

## **Family Educational Rights and Privacy Act of 1974 (FERPA)**

In accordance with the provisions of the Family Educational Rights and Privacy Act of 1974, students have the right to inspect and review their own educational records. Records include permanent academic records in the Registrar's Office, student housing records in the Office of Residence Life, placement records and credentials (except those on file prior to January 1, 1975), and disciplinary records in the Office of Judicial Affairs. However, students must personally sign a release permitting the University the right to release copies of such records to outside individuals or agencies. Unless students sign such a release, records can be released only in accordance with the exceptions stipulated in the law. For details concerning this policy, contact the Associate Vice President for Student Affairs/Dean of Students in Savitz Hall.