

(The attached was done on old form)

PROPOSAL SCC #00-01 601

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CURRICULUM PROPOSAL FORM 2000-2001

NEW PROGRAMS, MAJOR PROGRAM REVISIONS, AND PROGRAM NAME CHANGES PROCESS C

*DEADLINES: Deadline dates for 2000/2001 submissions: Regular proposals: October 20, 2000 to be implemented in Fall 2001; Short-Term proposals: December 8, 2000 to be implemented in Fall, 2001; Regular proposals February 16, 2001 to be implemented in Spring, 2002; March 23, 2000 for short-term courses to be implemented in Spring 2002.

PROPOSAL TITLE: Minor in History 00 200

SPONSOR(S): History Department

DEPARTMENT:

COLLEGE:

IF LAS CHECK ONE: ^{LAS} History/Humanities Math/Sciences Social/Behavioral Sciences

Check One: Undergraduate Graduate

The attached *NEW PROGRAM/MAJOR PROGRAM REVISION/PROGRAM NAME CHANGE* proposal is best described by the item(s) checked.

New degree program

New Certificate of Graduate Study Program

New major

New minor

New concentration, specialization, or track

Major changes to degree requirements, major, minor, or certificate program.

Changes to name of college, school, department or degree

Quasi Curricular

RECEIVED
 OCT 2000
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DEPARTMENT
 (Signature indicates approval) *See attached for signatures*

Dept. Curriculum Chair / Date

Dept. Chairperson / Date

ACADEMIC DEAN (& Graduate Dean, for New Graduate Programs Only)

Approved _____ Not Approved _____ Comments: ** see attached*

Academic Dean's Signature/Date _____

Graduate Dean's Signature/Date _____

COLLEGE CURRICULUM COMMITTEE

Approved _____ Not Approved _____

Comments: *see attached*

Signature of College Chair/Date: _____

UNIVERSITY CURRICULUM COMMITTEE

Date of Open Hearing (if necessary) *3/16/01* Approved Not Approved _____

Comments: *Minor Marshall changes*
Curriculum Chair Signature/Date *Marshall*

Date voted upon at Senate (if necessary) *5-8-01* Approved Not Approved _____

EXECUTIVE VICE PRESIDENT/PROVOST

Approved _____ Not Approved _____ If no, reasons are as follows:

Student Credit Hours _____ Faculty Load Hours _____ Equalized Credit Hours _____

Official Copy & Approval Sheet Filed (Date): _____ Executive VP/Provost Signature/Date _____

REGISTRAR

Date Approved Course Description Received *10-12-01* Hegis Taxonomy & Course Number Assigned _____

Registrar Signature/Date *Edna C. Eggen*

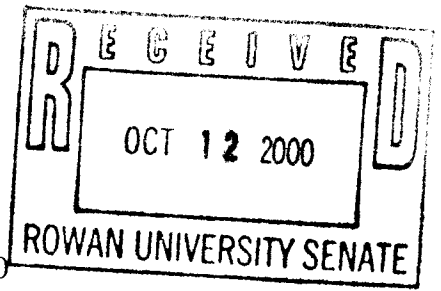
NOTIFICATION FORWARD

Senate Curriculum Committee Chairperson Academic Dean(s) *10/12/01 TM WF /adms. CAP IRP*
 Department Chairpersons Registrar _____ Sponsor(s)

Senate Ctr #601-7-19-01



PROPOSAL SCC #99/00-^{OLD}~~601~~



CURRICULUM PROPOSAL FORM 1999-2000
NEW PROGRAMS, MAJOR PROGRAM REVISIONS, AND PROGRAM NAME CHANGES
PROCESS C

PROPOSAL TITLE: Minor in History

SPONSOR(S): Curriculum Committee of the History Department

DEPARTMENT: History

COLLEGE: History/Humanities Math/Sciences Social/Behavioral Sciences

Check One: Undergraduate Graduate

The attached NEW PROGRAM/MAJOR PROGRAM REVISION/PROGRAM NAME CHANGE proposal is best described by the item(s) checked.

