

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

December 15, 2004

AGENDA

SCHEDULE

3 p.m.

CLOSED AND PUBLIC SESSIONS

Eynon Ballroom
Student Center

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

MOTION TO GO INTO **CLOSED SESSION** (IF NECESSARY)

Room 221
Student Center

Personnel and Litigation Matters

RETURN TO **PUBLIC SESSION**

Eynon Ballroom

APPROVAL OF MINUTES FOR SEPTEMBER 8, 2004 AND OCTOBER 29-30, 2004

REPORTS:

Board Chair

President

Committee Reports: Academic Affairs
Audit
Budget and Finance
Budget and Finance/Audit
Facilities
Student Affairs
University Advancement

PUBLIC COMMENTS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS

A. BOARD COMMENDATION

RESOLUTION #1

- | | | |
|----|--|-------------------|
| B. | PERSONNEL ACTIONS | RESOLUTION #2 |
| C. | REAPPOINTMENT OF FACULTY MEMBERS AND LIBRARIAN TO A SIXTH YEAR CONTRACT CARRYING TENURE | RESOLUTION #3 |
| D. | REAPPOINTMENT OF PROFESSIONAL STAFF AND COACHES BEYOND THE PROBATIONARY PERIOD | RESOLUTION #4 |
| E. | REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A THIRD, FOURTH AND FIFTH YEAR CONTRACT | RESOLUTION #5 |
| F. | REAPPOINTMENT OF PROFESSIONAL STAFF TO A THIRD AND FOURTH YEAR CONTRACT | RESOLUTION #6 |
| G. | REAPPOINTMENT TO THE ROWAN FOUNDATION | RESOLUTION #7 |
| H. | APPROVAL OF BACHELOR OF ARTS IN EDUCATION | RESOLUTION #8 |
| I. | APPROVAL OF MASTERS IN EDUCATION: STANDARDS-BASED PRACTICE | RESOLUTION #9 |
| J. | APPROVAL OF NAMING THE HONORS PROGRAM THE THOMAS N. BANTIVOGLIO HONORS PROGRAM | RESOLUTION #10 |
| K. | APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FY2006 | RESOLUTION #11 |
| L. | ACCEPTANCE OF FY04 ANNUAL AUDIT | RESOLUTION #12 |
| M. | APPROVAL OF TOTAL PROJECT BUDGET FOR THE CHILLER PLANT PROJECT | RESOLUTION #13 |
| N. | APPROVAL OF ENGINEERS OF RECORD FOR MINOR CONSTRUCTION PROJECTS | RESOLUTION #14 |
| O. | AWARDING OF CONTRACTS WITHOUT COMPETITIVE BIDDING | RESOLUTION #15a-c |
| | a. becker/jani, Inc. | |
| | b. SCT Software Technical Services | |
| | c. Sasaki Associates, Inc. | |

PUBLIC COMMENTS

Individual remarks must be consistent with the topic previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #1

BOARD COMMENDATION

WHEREAS, Frances Colón Gibson has served in an exemplary manner as a member of the Rowan University Board of Trustees from 1999 to 2004, and

WHEREAS, during her term of office she has given willingly of her time and talents by serving as a member of the following Board committees:

Academic Affairs
Budget & Finance/Audit

and,

WHEREAS, during her tenure Frances Colón Gibson displayed a commitment to the growth and development of Rowan University

THEREFORE BE IT RESOLVED and spread upon the minutes, that we acknowledge with respect, admiration and deep appreciation, the many fine contributions Frances Colón Gibson has made and wish her continued success in all future endeavors.

