

Approval Form

Master of Arts - Supervision and Curriculum Development
 Proposal Title: New Specialization - Administration and Supervision in Health Physical Education and Athletics
 Sponsor(s) Dr. Edward White Dept. Educational Admin. Ext. 5229
Dr. Edward Chaloupka Health & Physical Ed. 5341

Check one: Course Specialization Concentration Minor Achievement Certificate
 Certification Program Major Program Minor Change (please name, deletion or credit/title/catalog change)

Undergraduate Graduate Credit Hours

<p>Step 1 (Department)</p> <p><input checked="" type="checkbox"/> Approved <u>January 27, 1993</u> <small>Date</small></p> <p><input type="checkbox"/> Not Approved</p> <p><u>Edward H. White Jr.</u> <small>Dept. CC Chairperson</small></p> <p><input checked="" type="checkbox"/> Reviewed <u>1-27-93</u> <small>Date</small></p> <p><u>Edward H. White Jr.</u> <small>Dept. Chairperson</small></p>	<p>Step 2 (Receipt)</p> <p><input type="checkbox"/> SCC# <u>912-93-51</u></p> <p>Proposal Received _____ <small>Date</small></p> <p><u>[Signature]</u> <small>SCC Chairperson</small></p>	<p>Step 3 (School CC)</p> <p>Reviewed _____</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p>Comments:</p> <p>_____ <small>School Curr Comm Chairperson</small></p>
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Step 4 (Academic Dean)

Recommend
 Not Recommend
 Conditionally Recommend (see comments)

Reviewed 1/27/93
Date

Comments:
[Handwritten comments]

[Signature]
Signature, Dean of School

Step 5 (SCC)

Open Hearing 4/20/93 Approved by Senate Curriculum Committee 4/20/93
Date Date

Returned to sponsor(s) for the following reasons:

Step 6 (Senate)

Presented to Senate 4/30/93
Date

Approved Not Approved

Notification to Executive Vice-President/Provost 4/30/93
Date

[Signature]
Signature, SCC Chairperson

Step 7 (Executive V.P./Provost)

Received _____

Date
if no. reasons are as follows:

Approved Yes No

Student credit hours _____

Faculty load hours _____

Equalized credit hours _____

Official copy and approval sheet filed _____

Date

Signature Executive Vice-President/Provost

Registrar

Approved course description received 14 Feb 94

Date

Hegis Taxonomy and Course Number assigned Spec. 5837

B. J. Kelsey
Signature, Registrar

14 Feb 94
Date

Notification forwarded:

- Senate Curriculum Committee Chairperson
- Department Chairperson(s)
- Academic Dean(s)
- Registrar
- Sponsor(s)

CURRICULUM PROPOSAL (SPECIALIZATION)

Master of Arts - Supervision and Curriculum Development
Specialization - Administration and Supervision in Health,
Physical Education and Athletics

1. Abstract

Supervisory Certification is a requirement for the position of Athletic Director and/or Department Chairperson in the secondary public schools in New Jersey. This specialization allows the student to achieve concurrently a master's degree within Supervision and Curriculum Development, and meet state requirements for Supervisory Certification. This specialization will include courses already in existence in both the Master of Arts Degree in Health and Physical Education and the program in Supervision and Curriculum Development. This specialization will also include 6 S.H. in the Basic Professional Area consistent with graduate programs in the School of Education and Related Professional Studies. The curriculum will include 6 S.H. Basic Professional Area; 3 S.H. Research; 8 S.H. Practicum/Seminar; and a Specialization Area (15 S.H. of Required Courses and 6 S.H. of Elective Courses). Please see attached for course listings. Implementation time for this specialization is envisioned as Fall semester 1993. Resources for staffing and space considerations are currently in place as no new courses are proposed for this program.

November 2, 1992

Master of Arts - Supervision and Curriculum Development
Specialization - Administration and Supervision in Health,
Physical Education and Athletics

For students interested in preparing to be a Departmental Chairperson in Health and Physical Education or Athletic Director. The student will concurrently earn a master's degree and meet State Supervisory Certification requirements.

