

ROWAN COLLEGE
CURRICULUM COMMITTEE

(12)



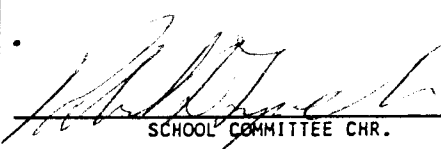
PROPOSAL TITLE: Supervised Internship in Finance

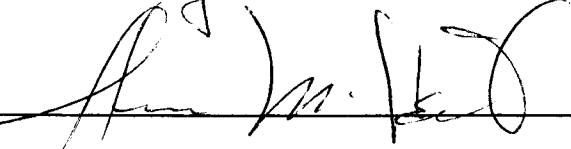
UNDERGRADUATE GRADUATE 3 CREDIT HOURS

SPONSOR(S): Drs. G.Meric, C.Ng, R.Pritchard

DEPARTMENT & TELEPHONE# Accounting and Finance, 4028

CHECK ONE: COURSE MINOR PROGRAM CONCENTRATION SPECIALIZATION
 ACHIEVEMENT CERTIFICATE CERTIFICATION PROGRAM MAJOR PROGRAM

STEP #1 (DEPARTMENT)	STEP #2 (RECEIPT)	STEP #3 (SCHOOL)
<input checked="" type="checkbox"/> APPROVED/DATE: <u>Oct. 8, 1997</u> <input type="checkbox"/> NOT APPROVED/DATE: <u>Guleserlesic</u> DEPT. CURRICULUM CHR. <input type="checkbox"/> REVIEWED/DATE:  DEPT. CHR.	SCC# <u>9798-24</u> DATE RECEIVED: <u>10/19/97</u>  SENATE CURRICULUM CHR.	REVIEWED DATE: <u>11/14/97</u> <input checked="" type="checkbox"/> RECOMMEND TO APPROVE <input type="checkbox"/> RECOMMEND NOT TO APPROVE <input type="checkbox"/> FORWARD FOR OPEN HEARING <input checked="" type="checkbox"/> WITHOUT RESERVATIONS <input type="checkbox"/> WITH RESERVATIONS COMMENTS:  SCHOOL COMMITTEE CHR.

STEP #4 (ACADEMIC DEAN)	COMMENTS:
<input type="checkbox"/> RECOMMEND <input type="checkbox"/> NOT RECOMMEND <input checked="" type="checkbox"/> CONDITIONALLY RECOMMEND (SEE COMMENTS) DATE & SIGNATURE, DEAN OF SCHOOL _____	<p style="text-align: center;"><i>CONDITIONED ON PROVISION for "Relevant Learning outcomes assessments"</i></p> 

STEP #5 (SENATE CURRICULUM COMMITTEE)
DATE OF OPEN HEARING <u>2/20/98</u> APPROVED BY SENATE CURRICULUM COMMITTEE (DATE) <u>4/20/98</u> <input type="checkbox"/> RETURNED TO SPONSOR(S) FOR THE FOLLOWING REASONS: <hr/> <hr/>

STEP #6 (SENATE)
DATE PRESENTED TO SENATE <u>2/27/98</u> <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED NOTIFICATION TO EXECUTIVE VICE PRESIDENT/PROVOST (DATE) <u>3/10/98</u> SENATE CURRICULUM COMMITTEE CHAIR SIGNATURE/DATE <u>[Signature]</u> <u>3/11/98</u>

STEP #7 (EXECUTIVE VICE PRESIDENT/PROVOST)

DATE RECEIVED _____

APPROVED: YES NO

IF NO, REASONS ARE AS FOLLOWS:

STUDENT CREDIT HOURS _____

FACULTY LOAD HOURS _____

EQUALIZED CREDIT HOURS _____

OFFICIAL COPY & APPROVAL SHEET FILED (DATE) 3/26/98

SIGNATURE, EXECUTIVE VICE PRESIDENT/PROVOST [Signature]

REGISTRAR

DATE APPROVED COURSE DESCRIPTION RECEIVED _____

HEGIS TAXONOMY AND COURSE NUMBER ASSIGNED 0504 430

DATE/SIGNATURE OF REGISTRAR 4-16-98 [Signature]

NOTIFICATION FORWARD:

SENATE CURRICULUM COMMITTEE CHAIRPERSON

DEPARTMENT CHAIRPERSON(S)

ACADEMIC DEAN(S)

REGISTRAR

SPONSOR(S)

Transmittal 4/24/98

NEW COURSE PROPOSAL

Details:

Course title: Supervised Internship in Finance

Sponsors: Drs. G. Meric, C. Ng, R. Pritchard
Department of Accounting and Finance

Credit hours: Three (3)

Course level: Undergraduate (seniors)

Prerequisite: 0504.300 Principles of Finance

Suggested time and scale of implementation:

This course should be offered beginning in Spring and Summer of 1998. One section every spring semester and one every summer session are expected.

Curriculum effect:

This course will be one of the few electives for students specializing in finance.

Adequacy of present staff and resources:

Current finance faculty are qualified to teach the course. No new faculty or other resources will be required in the future.

Rationale:

The *Supervised Internship in Finance* will provide students with an opportunity for meaningful career-related experiences in positions related to the finance discipline. For the students to remain competitive with their peers from other educational institutions, real world experience is a necessary edge to be installed, and the internship program provides the opportunity to do so. Students will develop an awareness of the business environment in which financial decisions are made in the firm.

Essence of the course

Objectives:

- a. The students will explore and investigate in detail the types of financial transactions in the business environment throughout the internship program. The student will be guided by an instructor, assigned specific projects related to the student's area of interest and meet regularly with other students enrolled in the course.
- b. Topical outline/content:

The course will be tailored to specific student objectives as developed in accordance with her/his employment engagement.

c. Evaluation and grading procedure of students:

The grade will be based on class participation and an evaluation of the internship reports and assignments a student submits. At the instructor's discretion, a supervisor's evaluation of a student's performance in the assigned projects may also be considered in grading. Supervising instructor will make at least one scheduled field visit to the employment site to determine the nature and relevance of the employing agency.

Course evaluation:

Students' evaluations will be conducted regularly, and the course will be reviewed by the Department Curriculum Committee.

Results of consultation:

The Department of Accounting and Finance discussed the course in its September 1997 meeting, and decided to recommend the new course proposal.

Course description

Supervised Internship in Finance

3 semester credits Undergraduate

(Prerequisite: 0504.300 Principles of Finance)

This course provides students with field experience in the finance discipline which includes commercial banking, investment banking, brokerage houses, corporations, government, and not-for-profits organizations. Trainees are given assignments that prepare them for productive employment upon graduation. A full-time finance faculty member monitors the learning process.

Date: March 18, 1998

To: Dr. Laretta Reeves, Curriculum Committee Chairperson

From: Dr. Gulser Meric

Re: Supervised Internship in Finance

As per Dean McNeal's request, we are changing Course Evaluation section of the new course proposal for Supervised Internship in Finance as follows:

Student evaluations and learning outcome assessment will be regularly conducted in this course, and the course will be reviewed by the Department Curriculum Committee.