



APPROVAL FORM

- 1) An approval form must accompany each proposal.
- 2) A proposed catalogue description of the course must accompany the proposal as a separate page.
- 3) Results of all consultations must be attached to the proposal.

Proposal Title Designing and Implementing Early Childhood Programs

Sponsor(s) Judy Washington, Renee Bennett, Larry Dept. Dept. of Curriculum and Instruction: Gurst Early Childhood/Elementary Education

Check One { Course X Credit/Level/Title Change or deletion Other _____
 Concentration _____ Specialization _____ Major Program _____ Certification _____

Graduate _____ Undergraduate X No. of Credits 3

REVIEWS

Department Curr. Comm

Division Curr. Comm.

Dean of Division

Reviewed 7/24/80
Date

Reviewed 3/5/81
Date

Reviewed 3/16/81
Date

Approved
Not Approved 9/24/80
Date

Approved
NOT Approved 3/16/81
Date

M. Hodie
Chairperson Dept. Curr. Comm

M. J. Sonnenbaum
Chairperson Div. Curr. Comm.

Jane W. Earle
Signature

SENATE CURRICULUM COMMITTEE

SCC # 80-81-7 Proposal Received 1/20/80 Open Hearing Held 5/4/81

Returned to the department for the following reason(s):

Approved by the Curriculum Committee: Date 5/4/81

Presented to Executive Committee of the Faculty Senate as information: Date 5/10/81

Notifications forwarded: Vice President for Academic Affairs: Date _____

Leckman & J. J. J. J.
Signature: Chairperson, Senate Curriculum Committee

1. Title of the Course: Designing and Implementing Early Childhood Programs

Department: Department of Curriculum and Instruction: Early Childhood/
Elementary Education

Sponsors: Judy Washington
Renée Bennett
Lawrence Gurst

2. Essence of the Proposal:

- a. Level of Course: Graduate
- b. Semester hours credit: 3 s.h.
- c. Course level: Graduate (Seniors by permission)
- d. Prerequisites: Two early childhood courses or by permission of instructor
- e. Position of course in curriculum: General elective in Masters in Elementary Education, Early Specialization Track
- f. Time to be offered: Fall, 1981

3. Details

- a. Staff and Resources: Early Childhood teaching faculty is prepared to teach this course. Adequate resources are available from Savitz Learning Center, Bozorth Center and the Educational Improvement Center. Any classroom of average size is adequate.
- b. Uniqueness of Course: This course is designed to meet the many requests received for information and assistance in setting up new Early Childhood programs in the South Jersey area. Current professional need in the Early Childhood field has created a demand for course work designed specifically to develop skills in designing and implementing new programs.
- c. Specific Objectives: Upon completion of this course students will be able to:
 1. articulate goals and objectives consonant with an established program philosophy
 2. select an appropriate school site based upon criteria examined
 3. translate federal, state and local legislation into implications for program practices
 4. identify sources of public/private funding
 5. describe staffing procedures, e.g. roles and responsibilities, ratios, inservice training, and evaluations
 6. select and modify applications, forms, evaluations, and reporting systems
 7. demonstrate competence in utilizing techniques for initiating, conducting, and monitoring governancy boards, parent programs, etc.
 8. select, maintain, and store equipment
 9. establish fee-setting and project expenses for a new program/school
 10. analyze program director's role vis-a-vis policy and decision making

- d. 1. Evaluation Procedures for Student Work:
Evaluation of students will be based upon (a) project work: a program plan demonstrating competence with identified objectives; (b) classroom participation: (3) interview reports.
2. Evaluation Procedures for Course:
Course evaluation form will be administered at the end of the course.

