

ROWAN COLLEGE  
CURRICULUM COMMITTEE

MINOR CHANGE

CURRENT

COURSE TITLE: Occupational Writing

PROPOSED TITLE: Writing for the Workplace

UNDERGRADUATE

GRADUATE

3 CREDIT HOURS

SPONSOR(S): College Writing Department, J. Rowan, Chair

DEPARTMENT & TELEPHONE# College Writing, School of Communication, 4096, 4345

CHECK ONE:

CHANGES IN APPROVED MINORS, SPECIALIZATIONS, CONCENTRATIONS

CATALOGUE DESCRIPTIONS AND/OR PREREQUISITE CHANGES

SMALL CHANGES IN COURSE CONTENT OF EXISTING COURSES WHICH DO NOT SUBSTANTIALLY VARY THE CURRICULUM

CHANGE OF TITLE

CHANGES IN HEGIS NUMBER

STEP #1 (DEPARTMENT)

APPROVED / DATE: 10-15-97

NOT APPROVED / DATE: \_\_\_\_\_

J. Rowan  
(DEPT. CURRICULUM CHR./ DATE)

J. Rowan  
DEPT. CHR./DATE

STEP #2 (SCHOOL)

DATE REVIEWED 10-26-97

RECOMMEND TO APPROVE

RECOMMEND NOT TO APPROVE

COMMENTS:

[Signature]  
SCHOOL CURRICULUM CHR.

STEP #3 (ACADEMIC DEAN)

RECOMMEND  NOT RECOMMENDED

DATE REVIEWED: 11/12/97

[Signature]  
DEAN OF SCHOOL SIGNATURE

STEP #4 (CURRICULUM COMMITTEE)

SCC#

9798-~~206~~206

DATE RECEIVED: 11-12-97

3/3/98  
5/3/98

APPROVED

NOT APPROVED

[Signature]  
CURRICULUM COMMITTEE CHR. SIGNATURE

STEP #5 EXE. VP/PROVOST

APPROVED

NOT APPROVED

[Signature]  
SIGNATURE/DATE

4/14/98

REGISTRAR'S SIGNATURE/DATE

[Signature]

4/21/98

## Minor Change (Title and Hegis Number)

### 1. Details:

#### a. Change Requested:

From: 0601.400 Occupational Writing

**To: 0601.400 Writing for the Workplace**

#### b. Sponsor: Janice Rowan, College Writing

### 2. Rationale:

#### a. Need

Students do not interpret the course to be applicable to their various careers in business, education, and other fields. Our department thinks this title is most descriptive of the course.

#### b. Curricular Effect

There is no content change in the course. There is no adverse curricular effect.

### 3. Results of Consultation

Only Dean Libro has been consulted.=