- New degree program
- New major
- New minor
- New concentration, specialization, or track
- Major changes to degree requirements, major, minor, or certificate program
- Changes to name of college, school, or department

DEPARTMENT

(Signature indicates approval)

Dept. Curriculum Chair / Date Joy Wiltenburg 10/12/00

Dept. Chairperson / Date Edmond Weg 10/14/00

ACADEMIC DEAN (& Graduate Dean, for New Graduate Programs Only)

Approved Not Approved Comments:

*Academic Dean's Signature/Date Joy Wiltenburg 11/7/00

Graduate Dean's Signature/Date _____

COLLEGE CURRICULUM COMMITTEE

Approved _____ Not Approved _____

Comments:

Signature of College Chair/Date: Joy H. [unclear] 2/28/01

UNIVERSITY CURRICULUM COMMITTEE

Date of Open Hearing (if necessary) _____ Approved _____ Not

Approved _____

Comments:

Curriculum Chair Signature/Date _____

Date voted upon at Senate (if necessary) _____ Approved _____ Not

Approved _____

EXECUTIVE VICE PRESIDENT/PROVOST

Approved _____ Not Approved _____ If no, reasons are as follows:

Student Credit Hours _____ Faculty Load Hours _____ Equalized Credit Hours _____

Official Copy & Approval Sheet Filed (Date): _____ Executive VP/Provost

Signature/Date _____

REGISTRAR

Date Approved Course Description Received _____ Hegis Taxonomy & Course

Number Assigned _____

Registrar Signature/Date _____

NOTIFICATION FORWARD

_____ Senate Curriculum Committee Chairperson

_____ Academic Dean(s)

_____ Department Chairpersons

_____ Registrar

_____ Sponsor(s)

1. Abstract: Proposal for a Minor in History

The proposed minor, sponsored by the Department of History, is designed to address the needs of students in other fields who wish to gain a broad base in the humanities and social sciences by incorporating historical perspective into their majors and thus enhance their ability to reach higher levels of achievement in their own professional specialization. We also believe that a history minor would enrich upper level history courses for all students because of the increased variety of perspectives brought to such classes by students majoring in different disciplines.

The history minor will be housed in the College of Liberal Arts and Sciences.

The curriculum will consist of 18 credits in history, including:

1. At least three courses at the 300 or 400 level
2. At least one course, at either the introductory or advanced level, must be taken in each of the following areas of concentration: American, European and Global
3. Minors must maintain at least a 2.5 GPA in history courses
4. Minors are encouraged to take Introduction to Historical Methods (#2205.299)

Students pursuing the minor will plan their courses in collaboration with a Department of History advisor in addition to an advisor from their major.

All courses required for the minor are currently offered within the College of Liberal Arts and Sciences.

We would like to begin officially offering the minor in fall 2001.

Since courses in the proposed history minor presently exist, current equipment, facilities and library resources are adequate to support the program. However, we estimate that the program will require a maximum of two additional sections of upper level courses each year. This increased course load could be met either through permanent or adjunct appointments.

2. Details of the Proposed Minor

A. Title of the Proposal: Minor in History

B. Sponsor: The Department of History, College of Liberal Arts and Sciences.

C. Scope of the program: We expect to attract approximately 30 minors. See Appendix A.

D. Relationship to curriculum: The minor will be constructed from existing courses within the history major. Minors will cover the same areas of study as students in the history major. The minor requirements were formulated to ensure that through a progressive sequence of courses, students will gain valuable thinking, reading, writing and research skills which are applicable to any discipline.

Because the classes required for the minor are currently scheduled, there will be no major curricular effect other than in some cases increasing enrollments in existing courses and opening new sections of courses currently offered.

E. Eligibility: Students must complete at least one 100 level history course and have earned at least a 2.5 GPA in history courses to be admitted to the minor.

F. Time Scale: We would like to officially institute the history minor by the fall 2001 semester. However, we can enroll students in the courses in anticipation of the minor as soon as proper approval for the program is granted.

G. Resource requirements: We estimate that the only additional resources required for the implementation of this program will be the addition of a maximum of two sections (6 credit hours) per year, either through permanent or adjunct appointment.

H. Recommended Library Resources: Since the courses in the proposed history minor presently exist, current library resources are adequate to support the program.

3. Rationale for a History Minor

The history program at Rowan University, housed in the Department of History in the College of Liberal Arts and Sciences, has consistently produced graduates who have gone to excel in many fields. These varied career paths include: elementary, secondary and higher education, law, journalism, business and government. No matter what a person's eventual profession, the value of understanding the historical context of the modern world cannot be underestimated.

A minor in history would allow students majoring in other disciplines to enrich their understanding of the past, while developing and honing essential life skills (e.g., analytical and critical reading, writing and thinking) which are highly sought after by professional schools and employers alike. Furthermore, these skills, which likewise contribute to an individual's ability to be an informed and active citizen, are the focus of the Introduction to Historical Methods course. Historical Methods is required of all majors and minors would be strongly encouraged to take this course as well.

A second benefit to the curriculum that would result from the introduction of a history minor would be the consequent increase in the heterogeneity in upper level history courses, as non-history majors would bring diverse disciplinary perspectives to these classes. Since the study of the past encompasses topics which cover the entire spectrum of the university's curriculum, the presence of majors from any and every department invariably creates a more vibrant learning environment and improves the educational value of history courses for majors and minors alike. Likewise, students with an increased understanding of the past and the way people think about the past would also add to courses in their majors and would benefit students who might otherwise have limited exposure to historical thinking and methodology.

