

COMPLETION OF LOAN ENTRANCE COUNSELING

All first-time Federal Direct Stafford loan borrowers must participate in a loan counseling session before receiving the first disbursement of their loan proceeds. For your convenience, you are able to complete this session online.

The loan entrance counseling will take 20-30 minutes to complete. Rowan University will be notified electronically that you have successfully completed the entrance counseling session.

Completion of the entrance counseling is required for any disbursements of your Stafford loans to be made to Rowan University on your account.

To complete your loan entrance counseling on line:

- Go to: <https://studentloans.gov>
- Click on: SIGN IN under Manage My Direct Loan
To complete the loan entrance counseling you will be required to use the same federal PIN that was issued when electronically signing your FAFSA
- Sign In: Social Security #
First 2 characters of your last name
Your Date of Birth
Your FAFSA PIN # (the 4 digit PIN number used to sign the FAFSA form)
- Click on: Complete Entrance Counseling
- Click on: Counseling type of undergraduate student or graduate/professional student
- Click on: Continue
- Read: "Helpful Hints" and "About the Quiz" The loan entrance counseling will take approximately 20-30 minutes to complete. After completing the counseling session please follow the instructions for acknowledging your rights and responsibilities
- Click: Continue
- Click on: School and Loan Information School state: Select New Jersey using the drop down box School Name: select Rowan University using the drop down box
- Click on: Continue
- Read: The Counseling Session consists of 16 sections. Read each section and answer the quiz questions at the end of each section. At the end of each section click on the continue button located at the bottom of each section.
- Click on: View the Borrower's Rights and Responsibilities for your Stafford loans
- Click on: Submit at the bottom of the page
- View: You can view and download completed Counseling Verification Page

If you are not able to complete the session over the internet, please go to the Bursar's Office located in Savitz Hall to complete the session in person.

Completion of Master Promissory Note and Entrance Loan Counseling is required to avoid denial of services, withholding of refunds, and possible revocation of the entire loan.