RESOLUTION #2

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>NAME</u>	<u>HIGHEST Degree</u>	<u>RANK</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATES</u>
<u>New Appointments</u>				
‡Damminger, Joanne	Ed.D.	Executive Assistant to the Vice President for Student Affairs	Student Affairs	11/1/04-6/30/05
Fisher, Joanne	B.A.	Associate Director	Financial Aid	8/28/04-6/30/05
Gallia, Donna	M.A.	PSS 2	College of Education	10/4/04-6/30/05
Hendricks, Mark	M.A.	Assistant Football Coach	Athletics	10/1/04-6/30/05
Mosto, Patricia	Ph.D.	Interim Associate Provost for Academic Affairs	Academic Affairs	10/25/04-6/30/05
‡Peterson, Julie	M.Ed.	Special Assistant to the Vice President for Student Affairs	Student Affairs	11/1/04-6/30/05
Pontes, Nancy	D.N.Sc.	Nurse Director/Manager	Student Health Center	10/4/04-6/30/05
*Reigel, Daniel	M.A.	Assistant Director	Admissions	9/20/04-6/30/05
Silverstein, Michael	Ph.D.	PSS 2	Counseling Center	9/30/04-6/30/05
+*Sparacio, Marie	B.A.	Program Assistant	Center for Addiction Studies	11/1/04-6/30/05
<u>PERMANENT PART TIME</u>				
Denton, Debra	B.S.	PSS 1	Information Resources	9/27/04-6/30/05
<u>ADJUNCTS</u>				
Bomze, Rachel	M.F.A.		Art	
Chavis, Aaron	M.A.		Sociology	
Degnan, Maryann	M.A.		Elementary/Early Childhood	
De Mesa, Dinesha	M.F.A.		Theatre/Dance	
Guglielmi, Steven	M.A.		Composition/Rhetoric	
Harris, Karen	M.Ed.		Sec. Ed./Foundations	
Horst, Michael	Ph.D.		Engineering	
Imszennik, John	M.B.A.		Accounting/Finance	
Johnson, Matthew	M.A.		Geography/Anthropology	
Livingston, Sally	M.A.		Library	
MacFarlane, Kathleen	Ph.D.		Psychology	
Mariotz, Charles	M.A.		Sec. Ed./Foundations	
Meddick, Justine	M.S.		Law & Justice	
Meyer, Mark	M.A.		Geography/Anthropology	
Ochipinti, Elizabeth	B.A.		Library	
Parker, Meredith	B.A.		Theatre/Dance	

(continued)

RESOLUTION #2 (continued)

ADJUNCTS (continued)

Paz, Fernandez	B.F.A.	Art
Peng, Yuan	M.S.	Chemistry and Biochemistry
Peterson, Anna Marie	B.M.	Music
Reilly, Maureen	M.A.	Communication Studies
Tapper, Suzanne	Ph.D.	History
Waligore, Edward	M.A.	Elementary/Early Childhood

PART-TIME COACHES

Amundson, Robert	-	Asst. Football	Athletics	9/1/04-6/30/05
Bergquist, Tiffany	B.A.	Asst. Cheerleading	Athletics	9/1/04-6/30/05
Borbely, Patricia	B.A.	Asst. Track	Athletics	9/1/04-6/30/05
Digney, Matthew	B.A.	Asst. Soccer	Athletics	8/19/04-6/30/05
Farrell, Michelle	M.A.	Asst. Basketball	Athletics	9/1/04-6/30/05
Geoghan, Melissa	B.A.	Asst. Softball	Athletics	9/1/04-6/30/05
Gibson, Ronald	-	Asst. Football	Athletics	9/1/04-6/30/05
Hanson, Lindsay	B.A.	Asst. Lacrosse	Athletics	9/1/04-6/30/05
Heslin, Kate	B.A.	Asst. Volleyball	Athletics	9/1/04-6/30/05
Lafferty, David	M.S.	Asst. Basketball	Athletics	9/1/04-6/30/05
Lancetta, Patrick	B.A.	Asst. Football	Athletics	8/15/04-6/30/05
Lambert, Michelle	B.A.	Asst. Swimming	Athletics	9/1/04-6/30/05
McGowan, Michelle	B.A.	Asst. Soccer	Athletics	9/1/04-6/30/05
McMullin, Richard	B.A.	Asst. Track & Field	Athletics	9/1/04-6/30/05
McNally, David	B.A.	Diving	Athletics	9/15/04-6/30/05
Morsa, Stephanie	B.S.	Head Cheerleading	Athletics	9/1/04-6/30/05
Rodriquez, Alex	-	Asst. Football	Athletics	9/1/04-6/30/05
Schmied, Lisa	B.S.	Asst. Softball	Athletics	9/1/04-6/30/05
Smicklo, Keith	-	Asst. Baseball	Athletics	9/1/04-6/30/05
Thaub, Ismail	B.S.	Asst. Track & Field	Athletics	9/1/04-6/30/05
Volovar, Douglas	B.A.	Asst. Football	Athletics	9/1/04-6/30/05
Williams, Shaun	B.A.	Asst. Football	Athletics	9/1/04-6/30/05
Wright, Brian	B.A.	Asst. Football	Athletics	9/1/04-6/30/05