The history department currently has ten full-time professors who have established a tradition and standard of excellence that is amply demonstrated by the success of our graduates. Adding a history minor would contribute significantly to Rowan's mission of combining liberal and professional education by allowing students in pre-professional programs to interact at a high level with students and faculty in the liberal arts without abandoning their chosen fields.

4. Essence of the Minor

A. Major goals of the program: The proposed minor is designed to address the needs of students who wish to increase the breadth of their liberal education by adding a more in-depth historical background to their major program of study and receive formal recognition of their concentration in this area. Furthermore, the curriculum would train students in critical research and communication skills vital to any intellectual endeavor. Finally, this minor would also significantly contribute to the intellectual environment in upper level history courses, which would benefit majors and non-majors alike.

B. Specific objectives of the program: The objectives of the history minor are similar to those of the major, but recognize that the student's primary focus will be in another discipline. All objectives are consequently understood to be complementary to those of the student's major program of study.

1. To help students develop the intellectual capacity for discerning patterns of continuity and change.
2. To provide an overview of the practice of writing history and the historical profession, as well as to encourage critical thinking about the past and society's relationship to the past.
3. To promote interdisciplinary learning.
4. To provide a survey of various major methods employed by historians and others in their endeavor to understand the past.
5. To teach the skills necessary to the successful exploration of the past including: the ability to critically evaluate historical writing in the form of both primary and secondary sources and the ability to communicate effectively through both oral and written media.
6. To provide insight into the creation of the contemporary world as it relates to the past.
7. To provide students with the opportunity to acquire an in-depth and in-breadth knowledge of the course of history and an understanding of the historical process.
8. To prepare students for a variety of careers in teaching, public service, and private enterprise.

C. Structure of Organization: Following is a description of the courses and the sequence of the proposed history minor. Prerequisites, where needed, are listed. All courses carry three credit hours.

All minors will be required to take a total of 18 credit hours in history and must maintain at least a 2.5 GPA in history courses.

1. At least three courses at the 300 or 400 level
2. At least one course, at either the introductory or advanced level, must be taken in each of the following areas of concentration: American, European and Global. Many advanced level courses require the relevant survey course as a prerequisite. These survey courses include: Western Civilization to 1660 (#2205.100), Western Civilization Since 1660 (#2205.101), US History to 1865 (#2205.150), US History Since 1865 (#2205.151), World History After 1500 (#2205.120).
3. Minors are encouraged to take Introduction to Historical Methods (#2205.299).

D. Administration: The minor will be administered by the Department of History. Faculty in the department will advise minors.

E. Results of Consultation: See Appendix B.

F. New Courses: There will be no new courses proposed for this minor.

Appendix A: Methodology for Estimation of Program Scope

We estimated the number of minors to expect by consulting with other history departments at similar institutions and determined a rough, estimated ratio of majors to minors of 10:1. The Department of History at Rowan averages roughly 300 majors and we therefore expect to attract approximately 30 minors.

Institution	Majors	Minors	Ratio
College of New Jersey	250	20	10:1
Monmouth University	200	15	13:1
Montclair State	350	45	8:1
New Jersey City University	90	10	9:1

Appendix B: Letters of Consultation

Letters will be sent to the chairs/directors of the following:

African American Studies
 Communications Studies
 Economics
 English
 Foreign Language
 Geography/Anthropology
 Journalism
 Law & Justice
 Liberal Studies/American Studies
 Philosophy
 Political Science
 Radio, Television, Film
 Sociology

October 12, 2000

Study Abroad Application Checklist

1. Application Form (S) NJSCIS/CCIS or ISEP

Name:

Country:

Major:

2. Personal Statement – Essay

3. Transcript

4. Letter of Recommendation from Major

5. Second Academic Letter

6. Third Letter

7. Photographs if Required

8. Check

RESOLUTION #6

APPROVAL OF MINOR IN HISTORY

WHEREAS, the History Program has developed and approved a Minor in History, and

WHEREAS, there is demonstrated interest for this Minor by majors outside of the History Department and it allows for documentation of specific study in History on the transcript for such majors, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of Liberal Arts and Sciences, and

WHEREAS, the Provost and the Board Committee on Academic Affairs have approved the addition of this Minor

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University approves the Minor in History for implementation beginning Spring 2002.

SUMMARY STATEMENT

This resolution approves the offering of the Minor in History and authorizes the President to proceed with the offering of this Minor beginning Spring 2002 and to advise the New Jersey Commission on Higher Education of this addition.