

ROWAN COLLEGE
CURRICULUM COMMITTEE

MINOR CHANGE

Revised
②

CURRENT

COURSE TITLE: Improving Personal Writing Skills A&B

PROPOSED TITLE: Foundations of Writing (no A/B distinction)

UNDERGRADUATE GRADUATE 3 CREDIT HOURS

SPONSOR(S): College Writing Department, J.Rowan, Chair

DEPARTMENT & TELEPHONE# College Writing, School of Communication, 256-4096

CHECK ONE:

- CHANGES IN APPROVED MINORS, SPECIALIZATIONS, CONCENTRATIONS
- CATALOGUE DESCRIPTIONS AND/OR PREREQUISITE CHANGES
- SMALL CHANGES IN COURSE CONTENT OF EXISTING COURSES WHICH DO NOT SUBSTANTIALLY VARY THE CURRICULUM
- CHANGE OF TITLE
- CHANGES IN HEGIS NUMBER

<p>STEP #1 (DEPARTMENT)</p> <p><input checked="" type="checkbox"/> APPROVED / DATE: <u>10/15/97</u></p> <p><input type="checkbox"/> NOT APPROVED / DATE: _____</p> <p><u>[Signature]</u> (DEPT. CURRICULUM CHR./ DATE)</p> <p><u>[Signature]</u> DEPT. CHR./DATE</p>	<p>STEP #2 (SCHOOL)</p> <p>DATE REVIEWED <u>10-20-97</u></p> <p><input checked="" type="checkbox"/> RECOMMEND TO APPROVE</p> <p><input type="checkbox"/> RECOMMEND NOT TO APPROVE</p> <p>COMMENTS:</p> <p><u>[Signature]</u> SCHOOL CURRICULUM CHR.</p>	<p>STEP #3 (ACADEMIC DEAN)</p> <p><input checked="" type="checkbox"/> RECOMMEND <input type="checkbox"/> NOT RECOMMENDED</p> <p>DATE REVIEWED: <u>11/10/97</u></p> <p><u>[Signature]</u> DEAN OF SCHOOL SIGNATURE</p>
--	---	--

<p>STEP #4 (CURRICULUM COMMITTEE)</p> <p>SCC# <u>SCC # 7, 18-207</u></p> <p>DATE RECEIVED: <u>11-12-97</u> CH 3/31/98 SCC 3/31/98</p> <p><input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED</p> <p><u>[Signature]</u> <u>3/31/98</u> CURRICULUM COMMITTEE CHR. SIGNATURE</p>	<p>STEP #5 EXE. VP/PROVOST</p> <p><input type="checkbox"/> APPROVED</p> <p><input type="checkbox"/> NOT APPROVED</p> <p><u>[Signature]</u> <u>4/14/98</u> SIGNATURE/DATE</p>
--	--

REGISTRAR'S SIGNATURE/DATE [Signature] 4/31/98

Minor Change (Title and Hegis Number)

1. Details:

a. Change Requested:

From: 0601.100 Improving Personal Writing Skills B

To: 0601.100 Foundations of Writing

b. Sponsor: Janice Rowan, College Writing

2. Rationale:

a. Need

The course name has been confusing from its first use. The course sounds like a personal correspondence course instead of a basic skills writing course which provides a foundation for College Composition I and II.

b. Curricular Effect


There is no content change in the course. As of last summer, we discontinued IPWS A. Now all incoming students who test into basic writing will take this course.

3. Results of Consultation

Only Dean Libro has been consulted.



*College of Communication
Office of the Dean*

TO: Fran Woods, Registrar's Office
FROM: Toni Libro  Dean, College of Communication
DATE: July 13, 1998
RE: Improving Personal Writing Skills Name Change

In view of the fact that the College of Education has raised an objection to the use of "Foundations of Writing" in place of Improving Personal Writing Skills, the College of Communication has decided not to implement the new name that was approved for the course.

The Department of College Writing will consider other names for the course, and will take steps to change the name of Improving Personal Writing Skills in the near future.

Thank you very much for your assistance with this matter.