4. Topical Outline

- a. Program Philosophy
 1. Establishing Goals and Objectives
 2. Designing Curriculum
- b. Site Selection
 1. Program Needs
 2. Zoning Regulations
 3. Building Specifications
- c. Rules and Regulations
 1. Legislation
 2. Program Standards
 3. Certification/Accreditation
- d. Administration of Programs
 1. Director's Role
 2. Policy-making
 3. Decision-making
- e. Budgets and Finances
 1. Sources of Funding
 2. Fee-setting
 3. Expenses
- f. Record Keeping Procedures
 1. Applications
 2. Forms
 3. Evaluations
- g. Staffing Programs
 1. Staff Roles and Responsibilities
 2. Ratios
 3. Inservice Programs
 4. Evaluation
- h. Equipment
 1. Selection
 2. Maintenance

5. Rationale

The Department of Curriculum and Instruction: Early Childhood/Elementary Education continues to serve the South Jersey community's early childhood needs by providing classes, training programs, and related assistance to area programs. With the increased demand for quality early childhood facilities, many educators have requested assistance in starting their own Early Childhood programs and schools. The Early Childhood faculty can effectively meet this increasing demand by providing this proposed course.

6. Results of Consultation

The origin of this course proposal stems from faculty interest in providing needed assistance to people in the Early Childhood field. Copies of this proposal have been circulated to members of the entire Department. Recommendations have been incorporated into this proposal.

7. Catalogue Description

This course is designed for individuals planning to open early childhood programs or centers. Students will examine the requirements and procedures involved in establishing programs/centers for young children. Course content includes program goals and objectives, curriculum design, site selection, regulations, leadership and staffing for early childhood programs.



JEWISH COMMUNITY CENTER OF SOUTHERN NEW JERSEY
 2395 WEST MARLTON PIKE
 CHERRY HILL, NEW JERSEY 08002
 (609) 662-8800

FEBRUARY 23, 1981

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DR. JUDY WASHINGTON
 BOZORTH EARLY CHILDHOOD CENTER
 GLASSBORO STATE COLLEGE
 GLASSBORO, NEW JERSEY 08028

DEAR DR. WASHINGTON:

AS YOU KNOW I HAVE BEEN FOLLOWING THE PROPOSED COURSES FOR MASTER'S AND ACCREDITATION IN EDUCATION. SINCE I AM ALMOST FINISHED WITH MY PROGRAM IT IS MOST IMPORTANT THAT THE SCHOOL OFFER THE FOLLOWING COURSES THIS YEAR:

**PLAY AND THE LEARNING ENVIRONMENT
 DESIGNING AND IMPLEMENTING EARLY CHILDHOOD PROGRAMS**

I DIRECT A LARGE SCHOOL WITH MANY TEACHERS AND FEEL THAT SOME OF THEM MIGHT ALSO BE INTERESTED IN TAKING THESE COURSES.

I WOULD APPRECIATE KNOWING AS SOON AS POSSIBLE WHAT COURSES WILL BE OFFERED THIS SUMMER AND IF POSSIBLE, NEXT FALL.

SINCERELY,

Judith L. Stahl
JUDITH L. STAHL, DIRECTOR
PRE-SCHOOL ACTIVITIES

JLS:GHS



MEMBER: UNITED WAY OF CAMDEN COUNTY



MEMBER: NATIONAL JEWISH WELFARE BOARD



A DEPARTMENT OF THE JEWISH FEDERATION OF SOUTHERN NEW JERSEY

415 Cherry Hill Boulevard
Cherry Hill, New Jersey 08002
February 24, 1981

Dr. Judy Washington
Early Childhood Center
Glassboro State College
Glassboro, New Jersey 08028

Dear Dr. Washington:

I am anxious to complete my master's degree in Early Childhood Education within the next few semesters. Two courses which would be most helpful to me in accomplishing my goal are:

1. Play and the Learning Environment
2. Designing and Implementing Early Childhood Programs

Hopefully one of these courses will be available for Summer Semester registration.

I look forward to hearing from you in regard to this matter in the very near future.

Thank you for your continued interest.

Sincerely,

Lorelei Spector

(Mrs.) Lorelei Spector