

APPLICATION FOR PRIORITY REGISTRATION

Freshmen, Sophomores, and Juniors ONLY

Group/Student
Name: _____

Department/Program Head:

(print name)

Date: _____

(signature)

Please read the following statement and complete Sections A, B, and C

Students must be in good standing with the University (not on Academic Warning or Disciplinary Probation) in order to utilize priority registration. Students can have no "holds" (such as Financial Aid, Disciplinary, Registrar, or Academic Advising) on their account. If there is a "hold," priority registration will be withheld until the issue is resolved. Each student in the group must meet one of the criteria in section B. IF ANY STUDENT IN THE GROUP DOES NOT MEET THE CRITERIA, HIGHLIGHT THE STUDENT(S) NAME AND EXPLAIN CIRCUMSTANCES UNDER "COMMENTS" IN SECTION C.

Justification:

SECTION A

Please describe the academic necessity for this request. (Use separate sheet if necessary)

SECTION B

Student/student group must meet one of the following three standards, in addition to being in good standing.

- 1) The student serves as an official representative of the University and does not receive any form of compensation (excluding scholarships and tuition waivers) for duties performed as a member of a team, office or organization.
- OR**
- 2) The student has a documented disability requiring priority registration and is registered with the Disability Resources/Academic Success Center.
- OR**
- 3) The student is enrolled in the Thomas N. Bantivoglio Honors Program Concentration

VP Student Affairs Approval & Signature

Dr. Carmen A. Jordan-Cox, Date
Vice President for Student Affairs

Approved: Denied:

VP Comments:

Associate Provost Approval & Signature

Dr. James A. Newell, Date
Associate Provost for Academic Affairs

Approved: Denied:

Associate Provost Comments:

(See reverse side for Section C)