PART-TIME TRAINERS

Neblock, Paul	M.S.	Management Institute
Veloso, Manuel	M.B.A.	Management Institute

GRADUATE ASSISTANTS

Achitei, Ana Maria	B.M.	Music	9/1/04-6/30/05
Agin, Rachel	MA.	Alumni Office & Info.Res.	9/1/04-6/30/05
Broyles, Jennifer	B.A.	CAP Center	9/1/04-12/31/04
+Colanero, Teresa	B.A.	Ctr. For Innovation & Entrepreneurship	9/1/04-12/31/04
+Eichhorn, Thomas	B.A.	Center for Addiction Studies	9/1/04-6/30/05

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RESOLUTION #2 (continued)

GRADUATE ASSISTANTS (continued)

Ellison, Renai	B.A.	African American Studies	9/1/04-6/30/05
Fernandez, Yohanna	B.A.	EOF/MAP Program	9/1/04-6/30/05
Flynn, Stephen	B.A.	Art Department & Public Relations	9/1/04-6/30/05
Garris, Lana	B.A.	Educational Leadership	9/1/04-6/30/05
Geoghan, Melissa	B.A.	Athletics & Sports Info.	9/1/04-6/30/05
Gonzalez, Sujeiry	B.A.	Camden Campus	9/1/04-6/30/05
Herzog, James	B.M.	Music	9/1/04-6/30/05
Kleefeld, Megan	B.A.	The Graduate School	9/1/04-6/30/05
Lambert, Carolyn	B.S.	Schaub Computer Lab	9/1/04-6/30/05
Marcellus, Eliezer	B.A.	Office of Assoc. V.P. for Student Affairs	9/1/04-6/30/05
Marker, Samantha	B.A.	Center for Academic Success	9/1/04-6/30/05
Matel, Mihaela	B.A.	Music	9/1/04-6/30/05
+McGinty, Dawn	B.S.	Center for Addiction Studies	9/1/04-6/30/05
Parker, Meredith	B.A.	Theatre/Dance	9/1/04-6/30/05
Ranasinghe, Dashika	B.M.	Int'l. Student Services & Fine & Performing Arts	9/1/04-6/30/05
Ryepkina, Elena	B.A.	Music	9/1/04-6/30/05
Sacerdote, Kristin	B.A.	Athletics	9/1/04-6/30/05
Smith, Sean	B.A.	Center for Academic Success	9/1/04-6/30/05
Walker, Matthew	B.A.	Office of Assoc. V.P. for Student Affairs	9/1/04-6/30/05

RESEARCH ASSOCIATES

Dozier, Sherri	M.A.	Educational Leadership	9/1/04-6/30/05
Fichana, Daniel	B.S.	Engineering	9/1/04-8/31/05
+Morris, Jonathan	B.S.	Engineering	9/1/04-8/30/05
+Nickles, Donald	B.S.	Engineering	9/1/04-8/30/05
Rauth, David	B.S.	Engineering	9/1/04-8/31/05
Trombetta, Ellen	M.S.	Educational Leadership	9/1/04-6/30/05

RETIREMENT

Vogel, Hal		Public Relations/Advertising	12/31/04
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*temporary/‡new position/+grant funded

RESOLUTION #3

REAPPOINTMENT OF FACULTY MEMBERS AND LIBRARIAN TO A SIXTH YEAR CONTRACT CARRYING TENURE

WHEREAS, the following named individuals will have served the University for five years and Service in their sixth year will place them under the statutory provisions for tenure, and

WHEREAS, they have been carefully evaluated for purposes of reappointment through their probationary service

THEREFORE BE IT RESOLVED that the Board of Trustees determines the following named faculty members and librarian shall be offered appointment carrying tenure for the academic year 2005-2006.

Banutu-Gomez, Michael	Management/MIS
Biren, Gregory	Health & Exercise Science
Cypher, Joy	Communication Studies
Hartley, Stephen	Computer Science
Heinzen, James	History
Hostetter, Elizabeth	Theatre/Dance
Hristescu, Gabriela	Computer Science
Jorgensen, Donna	Secondary Education/Foundations of Ed.
Kuhlman, Kristyn	Music
Pereles, Kathleen	Management/MIS
Pontes, Manuel	Marketing
Rattigan, Peter	Health & Exercise Science
Robinson, Faye	Library
Simons, Christopher	Mathematics
Turner, Paule	Theatre/Dance
Walpole, MaryBeth	Educational Leadership
Wang, Youru	Philosophy/Religion
Zhang, Hong	Mechanical Engineering
Zhu, Faye	Management/MIS

RESOLUTION #4

**REAPPOINTMENT OF PROFESSIONAL STAFF AND COACHES
BEYOND THE PROBATIONARY PERIOD**

WHEREAS, the performance of the following named professional staff members and coaches have been carefully evaluated, and

WHEREAS, agreement between the State and the Union provides that members of the professional staff and coaches not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for appointment and reappointment to a multi-year contract

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University offers appointment and reappointment to the professional staff and coaches of the University for the following years.