S.H.

1. Basic Professional Area	6
0824.502 - Foundations of Educational Policy	
0822.510 - Theories of Learning (Graduate)	
2. Research	3
0824.501 - Procedures and Evaluation in Research	
3. Practicum/Seminar (Thesis)	<u>8</u>
	17
4. Specialization Area	
a. <u>Required Courses</u> (15 S.H.)	
0829.580 - Fundamentals of Curriculum Development*	
0828.546 - Educational Organization and Leadership*	
0827.559 - School Law for Administration and Supervision	
0828.598 - Observational Skills for Supervisors ⁺	
0828.522 - <u>or</u> Educational Supervision*	
0828.602 - <u>or</u> Field Service in Supervision: Clinical Supervision*	
0835.591 - Foundations and Interpretations of Health and Physical Education	
b. <u>Elective Courses</u> (Choose 2) (6 S.H.)	
0835.570 - Planning, Construction, and Maintenance of Facilities in Health and Physical Education	
0835.590 - Critical Readings, Issues and Trends in Health and Physical Education	
0835.592 - Curriculum Construction in Health and Physical Education*	
0835.560 - Administration of School Athletics	
TOTAL - 38 S.H.	

*Meets State Requirements for Supervisory Certification

⁺Preferred Choice

CURRICULUM PROPOSAL

SPECIALIZATION

2. Details

- a. Title- Master of Arts - Supervision and Curriculum Development
Specialization - Administration and Supervision in Health, Physical Education and Athletics

*Proposed as a Specialization in Supervision and Curriculum Development in the Educational Administration Department

- b. Sponsors- Dr. Ed White, Chair - Educational Administration Department
Dr. Mary Putman, Chair - Health and Physical Education
Dr. Edward Chaloupka, Graduate Coordinator - Health and Physical Education

- c. Scope- Intended for the supervisor of instruction with an emphasis in health and physical education whose goal is to attain the position of Department Chairperson in Health and Physical Education and/or Athletic Director.

d. Relationship to Curriculum

A specialization track in Supervision and Curriculum Development in the Department of Education Administration.

e. Prerequisites/Eligibility

Requirements for admission to the master's degree program:

1. A bachelor's degree from an accredited college or university (Institution to send official transcript to Graduate Office).
2. A New Jersey teacher's certificate or its equivalent, other than emergency or provisional (Submit copy to the Graduate Office).
3. One year's successful teaching experience is required for admission to the program. (Three

years' successful teaching experience and a master's degree are required for state certification as a supervisor. Submit your resume to the Graduate Office.)

4. Two letters of recommendation from the candidate's superintendent, supervisor, or professional colleague attesting to his/her potential as a supervisor (Submit to Graduate Office).
 5. A written statement outlining your professional objective and what you expect to achieve through enrollment in graduate studies (Submit to the Graduate Office).
 6. A combined verbal and quantitative Graduate Record Examination General Test score of at least 840 with at least a verbal ability section score of 420. The Miller Analogies Test (MAT) may be substituted (Submit to Graduate Office).
 7. The Education Leadership Specialty Test of the National Teacher Examination (NTE) (Have scores submitted to the Graduate Office).
 8. An undergraduate grade-point average of at least 2.80 during the last sixty semester hours of undergraduate study, or 2.50 for all four years of undergraduate study.
 9. An interview with the Department Admission Committees of both Health and Physical Education and Educational Administration, and a positive recommendation of the respective program advisors. Present an expository writing sample as part of the interview process.
 10. Approval of the Department Chairpersons.
 11. Approval of the Dean of the School of Professional Studies.
 12. Approval of the Dean of Graduate Studies.
- f. Time Scale for Implementation - Fall 1993
- g. Resources- Are adequate at this time as no new courses are required for this specialization.
3. Rational - The mission of Rowan College of New Jersey is to prepare liberally - educated citizens. Consistent with this stated mission, the Department of Health and Physical

Education, through undergraduate and graduate programs, continues to provide leadership in the areas of health education, physical education, intramural/recreation programs and interscholastic athletics. This Specialization involves an interdisciplinary approach between the Departments of Health and Physical Education and Educational Administration. This specialization is significant in that it will both academically prepare individuals for their position of Department Chairperson in Health and Physical Education and/or Athletic Director and meet State Supervisory Certification requirements.

