordance with the provisions of the State budget and appropriation acts of the Legislature, reporting changes and additions thereto and transfers thereof to the Director of the Division of Budget and Accounting in the State Department of the Treasury and as to funds received from other sources, direct and control expenditures and transfers in accordance with the terms of any applicable trusts, gifts, bequests or other special provisions, and

WHEREAS, all accounts of the University shall be subject to audit by the State at any time, and

WHEREAS, the University has proposed an operating budget for fiscal year 2010-11, including regular operating, auxiliary services, grants and other dedicated programs, and

WHEREAS, the University has proposed a capital budget for fiscal year 2010-11, including regular operating and auxiliary services, and

WHEREAS, the Board of Trustees has not had sufficient time to consider the proposed budgets, and

WHEREAS, the Board of Trustees recognizes the need for the University to establish accounts to enable the conduct of ordinary business until the fiscal year 2010-11 budget is adopted

THEREFORE BE IT RESOLVED that the University shall consider adoption of the budgets at its next regularly scheduled meeting on September 15, 2010, and

BE IT FURTHER RESOLVED that the University is hereby authorized to establish accounts in amounts equal to one-quarter (1/4) of the existing (FY2009-10) budgets to enable the University to conduct its business until the budgets are formally adopted at the September 15, 2010 meeting of the Board of Trustees

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RESOLUTION #8 (Alternate) (continued)

SUMMARY STATEMENT

This Resolution authorizes the University to establish accounts up to 25% of the budget until the September 15, 2010 Board meeting and no additional expenditures to be incurred with the exception of the cost of two positions in Student Affairs, temporary and interim employees including adjuncts, debt service and the cost of living adjustments to non-managerial employees. This will enable the University to conduct its business until the Board has properly concluded the proposed budget at its September 15, 2010 meeting.