2005-2006 through 2007-2008

The following professional staff and coaches are scheduled to be reviewed this fall for their first multi-year contract for the years 2005-2006 through 2007-2008:

Benson, Michael	Art
Boland, Katherine Mary	Institutional Research & Planning
Doddy, Thomas	Athletics
Holsworth, Katherine	Financial Aid
Lathrope, Wendy	Alumni Relations
Lisella, Gabrielle	Athletics
Murphy, Susan	Development
Silva, Ivelisse	Camden Campus
Wagner, Frank	Biological Sciences

RESOLUTION #5

**REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF
TO A THIRD, FOURTH, AND FIFTH YEAR CONTRACT**

WHEREAS, the following named faculty and professional staff members have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty and professional staff members listed below shall be offered reappointment.

Third Year Contract

(2005-2006)

Gadarowski, Christopher Accounting & Finance

Fourth Year Contract

(2005-2006)

Browne, Susan Elementary Education/Early Childhood
Tang, Ying Electrical & Computer Engineering

Fifth Year Contract

(2005-2006)

Jansson, Peter Electrical & Computer Engineering
Sudek, Maria Elementary Education/Early Childhood

Third and Fourth Year Contract (Faculty)

(2005-2006 and 2006-2007)

Bae-Suh, Soyoun	Elementary Education/Early Childhood
Basso, Joseph	Public Relations/Advertising
Block, Ronald	Composition & Rhetoric
Campbell-Jones, Franklin	Educational Leadership
Cha, Yun-Hwan	Chemistry & Biochemistry
Frazee, Richard	Chemistry & Biochemistry
Hnatyshin, Vasil	Computer Science
Hough, Gerald	Psychology
Krufka, Alison	Biological Sciences
Lim, Michael	Physics & Astronomy
Madden, Marjorie	Reading
Martin, Debbie	Composition & Rhetoric

(continued)

RESOLUTION #5 (continued)

Morschauser, Scott
Passmore, Kaye
Rusu, Adrian
Spencer, John
Willis, Shari

History
Art
Computer Science
Secondary Education/Foundations of Ed.
Health & Exercise Science

RESOLUTION #6

**REAPPOINTMENT OF PROFESSIONAL STAFF
TO A THIRD AND FOURTH YEAR CONTRACT**

WHEREAS, the following named professional staff have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty and professional staff listed below shall be offered reappointment for the academic year 2005-2006 – 2006-2007.

**Third and Fourth Year Professional Staff
(Second Year of Service)**

Botner, Leigh	Government Grants & Special Projects
Carver, Adrian	University Relations
Ciocco, Michael	Instructional Technology
Hatchadoorian, Lisa	Art
McCafferty, Jacqueline	Camden Campus
Perez-Colon, Maria	College of Engineering

RESOLUTION #7

REAPPOINTMENT TO THE ROWAN FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees reappoints the following named individual to a three-year term as a public member of the Rowan Foundation.

Edward J. Graham
President/Chief Operating Officer
South Jersey Industries, Inc.

RESOLUTION #8

APPROVAL OF BACHELOR OF ARTS IN EDUCATION

WHEREAS, the academic program Bachelor of Arts in Education has been developed and approved by the faculty, the Dean of the College of Education and the University Senate, and

WHEREAS, the program announcement has been circulated throughout the State of New Jersey and has received favorable reviews, and

WHEREAS, the program has been approved by the Provost and Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees grants approval of the academic program, Bachelor of Arts in Education and instructs the University administration to forward the program to the Academic Issues Committee of the New Jersey Presidents' Council for their review and approval.

SUMMARY STATEMENT

The Bachelor of Arts Education represents a major revision of initial teacher certification programs and will replace the existing teacher preparation programs and also respond to the new professional teaching standards and licensure requirements in the state of New Jersey. It will now be forwarded to the Academic Issues Committee of the New Jersey Presidents' Council for their approval.