4. **Essence**

a. **Major Goals**

- to prepare the student as a supervisor of instruction in the public schools
- to prepare the student for the responsibilities consistent with the administration of duties of the athletic director and/or department chairperson.

b. **Specific Objectives** - to prepare the student to perform tasks in the following areas:

- staff utilization and supervision
- community relations
- mass media relations
- student relations
- curriculum and instruction supervision
- curriculum evaluation and development
- facilities and equipment management in health and physical education and athletic settings
- finance organization and management
- school law relating to issues in educational and athletic programs
- supervision of programs and personnel in educational and athletic programs
- research, evaluate, and report on professional problems
- observe and evaluate performance in education and athletic settings
- legal liability in Health and Physical Education and Athletic environments
- stay current with critical issues in profession

c. **Structure of Organization**

For a listing of courses in this specialization, please refer to the attached course sheet titled:
Master of Arts - Supervision and Curriculum Development
Specialization - Administration and Supervision in Health, Physical Education and Athletics

The Graduate Catalog provides a description of the following courses on the page indicated. All are 3 S.H. and none has any specific prerequisite. Courses offered by each department are noted with (EA) = Educational Administration Department, and (HPE) = Department of Health and Physical Education.

0829.580	- Fundamentals of Curriculum Development	p. 77	(EA)
0828.546	- Educational Organization and Leadership	p. 76	(EA)
0835.592	- Curriculum Construction in Health and Physical Education	p. 84	(HPE)
0827.559	- School Law for Administration and Supervision	p. 74	(EA)
0835.560	- Administration of School Athletics	p. 83	(HPE)
0828.598	- Observational Skills for Supervisors	p. 76	
0828.522	- <u>or</u> Educational Supervision	p. 75	(EA)
0828.602	- <u>or</u> Field Service in Supervision: Clinical Supervision	p. 76	(EA)
0835.570	- Planning, Construction, and Maintenance of Facilities in Health and Physical Education	p. 83	(HPE)
0835.590	- Critical Readings, Issues and Trends in Health and Physical Education	p. 83	(HPE)
0835.591	- Foundations and Interpretations of Health and Physical Education	p. 83	(HPE)

d. **Administration** - This specialization will be a cooperative program between the Departments of Health and Physical Education and Educational Administration. The specialization will exist as a track in the Department of Educational Administration. Admission requirements will be consistent with those of the Department of Educational Administration as specified previously (2e) Admission application review and an interview of each prospective student will be coordinated and conducted by both departments. Exit criteria (i.e. Graduate Comprehensive Examination) will also be coordinated between both departments. Each student will have an academic advisor in the Educational Administration Department plus a specialization track advisor in the Department of Health and Physical Education. Practicum/Seminar will be offered through the Department of Health and Physical Education.

5. **Consultation**

- Dr. David Kapel, Dean - School of Education and Related Professional Studies
- Dr. Thomas Monahan - Acting Dean of Graduate Studies

6. **New Courses** - No new courses are required for this proposed specialization.



GLASSBORO STATE COLLEGE

Office of Graduate Studies and Sponsored Research Programs

Glassboro, New Jersey 08028-1701

(609) 863-6214

ROWAN COLLEGE OF NEW JERSEY

September 23, 1992

Mary Putman, Chair
Department of Health and Physical Education
Rowan College of New Jersey
Esby Gym
Glassboro, NJ 08028-1701

Dear Mary:

This is to advise you that I have reviewed your proposal for collaboration with the Educational Administration Department in its offering of the M.A. in Supervision and Curriculum Development. The addition of a track for athletic directors and department chairpersons within this degree program will prove valuable for those students who aspire to management positions within the field of health and physical education. I support this addition to the M.A. in Supervision and Curriculum Development program.

Sincerely,

Thomas C. Monahan
Acting Dean

cc: Dr. White