12/15/04

RESOLUTION #9

APPROVAL OF MASTERS IN EDUCATION: STANDARDS-BASED PRACTICE

WHEREAS, the academic graduate program, Masters in Education: Standards-Based Practice, has been developed and approved by the College of Education, and

WHEREAS, there is demonstrated need and interest for this field of study as evidenced by the extended research and the surveys conducted, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the College of Education, and the Provost, and

WHEREAS, this program has been reviewed and approved by the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program Masters in Education: Standards-Based Practice be approved for implementation beginning in Fall 2005.

SUMMARY STATEMENT

This resolution approves the Masters in Education: Standards-Based Practice program for advanced professional development in both content and pedagogy for in-service classroom teachers. This program will also provide learning experiences for in-service teachers planning to apply for National Board Certification through the National Board for Professional Teaching Standards. It will now be forwarded to the Academic Issues Committee of the New Jersey Presidents' Council for their approval.

12/15/04

RESOLUTION #10

**APPROVAL OF NAMING THE HONORS PROGRAM
THE THOMAS N. BANTIVOGLIO HONORS PROGRAM**

WHEREAS, on September 20, 2004, President Farish announced that the Rowan University Foundation received a one million dollar pledge from Thomas N. Bantivoglio to support our Honors Program, and

WHEREAS, this funding will be used to enhance opportunities for students to participate in Rowan's academically challenging honors program, as well as increase opportunities for student research, scholarship and service activities, and

WHEREAS, the Rowan University Foundation's Executive Committee has recommended that the Honors Program be named for its benefactor, Thomas N. Bantivoglio, and

WHEREAS, the University Honors Committee, the President and his Cabinet fully endorse this action, and

WHEREAS, the recommendation has been approved by both the Academic Affairs and University Advancement Subcommittees of the Board of Trustees

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University approves naming the Honors Program the Thomas N. Bantivoglio Honors Program.

RESOLUTION #11

**APPROVAL OF STATE OPERATING APPROPRIATION REQUEST
FOR FY2006**

WHEREAS, the University is required each year to submit an appropriation request to the Governor in support of its operating budget for the following fiscal year, and

WHEREAS, under autonomy legislation the University need not request authorization to expend revenues collected by the University that are in addition to the state appropriation, and

WHEREAS, the administration has studied the University's needs for FY06 and has recommended the appropriation request as described below, and

WHEREAS, the Budget and Finance Committee reviewed the appropriation request for FY06 at its December 1, 2004 meeting and recommends it to the full Board for approval

THEREFORE BE IT RESOLVED that the Board of Trustees approves the FY06 State appropriation request of \$51,304,000 in support of the University's operating budget.

FY05 State Appropriation	\$38,063,000
FY06 Priority Packages	
Appropriation Restoration	\$4,504,000
Salary Program for FY 06	3,487,000
New Full-Time Faculty	2,200,000
Library	1,250,000
Physical Plant	<u>1,800,000</u>
Subtotal Priority Packages	\$13,241,000
Total FY06 State Appropriation Request	\$51,304,000

RESOLUTION #12

ACCEPTANCE OF FY04 ANNUAL AUDIT

WHEREAS, the governing boards of each public institution of higher education under P.L. 1994, c48, sec.6L, are required to have prepared an annual audit by an independent accounting firm, and

WHEREAS, the Rowan University audit for FY04 was completed by KPMG Peat Marwick LLP

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the Audit for FY04 as submitted by **KPMG Peat Marwick LLP**.

SUMMARY STATEMENT

Legislation requires an annual audit of University funds by a certified public accounting firm. The University selected KPMG Peat Marwick LLP to complete the FY04 audit. The Audit Committee of the Board of Trustees reviewed the draft financial statement at its December 1, 2004 meeting.

RESOLUTION #13

**APPROVAL OF TOTAL PROJECT BUDGET
FOR THE CHILLER PLANT PROJECT**

WHEREAS, the University has determined the need for a construction project, and

WHEREAS, the University has identified the project as the Chiller Plant Project, and

WHEREAS, the University had originally estimated the total project budget at \$7,800,000, and

WHEREAS, the University has determined that additional chiller capacity is needed to replace failing equipment in Westby Hall, Wilson Hall, Robinson Hall, Bosshart Hall, and Campbell Library, and

WHEREAS, this additional chilled water demand can most economically be met by increasing the number of chillers and more than doubling the chilled water capacity (from 2000 tons to 4350 tons) in the Chiller Plant project, and

WHEREAS, the University has invited the receipt of bids for general construction services for the revised Chiller Plant Project in accordance with the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Chiller Plant Project is approved for construction with a total project budget of \$12,500,000.

SUMMARY STATEMENT

This resolution approves a revised total project budget of \$12,500,000 which provides for all design, competitively-bid construction, furnishings, equipment, and other such costs and necessary contingencies associated with the expanded Chiller Plant Project.

RESOLUTION #14

**APPROVAL OF ENGINEERS OF RECORD
FOR MINOR CONSTRUCTION PROJECTS**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$19,500, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Engineering Services, and

WHEREAS, the services rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A 18A:64-56(a)(1), and

WHEREAS, the University desires to establish an expanded list of Engineers of Record, and

WHEREAS, the University sought proposals for professional services from Engineering Service providers, and

WHEREAS, the Engineering Firms listed below have met the qualifications, and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into contracts for FY05 with the amended list of Engineers of Record on an as needed basis, no contract to exceed \$50,000 without prior Board of Trustees approval.

SUMMARY STATEMENT

This resolution approves an amended list for Engineering Services for Minor Construction Projects with the following Engineers of Record:

Arora & Associates of Woodbury, NJ 08096
AJL Resources LLC of Philadelphia, PA 19147
Burns Engineering of Philadelphia, PA 19103
Cagley Harman & Associates Inc. of King of Prussia, PA 19406

(continued)

RESOLUTION #14 (continued)

Concord Engineering Group In. of Voorhees, NJ 08043
Fralinger Engineering of Bridgeton, NJ 08302
GTA Gary Travinski Associates of Larkesville, PA 18651-3298
Hill Environmental Group of Pennington, NJ 08534
Joseph B. Callaghan of Philadelphia, PA 19103
Maquire Group of Lawrenceville, NJ 08648
Perks Reutter Associates of Pennsauken, NJ 08109
Remington & Vernick of Haddonfield, NJ 08033
TTI Environmental Inc. of Marlton, NJ 08053
Wick Fisher White of Philadelphia, PA 19106
DEDC Consulting Engineers of Newark, DE 19711

These Engineers of Record will work on an “as needed” basis to provide professional services to Rowan’s Facilities Planning and Construction department.

RESOLUTION #15a

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR PROFESSIONAL CONSULTING SERVICES**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$19,500, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated or awarded by the State College/University by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Professional Consulting Services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to Professional Consulting Services exemption of N.J.S.A. 18A:64-56(a)(15), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY05 with **becker/jani, Inc.** of Middletown, New Jersey in an amount not to exceed \$150,000.

SUMMARY STATEMENT

This resolution provides for consulting services to continue a marketing campaign to promote the University. The period covered for this contract is July 1, 2004 to June 30, 2005.

RESOLUTION #15b

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING
FOR SPECIALIZED SOFTWARE SYSTEMS**

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$19,500, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain Specialized Software Systems, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Specialized Software Systems exemption of N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into a contract for FY05 with **SCT Software Technical Services** of Malvern, Pennsylvania in an amount not to exceed \$77,000.

SUMMARY STATEMENT

This resolution provides for the purchase and installation of Web Focus. Web Focus is a web based reporting tool for Banner.

RESOLUTION #15c

AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR LONG-RANGE CAMPUS PLANNING SERVICES

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefor for contracts in excess of \$19,500, and

WHEREAS, the State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids or bidding therefor, and

WHEREAS, the University has determined that it requires certain long-range campus planning services, and

WHEREAS, the services to be rendered are exempt from public bidding pursuant to the Professional Services exemption of N.J.S.A. 18A:64-56(a)(8), and

WHEREAS, the Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Vice President for Administration and Finance be authorized to enter into an initial contract and then subsequent requested additional services with **Sasaki Associates Inc.** of Watertown, MA in an amount not to exceed \$750,000.

SUMMARY STATEMENT

This resolution provides for long-range strategic development of the university physical environment through campus master planning. The development of a cost-effective, efficient, productive, environmentally responsive and community-supportive campus requires a comprehensive, collaborative planning effort. These planning services will address needs, building assessments, space utilization, etc. Sasaki was selected after interviews were conducted with the following four planning firms:

Sasaki Associates
Ayers Saint Gross
The Saratoga Group
Skidmore, Owings and Merrill